

**REGULAR MEETING OF THE BOARD OF
PLATTSBURGH MUNICIPAL LIGHTING DEPARTMENT
February 29, 2024
5:30 P.M.**

AGENDA

Roll:	Present	Absent	Excused
Director Baughn	_____	_____	_____
Director Avery	_____	_____	_____
Director Gibbs	_____	_____	_____
Director Tallon	_____	_____	_____
Director Monette	_____	_____	_____
Director Moore	_____	_____	_____
Director Rosenquest	_____	_____	_____
 Manager Treacy	 _____	 _____	 _____
CFO Clookey	_____	_____	_____

1. MINUTES OF THE PREVIOUS MEETINGS:

BE IT RESOLVED: That the Minutes of the meeting of the PMLD Board held on November 30, 2023 are approved and placed on file among the public records in the MLD Office

Discussion:

By Director _____; Seconded by Director _____
Roll call: Director Baughn, Avery, Gibbs, Tallon, Monette, Moore, Rosenquest

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

2. FINANCIAL REPORT: Presented by MLD Manager, William Treacy

- Internal Report of Financial Standing as of January 2024.

Discussion:

BE IT RESOLVED: That the financial report, as read, is hereby ordered, received and placed on file among the public records in the MLD Office.

By Director _____; Seconded by Director _____
Roll call: Director Baughn, Avery, Gibbs, Tallon, Monette, Moore, Rosenquest

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

3. DEPARTMENTAL REPORTS: Presented by MLD Manager, William Treacy

- a. Work in Progress
- b. IEEP Program
- c. Other

4. BID REQUESTS

4A. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD Bid #2024-2-1 “Wooden Utility Poles”. Bid opening date is April 9, 2024 at 11:00 am in the Common Council Chambers.

By Director _____; Seconded by Director _____
Roll call: Director Baughn, Avery, Gibbs, Tallon, Monette, Moore, Rosenquest

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

5. TRAVEL REQUESTS:

RESOLVED: In accordance with the request therefore the MLD Board approves MLD Travel Requests for 2024:

1. Line Helper Apprentices John Corrow and Kellen Clukey to attend the required 4th year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,700 for each of the following travel dates; May 27-31, 2024, July 8-12, 2024, September 23-27, 2024, and October 21-25, 2024.
2. Line Helper Apprentices Dakota Smart and Joshua Lefebvre to attend the required 1st year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,700 for each of the following travel dates; May 6-10, 2024, June 3-7, 2024, September 2-6, 2024 and September 30-October 4, 2024.
3. Finance Officer Kelly Clookey to attend the Accounting & Finance Workshop in East Syracuse, NY from November 6-7, 2024. Total \$550.
4. Bill Treacy to attend the following meetings:

Semi-Annual MEUA Conference/			
Annual NYMPA Mtg.	East Syracuse, NY	May 20-22, 2024	Total \$550.00
Annual MEUA Meeting	Canandaigua, NY	October 1-3, 2024	Total \$1000.00
Engineering Workshop	East Syracuse, NY	November 6-7, 2024	Total \$550.00
Semi-Annual NYMPA Mtg.	East Syracuse, NY	October 2024	Total \$350.00

Discussion:

By Director _____; Seconded by Director _____

Roll call: Director Baughn, Avery, Gibbs, Tallon, Monette, Moore, Rosenquest

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

6. MONTHLY WRITE-OFFS:

5A. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from January 2023 in the total amount of \$3,629.53. The percentage of write-offs for this period is .14%. The recovered amount for this period is \$ 567.66.

5B. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from February 2023 in the total amount of \$5,118.94. The percentage of write-offs for this period is .21%. The recovered amount for this period is \$685.68.

5C. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from March 2023 in the total amount of \$5,165.12. The percentage of write-offs for this period is .20%. The recovered amount for this period is \$826.01.

By Director _____; Seconded by Director _____

Roll call: Director Baughn, Avery, Gibbs, Tallon, Monette, Moore, Rosenquest

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

7. OLD BUSINESS:

8. NEW BUSINESS:

9. PERSONS ADDRESSING BOARD:

Motion to Adjourn by Director _____; Seconded by Director _____

Roll call: Director Baughn, Avery, Gibbs, Tallon, Monette, Moore, Rosenquest

MEETING ADJOURNED: _____