

1. Agenda

Documents:

[AGENDA 10-06-16.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 100616.PDF](#)

3. Claims Analysis

Documents:

[CLAIMS ANALYSIS 100616.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

October 6, 2016

5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O’Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on September 22, 2016 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending September 28, 2016 in the amount of \$ 480,967.53 and October 5, 2016 in the amount of \$ _____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of September 22 – October 5, 2016
- Report from the Building Inspector’s office October 4, 2016
- Report from the Parking Violations Bureau for September 2016

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending September 30, 2016 in the amount of \$ 968,491.47 and October 7, 2016 in the amount of \$ _____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the Mayor to sign “Exhibit A: Agreement on use of Grant Funding” to resurface the gym floor at the City Recreation Center to add 6 permanent Pickle Ball courts and to remove roller derby and middle volleyball court lines. The Foundation of CVPH will cover all costs for the resurfacing/painting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves a Holiday Parade on Saturday, December 3 at 6pm. The route will begin at Hawkins Hall, travel down Cornelia, right on Beekman, left on Brinkerhoff, right on Margaret continue to Pine Street ending behind Stafford Middle School. This is to coincide with the Strand Center tree lighting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the Building Inspector to refund \$20.00 to Amy Provost (for 19 South Peru Street) for a compliance letter that was not needed.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves Battle of Plattsburgh Volunteer appreciation event in the auditorium of City Hall on October 21, 2016 from 6pm to 8pm. Alcohol will be served therefore NYS Liquor documentation is required.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Municipal Code Inspector James Welch to attend “Basic Code Enforcement Training” in Albany/Loudonville, New York on October 10 – 13, 2016 at a cost not to exceed \$476.50. This training is mandatory to become a certified Code Enforcement Officer.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

- 1. Request to adopt the City of Plattsburgh Acceptable Use of Information Technology Resources policy.
- 2. Mayor Calnon will proclaim “Extra Mile Day 2016” in the City of Plattsburgh.

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

MEETING ADJOURNED: _____

10/04/2016 08:21
1427dmep

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

P 1
plcvlrbt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 09/20/16 TO 10/03/16

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
Building Code Violation	1
GARBAGE	4
PROPERTY MAINTENANCE	3
ZONING VIOLATION	1
DEPARTMENT TOTALS	9
REPORT TOTALS	9

** END OF REPORT - Generated by Denise Nephew **



10/04/2016 08:21
 1427dnep
 DEPARTMENT: Building Inspector

CITY OF PLATTSBURGH
 COMPLAINTS/VIOLATIONS REPORT
 REPORTING PERIOD: 09/20/16 TO 10/03/16
 P
 plcvlptc
 2



481 14 WILLIAM ST
 VIOLATION GARBAGE
 AT 14 WILLIAMS STREET GARBAGE CANS LEFT OUT BY CURB ALL WEEK.
 SEVERITY 0
 AREA SOURCE RESPONSIBLE PARTY SEVERITY
 MATTHEW BEDFORD
 COMPLBY BY COMPLETED
 09/29/2016
 5 DAYS OPEN
 CREATED
 COMPLETED

480 144 MILLER ST
 VIOLATION GARBAGE
 AT 144 MILLER HOUSE AGAIN FULL OF TRASH. ROACHES ALIVE ON AND AROUND HOUSE AND TRASH. MANY MANY ROACHES. PORCH FALLING OFF.
 SEVERITY 0
 AREA SOURCE RESPONSIBLE PARTY SEVERITY
 JOHN J III LEASE
 COMPLBY BY COMPLETED
 09/29/2016
 5 DAYS OPEN
 RESULTS
 FEE AMOUNT
 .00
 .00
 .00

475 23 SO PERU ST
 VIOLATION ZONING VIOLATION
 MORE THAN 2 YARD SALES PER YEAR AT 23 SO PERU STREET.
 SEVERITY 0
 AREA SOURCE RESPONSIBLE PARTY SEVERITY
 JEAN A JOHNSON
 COMPLBY BY COMPLETED
 09/20/2016
 14 DAYS OPEN
 RESULTS
 FEE AMOUNT
 .00
 .00
 .00

STEPS
 INITIAL INSPECT
 NOTICE
 REINSPECT
 ORDER PICK UP
 INSPECTION INSPECTOR
 COMPLAINT KEN PRIMARD
 COMPLAINT KEN PRIMARD
 COMPLAINT/VIOLATION TOTALS
 ACTION TYPE STATUS
 INSPECTION NEW
 NOTICE NEW
 INSPECTION NEW
 OTHER NEW
 REQUESTED 09/30/16
 SCHEDULED 09/30/16
 RESULTS
 FEE AMOUNT
 .00
 .00
 .00

10/04/2016 08:21
 1427dnep

CITY OF PLATTSBURGH
 COMPLAINTS/VIOLATIONS REPORT

3
 p | plcvl1rpt

DEPARTMENT: Building Inspector
 REPORTING PERIOD: 09/20/16 TO 10/03/16

REFERENCE CASE	LOCATION	COMMENT	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	CREATED COMPLETED
----------------	----------	---------	-------------	----------------------------	-------------------

INSPECTION COMPLAINT	INSPECTOR KYLE BURDO				
COMPLAINT	KYLE BURDO				
COMPLAINT/VIOLATION TOTALS					

476	47 CLINTON ST				
VIOLATION	PROPERTY MAINTENANCE				
SEVERITY	0				
AREA	CHARRON & MATKA LP				
COMPLY BY	COMPLIED				
STARTED	09/20/2016				
COMPLETED	14 DAYS OPEN				

STEPS	INITIAL INSPECT	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED	FEE AMOUNT	
	NOTICE	INSPECTION	NEW	NOTICE	09/22/16			.00	
	FOLLOW UP	INSPECTION	NEW	NOTICE				.00	
	ORDER REMEDY	NOTICE	NEW	LETTER				.00	
	APPEARANCE TICKET	OTHER	NEW					.00	

INSPECTION COMPLAINT	INSPECTOR KYLE BURDO				
COMPLAINT	KYLE BURDO				
COMPLAINT/VIOLATION TOTALS					

478	86 PINE ST				
VIOLATION	GARBAGE				
SEVERITY	0				
AREA	JOHN K HACKETT				
COMPLY BY	COMPLIED				
STARTED	09/28/2016				
COMPLETED	6 DAYS OPEN				

STEPS	INITIAL INSPECT	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED	FEE AMOUNT	
	NOTICE	INSPECTION	NEW	NOTICE	09/29/16			.00	
	REINSPECT	INSPECTION	NEW					.00	
	ORDER PICK UP	OTHER	NEW					.00	

INSPECTION COMPLAINT	INSPECTOR KYLE BURDO				
COMPLAINT	KYLE BURDO				
COMPLAINT/VIOLATION TOTALS					

477	9 MILLER ST				
VIOLATION	PROPERTY MAINTENANCE				
SEVERITY	0				
AREA	MATTHEW JABAUT				
COMPLY BY	COMPLIED				
STARTED	09/26/2016				
COMPLETED	8 DAYS OPEN				

STEPS	INITIAL INSPECT	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED	FEE AMOUNT	
	NOTICE	INSPECTION	NEW	NOTICE	09/29/16			.00	
	REINSPECT	INSPECTION	NEW					.00	
	ORDER PICK UP	OTHER	NEW					.00	

INSPECTION COMPLAINT	INSPECTOR KYLE BURDO				
COMPLAINT	KYLE BURDO				
COMPLAINT/VIOLATION TOTALS					

477	9 MILLER ST				
VIOLATION	PROPERTY MAINTENANCE				
SEVERITY	0				
AREA	MATTHEW JABAUT				
COMPLY BY	COMPLIED				
STARTED	09/26/2016				
COMPLETED	8 DAYS OPEN				

STEPS	INITIAL INSPECT	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED	FEE AMOUNT	
	NOTICE	INSPECTION	NEW	NOTICE	09/29/16			.00	
	REINSPECT	INSPECTION	NEW					.00	
	ORDER PICK UP	OTHER	NEW					.00	

INSPECTION COMPLAINT	INSPECTOR KYLE BURDO				
COMPLAINT	KYLE BURDO				
COMPLAINT/VIOLATION TOTALS					

477	9 MILLER ST				
VIOLATION	PROPERTY MAINTENANCE				
SEVERITY	0				
AREA	MATTHEW JABAUT				
COMPLY BY	COMPLIED				
STARTED	09/26/2016				
COMPLETED	8 DAYS OPEN				



10/04/2016 08:21
1427dneh

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

DEPARTMENT: Building Inspector

REPORTING PERIOD: 09/20/16 TO 10/03/16

REFERENCE COMPLAINT/VIOLATION	LOCATION CASE	COMMENT	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	CREATED COMPLIED
-------------------------------	---------------	---------	-------------	----------------------------	------------------

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	DONE	VERBAL	09/26/16	09/26/16	09/26/16
NOTICE	NOTICE	DONE	VERBAL	09/26/16	09/26/16	09/27/16
FOLLOW UP	INSPECTION	DONE	LETTER	10/04/16	09/26/16	09/26/16
ORDER REMEDY	NOTICE	NEW				
APPEARANCE TICKET	OTHER	NEW				

INSPECTION COMPLAINT	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	KEN PRIMARD	09/26/16	09/26/16	FAILED	.00
COMPLAINT	KEN PRIMARD	09/28/16	09/28/16		.00

COMPLAINT/VIOLATION TOTALS

482 DELORD ST SEVERITY 0 IN PERSON 0 KATHLEEN M DAME COMPLY BY COMPLETED 10/03/2016

VIOLATION Building Code Violation AT 88 MILLER ST. APART. #4 MOULD PROBLEM IN BATHROOM. ABOVE TUB SHOWER. IN EVERY CORNER OF HOUSE. BROWN FILM. WALL ROTTEN I N KITCHEN. SMELLS LIKE AMOMIA. MAINTENANCE NOTIFIED. WHOLE BASEBOARD SOFT. MEDICAL PROBLEMS. HOLE IN BEDROOM CEILING. 14 DAYS OPEN COMPLAINT/VIOLATION TOTALS .00

474 DURKEE ST SEVERITY 0 EMAIL AREA 0 CITY OF PLATTSBURGH COMPLY BY COMPLETED 09/20/2016

VIOLATION	SEVERITY	EMAIL AREA	CITY OF PLATTSBURGH	COMPLY BY	COMPLETED
GARBAGE	0				
VALLEY SANITATION LEAKING VIAL SMELLING LIQUID IN LARGE QUANTITIES EVERY TIME THEY PICK UP GARBAGE AROUND 43 DURKEE ST. PEOP LE TRACK IN BUILDINGS. HEALTH DEPT. CONTACTED BUT NO HELP. HEALTH HAZARD. TERRIBLE SMELL. VS NOT RESPONDING TO REQUESTS. 14 DAYS OPEN					

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		09/21/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION COMPLAINT KEN PRIMARD REQUESTED 09/21/16 SCHEDULED 09/21/16 RESULTS FEE AMOUNT .00

COMPLAINT/VIOLATION TOTALS .00

479 MAINE RD SEVERITY 0 PHONE CALL 0 TRB DEVELOPMENT LLC COMPLY BY COMPLETED 09/28/2016

VIOLATION PROPERTY MAINTENANCE DEBRIS FROM EMPTY LOT OFF MAINE ROAD BLOWING ONTO 38 LOUISIANA AVE LOT AND HITTING HOUSE. CARDBOARD BOXES, SIDING & CONSTRUCT ION MATTER BLOWING INTO 38 LOUISIANA. 6 DAYS OPEN COMPLAINT/VIOLATION TOTALS .00

STEPS INITIAL INSPECT ACTION TYPE INSPECTION STATUS NEW NOTICE SCHEDULED 09/30/16 STARTED COMPLETED

10/04/2016 08:21
1427dnep

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

5
picv1rpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 09/20/16 TO 10/03/16

REFERENCE CASE	LOCATION	COMMENT	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	CREATED	COMPLIED
----------------	----------	---------	-------------	----------------------------	---------	----------

NOTICE FOLLOW UP		NOTICE INSPECTION	NEW			
ORDER REMEDY		NOTICE	NEW	LETTER		
APPEARANCE TICKE		OTHER	NEW			

INSPECTION COMPLAINT	INSPECTOR KYLE BURDO		REQUESTED 09/30/16	SCHEDULED 09/30/16	RESULTS	FEE AMOUNT .00
COMPLAINT	KYLE BURDO					.00

COMPLAINT/VIOLATION TOTALS .00

DEPARTMENT TOTALS
COMPLAINT/VIOLATION ACTIVITY 09/20/16-10/03/16: 9 COMPLAINTS/VIOLATIONS 0 COMPLETED .00

REPORT TOTALS
COMPLAINT/VIOLATION ACTIVITY 09/20/16-10/03/16: 9 COMPLAINTS/VIOLATIONS 0 COMPLETED .00

** END OF REPORT - Generated by Denise Nephew **





Plattsburgh Police Department
45 Pine Street
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

October 4, 2016

Mayor James E. Calnon
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for September 2016.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

PARKING VIOLATIONS BUREAU

Monthly Report for September 2016

	<u>Sep 2016</u>	<u>Sep 2015</u>
TICKETS ISSUED:	133	27
TICKETS COLLECTED:	133	61
REVENUE FOR MONTH:	\$3,770.50	\$2,844.75

YEAR TO DATE TOTALS:

	<u>Sep 2016</u>	<u>Sep 2015</u>
TICKETS ISSUED:	1749	1833
TICKETS COLLECTED:	1644	1720
REVENUE:	\$43,624.75	\$50,258.80

COMPARISON: Parking tickets issued for Sep. 2016: Up 106
 Parking tickets collected for Sep. 2016:Up 72
 Revenue for Sep. 2016: Up \$925.75
 Amount Dismissed: \$354.25

Breakdown for September

CITY OF PLATTSBURGH PARKING TICKET SYSTEM

9/30/2016

SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1 HANDICAP	0	7	9	9	78	549
2 NO PARKING	0	10	42	42	332	706.5
3 OVERTIME 10 MIN	0	1	3	3	76	57.75
4 OVERTIME 30 MIN	0	0	2	2	109	32.25
5 OVERTIME 2 HRS	0	0	7	7	297	109.5
6 NO STAND/STOP	0	0	0	0	3	0
7 FIRE HYDRANT	0	0	18	18	116	930
8 FIRE LANE	0	0	0	0	0	0
10 BLOCKING SIDEWALK	0	1	1	1	36	15
11 LEFT WHEEL CURB	0	0	0	0	0	0
12 BLOCKING XWALK	0	1	1	1	10	15
13 BLOCK DRIVEWAY	1	3	3	3	15	79.5
14 LOADING ZONE	0	0	0	0	0	0
15 DOUBLE PARK	0	0	1	1	1	15
16 TOO CLOSE INTERSE	0	0	0	0	0	0
18 OBST. LANE	0	0	1	1	9	35
19 TAXI ONLY	0	3	3	3	68	45
20 BUS STOP	0	0	0	0	0	0
22 WRONG WAY	0	0	0	0	0	0
23 EMPLOYEE PERMIT	0	0	0	0	0	0
24 PARKING BAN	0	0	0	0	0	0
25 UNINSPECTED	0	9	33	33	147	1213
26 OVERTIME PARKING	0	0	0	0	13	0
27 OVERTIME 4 HOUR	0	0	0	0	0	0
40 UNREGISTERED	0	0	0	0	10	0
41 DOUBLE PARK	0	0	0	0	0	0

42 NO PARKING	0	0	0	0	0	0.00	0.00
43 NO STANDING	0	0	0	0	0	0.00	0.00
44 SIDEWALK	0	1	0	0	2	0.00	45.00
45 INTERSECTION	0	0	0	0	0	0.00	0.00
46 CROSSWALK	0	1	0	0	1	0.00	30.00
47 ZONE/CURB	0	0	0	0	3	0.00	105.00
52 HIGHWAY	0	0	0	0	0	0.00	0.00
53 RDW/ROW	0	0	0	0	0	0.00	0.00
54	0	0	0	0	1	0.00	15.00
55 TAXI ZONE	0	1	1	1	46	15.00	1,312.50
56 BUS ZONE	0	0	0	0	0	0.00	0.00
57 CROSSWALK 20'	0	0	1	1	4	15.00	237.75
60 OBST. SIDEWALK	0	0	0	0	4	0.00	117.75
62 FIRE HYDRANT	0	0	0	0	3	0.00	80.00
63 UNLAWMOV	0	0	0	0	0	0.00	0.00
64 WWV2WAY	0	1	6	6	91	90.00	2,324.50
65 WWV1WAY	0	0	0	0	1	0.00	45.00
67 ANGLE	0	0	0	0	0	0.00	0.00
68 OVERLINE	0	0	3	3	35	42.75	718.50
69 OVERTIME 10 MIN	0	0	0	0	1	0.00	15.00
70 OVERTIME 30 MIN	0	0	0	0	7	0.00	105.00
71 OVERTIME 1 HR	0	0	2	2	20	30.00	760.50
72 OVERTIME 2 HR	0	0	2	2	15	30.00	225.00
73 OVERTIME 4 HR	0	0	0	0	0	0.00	0.00
78 TIME LOADING	0	0	0	0	0	0.00	0.00
79 EMERGENCY	0	0	0	0	0	0.00	0.00
80 FIRELANE	0	0	0	0	0	0.00	0.00
81 HANDICAP	0	0	1	1	3	75.00	225.00
82 TRAILER	0	0	0	0	1	0.00	56.00
86 SNOW BAN	0	0	0	0	0	0.00	0.00
87 LIM SNOW BAN	0	0	0	0	31	0.00	2,179.50
88 UNINSPECTED	0	0	0	0	0	0.00	0.00
89 UNREG MV	0	0	0	0	0	0.00	0.00
90 NO PARKING EVEN	0	0	1	1	7	15.00	152.25

91 NO PARKING ODD	0	0	1	8	15.00	131.25
92 NO PARK 7AM-5PM	0	0	1	6	15.00	132.75
94 MEDIAN	0	0	1	1	18.00	18.00
95 20' INTERSECTION	0	0	2	3	30.00	45.00
98 12" CURB	0	0	0	24	0.00	793.50
99 12"CURB 1 WAY	0	0	1	10	15.00	156.75
101 FACING WRONG2W	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	0	0	0	0.00	0.00
107 SNOW 12:01-6 AM	0	0	0	2	0.00	70.00
108 SNOW CPL 2AM-6AM	0	0	0	0	0.00	0.00
110 EXCEEDED 90 MIN	0	0	0	1	0.00	15.00
111 FRONT YARD	0	0	0	2	0.00	136.00
Other	0	0	13	87	0.00	0.00
TOTALS:	1	39	152	1746	4,208.25	67,877.00

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83.06%

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93%
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.07%

Exhibit A
Agreement on use of Grant Funding

This AGREEMENT ON THE USE OF GRANT FUNDING (this "Agreement") is made and entered into, as of September 28, 2016 ("Effective Date"), by and between The Foundation of CVPH Medical Center, Inc. having its principal office at 74 Beekman St., Plattsburgh, NY, 12901 ("Company"), and City of Plattsburgh, an individual ("Municipality"), located at 41 City Hall Place, Plattsburgh, New York 12901.

WHEREAS, the Company is acting as fiscal agent for a grant from the New York State Health Foundation.

WHEREAS, the Municipality provides recreational services to citizens of the State of New York and visitors to the State of New York within its jurisdiction.

WHEREAS, the Company desires to provide and expend grant funding to Municipality to provide the aforementioned recreational services.

NOW, THEREFORE, in consideration of the promises and the mutual covenants herein contained, and for other good and valuable consideration, the receipt of which is hereby acknowledged, Company and Municipality (collectively, the "Parties") hereby agree as follows:

1. Grant of Funds. Municipality and Company have mutually agreed that Company shall expend grant funds and Municipality shall allow grant funds to be used to resurface the City of Plattsburgh Recreation Gym floor in order to add six permanent painted Pickle Ball courts, removing lines no longer needed and bring surface back to an acceptable playing surface for a multi-use facility ("Grant Purpose"). Municipality shall only agree to grant funds for the Grant Purpose and shall be responsible to account to Company for the use of the expended funds as reasonably requested by Company from time to time. Municipality shall also participate in periodic meetings coordinated by the Foundation of CVPH staff overseeing grant implementation, and be available as needed to determine the needs of their residents and the programming and services provided and mutually agreed on by all involved parties.

2. Term. This engagement shall commence on the Effective Date and shall continue in full force and effect through the Termination Date, unless terminated earlier as set forth below. This Agreement may only be extended thereafter by mutual agreement of the parties.

a. Termination by Company. Company may terminate this Agreement immediately upon Municipality's material breach of any provision of this Agreement.

b. Termination by Municipality. Municipality may terminate this Agreement at any time, with termination effective thirty (30) days after Municipality's delivery to Company of written notice of termination. Municipality also may terminate this Agreement immediately for a material breach by Company if Company's material breach of any provision of this Agreement is not cured within five (5) days after the date of Municipality's written notice of breach.

3. Compensation. The Company and Municipality mutually agree on a sum of \$8,798.50 for the entire project (the "Project Fee"). Reimbursement of the Project Fee will be conducted as follows: (i) if possible the Foundation of CVPH will pay all costs and expenses of the Grant Purpose directly and (ii) if it is not possible for the Foundation of CVPH to pay directly, then the municipality shall pay directly, and reimbursement will be made after an invoice is submitted by the Municipality to CVPH with all agreed upon costs clearly outlined and receipts provided. CVPH's obligation to pay directly or reimburse expenses shall be limited to the Project Fee.

4. Expenses. The Municipality shall be primarily liable for all expenses incurred while performing the Grant Purpose. This includes, without limitation, license fees, memberships and dues; automobile and other travel expenses; meals and entertainment; insurance premiums; and all salary, expenses and other compensation paid to Municipality's agents, if any, hired by Municipality to complete the work under this Agreement. The Foundation of CVPH shall be secondarily liable only up to the Project Fee.

5. Legal Compliance. The Municipality is responsible for compliance with all applicable laws, statutes, rules, regulations and ordinances that may apply to the performance of the Grant Purposes under this Agreement, and hereby represents and warrants that it is in compliance with the same as of the Effective Date and further represents that throughout the duration of providing any services, that the Municipality will remain in compliance. Municipality further represents and warrants that Municipality has obtained all necessary business permits and licenses that may be required to carry out the Grant Purposes, including any permits that might be required by the State or locality in which Municipality performs the Grant Purposes and agrees to maintain such required permits for the duration of the time performing the Grant Purposes.

6. Conflicts of Interest; Confidentiality. Municipality represents that it is free to enter into this Agreement and that this engagement does not violate the terms of any agreement between Municipality and any third party and that Municipality has provided to the Company all prior agreements regarding confidentiality, intellectual property assignment, covenants not to compete, and employee and customer non-solicitation obligations which are, or could be, in effect at the time the engagement commenced. Further, Municipality, in rendering its duties shall not utilize any confidential information or trade secrets in which it does not have a proprietary interest.

7. Identification of Subcontractors. It shall be a breach of this Agreement by Municipality to subcontract any part of this Agreement without the consent of Company. Municipality shall provide reasonably notice to Company of any proposed subcontract relationship. Failure of Company to consent within five (5) days shall be deemed consent.

8. Independent Contractor Relationship.

a. Independent Contractor Status. This Agreement shall not render Municipality or any of Municipality's agents an employee, partner, agent of, or joint venturer with Company for any purpose. Municipality is and will remain an independent contractor in its relationship to Company and Municipality's agents are not and will not become Company's employees. Company shall not be responsible for withholding taxes with respect to Municipality's compensation hereunder. The Company shall report all payments made to Consultant on a calendar year basis using IRS Form 1099, if required by law. Municipality agrees to report all such payments to the appropriate federal, state and local taxing authorities, if required by law. Company shall not and shall have no obligation to: (a) (i) withhold FICA (Social Security and Medicare taxes) from Municipality's payments or make FICA payments on Municipality's or Municipality's agent's behalf, (ii) make state or federal unemployment compensation contributions or payments on Municipality's or Municipality's agent's behalf, or (iii) withhold state or federal income tax from Municipality's payments (collectively referred to as "Taxes"); or (b) obtain workers' compensation insurance or any other insurance coverage of any kind on behalf of Municipality or Municipality's agents (collectively the "Insurances"). If Municipality hires employees to perform any work under this Agreement, Municipality shall cover them with workers' compensation insurance and provide Company with a certificate of workers' compensation insurance before the employees begin the work. Neither Municipality nor Municipality's agents are eligible to participate in any employee health, vacation pay, sick pay or other fringe benefit plan of Company (collectively "Benefits"). If any government agency or court determines that Municipality should be reclassified as an employee, Municipality hereby waives any right to Company Benefits and acknowledges and understands that such reclassification shall not entitle Municipality to any Benefits offered to Company's employees. Municipality and Company agree that: (a) Municipality has the right to perform Grant Purposes for others during the term of this Agreement; (b) Municipality has the sole right to control and direct the means, manner and method by which the Grant Purposes required by this Agreement will be performed; (c) Municipality has the right to perform the Grant Purposes required by this Agreement at any location or time; (d) Municipality has the right to hire assistants as subcontractors, or to use employees to provide the Grant Purposes required by this Agreement.

b. Method of Performing Grant Purposes; Results. In accordance with the Grant Purpose, Municipality will determine the method, details and means of performing the Grant Purposes required by this Agreement. Company shall have no right to, and shall not, control the manner or determine the method of performing Municipality's Grant Purposes. Municipality shall provide the Grant Purpose for which Municipality is engaged to the reasonable satisfaction of Company.

c. Instrumentalities. Municipality agrees to provide all tools and instrumentalities, if any, required to perform the Grant Purposes under this Agreement.

d. Limitations on Authority. Municipality shall have no right, power or authority to bind Company, its subsidiaries or affiliates to the fulfillment of any condition, contract or obligation or to create any liability binding on Company, its subsidiaries or affiliates.

e. Requisite skills. Municipality specifically acknowledges and agrees that it has the requisite knowledge, expertise, experience and training to perform the Grant Purposes, and that the Company will not provide Municipality with any training concerning the manner or methods of performance of the Grant Purposes, nor will it provide Municipality with any tools or equipment to complete the Grant Purposes.

9. Limitation of Liability.

MAXIMUM AGGREGATE LIABILITY. TO THE MAXIMUM EXTENT PERMISSIBLE BY LAW, COMPANY'S MAXIMUM LIABILITY FOR ANY DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT (INCLUDING, WITHOUT LIMITATION, BREACH OF WARRANTY), TORT (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE) OR OTHERWISE, WILL IN NO EVENT EXCEED, IN THE AGGREGATE, THE TOTAL AMOUNTS PAID TO MUNICIPALITY FOR GRANT PURPOSES PURSUANT TO THIS AGREEMENT.

WAIVER OF DAMAGES. TO THE MAXIMUM EXTENT PERMISSIBLE BY LAW COMPANY WILL NOT BE LIABLE TO MUNICIPALITY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES, OR ANY LOSS OF REVENUE, BUSINESS, OR PROFITS.

12. Successors and Assigns; No Third Party Beneficiary Rights. All of the provisions of this Agreement shall be binding upon and inure only to the benefit of the parties hereto and their respective heirs, if any, successors, and assigns. No provision of this Agreement shall in any way inure to the benefit of any third party (including the public at large) so as to constitute any such person a third party beneficiary of this Agreement or any provision hereof, or otherwise give rise to any cause of action in any person not a party hereto.

13. Choice of Law. The construction, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of New York without regard to conflicts of laws principles.

15. Waiver. Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.

16. Assignment. Municipality shall not assign any of its rights under this Agreement, or delegate the performance of any of its duties hereunder, without the prior written consent of Company.

17. Notices. All notices, demands, consents, approvals or other communications ("Notices") required or permitted in connection with this Agreement shall be in writing and shall be personally served, mailed by registered or certified air mail, postage prepaid, or by overnight courier service, service fee prepaid to the address of each party above, or to such other addresses as may be designated by each Party in writing from time to time in accordance with this Section 17, with a hard copy to follow via air mail or overnight courier service in accordance with this Section 17. If such Notice is served personally, notice shall be deemed constructively made at the time of such personal service. If such Notice is given by mail, such Notice shall be conclusively deemed given five days after deposit thereof in the United States mail addressed to the party to whom such Notice is to be given.

18. Modification or Amendment. No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

19. Entire Understanding. This Agreement and any Addendum attached hereto constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

20. Unenforceability of Provisions. If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

21. Executed Counterparts: Facsimiles. This Agreement may be executed in any number of counterparts, and all counterparts shall be considered together as one agreement. The parties hereto agree that facsimile signatures shall be as effective as if originals.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

The Foundation of CVPH Medical Center, Inc.

By: _____

Title: Kerry Haley, Executive Director

Date:

City of Plattsburgh

Mayor James Calnon

By: _____

Date:



Plattsburgh, New York

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

October 3, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor & Common Council:

**Ref: Request for Refund for
Compliance Letter Fee**

Dear Mayor Calnon and Common Council:

It is respectfully requested that Amy Provost, Licensed Real Estate Salesperson at Coldwell Banker be refunded the fee of \$25.00 for a compliance letter for property located at 19 South Peru Street. It has since been decided that this compliance letter is not needed.

Sincerely,

Kyle Burdo
Acting Building Inspector

/dn

CC: City Clerk



Plattsburgh, New York

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

October 26, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**Ref: Basic Code Enforcement
Training**

Dear Mayor Calnon and Councilors:

Permission is hereby requested for Municipal Code Inspector James Welch to attend "Basic Code Enforcement Training" in Albany/Loudonville, New York on October 10 - 13, 2016 at a cost not to exceed \$476.50. This training is mandatory to become a certified Code Enforcement Officer.

Sincerely,

Joseph McMahon
Building Inspector

/dn

CC: Deputy City Chamberlain



Acceptable Use of Information Technology Resources

POLICY CONTENTS <ul style="list-style-type: none"> • Purpose of the Policy • Scope of the Policy • Policy Statement • Policy Review • Policy Compliance • Additional Contacts • Definitions • Related Documents • Revision History 	Effective Date:	August, 2016
	Last Updated:	August, 2016
	Policy Owner: Department of Information Technology	

PURPOSE OF THE POLICY

Appropriate organizational use of Information Technology resources and effective security require the participation and support of the City workforce (“users”). Inappropriate use exposes the City to potential risks including virus attacks, compromise of network systems and services, and legal issues.

SCOPE OF THE POLICY

This policy applies to all City Departments and entities, and to users of any systems, information, or physical infrastructure, regardless of its form or format, created or used to support City entities. This policy supersedes any conflict that exists with department-level policies.

This policy covers the use of City information technology resources on any City or non-City network.

It is the user’s responsibility to read and understand this policy and to conduct their activities in accordance with its terms.

POLICY STATEMENT

Except for any privilege or confidentiality recognized by law, individuals have no legitimate expectation of privacy during any use of the City’s IT resources or in any data on those resources. Any use may be monitored, intercepted, recorded, read, copied, accessed or captured in any manner including in real time,

and used or disclosed in any manner, by authorized personnel, without additional prior notice to individuals. Periodic monitoring will be conducted of systems used, including but not limited to all computer files and all forms of electronic communication, including emails, text messages, instant messages, telephones, computer systems and other electronic records. In addition to the notice provided in this policy, users may also be notified about this monitoring and reminded that unauthorized use of the City's IT resources is not permissible through the use of warning banner text at system entry points where users initially sign on.

The City may impose restrictions, at the discretion of management, on the use of a particular information technology resource. For example, the City may block access to certain websites or services not serving legitimate business purposes or may restrict users' ability to attach devices to the City's information technology resources (e.g., personal USB drives, media devices, laptops, or tablets, etc.).

Users accessing City information technology resources through the use of personal devices must only do so with prior approval or authorization from the City's Information Technology Staff.

ACCEPTABLE USE

All uses of information technology resources must comply with City policies, standards, procedures, and guidelines, as well as any applicable Federal, State and local laws, including copyright laws and licensing agreements.

Consistent with the foregoing, acceptable use of information technology resources encompasses the following duties:

- Protection of confidential information from unauthorized use or disclosure;
- Observing authorized levels of access and utilizing only approved information technology devices or services; and
- Immediately reporting suspected computer security incidents to the appropriate department manager and the Director of Information Technology.

UNACCEPTABLE USE

The following list is not intended to be exhaustive, but is an attempt to provide a framework for activities that constitute unacceptable use. Users, however, may be exempted from one or more of these restrictions during the course of their authorized job responsibilities, after approval from City management, in consultation with the City IT staff (e.g., storage of objectionable material in the context of a disciplinary matter or legal investigation).

Unacceptable use includes the following:

- Distributing, transmitting, posting, or storing any electronic communications, material or correspondence that is threatening, obscene, harassing, pornographic, offensive, defamatory, discriminatory, inflammatory, illegal, or intentionally false or inaccurate;
- Purporting to represent the City in matters unrelated to official authorized job duties or responsibilities;
- Connecting unapproved devices to the City network or any City information technology resource;
- Connecting City information technology resources to unauthorized networks;
- Connecting to any wireless network while physically connected to a City wired network;

- Installing, downloading, or running software that has not been approved following appropriate security, legal, and/or IT review in accordance with City policies;
- Connecting to commercial email systems (e.g., Gmail, Hotmail, Yahoo) without prior management or City Information Technology Staff approval, as the City recognizes the inherent risk in using commercial email services, as email is often used to distribute malware;
- Using City information technology resources to circulate unauthorized solicitations or advertisements for non-City purposes including religious, political, or not-for-profit entities;
- Providing unauthorized third parties, including family and friends, access to the City IT resources or facilities;
- Using City information technology resources for commercial or personal purposes, in support of "for-profit" activities or in support of other outside employment or business activity (e.g., consulting for pay, business transactions);
- Propagating chain letters, fraudulent mass mailings, spam, or other types of undesirable and unwanted email content using City information technology resources; and
- Tampering, disengaging or otherwise circumventing City or third-party IT security controls.

OCCASIONAL AND INCIDENTAL PERSONAL USE

Occasional and incidental personal use of information technology resources is permitted, provided such use is otherwise consistent with this and other City policies, is limited in amount and duration, and does not impede the ability of the individual or other users to fulfill the City's responsibilities and duties, including but not limited to, extensive bandwidth, resource, or storage utilization. The City may revoke or limit this privilege at any time.

Your judgment regarding incidental and occasional personal use is important. While this policy does not attempt to articulate all required or proscribed behavior, it does seek to assist in the exercise of good judgment by providing the above guidelines. If you are unclear about the acceptable "personal" use of a City-provided resource, seek authorization from your immediate supervisor.

INDIVIDUAL ACCOUNTABILITY

Individual accountability is required when accessing all IT resources. Each individual is responsible for protecting against unauthorized activities performed under their user ID. This includes locking your computer screen when you walk away from your system and protecting your credentials (e.g., passwords, tokens or similar technology) from unauthorized disclosure, including sharing. Credentials must be treated as confidential information, and must not be disclosed or shared, or otherwise stored in a manner that is easily accessible to others.

RESTRICTIONS ON OFF-SITE TRANSMISSION AND STORAGE OF INFORMATION

Users must not transmit non-public, confidential, sensitive, or restricted City information to or from personal email accounts (e.g., Gmail, Hotmail, Yahoo) or use a personal email account to conduct City business. Any non-public, confidential, or sensitive material transmitted via City e-mail accounts must be properly secured or encrypted as necessary. Refer to the City of Plattsburgh Email Policy for further detail.

Users must not store non-public, confidential, sensitive or restricted City information on a non-City issued device, or with a third party file storage service that has not been approved for such storage by the City.

Devices that contain City information must be attended at all times or physically secured and must not be checked in transportation carrier luggage systems.

USER RESPONSIBILITY FOR INFORMATION TECHNOLOGY EQUIPMENT

Users are routinely assigned or given access to information technology equipment in connection with their official duties. This equipment belongs to the City and must be immediately returned upon request or at the time an employee is separated from City service. Users may be financially responsible for the value of equipment assigned to their care if it is not returned to the City. Should City IT equipment be lost, stolen or destroyed, users are required to provide a written report of the circumstances surrounding the incident. Users may be subject to disciplinary action which may include repayment of the replacement value of the equipment. The City has the discretion to not issue or re-issue information technology devices and equipment to users who repeatedly lose or damage City IT equipment.

POLICY REVIEW

This policy will be reviewed periodically by the Mayor, City Council, and the Director of Information Technology and modified as needed to ensure relevancy.

POLICY COMPLIANCE

This policy shall take effect upon publication. Any violation of this policy may subject the user to disciplinary action, civil penalties, and/or criminal prosecution. The City will review alleged violations of this policy on a case-by-case basis and pursue recourse as appropriate.

DEFINITIONS

For purposes of this policy, the following definitions apply:

Information Technology Resources:

Equipment, services, or software used to input, store, process, transmit, and output information, including, but not limited to, desktops, laptops, mobile devices, servers, telephones, fax machines, copiers, printers, Internet, email, and social media sites.

City Information Technology Staff:

Any City Employee with the title of Director of Information Technology or Systems Administrator.

User:

Any City employee who operates or interacts with any City Information Technology Resource.

Network:

Any wired or wireless interconnection of information technology resources in which data is transmitted or received.

RELATED DOCUMENTS

City of Plattsburgh Email Policy

REVISION HISTORY

Date	Description	Reviewer(s)
July 21, 2016	Original policy draft	Bryan Brayton, Director of IT
August 25, 2016	Minor grammatical edits, addition of definitions	Bryan Brayton, Director of IT
August 31, 2016	Grammatical edits and typo fixes	Bryan Brayton, Director of IT

Initial 10/6/16

PROCLAMATION

WHEREAS, the City of Plattsburgh is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, the City of Plattsburgh is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, the City of Plattsburgh is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, the City of Plattsburgh acknowledges the mission of Extra Mile America to create 575 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2016.

NOW THEREFORE, I, James Calnon, Mayor of the City of Plattsburgh do hereby proclaim November 1, 2016 to be Extra Mile Day. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Done in the City of Plattsburgh, New York
This sixth day of October in the year Two-
Thousand Sixteen

James E Calnon, Mayor

City of Plattsburgh
 Weekly Expenditure Analysis - Large Dollar Items
 Week of 10/7/2016

City:	Payee	Description	Amount
	HM Life Insurance Co. of NY	Stop loss insurance payment - all departments - October 2016	55,099.22
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	53,367.83
	Tyler Technologies	4th qtr Munis support & hosting - DP & Bldg. Insp. - October to December 2016	24,204.75
	NYS DEC	2017 SPDES program fee for the plotting control plant - WPCP -September 2016	15,500.00
	Blue Shield of Northeastern NY	Group fee for health care administration for October 2016 - all departments	13,639.24
	La Quinta Holdings Inc.	Hotel rooms for 64 Canadian pipe band members - Celeb. BOP - September 201	8,576.00
	Fleet Services (Exxon-Mobile)	Fuel for City vehicles all departments - September 2016 usage	7,996.75
	NewEgg.com	Various network & computer components - IT - September 2016	7,749.99
	Big Apple Audio	Transfer #301 wiring & equip to new vehicle - PD - September 2016	6,362.75
	Holland Company	31,500 WP of PC H-180 Bulk (Polyaluminum Chloride) - WFP - September 2016	6,048.00
	Platinum Plus for Business	Credit card charges supplies/equip/conferences/travel: DPW, Police, IT, WPCP - Sept 201	4,996.11
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	4,993.15
	NYS Industries for the Disabled	City Court cleaning costs - Municipal Court - August 2016	4,155.98
	City Chamberlain - T&A Acct.	Reimburse payment from T&A for accelerated payment to Strand Theater for BOI	3,502.00
	Emerick Associates Inc.	Plumbing parts for pump stations - WPCP - September 2016	3,306.80
	NEWS of New York Inc.	6.34 tons of grit & solid waste charges for dumping at landfill - WPCP & DPW - Sept 2016	3,254.19
	Barry's Automotive	Rebuilt transmission in unit #302 Ford Explorer - Police - September 2016	3,128.34
	AWE Acquisition, Inc.	Early literacy station plus accessories - Library - August 2016	3,062.00
	Wells Communications	Radio installation for new ladder truck - Fire - September 2016	2,754.45
	Slack Chemical Co.	6.715 dry tons liquid alum 48.5% solution for aeration - WPCP - September 2016	2,682.24
	Plattsburgh Ford Inc.	Vehicle repairs to vehicle #301, 302, 304 2013 Explorers - Police - Sept 2016	2,577.71
	KCB Inc.	Vehicle tire repairs for various vehicles & a truck - PD & DPW - September 2016	2,162.69
	Westaff	Temporary Typist for permanent clerical absences - Finance - September 2016	2,074.32
	Endyne, Inc.	Process monitoring for bacteria, etc. - WPCP - September 2016	2,043.00
	James R. Burgess	2016 animal control services - Police Dept. - September 2016	2,000.00
	Looseleaf Law Public	Police manuals law books for the officers & academy - PD - July 2016	1,520.00
	Exxpress Tire Delivery	Purchase 10 tires for patrol vehicles - Police - September 2016	1,381.50
	MX Fuels & Propane/Vaincourt Fuels Div.	763.3 gallons of gasoline - Police - September 2016	1,369.31
	Graymont Materials Inc.	Concrete and asphalt for road maintenance - DWP - September 2016	1,260.25
	Motion Industries Inc.	Motor controls and repair parts - WPCP - September 2016	1,162.83
	VP Supply Corporation	Repair parts for water distribution system - DPW - September 2016	1,096.92
	Others - 121 total others	Various	21,271.73
		Total City	274,300.05
MLD:			
	IIEP - Energy Efficiency Program	Monthly Efficiency Program payment from customer collections September 2016	27,712.90
	PLM Electric Power Eng.	Engineering services for SL#3 substation - August 2016	19,928.14
	City Chamberlain	Sales tax for September 2016 transfer to make state payment	12,018.30
	HM Life Insurance Co. of NY	Stop loss insurance payment - October 2016	8,196.84
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	7,939.27
	Terex Utilities, Inc.	10 year leveling inspections for 3 trucks plus travel time - July 2016	6,895.11
	Polsinello Fuels Inc.	330 gallons of transformer oil with inhibitor - September 2016	3,750.00
	Woltner-Summit Contracting LLC	IIEP insulation costs program - 16 Prospect Ave. - October 2016	3,054.00
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	3,001.27
	Concrete Building Supply	15 electrical vaults and covers for inventory - September 2016	2,250.00
	Blue Shield of Northeastern NY	Group fee for health care administration for October 2016	1,989.51
	Fleet Services (Exxon-Mobil)	360.07 gallons gasoline & 705.52 gallons diesel - August/September 2016	1,893.57
	Marmon Utility LLC-Hendrix	24 covered grip cable rings for Inventory	1,037.52
	Others - 26 others	Various	5,586.47
		Total MLD	105,252.90
Specials:			
	Journal Vouchers (not expenditures)	Transfer to T&A for General Fund revenue receipted in error from NYS for Town	300,000.00
	Journal Transfers (not expenditures)	2016 Internal fund/Svcs transfers - Water, Sewer, Library, Rec Complex, lights	188,626.66
	Capital Expenditures	\$92.4k equip, \$30.8k WPCP filters, \$ 6.9k WFP impr, \$4.6k wtr mtrs, \$2.4k storm swr, \$1.3k bldg.	138,304.34
	Special Revenue	AHC home repair grant pmnts - 38 Grace, 28 Grace, with lead paint inspections	18,825.00
		Total Specials	645,756.00
	Gross Total		\$ 1,025,308.95
	Less: Inter-Fund Transactions		488,626.66
	Total Net Expenditures		\$ 536,682.29

City of Plattsburgh
 Weekly Expenditure Analysis - Large Dollar Items
 Week of 10/7/2016

Payroll:		Pay Period		Year to Date	
Total Payroll Headcount		85		363	
Base Hourly & Salary		88,110.40		\$ 8,663,713.28	
Overtime, Standby & Shift Differentials		11,625.56	13.19%	743,942.20	8.59%
Vacation, Holiday, Pers. & Accum. Leave	(YTD Bouchard \$6.2k, Welch \$7.9k, Lucas \$8.1k, \$4.1k Brown, \$11.6k Martin \$3.9k Edwards, \$3.6k Robinson, Stone \$33.5k, Riley \$9.6k)	7,666.50	8.70%	1,456,701.50	16.81%
Sick, Bereavement Leave		2,302.50	2.61%	345,759.68	3.99%
Longevity - AFSCME weekly \$2.3k	(YTD Mgt. \$58.7k, Stone \$14.8k)			161,100.74	1.86%
Higher Class Pay		28.80	0.03%	30,526.84	0.35%
Sick Leave Buyout				14,750.00	0.17%
Health Insurance Buyout	E. McDonald - coverage change			31,035.48	0.36%
Clothing/Uniform Allow - PD, MLD	MLD \$8.7k, PD 2nd half \$12.4k (YTD Police clothing allowance - 1st half)			46,412.50	0.54%
College Degree Allowances	Police for 2016			14,100.00	0.16%
Severance - sick leave time	(YTD Bouchard \$4.4k, Welch \$40k, Lucas \$19.5k, \$14 Brown, Martin \$41.4k, Stone \$59.2k, Riley \$36.8k)			202,068.66	2.33%
Retroactive Pay	(YTD AFSCME & Library contract, de la Chapelle \$2.7k)			87,832.51	1.01%
Grand Total		<u>\$ 109,733.76</u>		<u>\$ 11,797,943.39</u>	
Overtime, Standby & Shift Diff	Fire	\$ -	0.00%	\$ 267,007.62	35.89%
	Police	9,478.66	81.53%	183,439.30	24.66%
	DPW	-	0.00%	100,794.18	13.55%
	MLD	2,146.90	18.47%	103,167.19	13.87%
	WPCP	-	0.00%	52,210.68	7.02%
	Other City Depts.	-	0.00%	32,995.65	4.44%
	Library	-	0.00%	4,327.58	0.58%
	Overtime, Standby & Shift Diff - by depart.	<u>\$ 11,625.56</u>		<u>\$ 743,942.20</u>	

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2016 Budget vs. Actual
Payroll Period Ended 10/7/2016
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	161,301.06	124,010.13	267,007.62	(142,997.49)
Police	233,600.00	179,594.39	183,439.30	(3,844.91)
DPW	212,623.00	163,467.03	100,794.18	62,672.85
MLD	185,600.00	142,691.43	103,167.19	39,524.24
WPCP	84,830.00	65,218.29	52,210.68	13,007.61
Other City	35,400.00	27,215.93	32,995.65	(5,779.72)
Library	<u>7,500.00</u>	<u>5,766.09</u>	<u>4,327.58</u>	<u>1,438.51</u>
Total	<u>920,854.06</u>	<u>707,963.28</u>	<u>743,942.20</u>	<u>(35,978.92)</u>