

1. Agenda

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Documents: [SUPPORTING DOCUMENTS.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 7, 2016

5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O’Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on December 22, 2015 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending December 30, 2015 in the amount of **\$ 183,833.00** and January 6, 2016 in the amount of **\$ _____** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of December 22, 2015 - January 6, 2016
- Report from the Building Inspector’s office January 4, 2016
- Report of Public Hearing held by the Zoning Board of Appeals on December 21, 2015

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending January 1, 2016 in the amount of \$ 915,670.99 and January 8, 2016 in the amount of \$ _____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

Motion to remove item 7A from the Table

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

A. RESOLVED: In accordance with the request therefore the Common Council approves amending Salary and Benefits for Managers. No current Manager benefits will be diminished by this resolution. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy is made part of the minutes of this meeting.

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: That the City Chamberlain be authorized as the primary municipal contact to provide the information and complete the request for a Comprehensive Review from the Financial Restructuring Board for Local Governments pursuant to Local Finance Law Section 160.05 (3); and

BE IT FURTHER RESOLVED, that by adopting this resolution, this Common Council is officially requesting a Comprehensive Review with the concurrence of the Mayor of the City of Plattsburgh.

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves Contract # 2015-19 “City Hall Improvements Restroom Renovation” be awarded to Dow Electric, Inc. for a total bid price of \$24,300.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. THE MAYOR HANDS DOWN THE APPOINTMENT OF JOHN KANOZA TO THE CITY PLANNING BOARD FOR A 7 YEAR TERM EXPIRING ON JANUARY 15, 2023.

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves 2014 ESD Award CFA # 40857 “Durkee St Phase II be awarded to The Chazen Companies. The project budget total is \$81,000 (ESD Award \$30,000, City Match \$51,000).

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. Introduced: Local Law P-1 of 2016: Council Override of Tax Cap.

By _____

Public Hearing Date set by Mayor: _____

G. THE MAYOR HANDS DOWN THE APPOINTMENT OF FIRE CHIEF TO SCOTT LAWLISS EFFECTIVE JANUARY 7, 2016 PENDING THE SUCCESSFUL COMPLETION OF A 12 WEEK PROBATIONARY PERIOD.

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Mayor Calnon to attend the NYCOM 2016 Winter Legislative Meeting in Albany, NY from February 7 – 9, 2016 at an estimated cost not to exceed \$700.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves one Police Officer to attend “Police Mental Health Instructor Course” in Clifton Park, NY from January 4-6, 2016 at an estimated cost not to exceed \$582 and will be expensed out of the Asset Forfeiture Fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

MEETING ADJOURNED: _____



Plattsburgh, New York

Scott Lawliss
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7549
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Assistant Fire Chief, Scott Lawliss

DATE: January 7, 2016

RE: Fire and Ambulance Responses

For this two week period: Tuesday, December 22, 2015 through Wednesday, January 6, 2016
our Department has responded to the following:

Fire Calls

29

- 1 building fire
- 7 system activations
- 6 EMS assist
- 9 MVA
- 2 smoke/odor removal
- 1 electrical wiring fire
- 1 arcing
- 1 removal of victim from stalled elevator
- 1 natural vegetation fire

Ambulance Calls

118

Mutual Aid by CVPH

21

COMPLAINT REPORT

January 4, 2016

LOCATION	LOCATION COMMENT	OWNER NAME	COMPLAINT DATE	VIOLATION DESCRIPTION 1	VIOLATION COMMENT 1	COMP NAME 1
11 BROAD ST	HOUSE ON RIVERBANK APART. 3 (PINE ST.)	<u>HENRY J JR FORTIN</u>	12/16/15	ZONING VIOLATION	HE LIVES AT 1 PINE ST. APART. 3. WHOLE IN CELING IN BOTTOM APARTMENT. CIG SMOKE FROM BOTTOM APART. DRIFTS INTO HIS. HE HAS ASTHMA. ASKED LANDLORD TO FIX BUT WON'T IT. IN DROP DOWN CEILING YOU CAN SEE WHOLE THAT IS NOT COVERED UP.	KASEY JOHNSON
11 MONTCALM AVE		<u>HAYJAC LLC</u>	12/16/15	PROPERTY MAINTENANCE	ELECTRICAL CONNECTION TO THE BUILDING HAS FAILED	MLD
8 WALWORTH ST	6 WALWORTH SHAWN MONETTE	<u>ROBERT J POITRAS</u>	12/17/15	ZONING VIOLATION	AT 6 WALWORTH STR. SHINGLES BLOWING OFF. ROOF NEEDS REPLACING. SPOKE TO LANDLORD. WON'T FIX. DOESN'T FIX ANYTHING. BASEMENT WIRES EXPOSED, KITCHEN FAUCET NEEDS REPLACING,	SHAWN MONETTE
45 JOHNSON AVE		<u>ELLEN MARGARET WELCH</u>	12/18/15	ZONING VIOLATION	NOW PUT A 40 TO 50' TRAILER FROM TRACTOR TRAILER IN YARD. ISN'T THIS A VIOLATION.	PATTI HACKETT
20 BRINKERHOF F ST	GOLD STREET ALLEY	<u>HEART OF GOLD STREET LTD</u>	12/23/15	PROPERTY MAINTENANCE	TRASH IN GOLD STREET ALLEY ADJACENT TO TRASH CANS NUMBERED 22 (BRINKERHOFF ST)	
5001 SO CATHERINE ST	BACK OF PROPERTY NEAR FENCE	<u>NEIL FESETTE</u>	12/29/15	PROPERTY MAINTENANCE	AT 5001 SO. CATHERINE TREE IS DEAD. BACK CORNER. MLD ALREADY TRIMMED OFF POWER LINES. PRIVATE TREE. WORRIED TREE WILL COME DOWN. HAZARDOUS. ALREADY CALL OWNER N.PESSETTE.	BROWN YVONNE A
32 ADIRONDACK LN		<u>TERRY M MERON</u>	12/29/15	ZONING VIOLATION	AT 44 ADIRONDACK LANE APARTMENT #D MOLD ON ALL OF THE WINDOW SILLS. LANDLORD NOT CALLED THEM BACK.	ANGELA RANCOUR
162 MARGARET ST	BRICK BUILDING - CPA	<u>162 MARGARET ST PARTNERSHIP</u>	01/04/16	SNOW	AT 162 MARGARET ST. BRICK BUILDING SIDEWALK NOT SHOVELED	
170 MARGARET ST	PARKING LOT NORTH OF PRESS BUILD.	<u>COMMUNITY FIRST HOLDINGS INC</u>	01/04/16	SNOW	PRESS REPUBLICAN BUILDING NORTH SIDE IS A PARKING LOT SIDEWALK NEVER SHOVELED	
MARGARET ST		<u>CLD HOLDINGS INC</u>	01/04/16	SNOW	222 MARGARET STREET NOT SHOVELED	

COMPLAINT REPORT

LOCATION	LOCATION COMMENT	OWNER NAME	COMPLAINT DATE	VIOLATION DESCRIPTION 1	VIOLATION COMMENT 1	COMP NAME 1
95 MAIN MILL ST		<u>BOMBARDIER MASS TRANSIT CORP</u>	01/04/16	ZONING VIOLATION	BOMBARDIER HAVE MORE DUMPSTERS THAN ORIGINALLY SUPPOSE TO HAVE. SEE ATTACHED LETTER	HICKS LAVERNE R
55 CORNELIA ST	CORNER OF CORNELIA AND OAK ST	<u>CORNELIA STREET PARTNERS LLC</u>	01/04/16	SNOW	SIDEWALK NOT SHOVELED	GRAF STEPHEN J
172 OAK ST	ADJACENT TO DRIVEWAY	<u>JAMES N LATINVILLE</u>	01/04/16	GARBAGE	AT 172 OAK TRASH & RECYCLABLES ALL OVER. CORNER LOT	KESWICK ALLAN W
151 PROSPECT AVE	BLOCKING SNOW	<u>JIMMY D. DUVALL</u>	01/04/16	SNOW	151 PROSPECT AVE. SIDEWALK NOT SHOVELED	KESWICK ALLAN W
175 BOYNTON AVE	CORNER OF S. CATHERINE ST AND BROAD ST	<u>SHAWN & STEPHANIE DAVIES</u>	01/04/16	SNOW	AT 175 BOYNTON OWNER HAS PLOWED OVER SIDEWALK	KESWICK*
		<u>DEAN V. CHANDLER</u>	01/04/16	SNOW	SNOW PLOWING HAS RESTRICTED THE SIDEWALK WIDTH	



Plattsburgh, New York

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

January 5, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor & Common Council:

At the regular meeting of the Zoning Board of Appeals held on December 21, 2015, below please find the results of that meeting:

<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
2056	PATRICK MCCARTY 76-78 MAINE ROAD	CLASS B VARIANCE REQUEST TO INSTALL 6' FENCE IN FRONT AND SIDE YARD SETBACK GRANTED
2058	JON LUSTENADER 5090 SO. CATHERINE STREET	CLASS B VARIANCE CONVERT EXISTING 8 BEDROOM HOUSE INTO DUPLEX WHICH LACKS THE REQUIRED LOT WIDTH GRANTED
2059	BRUCE AND ELISE DUSTIN 94 COURT STREET	SPECIAL USE PERMIT REQUESTING ACCESSORY APARTMENT GRANTED
2060	STEVEN LASHWAY 4932 SO. CATHERINE STREET	CLASS B VARIANCE REQUEST FOR A SIGN LARGER THAN ALLOWED GRANTED WITH STIPULATIONS

Sincerely,

Joseph McMahon
Building Inspector

/dn

CC: City Clerk



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

January 5, 2016

Mayor James Calnon
and
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for
"City Hall Improvements Restroom Renovation"
Contract #2015-19**

Dear Mayor Calnon & Councilors:

We received and opened bids on Tuesday, January 5, 2016, for Contract# 2015-19, "City Hall Improvements Restroom Renovation". A bid tabulation is attached for reference.

I have reviewed the bid and find it conforms to the specified requirements. Therefore, I recommend that a contract be awarded to, "**Dow Electric, Inc., 3874 State Highway 11, Malone, NY 12953**" for the base bid price of **\$19,300.00** plus a contingency of **\$5,000** for a total bid price of **\$24,300.00**.

Sufficient funding is available in H5110.51 2015 Building Improvements.

Very truly yours,



Kevin R. Farrington, P.E.
City Engineer

/jh

Attach.(1)
CC: City Clerk
City Chamberlain
Mike Brodi, Supt. Public Works

CITY OF PLATTSBURGH

BID TITLE: City Hall Improvements - Restroom Renovation BID OPENING DATE: 1/5/16 10:30 AM
Contract # 2015-19

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
Bairon Construction Co. Inc - 802 Durand Road Plattsburgh	\$ ^k 53,399.00	✓	✓
J.P. Enterprises, 7441 Rte 9N, Catskill, NY	\$ ^k 32,699.00	✓	✓
Merriman Building Contractors 10 New 2048 Plattsburgh NY	\$ ^k 42,200	✓	✓
Dem Structures 3874 State Rte 11 Malone, NY	\$^k 24,300	✓	✓

10:35 1/5/16 BR



Plattsburgh, New York

Community Development
41 City Hall Place
Plattsburgh, New York 12901
518-536-7509 TEL
518-563-7367 FAX

2014 ESD award – CFA #40857

Durkee St Phase II

ESD award - \$30,000

City match - \$51,000 (\$8,100 must come from city funds, balance can be from other sources)

Project Budget total - \$81,000

Committee Members: Paul DeDominicas, Kevin Farrington, Jeremiah Ward, Kim Manion, Bernie Basset, Amy Bonn, Kristy Kennedy, Joshua Kretser, Patricia Parker

Process:

An RFP was released in Oct of 2015, to which 5 firms responded with proposals. The proposals were distributed to committee members, which reviewed the submissions against a matrix for scoring. The matrix was created by the committee prior to the RFP release. The top 3 scoring teams were brought in for interviews. Interviews were 1 hour in length that consisted of a formal presentation and questions and answer with the advisory committee.

Durkee St Advisory Committee Recommendations:

Recommendation from the Durkee St Advisory Committee is to award The Chazen Companies.

The Chazen Companies scored high on all Advisory Committee members' matrix review with an average score of 125 (out of 150 possible) and had a strong interview.

- **Solid team, with a good partnership between Chazen and Camoin**
- **Experience was well documented and relevant**
 - **Experience with Potsdam Riverwalk and similar projects**
- **Understood the area, and has worked in the area before**
- **Understood and had a strong plan for public input**
- **Strong plan for action plan after the study and the future growth of the project**
- **Answered PAC questions with ease and a higher level of understanding and expertise**
- **Scored high in engineering / architectural and in market analysis qualifications and experience.**
- **Scored high in familiarity with the area in work on similar projects.**
- **Scored high in their capacity for soliciting input from public as well as stakeholders, realtors, developers, etc.**
- **Good exchange demonstrated an ability to work well with Technical Advisory Committee**

Local Law No. P-1 of the year 2016 - Council Override of Tax Cap.

Introduced by Mayor Calnon on January 7, 2016 at a meeting of the Common Council, under Municipal Home Rule Law Section 20(4)) via an emergency procedure for waiving the above waiting time requirements due to necessity for passage of the proposal, by delivery to each Councilor, for Public Hearing, which was properly noticed, and action of the Common Council at its regular meeting of January 14, 2016.

At a regular meeting of the Common Council held on January 14, 2016.

By Councilor _____; Seconded by Councilor _____
Roll Call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

Absent:

Be it enacted by the Common Council of the City of Plattsburgh as follows:

A local law authorizing Common Council to adopt a 2016 tax levy in excess of the limit established by NYS General Municipal Law Section 3-c.

This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State.

1-7-16
Agenda

Conferences



Each year over 1,500 local officials benefit from NYCOM training events. Taking part in the varied educational and networking opportunities, local officials are assisted with the many challenges they face in local government.

Winter Legislative Meeting

February 7 - 9, 2016 • Hilton Albany

This meeting is an opportunity for the NYCOM membership to convey a unified message to state decision-makers regarding legislative priorities. NYCOM takes this opportunity to share the collective concerns of its members with our state leaders, as well as hear from them regarding their proposals and plans to assist local governments.

Future Dates and Locations: February 12-14, 2017 • Hilton Albany

Annual Meeting & Training School

Fall Training School for City & Village Officials

Public Works Training School

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2016 Winter Legislative Meeting Tentative Agenda

SUNDAY, FEBRUARY 7

3:00 p.m. -- NYCOM Registration Desk Opens

5:00 - 7:00 p.m. -- Exhibit Hall Open

5:00 p.m. OPENING GENERAL SESSION

- Update on State Budget and Important Legislation
- Open Discussion of NYCOM Priorities

6:00 p.m. SUPER BOWL-THEMED RECEPTION AND DINNER

- Network with your colleagues while watching the first half of Super Bowl 50

MONDAY, FEBRUARY 8

7:30 a.m. -- NYCOM Registration Desk Opens

8:00 a.m. -- Breakfast briefings on municipal issues of interest

8:00 a.m. - 4:00 p.m. -- Exhibit Hall Open

9:00 a.m. KEYNOTE ADDRESS

Support Without Subsidies: The Role New York State Needs to Play in Revitalizing Our Communities

9:45 a.m. -- Break

10:00 a.m. MUNICIPAL PERSPECTIVES FROM STATE LEADERS (invited)

**Governor Andrew Cuomo
Senate Majority Leader John Flanagan
Assembly Speaker Carl Heastie
Senate Democratic Conference Leader Andrea-Stewart Cousins
Assembly Minority Leader Brian Kolb**

12:15 p.m. Lunch

1:30 p.m. SOLUTION SESSIONS

Getting Transformational: Accessing the State's Municipal Restructuring Fund
Working Through Your MPO to Get Federal/State Highway Funds
Turning the Tide on Abandoned Properties
Controlling Streetlights = Controlling Costs

2:45 p.m. -- Break

3:00 p.m. SOLUTION SESSIONS

Saving on Health Insurance Costs Through Employee Choice
State Help for Fixing Your Pipes: Water/Sewer Infrastructure Funding
Proven Technologies for Improving Police-Community Relations

5:00 p.m. RECEPTION

Evening -- Dinner on your Own

TUESDAY, FEBRUARY 9

8:00 a.m. -- Breakfast

NYCOM Lobby Day at the State Capitol and Legislative Office Building
- County-wide Groups of City and Village Officials Meet with their State Legislators

Last updated 12/21/15

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TRAVEL ADVANCE REQUEST FORM

For Authorized travel to Clifton Park, NY
For Police Mental Health Instructor
to be held Jan 4-6, 2015, which travel was approved by Common Council resolution
dated 12/29/15

I request the following amount:

221.25 For Meals
 For Gas (for purchase of gas/not mileage reimbursement)
~~Hotel 360~~ For Other Hotel (State purpose)
 For Other (State purpose)
 For Other (State purpose)
581.25 TOTAL

 DATE
12/29/15
 DATE

 SIGNATURE (Person to whom check is drawn)
 SIGNATURE (Department Head)