

1. Common Council Regular Meeting Agenda

Documents:

[AGENDA 09-22-16.DOC](#)

1.I. SUPPORTING DOCS 092216.PDF

Documents:

[SUPPORTING DOCS 092216.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

September 22, 2016

5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O’Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on September 8, 2016 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending September 14, 2016 in the amount of **\$ 486,807.58** and September 21, 2016 in the amount of **\$ _____** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of September 8-21, 2016
- Report from the Building Inspector’s office September 3-20, 2016
- Statement from the City Clerk’s Office of all monies received during the month August 2016 in the total amount of \$11,233.93
- Report from the Parking Violations Bureau for July 2016
- Report from the Parking Violations Bureau for August 2016
- Report of Public Hearing held by the Zoning Board of Appeals on September 19, 2016

RESOLVED: That the reports as listed are hereby ordered received and placed on file among

the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending September 16, 2016 in the amount of \$ **1,120,119.09** and September 23, 2016 in the amount of \$ _____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. Whereas, the city beach has experienced unhealthy levels of E Coli and Enterococci leading to closures; and

Whereas, the City of Plattsburgh's Environmental Services and Recreation Departments have vigilantly and regularly overseen tests on numerous sites, and, though many variables are considered as contributors to the problem, the City has been unable to draw definitive conclusions about how to prevent these concentrations of pathogens; and

Whereas, Lake Champlain is a precious resource we share with our regional neighbors who have a mutual interest in its health and preservation;

Be it Therefore Resolved, that the City of Plattsburgh requests that Senators Schumer and Gillibrand of New York, Senators Leahy and Sanders of Vermont, the US Coast Guard, and the New York State

Department of Environmental Conservation assist the city in its efforts to find long-term solutions for city beach pollution.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves Plattsburgh High School to have its annual Homecoming Parade on Saturday, October 1, 2016 at 11:00 am. The parade route would begin at Stafford Middle School continue up Rugar Street, then down Adirondack Lane onto Clifford Drive and finally down Angell Drive towards cafeteria.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the North Country Mustang Club to hold their Annual All Ford Show at the US Oval on Sunday, July 30, 2017. They request electricity, use of the City Trailer stage and tents will be erected. Certificate of Insurance and Dig safe permits will be required.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from June 1, 2015 to June 30, 2015 in the total amount of \$6,152.09. The percentage of write-offs for this period is .62%.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to transfer \$53,700 within the Sewer Fund WPCP Budget from various line items containing a budget surplus to various line items to cover under-budgeted cost areas for chemicals, contract services, temporary payroll and parts and supplies.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves phase 3 of the North Country Food Co-op’s CFA Project, including exterior façade work and remaining interior renovations, be awarded to Handy Dan Dessurault for the total base amount of \$146,120 and \$153,520 total with alternates.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: In accordance with the request therefore the Common Council approves the execution of the agreement with Schnabel Engineering in the amount of \$28,370 for the Alternative Analysis and Conceptual Design of Spillway Improvements at Mead Reservoir Dam. Funding is from Capital Project H8320.68.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves a Police Department employee to attend “Southeastern Homicide Investigators Associations 2016 Annual conference” from October 9-14, 2016 at a cost not to exceed \$1,724.25 and will be expensed out of the Asset Forfeiture fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves City Engineer Kevin Farrington to attend “North Country Stormwater Tradeshow & Conference” on October 20, 2016 at an estimated cost not to exceed \$375. The training will count toward mandatory continuing education credits as required by New York State for Professional Engineers.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves two Police Department employees to attend “New York Women in Law Enforcement 7th Annual Training Conference” from October 26-28, 2016 at a cost not to exceed \$932.00 and will be expensed out of the Asset Forfeiture fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Mayor Calnon, the Common Council places a new title, Office Manager, on Range 6 of the Management Pay Scale.
2. Mayor Calnon hands down the provisional appointment of Kristy Duell to Office Manager in the Department of Public Works at range 6 step 9 at a salary of \$62,860 on the management salary schedule effective September 23, 2016.

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

MEETING ADJOURNED: _____



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: September 21, 2016

RE: Fire and Ambulance Responses

For this two week period: Thursday, September 8, 2016 through Wednesday, September 21, 2016
our Department has responded to the following:

Fire Calls 36

- 11 system activation
- 4 EMS assist
- 10 MVA
- 1 gasoline/liquid flammable spill
- 2 excessive heat scorch burns
- 1 arcing
- 1 citizen complaint
- 1 dispatched/cancelled en route
- 3 odor of smoke
- 1 smoke/odor removal
- 1 chimney /flue fire

Ambulance Calls 147

Mutual Aid by CVPH 20



09/20/2016 09:02 | CITY OF PLATTSBURGH
 1427dhep | COMPLAINTS/VIOLATIONS REPORT

DEPARTMENT: Building Inspector

REPORTING PERIOD: 09/03/16 TO 09/20/16
 P | 1
 p4cvl1p1

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
GARBAGE	1
PROPERTY MAINTENANCE	5
ZONING VIOLATION	1
DEPARTMENT TOTALS	7
REPORT TOTALS	7

** END OF REPORT - Generated by Denise Nephew **



DEPARTMENT: Building Inspector REPORTING PERIOD: 09/03/16 TO 09/20/16

REFERENCE LOCATION AREA SOURCE RESPONSIBLE PARTY
 COMPLAINT/VIOLATION COMMENT SEVERITY

468 10 MACOMB ST SEVERITY 0 AREA RANDY M DAME
 COMPLAINT/VIOLATION COMMENT SEVERITY

VIOLATION PROPERTY MAINTENANCE SEVERITY 0 AREA COMPLBY BY COMPLETED
 AT 10 MACOMB ST. #4 TENANT THERE 1 YR. HEALTH PROBLEMS. BELIEVE BLACK MOLD UNDER KITCHEN SINK... SEVERE ALLERGIES. DEVELOPED
 AMONIA AFTER 3 DAYS OF MOVING IN. FEELS CONDITIONS WERE AFTER HE'S MOVED IN. LANDLORD IGNORE HIM. NO GARBON MONIXIDE DETECTOR

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE INSPECTION NEW NOTICE INSPECTION NEW ORDER REMEDY UP NOTICE INSPECTION NEW APPEARANCE TICKET OTHER NEW LETTER

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
 COMPLAINT KYLE BURDO 09/08/16 09/08/16 .00
 COMPLAINT KYLE BURDO .00

COMPLAINT/VIOLATION TOTALS .00

469 10 MACOMB ST SEVERITY 0 AREA RANDY M DAME
 COMPLAINT/VIOLATION COMMENT SEVERITY

VIOLATION PROPERTY MAINTENANCE SEVERITY 0 AREA COMPLBY BY COMPLETED
 AT 10 MACOMB ST. OVER APART. #4 HOLE IN FRONT OF BUILDING. BATS & PIGEONS GOING INTO THIS SPACE. ALL ANIMALS GOING IN. 14 DAYS OPEN
 REEL. FEEL THRU APARTMENT #5.

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE INSPECTION NEW NOTICE INSPECTION NEW FOLLW UP NEW ORDER REMEDY UP NOTICE INSPECTION NEW APPEARANCE TICKET OTHER NEW LETTER

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
 COMPLAINT KYLE BURDO 09/08/16 09/08/16 .00
 COMPLAINT KYLE BURDO .00

COMPLAINT/VIOLATION TOTALS .00

475 23 SO PERU ST SEVERITY 0 AREA JEAN A JOHNSON
 COMPLAINT/VIOLATION COMMENT SEVERITY

VIOLATION ZONING VIOLATION SEVERITY 0 AREA COMPLBY BY COMPLETED
 MORE THAN 2 YARD SALES PER YEAR AT 23 SO PERU STREET.

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE INSPECTION NEW NOTICE INSPECTION NEW FOLLW UP NEW ORDER REMEDY UP NOTICE INSPECTION NEW LETTER

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
 COMPLAINT KYLE BURDO 09/08/16 09/08/16 .00
 COMPLAINT KYLE BURDO .00

COMPLAINT/VIOLATION TOTALS .00

09/20/2016

09/20/2016 09:02
1427dnep

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

3
|P
plcvt1pt

REPORTING PERIOD: 09/03/16 TO 09/20/16

DEPARTMENT: Building Inspector

REFERENCE LOCATION

CASE COMPLAINT/VIOLATION

COMMENT

AREA SOURCE

RESPONSIBLE PARTY SEVERITY

CREATED
COMPLETED

APPEARANCE TICKET

OTHER

NEW

INSPECTION INSPECTOR
COMPLAINT KYLE BURDO
COMPLAINT KYLE BURDO

REQUESTED 09/22/16
SCHEDULED 09/22/16

RESULTS

FEE AMOUNT
.00
.00

COMPLAINT/VIOLATION TOTALS

471 306 CORNELIA ST

VIOLATION PROPERTY MAINTENANCE
LARGE PILE OF DIRT AND BROKEN CEMENT AT SUNOCO STATION IN FRONT.

SEVERITY 0

AREA

SANDRI REALTY INC
COMPLY BY 09/08/2016

COMPLETED

FEE AMOUNT
.00

09/07/2016
09/08/2016

STEPS
INITIAL INSPECT
NOTICE
FOLLOW UP
ORDER REMEDY
APPEARANCE TICKET

ACTION TYPE
INSPECTION
NOTICE
INSPECTION
NOTICE
OTHER

STATUS
NEW
NEW
DONE
NEW
NEW

NOTICE
LETTER

SCHEDULED 09/09/16
STARTED 09/08/16

COMPLETED 09/08/16

INSPECTION INSPECTOR
COMPLAINT KEN PRIMARD

REQUESTED 09/08/16
SCHEDULED 09/08/16

RESULTS
PASSED

FEE AMOUNT
.00

COMPLAINT/VIOLATION TOTALS

470 52 SAILLY AVE

VIOLATION PROPERTY MAINTENANCE
COUCH LEFT ON CITY PROPERTY BETWEEN CURB AND SIDEWALK

SEVERITY 0

AREA

MATTHEW S BARRETT
COMPLY BY COMPLETED

COMPLETED

FEE AMOUNT
.00

09/06/2016

STEPS
INITIAL INSPECT
NOTICE
FOLLOW UP
ORDER REMEDY
APPEARANCE TICKET

ACTION TYPE
INSPECTION
NOTICE
INSPECTION
NOTICE
OTHER

STATUS
DONE
DONE
DONE
NEW
NEW

NOTICE
LETTER
LETTER

SCHEDULED 09/06/16
STARTED 09/06/16

COMPLETED 09/06/16
RESULTS FAILED
FEE AMOUNT .00

COMPLAINT/VIOLATION TOTALS

472 94 PROSPECT AVE

VIOLATION PROPERTY MAINTENANCE
AT 94 PROSPECT PARKING IN FRONT IN FRONT LAWN AGAIN.
ONE. TREES LEANING OVER 92 PROSPECT HOUSE AND YARD.

SEVERITY 0

AREA

LILY SITU
COMPLY BY COMPLETED

COMPLETED

FEE AMOUNT
.00
.00

09/19/2016

1 DAYS OPEN
PROBABLY M



09/20/2016 09:02
1427daep

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

P
picv1rpt 4

REPORTING PERIOD: 09/03/16 TO 09/20/16

DEPARTMENT: Building Inspector
REFERENCE LOCATION
CASE
COMPLAINT/VIOLATION

COMMENT
AREA SOURCE RESPONSIBLE PARTY SEVERITY

CREATED
COMPLIED

STEPS
INITIAL INSPECT
NOTICE
FOLLOW UP
ORDER REMEDY
APPEARANCE TICKET
INSPECTION INSPECTOR
COMPLAINT KEN PRIMARD
COMPLAINT KEN PRIMARD
COMPLAINT/VIOLATION TOTALS

ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED
INSPECTION NEW 09/21/16
NOTICE NEW
INSPECTION NEW
NOTICE NEW
OTHER NEW LETTER
REQUESTED 09/21/16 SCHEDULED 09/21/16 RESULTS
FREE AMOUNT
.00
.00
? .00

474 DURKEE ST CITY OF PLATTSBURGH 09/20/2016
VIOLATION SEVERITY 0 EMAIL AREA 0 COMPL BY COMPLETED

GARBAGE VALLEY SANITATION LEAKING VIAL SWEATING LIQUID IN LARGE QUANTITIES EVERY TIME THEY PICK UP GARBAGE AROUND 43 DURKEE ST. PROP LE TRACK IN BUILDINGS. HEALTH DEPT. CONTACTED BUT NO HELP. HEALTH HAZARD. TERRIBLE SMELL. VS NOT RESPONDING TO REQUESTS.
STEPS
INITIAL INSPECT
NOTICE
REINSPECT
ORDER PICK UP
INSPECTION INSPECTOR
COMPLAINT KEN PRIMARD
COMPLAINT KEN PRIMARD
COMPLAINT/VIOLATION TOTALS

ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED
INSPECTION NEW 09/21/16
NOTICE NEW
INSPECTION NEW
OTHER NEW
REQUESTED 09/21/16 SCHEDULED 09/21/16 RESULTS
FREE AMOUNT
.00
.00
.00

DEPARTMENT TOTALS
COMPLAINT/VIOLATION ACTIVITY 09/03/16-09/20/16: 7 COMPLAINTS/VIOLATIONS 1 COMPLETED .00

REPORT TOTALS
COMPLAINT/VIOLATION ACTIVITY 09/03/16-09/20/16: 7 COMPLAINTS/VIOLATIONS 1 COMPLETED .00

** END OF REPORT - Generated by Denise Nephew **

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"Aug16

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City) 25-2540	0.00		0.00
Bingo Licenses (State) 1-0632	0.00		0.00
Bingo License Fees 3% 25-2540	363.65		363.65
Building Permits 25-2555	0.00		0.00
Circus License 25-2502	0.00		0.00
City Code 12-1255	0.00		0.00
Code Civil Compromise 26-2614	0.00		0.00
Contractor Fees 25-2557	0.00		0.00
Dog Licenses 25-2542	227.50		227.50
State Neuter/Spay surcharge			
Extract of Records 12-1255	44.25	37.00	81.25
Game of Chance Lic. (City) 25-2541	0.00		0.00
Game of Chance Lic. (State) 1-0632	0.00		0.00
Gas Permits 15-1540	155.00		155.00
Going Out of Business Lic 25-2509	0.00		0.00
Hauler's Licenses 25-2505	0.00		0.00
Housing Code 21-2110	0.00		0.00
Impound Fees 15-1550	50.00		50.00
Interest Temp 1124-2401	2.53		2.53
Jeweler's Licenses 25-2503	0.00		0.00
Marriage Licenses 25-2545	595.00	765.00	1360.00
Notary Fees 12-1255	0.00		0.00
Peddler/Vendor Licenses 25-2503	385.00		385.00
Returned Check Charges 12-1255	0.00		0.00
Sign Permits 25-2590	0.00		0.00
Specifications T-30		195.00	195.00
Special Use Permits 21-2110	0.00		0.00
Subdivision Fee 21-2110	0.00		0.00
Subdivision Ordinance 12-1255	0.00		0.00
Taxi Operator's Licenses 25-2507	600.00		600.00
Taxi Vehicle Licenses 25-2504	320.00		320.00
Tree/Stump Removal License 25-2508	0.00		0.00
Vital Statistics 16-1603	6644.00		6644.00
Zoning Ordinances 21-2110	0.00		0.00
Zoning Variances 21-2110	0.00		0.00
OTHER REVENUE			
Riverwalk			
1127-2753	850.00		850.00
Auditorium			
1127-2752	0.00		0.00
Centennial Plaques			
1127-2705	0.00		0.00
Lake Champlain Memorial			
1127-	0.00		0.00
RECOVERED FUNDS			
Telephone			
1-1410000-4414	0.00		0.00
Postage			
1-1410000-4470	0.00		0.00
Print & Copy			
1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$10,236.93	\$997.00	\$11,233.93
N.Y.S. Dept of Health	\$765.00	Check No 1414	
N.Y.S. Dept of Ag & Mkts	\$37.00	Check No 1415	
		Total Paid Others:	\$802.00
ADJUSTMENT: None			
Shortage/Overage			\$0.00
Chamberlain (Spec. Deposits)	\$195.00	Check No 1416	
Chamberlain (Net Revenues)	\$10,236.93	Check No 1417	
		Amount Due City Chamberlain:	\$10,431.93
			\$11,233.93

Dated at Plattsburgh, New York

Sylvia Parrotte
Sylvia Parrotte,
City Clerk

08-Sep-16



Plattsburgh Police Department
45 Pine Street
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

September 5, 2016

Mayor James E. Calnon
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for July 2016.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

PARKING VIOLATIONS BUREAU

Monthly Report for July 2016

	<u>Jul 2016</u>	<u>Jul 2015</u>
TICKETS ISSUED:	89	262
TICKETS COLLECTED:	61	268
REVENUE FOR MONTH:	\$1,191.25	\$6,952.80

YEAR TO DATE TOTALS:

	<u>Jul 2016</u>	<u>Jul 2015</u>
TICKETS ISSUED:	1478	1680
TICKETS COLLECTED:	1406	1503
REVENUE:	\$36,760.75	\$42,700.55

COMPARISON: Parking tickets issued for Jul. 2016: Down 173
 Parking tickets collected for Jul. 2016:Down 207
 Revenue for Jul. 2016: Down \$5,761.55
 Amount Dismissed: \$381.75

Breakdown for July

CITY OF PLATTSBURGH PARKING TICKET SYSTEM
SUMMARY OF PARKING TICKETS - BY OFFICER

7/31/2016

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1 HANDICAP	0	7	9	63	747	6706.5
2 NO PARKING	0	10	6	282	90	7092.25
3 OVERTIME 10 MIN	0	1	5	70	78	2451.75
4 OVERTIME 30 MIN	0	0	4	103	74.25	2961.75
5 OVERTIME 2 HRS	0	0	22	270	348.75	8445.75
6 NO STAND/STOP	0	0	0	1	0	30
7 FIRE HYDRANT	0	0	2	93	101.5	5971
8 FIRE LANE	0	0	0	0	0	0
10 BLOCKING SIDEWALK	0	1	1	31	15	1008
11 LEFT WHEEL CURB	0	0	0	0	0	0
12 BLOCKING XWALK	0	1	2	9	32.25	230.25
13 BLOCK DRIVEWAY	0	2	0	7	0	454.5
14 LOADING ZONE	0	0	0	0	0	0
15 DOUBLE PARK	0	0	0	0	0	0
16 TOO CLOSE INTERSE	0	0	0	0	0	0
18 OBST. LANE	0	0	0	3	0	105
19 TAXI ONLY	0	3	4	58	62.25	1254.75
20 BUS STOP	0	0	0	0	0	0
22 WRONG WAY	0	0	0	0	0	0
23 EMPLOYEE PERMIT	0	0	0	0	0	0
24 PARKING BAN	0	0	0	0	0	0
25 UNINSPECTED	0	9	4	89	150	6697
26 OVERTIME PARKING	0	0	1	13	15	225.75
27 OVERTIME 4 HOUR	0	0	0	0	0	0
40 UNREGISTERED	0	0	1	8	54.5	449.5
41 DOUBLE PARK	0	0	0	0	0	0

42 NO PARKING	0	0	0	0	0	0	0.00	0.00
43 NO STANDING	0	0	0	0	0	0	0.00	0.00
44 SIDEWALK	0	1	1	1	2	15.00	45.00	0.00
45 INTERSECTION	0	0	0	0	0	0.00	0.00	0.00
46 CROSSWALK	0	0	0	0	1	0.00	15.00	0.00
47 ZONE/CURB	0	0	0	0	2	0.00	70.00	0.00
52 HIGHWAY	0	0	0	0	0	0.00	0.00	0.00
53 RDW/ROW	0	0	0	0	0	0.00	0.00	0.00
54	0	0	1	1	1	15.00	15.00	0.00
55 TAXI ZONE	0	1	0	0	42	0.00	1,059.00	0.00
56 BUS ZONE	0	0	0	0	0	0.00	0.00	0.00
57 CROSSWALK 20'	0	0	0	0	3	0.00	177.75	0.00
60 OBST. SIDEWALK	0	0	0	1	4	15.00	75.00	0.00
62 FIRE HYDRANT	0	0	0	0	2	0.00	65.00	0.00
63 UNLAWMOV	0	0	0	0	0	0.00	0.00	0.00
64 WWVY2WAY	0	1	6	6	76	98.25	1,726.00	0.00
65 WWVY1WAY	0	0	1	1	1	15.00	15.00	0.00
67 ANGLE	0	0	0	0	0	0.00	0.00	0.00
68 OVERLINE	0	0	3	3	26	45.00	585.00	0.00
69 OVERTIME 10 MIN	0	0	0	0	1	0.00	15.00	0.00
70 OVERTIME 30 MIN	0	0	0	0	6	0.00	90.00	0.00
71 OVERTIME 1 HR	0	0	1	1	16	15.00	597.00	0.00
72 OVERTIME 2 HR	0	0	0	0	13	0.00	195.00	0.00
73 OVERTIME 4 HR	0	0	0	0	0	0.00	0.00	0.00
78 TIME LOADING	0	0	0	0	0	0.00	0.00	0.00
79 EMERGENCY	0	0	0	0	0	0.00	0.00	0.00
80 FIRELANE	0	0	0	0	0	0.00	0.00	0.00
81 HANDICAP	0	0	0	0	0	0.00	0.00	0.00
82 TRAILER	0	0	0	0	2	0.00	150.00	0.00
86 SNOW BAN	0	0	0	0	1	0.00	56.00	0.00
87 LIM SNOW BAN	0	0	0	0	0	0.00	0.00	0.00
88 UNINSPECTED	0	0	0	0	31	0.00	2,040.00	0.00
89 UNREG MV	0	0	0	0	0	0.00	0.00	0.00
90 NO PARKING EVEN	0	0	5	6	6	75.00	94.50	0.00

91 NO PARKING ODD	0	0	0	0	7	0.00	116.25
92 NO PARK 7AM-5PM	0	0	2	2	2	30.00	30.00
95 20' INTERSECTION	0	0	0	0	1	0.00	15.00
98 12" CURB	0	0	1	1	21	15.00	613.50
99 12"CURB 1 WAY	0	0	2	9	9	30.75	141.75
101 FACING WRONG2W	0	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	0	0	0	0	0.00	0.00
107 SNOW 12:01-6 AM	0	0	0	0	2	0.00	70.00
108 SNOW CPL 2AM-6AM	0	0	0	0	0	0.00	0.00
110 EXCEEDED 90 MIN	0	0	0	0	1	0.00	15.00
111 FRONT YARD	0	0	0	0	1	0.00	50.00
Other	0	0	0	4	74	0.00	0.00
TOTALS:	0	37	89	1454	74	2,137.50	52,220.50

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83.07%

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93%
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.07%

2.48 %
97.52 %



Plattsburgh Police Department
45 Pine Street
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

September 12, 2016

Mayor James E. Calnon
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for August 2016.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

PARKING VIOLATIONS BUREAU

Monthly Report for August 2016

	<u>Aug 2016</u>	<u>Aug 2015</u>
TICKETS ISSUED:	138	126
TICKETS COLLECTED:	105	156
REVENUE FOR MONTH:	\$3,093.50	\$4,713.50

YEAR TO DATE TOTALS:

	<u>Aug 2016</u>	<u>Aug 2015</u>
TICKETS ISSUED:	1616	1806
TICKETS COLLECTED:	1511	1659
REVENUE:	\$39,854.25	\$47,414.05

COMPARISON: Parking tickets issued for Aug. 2016: Up 12
 Parking tickets collected for Aug. 2016: Down 50
 Revenue for Jul. 2016: Down \$1,620.00
 Amount Dismissed: \$320.00

Breakdown for August

CITY OF PLATTSBURGH PARKING TICKET SYSTEM
SUMMARY OF PARKING TICKETS - BY OFFICER

8/31/2016

VL	DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1	HANDICAP	0	7	6	69	525	7927.5
2	NO PARKING	0	10	8	290	158.25	7685.5
3	OVERTIME 10 MIN	0	1	3	73	57.75	2723.25
4	OVERTIME 30 MIN	0	0	4	107	95.25	3302.25
5	OVERTIME 2 HRS	0	0	20	290	345.75	9563.25
6	NO STAND/STOP	0	0	2	3	30	60
7	FIRE HYDRANT	0	0	5	98	250	6453.5
8	FIRE LANE	0	0	0	0	0	0
10	BLOCKING SIDEWALK	0	1	4	35	66	1213.5
11	LEFT WHEEL CURB	0	0	0	0	0	0
12	BLOCKING XWALK	0	1	0	9	0	253.5
13	BLOCK DRIVEWAY	0	2	3	11	45.75	597
14	LOADING ZONE	0	0	0	0	0	0
15	DOUBLE PARK	0	0	0	0	0	0
16	TOO CLOSE INTERSE	0	0	0	0	0	0
18	OBST. LANE	0	0	5	8	175	280
19	TAXI ONLY	0	3	7	65	150.75	1452
20	BUS STOP	0	0	0	0	0	0
22	WRONG WAY	0	0	0	0	0	0
23	EMPLOYEE PERMIT	0	0	0	0	0	0
24	PARKING BAN	0	0	0	0	0	0
25	UNINSPECTED	0	0	0	0	0	0
26	OVERTIME PARKING	0	9	25	114	971	8343
27	OVERTIME 4 HOUR	0	0	0	13	0	225.75
40	UNREGISTERED	0	0	0	0	0	0
41	DOUBLE PARK	0	0	2	10	100	549.5
		0	0	0	0	0	0

91 NO PARKING ODD	0	0	0	0	7	0.00	116.25
92 NO PARK 7AM-5PM	0	0	0	3	5	45.00	96.00
95 20' INTERSECTION	0	0	0	0	1	0.00	15.00
98 12" CURB	0	0	0	3	24	45.00	728.25
99 12"CURB 1 WAY	0	0	0	0	9	0.00	141.75
101 FACING WRONG2W	0	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	0	0	0	0	0.00	0.00
107 SNOW 12:01-6 AM	0	0	0	0	2	0.00	70.00
108 SNOW CPL 2AM-6AM	0	0	0	0	0	0.00	0.00
110 EXCEEDED 90 MIN	0	0	0	0	1	0.00	15.00
111 FRONT YARD	0	0	0	1	2	50.00	100.00
Other	0	0	0	13	87	0.00	0.00
TOTALS:	1	38	137	1592		3,569.25	60,022.00

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254

TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%

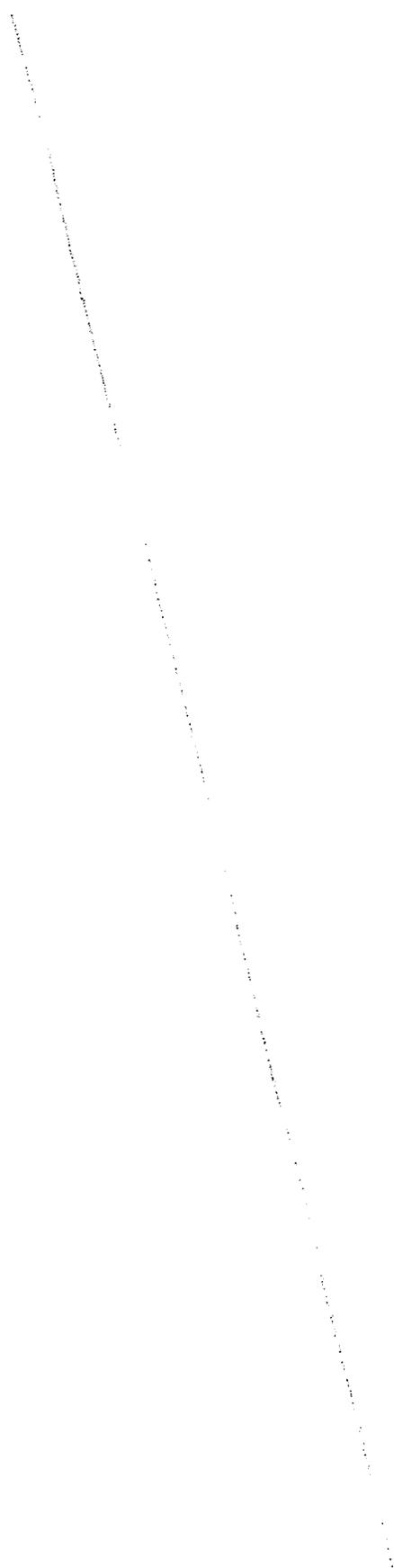
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83.07%

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93%

PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.07%

CITY OF PLATTSBURGH PARKING TICKET SYSTEM
 SUMMARY OF PARKING TICKETS - BY OFFICER
 08/31/2016

VI -DESCRIPTION-	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
01 HANDICAP	0	7	6	69	525.00	7,927.50
02 NO PARKING	0	10	8	290	158.25	7,685.50
03 OVERTIME 10MIN.	0	1	3	73	57.75	2,723.25
04 OVERTIME 30 MIN	0	0	4	107	95.25	3,302.25
05 OVERTIME 2HRS.	0	0	20	290	345.75	9,563.25
06 NO STAND/STOP	0	0	2	3	30.00	60.00
07 FIRE HYDRANT	0	0	5	98	250.00	6,453.50
10 BLOCKING SIDEWL	0	1	4	35	66.00	1,213.50
107 SNOW 2AM-6AM	0	0	0	2	0.00	70.00
110 EXCEEDED 90 MIN	0	0	0	1	0.00	15.00
111 FRONT YARD	0	0	1	2	50.00	100.00
12 BLOCKING XWALK	0	1	0	9	0.00	253.50
13 BLOCK DRVWAY	0	2	3	11	45.75	597.00
18 OBSTRUCT LANE	0	0	5	8	175.00	280.00
19 TAXI ONLY	0	3	7	65	150.75	1,452.00
25 UNSPECTED	0	9	25	114	971.00	8,343.00





Plattsburgh, New York

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

September 20, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor & Common Council:

At the regular meeting of the Zoning Board of Appeals held on September 19, 2016, below please find the results of that meeting:

<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
2071	BETTY JOCK 16 ELIZABETH STREET	CLASS B VARIANCE ADD BEDROOM AND BATH TO REAR OF HOUSE WHICH ENCROACHES IN SIDE YARD SETBACK APPROVED
2084	CHAD & DANA WELCH 57 GRACE AVENUE	CLASS B VARIANCE REQUEST TO ALLOW 6' PRIVACY FENCE AFTER HEDGE REMOVAL APPROVED WITH STIPULATIONS
2086	SCOTT MILLER 5418 PERU STREET	CLASS B VARIANCE 1. REQUEST TO INSTALL FENCE IN FRONT YARD SETBACK. 2. INCREASE WIDTH AND LENGTH OF DRIVEWAY APPROVED
2087	DAVID BRACALE 11 BELMONT AVENUE	CLASS B VARIANCE REQUEST FOR SHED APPROVAL BUILT TOO CLOSE TO PROPERTY LINE POSTPONED
2088	WILLIAM FERRIS 136 MILLER STREET	CLASS B VARIANCE(s) DUE TO PROPOSED ADDITIONAL APARTMENT POSTPONED
2089	WILLIAM FERRIS 95 MONTCALM AVENUE	CLASS B VARIANCE(s) DUE TO PROPOSED ADDITIONAL APARTMENT POSTPONED

Lt. to: Mayor Calnon & Common Council
From: J. McMahon, Building Inspector
Date: September 20, 2016
Ref: Zoning Board Results
Page 2

2090 EZ PROPERTIES LLC
 RT. 9 SOUTH ADJACENT TO
 GLENS FALL BANK

CLASS B VARIANCE
1. REQUEST INCREASE NUMBER OF
 PRINCIPLE BUILDINGS;
2. REQUEST INCREASE NUMBER OF
 ACCESSORY BUILDINGS
3. REQUEST INCREASE NUMBER OF DWELLING
 UNITS
FOR NEW MULTI-FAMILY HOUSING
POSTPONED

Sincerely,



Joseph McMahon
Building Inspector
/dn
CC: City Clerk

1 Clifford Drive
Plattsburgh, New York 12901

Phone: 518-561-7500
Fax: 518-561-1895

PLATTSBURGH HIGH SCHOOL

Mayor James E. Calnon
41 City Hall Place
Plattsburgh, NY 12901

September 9, 2016

Mayor Calnon,

This letter is concerning Plattsburgh High School's Homecoming for the fall of 2016. We are requesting a police escort for the parade route beginning on Broad Street from the parking lot of Stafford Middle School, continuing up Rugar Street and then down Clifford Drive to Plattsburgh High School. This year we are inviting students and teachers from our elementary schools, Bailey Avenue, Oak Street, and Momot to participate in the parade and are concerned about traffic during the parade which may be potentially hazardous to the younger students walking. It is my understanding that this request must be placed through the City Council for approval. I have also recently been in contact with Lt. Kiroy to let him know of our plans and am awaiting his response. I apologize for the short notice; I am a newly appointed advisor and am hopeful this request is in time for approval.

If any more information is needed please do not hesitate to contact me. I can be reached by email at rmanchester@plattscsd.org and phone at 561-7500 ext. 5642. Thank you in advance.

Sincerely,

Rosemary Manchester
Co Advisor Student Association
Plattsburgh High School

Ham on Oct 1, 2016



Glenn M. Hurlock
Principal

James N. Manchester
Assistant Principal

561-7367

PARKER CHEVROLET, INC.

622 ROUTE 11, P O BOX 308, CHAMPLAIN, NY 12919

CHEV CODE (32-177)

BAC CODE (115064)

DATE 9-6-16 TIME _____

TO: BETH CARLIN

FROM: RICHARD ASHFIELD

RE: EVENT APPLICATION

7 SHEETS TO FOLLOW

ANY QUESTIONS PLEASE CALL ME CELL 534-4581

THANK YOU

Dick

PHONE (518) 298-8272

FAX (518) 298-8540

- ① cut of INS
- ② Dig Safes permits for Tents.

Beth 561-7367 fax



Date of Application
Permit Number

EVENT APPLICATION

Please return completed application form with permit fee and paperwork to:

Community Development Office
 41 City Hall Place
 Plattsburgh, NY 12901
 Phone (518) 536-7458 OR (518)536-7509
 events@cityofplattsburgh-ny.gov

All applications must be submitted 45 days in advance for events.
 Street Solicitation Requests will not be accepted until February 1.

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT INFORMATION

Applicant's Name: RICHARD ASHFIELD Contact # (day of) 518-534-4581

Location of Event Site – A fee may be assessed based on content of the application.
Please mark all that apply:

- Beach booking
- Band shell booking
- Trinity Park
- City Marina
- Crete Civic Center
- City Gym
- US Oval
- Street Solicitation (No rain date for street solicitation)
- City Hall Building
- Other Please list:

Alternate Contact Person: EVELYN ASHFIELD Phone: 518-578-0195

Is your group a non-profit/charitable organization? YES ___ NO ___

If yes, does it have a charitable Donation # _____

Social Media Contact Information

Twitter _____ Facebook _____

You tube _____ Website NORTH COUNTRY MUSTANG CLUB.ORG

SITE PLAN

Site Plan Attached YES ___ NO X TBD

A Detailed Site Plan must be included with your package. The following, should they be relevant, must be included on your Site Plan.

- Location of all Tents, temporary or permanent structures
- Location of barricades and road closures (road, parking, bicycle parking, parking lots)
- Emergency exits
- fire extinguishers, propane storage
- fencing, staging, bleachers, stages, inflatables, petting zoos, etc.
- food/refreshment tent vendors, restrooms, refreshment tents

OTHER EVENT DETAILS

Power Required? YES NO ___ Specifics: _____

Water Required? YES ___ NO ___

Trailer Stage Required? YES ___ NO (Event Organizer responsible for pick up/return of stage)

Portable Stage Required? YES ___ NO
If YES, what dimensions?

Fireworks YES ___ NO Sound Amplification YES NO ___

Sanitation Facilities YES NO ___ *Port-a-potties to be arranged by organizer. Please mark on site map.*

Food Vendors/BBQ YES NO ___

Animals (Petting zoo) YES ___ NO Company Contact information: _____

Amusement Rides YES ___ NO Contact Information: _____

ALCOHOL

Alcohol at event YES ___ NO Attach all requirements of the Municipal Alcohol Policy. Applicant is responsible for obtaining applicable Liquor License. The NYS Liquor Authority rules and regulations are available at www.sla.ny.gov/.

I/we have read, understand and will comply with the City of Plattsburgh

Municipal Alcohol Policy _____ SIGNATURE

ROAD CLOSURES/ PUBLIC WORKS

Does your event require a road closure? YES ___ NO

Road: _____

_____ Date: _____ Time _____

Road: _____ Date: _____ Time: _____

Road: _____ Date: _____ Time: _____

Other: _____

NOTE: Please provide and mark all road closure information in your site plans.

Barricades/Cones needed (if not a road closure) YES ___ NO ___ Location: _____

Additional Accessible parking signed dropped YES ___ NO Location: _____

PARKING

Satellite Parking Location: _____

Bicycle Parking YES ___ NO ___ Location: _____

Additional Handicap Parking YES ___ NO ___ Location: _____

PARADE/ WALK INFORMATION

Parade/Walk Assembly Area _____ Time _____

Parade/Walk Dismissal Area _____ Time _____

Route Map Attached YES ___ NO ___

Describe the Proposed Event Route of parade _____

EMERGENCY MANAGEMENT

All Sections **MUST** be completed before an event will be approved and an event permit issued.

Designated Emergency personal/Liaison (Event day): _____

Cell Number: _____ Other (PIN) _____

Alternate Contact person : _____ Cell: _____

Where will liaison meet Emergency Services in the event of an emergency?

SECURITY

Who is responsible for your event security? What are their responsibilities? Please identify their location on the site plan.

Name of Security Firm: _____ Contact #: _____

FIRST AID

Who is responsible for first aid at your event? Please identify their location on the site plan.

TRAINING

What training will you provide to your volunteers/staff/participants regarding emergencies?

EVACUATION

How will you evacuate the area in the case of an emergency/disaster? Location of exits?
Evacuation Area

TENTS/VENDORS

TENT REQUIREMENTS

Will you have tents at your event? YES NO

Please list the sizes: 10x20 QTY 2 10x10 QTY 4

REFRESHMENT VEHICLES REQUIREMENTS

Use of refreshment vehicles must adhere to the below requirements. Please confirm how you are going to demonstrate compliance to these conditions.

List of Food Vendors Attached YES NO

CHECKLIST

Please submit the following documents with your Event Application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Detailed Site Plan
- Detailed Route Map (parade or walk)
- Map of Road Closures
- NYS Liquor License/Special Occasion Permit
- List of Refreshment Vehicle owners/ Mobile Food Providers (if applicable)
- Municipal Alcohol Policy Paperwork
- Insurance Certificate (City of Plattsburgh listed as additional insured)
- Application Signed

I/We the Event organizer RICHARD ASHFIELD, on behalf of NORTH COUNTRY MUSTANG CLUB, the party requesting the use of the City of Plattsburgh facility/park noted in the above application do hereby hold and save harmless and agree to indemnify the City of Plattsburgh and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all actions, debts, suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use of the facility/park.

I/We have read and understand the Municipal Event Procedures and I/We will abide by all guidelines therein.

Applicant's Signature: Richard Ashfield Date 9-6-16

FOR INTERNAL USE ONLY													
Permission is GRANTED to the applicant and/or sponsoring organization to use the streets/facilities and/or parks as listed in the application for the special event described. Permit Issue Date: _____ Authorized Signature: _____	<table border="1"> <tr> <td>Insurance Certificate</td> <td>YES</td> <td>NO</td> </tr> <tr> <td>Permit Fee</td> <td>YES</td> <td>NO</td> </tr> <tr> <td>Report to Council</td> <td></td> <td></td> </tr> <tr> <td>Permit</td> <td colspan="2">ISSUED</td> </tr> </table>	Insurance Certificate	YES	NO	Permit Fee	YES	NO	Report to Council			Permit	ISSUED	
Insurance Certificate	YES	NO											
Permit Fee	YES	NO											
Report to Council													
Permit	ISSUED												

Type of Event:

- Festival
- Tournament
- Parade
- Run/Walk-a-thon
- Bicycle Race/Ride
- Music Event
- Sidewalk Sale
- Marina booking
- Family Picnic/
- Demonstration
- Other Car Show

Actual Event Date(s): 7-30-17 Time of Event: 8:00AM - 3:00PM

Set-Up Date: 7-29-17 Start Time TBD

Tear Down Date: 7-30-17 End Time 4:30 PM

Rain date: no Annual Event YES NO

(No rain date is permitted for Street Solicitations)

Estimated Attendance: 250 Admission Fees: NO

Event Details (Please describe the purpose of your event)

ANNUAL ALL FORD + MUSTANG CAR SHOW

ORGANIZER/ APPLICANT INFORMATION

Name of Organization NORTH COUNTRY MUSTANG CLUB

Primary Contact Person: RICHARD ASHFIELD

Mailing Address: Po Box 701

Town/City: CHAMPLAIN State : NY

Postal Code: 12919 email: RASHFIELD@MSN.COM

Daytime Phone Number: 518-298-8272 Cell: 518-534-4581



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor James Calnon
FROM: William J. Treacy, P.E., Manager 
RE: Unpaid Final Bill Account Write-off
DATE: September 7, 2016

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from June 1, 2015 to June 30, 2015. The amount of the write-off will be \$6,152.09. The percentage of write-offs for this period is .62%.

Sales for this time period were \$ 986,283.50.

This write-off of unpaid bills represents 31 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 10 customers
\$50.01 to \$100.00 – 3 customer
\$100.01 to \$150.00 – 3 customers
\$150.01 to \$200.00 – 2 customers
\$200.01 to \$250.00 – 2 customers
\$250.01 to \$300.00 – 5 customers
\$300.01 to \$350.00 – 3 customers
\$400.01 to \$500.00 - 1 customer
\$650.00 to \$700.00 – 2 customers

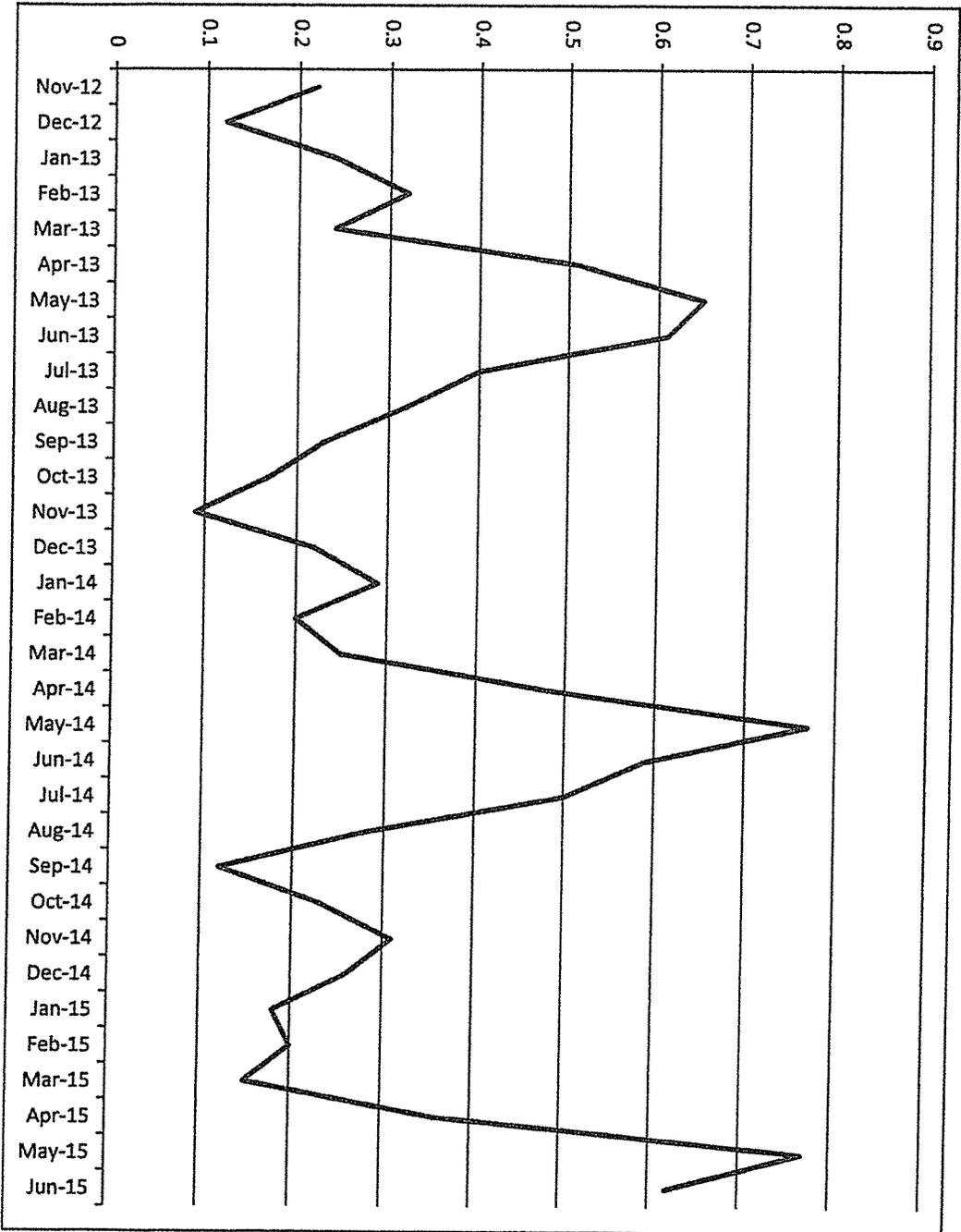
I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Kelly Clookey, Finance Director
Final Bill Account Write-off

MLD WRITEOFFS

Oct 2012 - June 2015

Dates	Percentage
Oct-12	0.24
Nov-12	0.22
Dec-12	0.12
Jan-13	0.24
Feb-13	0.32
Mar-13	0.24
Apr-13	0.51
May-13	0.65
Jun-13	0.61
Jul-13	0.4
Aug-13	0.32
Sep-13	0.23
Oct-13	0.17
Nov-13	0.09
Dec-13	0.22
Jan-14	0.29
Feb-14	0.2
Mar-14	0.25
Apr-14	0.48
May-14	0.77
Jun-14	0.59
Jul-14	0.5
Aug-14	0.28
Sep-14	0.12
Oct-14	0.23
Nov-14	0.31
Dec-14	0.26
Jan-15	0.18
Feb-15	0.2
Mar-15	0.15
Apr-15	0.36
May-15	0.77
Jun-15	0.62





Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: September 13, 2016
MEMO TO: Mayor Calnon
FROM: Richard Marks
RE: Budget Transfer – WPCP

It is being requested to adjust the 2016 Sewer Fund Budget, as follows:

Decrease: Sewer Fund – WPCP Flow Contract Services	5-8130000-4430	\$21,200.00
Decrease: Sewer Fund – WPCP Flow Pump Stations Tech	5-8130121-2400	\$ 7,500.00
Decrease: Sewer Fund – WPCP Flow Cum Pump Stn Parts	5-8130122-4334	\$ 4,500.00
Decrease: Sewer Fund – WPCP Flow Adk Pump Stn Parts	5-8130123-4334	\$ 2,250.00
Decrease: Sewer Fund – WPCP Flow Raw Wst Pump Parts	5-8130132-4334	\$ 5,000.00
Decrease: Sewer Fund – WPCP Flow Aeration Repairs	5-8130135-4450	\$ 4,000.00
Decrease: Sewer Fund – WPCP BOD Over-time Payroll	5-8131000-1200	\$ 1,000.00
Decrease: Sewer Fund – WPCP BOD Aeration Repairs	5-8131135-4450	\$ 6,000.00
Decrease: Sewer Fund – WPCP SS Pump Stn Tech Equip	5-8132121-2400	\$ 1,500.00
Decrease: Sewer Fund – WPCP SS Cum Pump Stn Parts	5-8132122-4334	\$ 500.00
Decrease: Sewer Fund – WPCP SS Adk Pump Stn Parts	5-8132123-4334	\$ 250.00
Increase: Sewer Fund – WPCP Flow Temporary Payroll	5-8130000-1300	\$ 3,000.00
Increase: Sewer Fund – WPCP Flow Contracted Services	5-8130000-4430	\$ 5,500.00
Increase: Sewer Fund – WPCP Flow Shipping & Transportation	5-8130000-4471	\$ 1,700.00
Increase: Sewer Fund – WPCP Flow Shop Contract Services	5-8130115-4430	\$ 3,000.00
Increase: Sewer Fund – WPCP Flow Pump Stations Parts/Supplies	5-8130121-4334	\$ 3,000.00
Increase: Sewer Fund – WPCP Flow Pretreatment Parts/Supplies	5-8130131-4334	\$ 1,000.00
Increase: Sewer Fund – WPCP Flow Primary Clar. Parts/Supplies	5-8130133-4334	\$ 6,000.00
Increase: Sewer Fund – WPCP Flow Process Mon Contract Svce	5-8130333-4430	\$ 2,040.00
Increase: Sewer Fund – WPCP BOD Temporary Payroll	5-8131000-1300	\$ 1,000.00
Increase: Sewer Fund – WPCP BOD Dewatering Sludge Chem.	5-8131151-4331	\$ 3,500.00
Increase: Sewer Fund – WPCP BOD Dewatering Contract Svce	5-8131151-4430	\$ 3,800.00
Increase: Sewer Fund – WPCP BOD Process Mon Contract Svce	5-8131333-4430	\$ 1,980.00
Increase: Sewer Fund – WPCP Suspended Solids Parts/Supplies	5-8132121-4334	\$ 1,000.00
Increase: Sewer Fund – WPCP SS Primary Clar. Parts/Supplies	5-8132133-4334	\$ 2,000.00
Increase: Sewer Fund – WPCP SS Dewatering Sludge Chemicals	5-8132151-4331	\$ 7,000.00
Increase: Sewer Fund – WPCP SS Dewatering Contract Services	5-8132151-4430	\$ 6,200.00
Increase: Sewer Fund – WPCP SS Process Mon Contract Svce	5-8132333-4430	\$ 1,980.00

This request provides for a \$53,700.00 transfer in the budgeted amounts for various line items in the 2016 Sewer Fund WPCP budget with an equal transfer from other various line items, primarily from the WPCP Flow Contract Services line item in the 2016 Sewer Fund WPCP budget. The transfer will provide for the unbudgeted costs for chemicals, contract services, temporary payroll and parts and supplies, to name a few, for various cost centers in the WPCP budget that have been exceeded. This transfer does not increase the 2016 Sewer Fund.

Thank you for your attention to this request.

Cc: Carole Garcia
Dave Powell
Jon Ruff

Marks, Richard A.

From: Powell, Dave M.
Sent: Wednesday, September 14, 2016 4:03 PM
To: Marks, Richard A.
Subject: Budget transfers 2016

Rich:

I concur with the transfers you made and I suggest that more transfers be done.

Keep your original transfers you listed and add the following:

Decrease the following line items:

- Sewer Fund-WPCP Flow Pump Station Tech 5-8130121-2400 \$4,500.00 ✓
- ~~Sewer Fund-WPCP Flow Cumberland Pump Sta Parts 5-8130122-4334~~
\$4,500.00 ✓
- ~~Sewer Fund-WPCP Flow Adirondack Pump Sta Parts 5-8130123-4334~~
\$2,250.00 ✓
- Sewer Fund-WPCP Flow Raw Waste Pump Parts 5-8130132-4334 \$5,000.00 ✓
- Sewer Fund-WPCP Flow Aeration Repairs 5-8130135-4450 \$4,000.00 ✓
- Sewer Fund-WPCP BOD Aeration Repairs 5-8131135-4450 \$6,000.00 ✓
- Sewer Fund-WPCP SS Pump Station Tech 5-8132121-2400 \$500.00 ✓
- Sewer Fund-WPCP SS Cumberland Pump Sta Parts 5-8132122-4334 \$500.00 ✓
- ~~Sewer Fund-WPCP SS Adirondack Pump Sta Parts 5-8132123-4334~~
\$250.00 ✓

Total: \$27,500.00

Increase the following line items:

- Sewer Fund-WPCP Flow Contracted Svc 5-8130000-4430 \$5,500.00 ✓
- Sewer Fund-WPCP Flow Primary Clarification Parts
5-8130133-4334 \$3,000.00 ✓
- Sewer Fund-WPCP Flow Temporary Pay 5-8130000-1300 \$3,000.00 ✓

Sewer Fund-WPCP Flow Process Mon Contracted 5-8130333-4430
\$2,040.00 ✓

Sewer Fund-WPCP BOD Dewatering Contracted 5-8131151-4430 \$3,800.00 ✓

Sewer Fund-WPCP BOD Process Mon Contracted 5-8131333-4430
\$1,980.00 ✓

Sewer Fund-WPCP SS Dewatering Contracted 5-8132151-4430 \$6,200.00 ✓

Sewer Fund-WPCP SS Process Mon Contracted 5-8132333-4430
\$1,980.00 ✓

Total: \$27,500.00

Any questions please contact me. Mahalo.

Dave

Fred Keil, Architect

20 Pine Brook Drive, Morrisonville, NY 12962

Phone 518-825-5800 Mobile 518-570-5756

Email: fkandassoc.architects@yahoo.com

September 19, 2016

Jeremiah Ward
Project Manager
NCFC
25 Bridge Street
Plattsburgh, NY 12901

Subject: Phase 3 Bid Results

Dear Jeremiah,

We received two bids this morning. One from Ametal Construction, the other from Handy Dan Construction.

Handy Dan submitted the lowest bid in the amount of \$146,120. I recommend that the contract for this phase of the renovations is awarded to Handy Dan Construction.

Regards,

A handwritten signature in black ink, appearing to read "Fred Keil". The signature is fluid and cursive, with the first name "Fred" and last name "Keil" clearly distinguishable.

Fred Keil



North Country Food Co-op
25 Bridge Street
Plattsburgh, NY 12901

September 19th, 2016

Paul DeDominicas
Director of Community Development
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Re: Phase 3 of North Country Food Co-op's CFA Project, Including Exterior Façade Work and Remaining Interior Renovations

Dear Paul:

North Country Food Co-op (NCFC) has received two bids for phase 3 of our CFA renovation project. The low bid was from Handy Dan Dessurault in the base amount of \$146,120, and \$153,520 total with alternates. The high bid was from Ametal Construction Corp in the base amount of \$259,000, and \$266,500 total with alternates.

NCFC has reviewed the received bid and recommends moving forward with **Dan Dessurault/Handy Dan Construction to carry out phase 3 of construction for a total amount of \$153,520.**

Sincerely,

Jeremiah Ward
Project Manager
North Country Food Co-op



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519

ruffj@cityofplattsburgh-nv.gov

September 19, 2016

To: Mayor Calnon and Members
of the Common Council

Fr: Jonathan Ruff

Re: Mead Dam Spillway Alternative Design and Conceptual Analysis
Schnabel Engineering Proposal

Attached is an August 11, 2016 proposal from Schnabel Engineering for providing consulting services to perform the following tasks:

- Task 1 – NYS DEC Meeting for Confirmation of Reduced SDF
- Task 2 – Evaluation of Spillway Alternatives
- Task 3 – Spillway Alternatives Evaluation Report
- Task 4 – Meetings and Project Management

It is respectfully requested that the Common Council agree to and authorize the execution of the agreement for the lump sum amount of \$28,370. Funding is from Capital Project H8320.68.

Please contact me if you have any questions.

ec: Richard Marks



Celebrating 60 Years
1956 - 2016

July 25, 2014
(Revised August 11, 2016)

Jonathan P. Ruff, PE
Environmental Manager, City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Subject: Alternatives Analysis and Conceptual Design of Spillway Improvements at Mead Reservoir Dam, NYS DEC #218-0236 (Schnabel Reference P4925019)

Dear Mr. Ruff:

SCHNABEL ENGINEERING OF NEW YORK (Schnabel) is pleased to present this proposal to perform an Alternatives Analysis and Conceptual Design of Spillway Improvements for Mead Reservoir Dam, owned and operated by the City of Plattsburgh, New York (City).

PROJECT DESCRIPTION AND BACKGROUND

Mead Reservoir Dam is located on Mead Brook within the Town of Plattsburgh. The dam was reportedly constructed in 1923 and is an earthen embankment dam with a crest length of approximately 675 ft and a height of approximately 65 ft. Mead Reservoir Dam is currently classified as a Class C – High Hazard facility.

Consistent with the requirements of the recently promulgated dam safety regulations, the City authorized a hydrologic and hydraulic analysis by CHA Associates in 2009 for the purposes of assessing the hazard classification, developing inundation mapping for the Emergency Action Plan (EAP), and for assessing the dam's performance relative to the required spillway capacity. The analysis concluded that the dam was appropriately classified as a high hazard facility and that the spillway did not have adequate spillway capacity. As a Class C dam, Mead Reservoir requires a spillway that can safely convey 50 percent of the Probable Maximum Flood (PMF). Subsequently, a recommendation for an increase in spillway capacity was accepted and a proposed design was developed which included a new labyrinth spillway crest, concrete spillway chute and stilling basin, and raising the dam crest. The proposed rehabilitation project (Project) progressed through detailed design and was advertised for bid. It is our understanding that the bids received were substantially higher than the allocated construction budget, and subsequently all bids were rejected.

Schnabel was retained by the City in October 2013 to perform a peer review on the hydrologic and hydraulic modeling used to support the design of spillway capacity improvements. The review indicated

City of Plattsburgh

Alternatives Analysis and Conceptual Design of Spillway Improvements at Mead Reservoir Dam

that the CHA 2009 hydrologic modeling utilized the SCS Unit Hydrograph methodology. While this is a commonly used unit hydrograph transformation, it has been found to be very conservative in terms of its prediction of peak flows in many watersheds. Schnabel's document review also revealed that hydrologic modeling performed during the 1981 Phase I Inspection of Mead Reservoir Dam utilized the Snyder Unit Hydrograph methodology. While the 1981 Phase I modeling used obsolete rainfall data for the PMF event, peak flows for the regulatory Spillway Design Flood (SDF) were considerably lower than the 2009 CHA analysis. Schnabel staff had successfully applied the Snyder Unit Hydrograph methodology on similar dams in New York State (NYS) and believed it was a viable methodology for Mead Reservoir Dam. Subsequently, Schnabel performed revised hydrologic modeling with the Snyder Unit Hydrograph methodology using GIS based parameter estimates and current rainfall data for the 50% PMF storm event. The revised analysis predicted significant reductions in peak outflows from the reservoir during the regulatory SDF. A report supporting the revised analysis was prepared by Schnabel and submitted by the City to the NYS Department of Environmental Conservation (DEC) for their review and approval.

OBJECTIVE AND SCOPE

The spillway improvements component of the Project represented a significant portion of the cost for the previously proposed rehabilitation of Mead Reservoir Dam. The previously proposed improvements included a new two-cycle labyrinth spillway crest, new concrete spillway chute, new energy dissipation basin, and an extensive subsurface drainage system. These proposed facilities were all sized to safely convey a peak flow of approximately 6,865 cfs. The revised hydrologic modeling resulted in significant reductions in peak flows during the SDF, predicting a peak flow of approximately 3,235 cfs. With this significant reduction in peak flows, we anticipate that the required size, extent, and cost of spillway improvements can also be significantly reduced.

This proposal is contingent upon the NYS DEC's approval of a reduced SDF. This scope of work has been developed to assess alternatives, develop conceptual design options, and develop opinions of probable cost for rehabilitation of the spillway utilizing the reduced SDF.

We have identified the following four tasks for this assignment.

- Task 1 – NYS DEC Meeting for Confirmation of Reduced SDF
- Task 2 – Evaluation of Spillway Alternatives
- Task 3 – Spillway Alternatives Evaluation Report
- Task 4 – Meetings and Project Management

Task 1: NYS DEC Meeting for Confirmation of Reduced SDF

Under this task Schnabel will meet with NYS DEC and City representatives to discuss our June 2014 submittal in order to gain approval for the reduced SDF. The remaining tasks assume NYS DEC approval for the reduced SDF.

Task 2: Evaluation of Spillway Alternatives

This task will include an evaluation of alternatives to address the spillway chute deterioration, inadequate spillway capacity, and freeboard. Upgrading alternatives will focus on the following design elements:

City of Plattsburgh

Alternatives Analysis and Conceptual Design of Spillway Improvements at Mead Reservoir Dam

- **Spillway Crest** – The existing spillway is located at the left (east) abutment and is a concrete ogee weir, approximately 40 ft in length and with a crest elevation of approximately EL 536.1 ft. The labyrinth spillway previously proposed required an expansion of the flow section into the core wall region of the existing spillway abutments. This task will consider revisions to the spillway crest that maintain the existing flow section without expansion into the existing abutments. These alternatives will include:
 - Maintaining the existing spillway (patching the deteriorated portions)
 - Saw cutting a portion of the existing spillway and replacing it with a more efficient spillway crest
 - Replacing the entire spillway crest (in kind or with a more efficient section) and/or reincorporating the use of the emergency overflow section on the left abutment

It is becoming common for regulating agencies to require that spillway upgrades do not increase downstream flooding for events up to and including the 100-year flood; therefore, it is likely that a larger spillway, if required, will need to be staged to match the existing spillway hydraulics up to the 100-year flood.

- **Freeboard** – The NYS DEC has no specific guidance for providing freeboard for dam rehabilitation projects. The CHA proposed design provided approximately 0.9 ft of freeboard. Schnabel is anticipating that NYS DEC will require at least 1 ft of freeboard for this facility, and may require more with their approval of a reduced SDF. Evaluations for providing freeboard at the dam will consider raising the earthen portion of the dam, installing a parapet (T-wall section) along the dam crest, and/or armoring and reincorporating use of the emergency overflow section on the left abutment.
- **Spillway Channel** – The spillway channel consists of the spillway chute (the sloping section) and stilling basin (for energy dissipation). This task will include the conceptual design of a new spillway chute and stilling basin that accommodates the preferred spillway crest.

This task will include preliminary hydraulic analyses and reservoir routing for each considered alternative. From these alternatives, we will perform a qualitative evaluation to select two viable alternatives for more in-depth evaluation. For each short-listed alternative, we will develop a conceptual plan, profile, and typical sections to facilitate assessment. In addition, we will consider constructability and the control of water requirements (cofferdam) for each short-listed alternative. We will provide a construction cost estimate containing a breakout of the major items of construction for each short-listed alternative.

Task 3: Spillway Alternatives Evaluation Report

An Alternatives Evaluation Report will be developed to document the findings, methods, assumptions, and analyses performed. Each short-listed alternative will be presented along with its benefits and limitations, conceptual sketches, technical feasibility, and cost estimate. This Report will conclude with a recommendation for a proposed spillway rehabilitation concept.

Task 4: Meetings and Project Management

We anticipate that two meetings will be required to support these activities: one with City representatives, and the other with NYS DEC. All meetings are anticipated to be held at Schnabel's Clifton Park, New York, offices or at NYS DEC offices in Albany. This task also includes time for project management, coordination, and regular client updates.

FEES

We propose to perform Tasks 1 through 4 for a lump sum fee of \$28,370. For your convenience we have included our Standard Contract Terms and Conditions for your review. Your acceptance of this proposal can be facilitated by signing and returning one copy of this letter, which will form our agreement for these services.

CLOSING

We appreciate the opportunity to submit this proposal, and are looking forward to continuing to provide our services to the City. Please do not hesitate to contact me at 518-348-8580, or via email at gdaviero@schnabel-eng.com, should you have any questions or need additional information.

Sincerely,

SCHNABEL ENGINEERING OF NEW YORK



Gregory J. Daviero, PhD, PE
Principal

GJD:KJR:hcf

Attachment:

- (1) Standard Contract Terms and Conditions (2 Sheets)

The terms and conditions of this proposal, including the attached Standard Contract Terms and Conditions, are:

ACCEPTED BY: _____ CITY OF PLATTSBURGH _____

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____ DATE: _____

**SCHNABEL ENGINEERING OF NEW YORK
STANDARD CONTRACT TERMS AND CONDITIONS**

1. DEFINITIONS
 - 1.1 Schnabel Engineering of New York, the "Engineer," agrees to provide Professional Services, as delineated in the attached Proposal.
 - 1.2 The "Client" is the other party to this "Agreement."
 - 1.3 The "Contractor" is the responsible party providing construction for the subject Project.
2. ENTIRE AGREEMENT, SCOPE OF WORK
 - 2.1 The Agreement between Engineer and Client consists of the Proposal, these Standard Contract Terms and Conditions, and any other exhibits or attachments referenced in the Proposal. Together these elements will constitute the entire Agreement, superseding all prior written or oral negotiations, statements, representations, correspondence, and/or agreements. The Services to be provided by Engineer pursuant to this Agreement are described in the attached Proposal and include the Scope of Work. Both Client and Engineer must mutually acknowledge any changes to this Agreement in writing. All work performed by Engineer on or relating to the Project is subject to the terms and limitations of this Agreement.
 - 2.2 If work is performed, but the parties do not reach agreement concerning modifications to the Scope of Work or compensation, then the terms and conditions of this Agreement apply to such work. Disputes concerning modifications to Scope of Work or compensation shall be resolved pursuant to Article 12, "Dispute Resolution."
3. STANDARD OF CARE, DISCLAIMER OF WARRANTIES
 - 3.1 Engineer will strive to perform Services under this Agreement in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. NO OTHER REPRESENTATION AND NO WARRANTY OR GUARANTEE, EITHER EXPRESS OR IMPLIED, IS INCLUDED OR INTENDED BY THIS AGREEMENT.
4. SITE ACCESS, SITE CONDITIONS, SAMPLES
 - 4.1 Client will provide rights of entry and access for Engineer to perform its Services.
 - 4.2 Engineer will take reasonable precautions to avoid damage or injury to subterranean structures or utilities in the prosecution of his work. Client agrees to advise Engineer of known or suspected underground features in the area of the work, and Engineer will not be responsible for damage to below grade features not brought to its attention, or incorrectly shown on plans provided.
 - 4.3 Client shall promptly pay and be responsible for the removal and lawful disposal of contaminated samples and cuttings, and hazardous substances, unless other arrangements are mutually agreed in writing.
5. OWNERSHIP OF DOCUMENTS, RESTRICTIONS ON REUSE
 - 5.1 All documents, including opinions, conclusions, certificates, reports, drawings and specifications and other documents, prepared or furnished by Engineer and Engineer's independent professional consultants pursuant to this Agreement (collectively "Documents") are instruments of service. Engineer retains all ownership and property interests in the Documents, including all common law, statutory and other reserved rights, including copyrights, whether or not the Project is completed. Client may make and retain copies of them for information and reference in connection with the use and occupancy of the Project; however, such copies are not intended or represented to be suitable for reuse by others, and may not be used on other projects or for additions to this Project outside the Scope of the Work.
 - 5.2 At Client's request, Client may negotiate with Engineer to acquire ownership of Documents for a mutually agreed amount. If Client acquires ownership of Documents prepared by Engineer, Client agrees: a) that any subsequent reuse or modification of them by Client or any party obtaining them through Client will be at Client's sole risk and without liability to Engineer, and b) Client will defend, indemnify and hold harmless Engineer from and against any claims, damages, and liabilities arising from or related to any use, reuse or modification of Documents by Client or any party obtaining them through Client. Client agrees that Engineer may retain copies of all documents for its files.
 - 5.3 Electronic communications and CADD data transferred by Email, websites or computer disks (collectively "E-Data") are provided only as an accommodation by Engineer for the benefit of Client. Signed paper prints of documents constitute the contract deliverables. Client assumes the risk that E-Data may differ from the paper deliverables. Client agrees to indemnify and hold harmless Engineer from and against claims, damages, and liabilities for defects or inappropriate use of E-Data created or transmitted by Engineer.
6. THIRD PARTY RELIANCE UPON DOCUMENTS
 - 6.1 Engineer's performance of the Services, as set forth in this Agreement, is intended solely and exclusively for the Client's benefit and use. No party may claim under this Agreement as a third party beneficiary. Client agrees not to distribute, publish or otherwise disseminate Engineer's Documents, without first obtaining Engineer's prior written consent.
 - 6.2 No third party may rely upon Engineer's Documents including, but not limited to, opinions, conclusions, certificates, reports, drawings and specifications unless Engineer has agreed to such reliance in advance and in writing.

**SCHNABEL ENGINEERING OF NEW YORK
STANDARD CONTRACT TERMS AND CONDITIONS**

7. **ASSIGNMENT, SUBCONTRACTING**
 - 7.1 Neither Client nor Engineer may delegate, assign, sublet, or transfer all or any part of this Agreement, including its duties or interest in this Agreement without the written consent of the other party.
 - 7.2 Notwithstanding Section 7.1, Engineer may subcontract subsurface exploration, testing, and other supplemental services and assign accounts receivable as security for financial obligations without notification or consent of Client.
8. **TERMINATION, SUSPENSION**
 - 8.1 Either party upon seven (7) days' written notice may terminate this Agreement for convenience or material breach of Agreement. In the event of termination for convenience or material breach of Agreement, Engineer shall be paid for Services performed to the termination date, plus reasonable termination expenses.
9. **ALLOCATION OF RISK**
 - 9.1 Engineer's total cumulative liability to Client (including, but not limited to, attorneys' fees and costs awarded under this Agreement) irrespective of the form of action in which such liability is asserted by Client or others, shall not exceed the total compensation received by Engineer under this Agreement or \$25,000, whichever is less. Upon Client's written request, Engineer may negotiate an increase to this limitation in exchange for an additional agreed consideration for the increased limit.
 - 9.2 Client and Engineer agree to limit each's liability to the other in the following respects: Neither party will have liability to the other for any special, consequential, incidental, exemplary, or penal losses or damages including but not limited to losses, damages or claims related to the unavailability of the other party's property or facility, shutdowns or service interruptions, loss of use, lost profits or revenue, inventory or use, charges or cost of capital or claims of the other party's customer.
 - 9.3 The limitations of liability of this Agreement shall survive the expiration or termination of this Agreement.
10. **INDEMNIFICATION**
 - 10.1 Indemnification of Client. Subject to the provisions and limitations of this Agreement, Engineer agrees to indemnify and hold harmless Client, its shareholders, officers, directors, employees, and agents from and against any and all claims, suits, liabilities, damages, expenses (including without limitation reimbursement of reasonable attorney's fees and costs of defense) or other losses (collectively "Losses") to the extent caused by Engineer's negligent performance of its Services under this Agreement.
 - 10.2 Indemnification of Engineer. Subject to the provisions and limitations of this Agreement, Client agrees to defend, indemnify and hold harmless Engineer from and against any and all claims by third parties related to services provided by Engineer under this Agreement, and against any and all Losses to the extent caused by the negligence of Client, its employees, agents and contractors. In addition, except to the extent caused by Engineer's sole negligence, Client expressly agrees to defend, indemnify and hold harmless Engineer from and against any and all Losses arising from or related to the existence, disposal, release, discharge, treatment or transportation of Hazardous Materials, or the exposure of any person to Hazardous Materials, or the degradation of the environment due to the presence, discharge, disposal, release of or exposure to Hazardous Material.
11. **INVOICES, PAYMENTS**
 - 11.1 Payment is due without retainage upon presentation of invoice and is past due thirty (30) days from invoice date, and will not be contingent upon receipt of funds from third parties. Client agrees to pay a service charge of one and one-half percent (1-1/2%) per month or fraction thereof on past due payments under this Agreement.
 - 11.2 It is further agreed that in the event a lien or suit is filed to enforce overdue payments under this Agreement, Engineer will be reimbursed by Client for all costs of such lien or suit and reasonable attorney's fees in addition to accrued service charges, where the court of appropriate jurisdiction enters a finding in favor of Engineer.
12. **DISPUTE RESOLUTION**
 - 12.1 Claims, disputes, and other matters in controversy between Engineer and Client caused by or any way related to this Agreement will be submitted to non-binding mediation as a condition precedent to litigation. The cost for mediation including the mediator's fees, reproduction of documents, and miscellaneous out-of-pocket expenses will be borne equally by each party to this Agreement.
 - 12.2 The laws of the State of New York will govern the validity of these terms, their interpretation, and the performance of this Agreement. Client and Engineer agree that venue for any litigation will be in the state and federal courts sitting in the State of New York, and Engineer and Client both hereby waive any right to initiate any action in, or remove any action to, any other jurisdiction.
13. **SEVERABILITY**
 - 13.1 This Agreement reflects the entire agreement of the parties with respect to its terms and supersedes all prior agreements, whether written or oral. If any portion of this Agreement is void or voidable, such portion will be deemed stricken and the Agreement reformed to as closely approximate the stricken portions as the law allows.



Plattsburgh Police Department
45 Pine Street
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

9-22-16 agenda
DESMOND J. RACICOT
Chief of Police

September 12, 2016

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a Police Department Employee to Jacksonville FL, FL for "Southeastern Homicide Investigators Associations 2016 Annual Conference" from October 9, 2016- October 14, 2016. The total cost will not exceed \$1,724.25 and will be expensed out of the Asset Forfeiture fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

September 14, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Request for Permission for
Travel to North Country Stormwater
Tradeshow & Conference**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted for City Engineer Kevin Farrington to attend the North Country Stormwater Tradeshow & Conference on October 20, 2016 at Queensbury, NY, at an estimated cost of \$375.00. A copy of the Program is attached. This training will count toward mandatory continuing education credits as required by New York State for Professional Engineers.

Sufficient funds are available in the Engineering & Planning Department Budget.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/jh

CC: City Chamberlain

North Country Stormwater Tradeshaw & Conference

Registration Form

Early Registration Fee - \$80 (before October 13th)

Late Registration Fee - \$95 (After October 13th)

Make Checks or Vouchers payable to **CWICNY** and

send to:

CWICNY

PO BOX 765

Lake George, NY 12845

Fax: (518) 668-5774

NO REFUNDS WILL BE GIVEN AFTER OCTOBER 13, 2016
NO-SHOWS WILL BE CHARGED

Name: _____

Organization: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Are you a (blank) who would like credits:

Liscensed Engineer or Landscape Architect

CPESC

Code Enforcement Officer

Other: _____

2016 Conference Line-Up

Tom Ballestero, UNH Stormwater Center

Perspectives on Green Infrastructure: Where have we Been & Where are we Going

Dr. Ballestero will be presenting on several topics associated with stormwater management and green infrastructure including:

- (1) An overview of stormwater management practice performance as it pertains to hydraulics, hydrology and water quality,
- (2) Performance of underseized systems,
- (3) Modern trends in bioretention practices,
- (4) Subsurface gravel wetlands,
- (5) Green Infrastructure practice maintenance, and
- (6) Economics and cost of Low Impact Development

Lake George NYSDEC Porous Pavement, Pot-hole Proof Pavement & Advancing the Technology

Tom Baird, PE, Barton & Loguidice

The presentation will provide an overview of the NYSDEC Lake George Beach Facility and the requirements in the advancement of porous asphalt technologies. It will also be discussed how other engineering users have stemmed from the porous asphalt applications in Lake George and how these are being applied today. Example projects will be presented along with many photos and a few short video clips.

Innovative Solutions for Single Family Projects

Sponsors & Vendors

Six 15-minute presentations on new and innovative ways to manage stormwater runoff for single family private projects. Technologies include stormwater re-use, bioretention, porous pavers, and shoreline stabilization methods.

NYS Stormwater Update:

Ryan Waldron, NYS DEC

Green Infrastructure Maintenance Chapter

NYS DEC staff will discuss the new Green Infrastructure Maintenance Chapter and the applicable details for all those performing construction projects under a DEC permit.

Registration begins at 8:00 am. Conference begins promptly at 8:30 am.

4.5 Professional Development Hours pending and 3.0 Code Enforcement Professional Development

Electric credits available.

Two half-hour breaks and buffet lunch included. Register early, space is limited!

Accommodations

For more information, please contact Beth Gilles, Lake Champlain—Lake George RFB at bjgilles_rfb@yentzon.net or (518) 668-5773

The Great Escape Lodge has set aside a block of rooms at \$99/00/night. Please contact them at 518-824-6060 and mention that you are with the North Country Stormwater Tradeshaw & Conference



Plattsburgh Police Department
45 Pine Street
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

September 15, 2016

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send two Police Department Employee's to Saratoga Springs NY, for "New York Women in Law Enforcement 7th Annual Training Conference" from October 26, 2016- October 28, 2016. The total cost will not exceed \$932.00 and will be expensed out of the Asset Forfeiture fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls