

1. Agenda

Documents:

[AGENDA 11-17-16.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 111716.PDF](#)

3. Claims Analysis

Documents:

[CLAIMS ANALYSIS 111716.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

November 17, 2016

**5:30 P.M.**

**AGENDA**

**Present:** Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O’Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

**Absent:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council held on November 3, 2016 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending November 9, 2016 in the amount of \$ 456,453.74 and November 16, 2016 in the amount of \$ \_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the weeks of October 20 – November 16, 2016
- Report from the Building Inspector’s office November 1 – 11, 2016
- Statement from the City Clerk’s Office of all monies received during the month October 2016 in the total amount of \$8,224.42
- Report from the Parking Violations Bureau for October 2016

**RESOLVED:** That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the weeks ending November 11, 2016 in the amount of \$ 822,343.71 and November 18, 2016 in the amount of \$ \_\_\_\_\_ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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**6. PERSONS ADDRESSING COUNCIL:**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from August 1, 2015 to August 31, 2015 in the total amount of \$2,841.36. The percentage of write-offs for this period is .29%.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain's Office to amend the General Fund budget for the revenue associated with the filing of 2016 delinquent land and school taxes as well as the appropriation for the expending of these filing

fees. General Fund revenue and expenditures will increase equally by \$1,195.00 resulting in no change to the fund balance.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the Recreation and Rec Complex budget items for 2016 requiring an additional \$69,318 to be appropriated from the unassigned portion of the General Fund, Fund Balance.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H5110.43, South Catherine Street Construction, in order to provide finalized cost for permanent financing and ultimately closing the project.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**E. RESOLVED:** that the Mayor and Chamberlain are authorized to make a catch-up payment to assure that federal overtime rules effective December 1, 2016 are met. The payment will not exceed \$500 total split among three management employees with salaries below the Fair Labor Standards Act overtime minimum.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves Assessor Kathy Livingston to attend “Valuation of Manufactured Home Parks” on December 2, 2016 in Corning, NY at a cost not to exceed \$667.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

- 1. Request that the Mayor is authorized to sign a lease agreement granting Verizon permission to place an antenna on top of the City Police Station roof located at 45 Pine Street. Verizon will pay rent of \$4,200 per year to the City of Plattsburgh. The Council finds that this portion of municipal real property is not needed for a public purpose during the proposed lease term, that the fair market rental value of this defined space is less than \$5,000 per year, that the proposed term is less than 3 years, and that the proposed lessee is the only entity known to be interested in leasing this defined space.

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**10. NEW BUSINESS:**

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**11. CLOSING PUBLIC COMMENTS:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
**MEETING ADJOURNED:** \_\_\_\_\_



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-536-7542  
Fax: 518-561-8236  
[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor James Calnon  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** November 17, 2016

**RE:** Fire and Ambulance Responses

For this four week period: Thursday, October 20, 2016 through Wednesday, November 16, 2016 our Department has responded to the following:

**Fire Calls** 52

- 21 system activation
- 11 EMS assist
- 9 MVA
- 1 building fire
- 1 gas leak
- 1 commercial compactor fire
- 2 smoke odor/removal
- 1 chimney /flue fire
- 1 fuel burner/boiler malfunction
- 1 dispatched/cancelled en route
- 2 cooking fire
- 1 hazardous condition

**Ambulance Calls** **238**

**Mutual Aid by CVPH** **55**



P 1  
Picvirpt

REPORTING PERIOD: 11/01/16 TO 11/11/16

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

11/15/2016 09:28  
1427dnep

DEPARTMENT: Building Inspector

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
Building Code Violation	1
GARBAGE	5
PARKING	1
PROPERTY MAINTENANCE	1
WORKING WITHOUT PERMIT	1
DEPARTMENT TOTALS	9
REPORT TOTALS	9

\*\* END OF REPORT - Generated by Denise Nephew \*\*





DEPARTMENT: Building Inspector  
REPORTING PERIOD: 11/01/16 TO 11/11/16

REFERENCE LOCATION  
CASE  
COMPLAINT/VIOLATION

AT 260 MARGARET STREET 2 UNLICENSED VEHICLES.

SEVERITY 0  
ACTION TYPE STATUS SCHEDULED STARTED COMPLETED  
INSPECTION NEW 11/08/16  
NOTICE NEW  
INSPECTION NEW  
OTHER NEW  
REQUESTED SCHEDULED RESULTS FEE AMOUNT  
11/08/16 11/08/16 .00  
11/08/16 .00  
11/08/16 .00

COMPLAINT/VIOLATION TOTALS

510 33 DURAND ST  
SEVERITY 0  
RAVILLE PROPERTIES LLC  
11/01/2016  
11/02/2016

VIOLATION GARBAGE  
AT 33-1/2 DURAND, CORNER NICOLS GARBAGE & ANIMALS  
COMPLY BY 11/02/2016

SEVERITY 0  
ACTION TYPE STATUS SCHEDULED STARTED COMPLETED  
INSPECTION DONE 11/02/16  
NOTICE NEW 11/03/16  
INSPECTION NEW  
OTHER NEW

REQUESTED SCHEDULED RESULTS FEE AMOUNT  
11/02/16 11/02/16 .00  
11/02/16 .00

COMPLAINT/VIOLATION TOTALS

516 43 COUCH ST  
SEVERITY 0  
NATHAN M WILSON  
11/10/2016

VIOLATION GARBAGE  
AT 43 COUCH ST. GARBAGE OVERFLOWING. STILL NOT ENOUGH GARBAGE CANS FOR AMOUNT OF GARBAGE COMING OUT OF RENTALS.  
DISCUSSED AT A COUNCIL MEETING. PROBLEM STILL HAPPENING.  
PREVIOUSLY

SEVERITY 0  
ACTION TYPE STATUS SCHEDULED STARTED COMPLETED  
INSPECTION NEW 11/11/16  
NOTICE NEW  
INSPECTION NEW  
OTHER NEW

REQUESTED SCHEDULED RESULTS FEE AMOUNT  
11/11/16 11/11/16 .00  
11/11/16 .00  
11/11/16 .00

COMPLAINT/VIOLATION TOTALS

518 8 DAYS OPEN



508	4952 SO CATHERINE ST	THOMAS KELSH	0	11/01/2016
VIOLATION	SEVERITY	EMAIL	COMPLY BY	COMPLETED
GARBAGE	0	AREA	COMPLIED	14 DAYS OPEN
AT 4950 SO CATHEIRNE RED CHAIR LEFT OUT BETWEEN SIDEWALK & CURB.				
STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED
INITIAL INSPECT	INSPECTION	DONE	11/02/16	STARTED
NOTICE	NOTICE	NEW	11/10/16	COMPLETED
REINSPECT	INSPECTION	NEW		11/09/16
ORDER PICK UP	OTHER	NEW		
INSPECTION INSPECTOR	REQUESTED	SCHEDULED	11/09/16	RESULTS
COMPLAINT KYLE BURDO	11/02/16	11/02/16	FAILED	FEE AMOUNT
COMPLAINT KYLE BURDO				.00
COMPLAINT/VIOLATION TOTALS				.00
515	51 LORRAINE ST	TIMOTHY GIBBONS	0	11/08/2016
VIOLATION	SEVERITY	PHONE CALL	COMPLY BY	COMPLETED
WORKING WITHOUT PERMIT	0	AREA	COMPLIED	7 DAYS OPEN
ANONYMOUS CALLER CLAIMS THAT WORK HAS BEEN DONE AT THIS LOCATION WITHOUT A PERMIT. ROOF AND INTERIOR WORK.				
STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED
INITIAL INSPECT	INSPECTION	NEW	10/19/16	STARTED
STOP WORK	NOTICE	NEW		COMPLETED
SECURE PERMIT	OTHER	NEW		
INSPECTION INSPECTOR	REQUESTED	SCHEDULED		RESULTS
COMPLAINT JIM WELCH	10/19/16	10/19/16	FAILED	FEE AMOUNT
COMPLAINT/VIOLATION TOTALS				.00
512	66 SAILLY AVE	DWIGHT G LAFOUNTAIN	0	11/02/2016
VIOLATION	SEVERITY	PHONE CALL	COMPLY BY	COMPLETED
PROPERTY MAINTENANCE	0	AREA	COMPLIED	13 DAYS OPEN
DOORS UNLOCKED, GRASS NOT MOWED, WINDOWS BROKEN, ANIMALS LIVING IN HOUSE AND PORCHES FALLING APART. ABANDONED HOUSE				
STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED
INITIAL INSPECT	INSPECTION	DONE	11/04/16	STARTED
NOTICE	NOTICE	DONE	11/02/16	COMPLETED
FOLLOW UP	INSPECTION	NEW	11/02/16	11/02/16
ORDER REMEDY	NOTICE	NEW	11/18/16	11/02/16
APPEARANCE TICKE	OTHER	NEW		
INSPECTION INSPECTOR	REQUESTED	SCHEDULED	11/02/16	RESULTS
COMPLAINT KEN PRIMARD	11/02/16	11/02/16	FAILED	FEE AMOUNT
COMPLAINT KEN PRIMARD	11/14/16	11/14/16		.00



COMPLAINT	KEN PRIMARD	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	COMMENTS	CREATED	COMPLIED
COMPLAINT/VIOLATION TOTALS					.00	.00

DEPARTMENT TOTALS					.00	.00
COMPLAINT/VIOLATION ACTIVITY 11/01/16-11/11/16:				9 COMPLAINTS/VIOLATIONS 9 CREATED	1	COMPLIED

REPORT TOTALS					.00	.00
COMPLAINT/VIOLATION ACTIVITY 11/01/16-11/11/16:				9 COMPLAINTS/VIOLATIONS 9 CREATED	1	COMPLIED

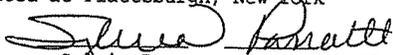
\*\* END OF REPORT - Generated by Denise Nephew \*\*

CITY OF PLATTSBURGH, NEW YORK  
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of: "Oct2016"

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City) 25-2540	0.00		0.00
Bingo Licenses (State) 1-0632	0.00		0.00
Bingo License Fees 3% 25-2540	408.86		408.86
Building Permits 25-2555	0.00		0.00
Circus License 25-2502	0.00		0.00
City Code 12-1255	0.00		0.00
Code Civil Compromise 26-2614	0.00		0.00
Contractor Fees 25-2557	0.00		0.00
Dog Licenses 25-2542	325.00		325.00
State Neuter/Spay surcharge		50.00	50.00
Extract of Records 12-1255	19.25		19.25
Game of Chance Lic. (City) 25-2541	0.00		0.00
Game of Chance Lic. (State) 1-0632	0.00		0.00
Gas Permits 15-1540	205.00		205.00
Going Out of Business Lic 25-2509	0.00		0.00
Hauler's Licenses 25-2505	130.00		130.00
Housing Code 21-2110	0.00		0.00
Impound Fees 15-1550	50.00		50.00
Interest Temp 1124-2401	2.31		2.31
Jeweler's Licenses 25-2503	0.00		0.00
Marriage Licenses 25-2545	472.50	607.50	1080.00
Notary Fees 12-1255	0.00		0.00
Peddler/Vendor Licenses 25-2503	0.00		0.00
Returned Check Charges 12-1255	0.00		0.00
Sign Permits 25-2590	0.00		0.00
Specifications T-30		0.00	0.00
Special Use Permits 21-2110	0.00		0.00
Subdivision Fee 21-2110	0.00		0.00
Subdivision Ordinance 12-1255	0.00		0.00
Taxi Operator's Licenses 25-2507	290.00		290.00
Taxi Vehicle Licenses 25-2504	1060.00		1060.00
Tree/Stump Removal License 25-2508	0.00		0.00
Vital Statistics 16-1603	4404.00		4404.00
Zoning Ordinances 21-2110	0.00		0.00
Zoning Variances 21-2110	0.00		0.00
OTHER REVENUE			0.00
Riverwalk			
1127-2753	0.00		0.00
Auditorium			
1127-2752	200.00		200.00
Centennial Plaques			
1127-2705	0.00		0.00
Lake Champlain Memorial			
1127-	0.00		0.00
RECOVERED FUNDS			
Telephone			
1-1410000-4414	0.00		0.00
Postage			
1-1410000-4470	0.00		0.00
Print & Copy			
1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$7,566.92	\$657.50	\$8,224.42
N.Y.S. Dept of Health \$607.50	Check No 1421		
N.Y.S. Dept of Ag & Mkts \$50.00	Check No 1422		
Total Paid Others:		\$657.50	
ADJUSTMENT: None			\$0.00
Shortage/Overage			
Chamberlain (Spec. Deposits) \$0.00	Check No		
Chamberlain (Net Revenues) \$7,566.92	Check No 1423		
Amount Due City Chamberlain:		\$7,566.92	
			\$8,224.42

Dated at Plattsburgh, New York

  
Sylvia Parrotte,  
City Clerk

07-Nov-16



**Plattsburgh Police Department**  
45 Pine Street  
**Plattsburgh, New York**

518-563-3411  
518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

November 9, 2016

Mayor James E. Calnon  
And Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for October 2016.

Respectfully Submitted,

Chief Desmond J. Racicot  
Plattsburgh Police Department

DJR/hls

PARKING VIOLATIONS BUREAU

Monthly Report for October 2016

	<u>Oct 2016</u>	<u>Oct 2015</u>
TICKETS ISSUED:	172	41
TICKETS COLLECTED:	128	65
REVENUE FOR MONTH:	\$4,410.75	\$1,953.00

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YEAR TO DATE TOTALS:

	<u>Sep 2016</u>	<u>Sep 2015</u>
TICKETS ISSUED:	1921	1874
TICKETS COLLECTED:	1772	1785
REVENUE:	\$48,035.50	\$52,211.80
COMPARISON:	Parking tickets issued for Oct. 2016: Up 131 Parking tickets collected for Oct. 2016:Up 63 Revenue for Oct. 2016: Up \$2,457.75 Amount Dismissed: \$494.00	

Breakdown for September

CITY OF PLATTSBURGH PARKING TICKET SYSTEM

10/31/2016

SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1 HANDICAP	1	8	11	89	777	9652.5
2 NO PARKING	1	11	27	359	504.75	9799
3 OVERTIME 10 MIN	0	1	9	85	153.75	3613.5
4 OVERTIME 30 MIN	0	0	6	115	104.25	3762
5 OVERTIME 2 HRS	0	0	9	306	139.5	11784.75
6 NO STAND/STOP	0	0	1	4	15	120
7 FIRE HYDRANT	0	0	23	139	1262.5	9093
8 FIRE LANE	0	0	0	0	0	0
10 BLOCKING SIDEWALK	0	1	4	40	66	1611.75
11 LEFT WHEEL CURB	0	0	0	0	0	0
12 BLOCKING XWALK	0	1	0	10	0	314.25
13 BLOCK DRIVEWAY	0	3	2	17	33	889.25
14 LOADING ZONE	0	0	0	0	0	0
15 DOUBLE PARK	0	0	0	1	0	15
16 TOO CLOSE INTERSE	0	0	0	0	0	0
18 OBST. LANE	0	0	6	15	217	587
19 TAXI ONLY	0	3	6	76	120	1738.5
20 BUS STOP	0	0	0	0	0	0
22 WRONG WAY	0	0	0	0	0	0
23 EMPLOYEE PERMIT	0	0	0	0	0	0
24 PARKING BAN	0	0	0	0	0	0
25 UNINSPECTED	1	10	36	183	1371	13000
26 OVERTIME PARKING	0	0	0	13	0	225.75
27 OVERTIME 4 HOUR	0	0	0	0	0	0
40 UNREGISTERED	0	0	0	10	0	357.5
41 DOUBLE PARK	0	0	0	0	0	0

42 NO PARKING	0	0	0	0	0	0	0	0	0	0.00	0.00
43 NO STANDING	0	0	0	0	0	0	0	0	0	0.00	0.00
44 SIDEWALK	0	1	0	0	0	0	0	0	2	0.00	45.00
45 INTERSECTION	0	0	0	0	0	0	0	0	0	0.00	0.00
46 CROSSWALK	0	1	0	0	0	0	0	0	1	0.00	30.00
47 ZONE/CURB	0	0	0	0	0	0	0	0	3	0.00	105.00
52 HIGHWAY	0	0	0	0	0	0	0	0	0	0.00	0.00
53 RDW/ROW	0	0	0	0	0	0	0	0	0	0.00	0.00
54	0	0	0	0	0	0	0	0	1	0.00	15.00
55 TAXI ZONE	1	2	6	0	0	0	0	0	53	11.00	1,518.75
56 BUS ZONE	0	0	0	0	0	0	0	0	0	0.00	0.00
57 CROSSWALK 20'	0	0	0	0	0	0	0	0	4	0.00	261.75
60 OBST. SIDEWALK	0	0	0	0	0	0	0	0	5	30.00	147.75
62 FIRE HYDRANT	0	0	0	0	0	0	0	0	3	0.00	80.00
63 UNLAWMOV	0	0	0	0	0	0	0	0	0	0.00	0.00
64 WWY2WAY	0	1	6	0	0	0	0	0	97	110.25	2,596.00
65 WWY1WAY	0	0	0	0	0	0	0	0	1	0.00	45.00
67 ANGLE	0	0	0	0	0	0	0	0	0	0.00	0.00
68 OVERLINE	0	0	0	0	0	0	0	0	40	94.50	909.00
69 OVERTIME 10 MIN	0	0	0	0	0	0	0	0	1	0.00	15.00
70 OVERTIME 30 MIN	0	0	0	0	0	0	0	0	7	0.00	105.00
71 OVERTIME 1 HR	0	0	0	0	0	0	0	0	21	15.00	799.50
72 OVERTIME 2 HR	1	1	0	0	0	0	0	0	15	15.00	240.00
73 OVERTIME 4 HR	0	0	0	0	0	0	0	0	0	0.00	0.00
78 TIME LOADING	0	0	0	0	0	0	0	0	0	0.00	0.00
79 EMERGENCY	0	0	0	0	0	0	0	0	0	0.00	0.00
80 FIRELANE	0	0	0	0	0	0	0	0	2	109.00	109.00
81 HANDICAP	0	0	0	0	0	0	0	0	3	0.00	225.00
82 TRAILER	0	0	0	0	0	0	0	0	1	0.00	56.00
86 SNOW BAN	0	0	0	0	0	0	0	0	0	0.00	0.00
87 LIM SNOW BAN	0	0	0	0	0	0	0	0	31	0.00	2,454.00
88 UNINSPECTED	0	0	0	0	0	0	0	0	0	0.00	0.00
89 UNREG MV	0	0	0	0	0	0	0	0	0	0.00	0.00
90 NO PARKING EVEN	0	0	0	0	0	0	0	0	7	0.00	198.00

91 NO PARKING ODD	0	0	1	9	26.25	157.50
92 NO PARK 7AM-5PM	0	0	0	6	0.00	156.75
94 MEDIAN	0	0	0	1	0.00	18.00
95 20' INTERSECTION	0	0	1	4	15.00	60.00
97 NO ACCESS/HDCP	0	0	1	1	15.00	15.00
98 12" CURB	0	0	0	24	0.00	865.50
99 12"CURB 1 WAY	0	0	0	10	0.00	177.00
101 FACING WRONG2W	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	0	0	0	0.00	0.00
107 SNOW 12:01-6 AM	0	0	0	2	0.00	70.00
108 SNOW CPL 2AM-6AM	0	0	0	0	0.00	0.00
110 EXCEEDED 90 MIN	0	0	0	1	0.00	15.00
111 FRONT YARD	0	0	0	2	0.00	136.00
Other	0	0	3	96	0.00	0.00
TOTALS:	5	44	167	1916	5,304.75	78,499.25

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254  
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254

172  
1960

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%  
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83.

2.91 %  
97.09 %

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93%  
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.0%

2.24 %  
97.76 %



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)  
Plattsburgh, New York

6 Miller Street  
Plattsburgh, New York 12901  
Ph # 518-563-2200  
Fax: 518-563-6690

TO: Mayor James Calnon

FROM: William J. Treacy, P.E., Manager 

RE: Unpaid Final Bill Account Write-off

DATE: November 7, 2016

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from August 1, 2015 to August 31, 2015. The amount of the write-off will be \$2,841.36. The percentage of write-offs for this period is .29%.

Sales for this time period were \$ 981,759.31.

This write-off of unpaid bills represents 44 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 25 customers  
\$50.01 to \$100.00 – 12 customers  
\$100.01 to \$150.00 – 4 customers  
\$200.01 to \$250.00 – 1 customer  
\$300.01 to \$350.00 – 2 customer

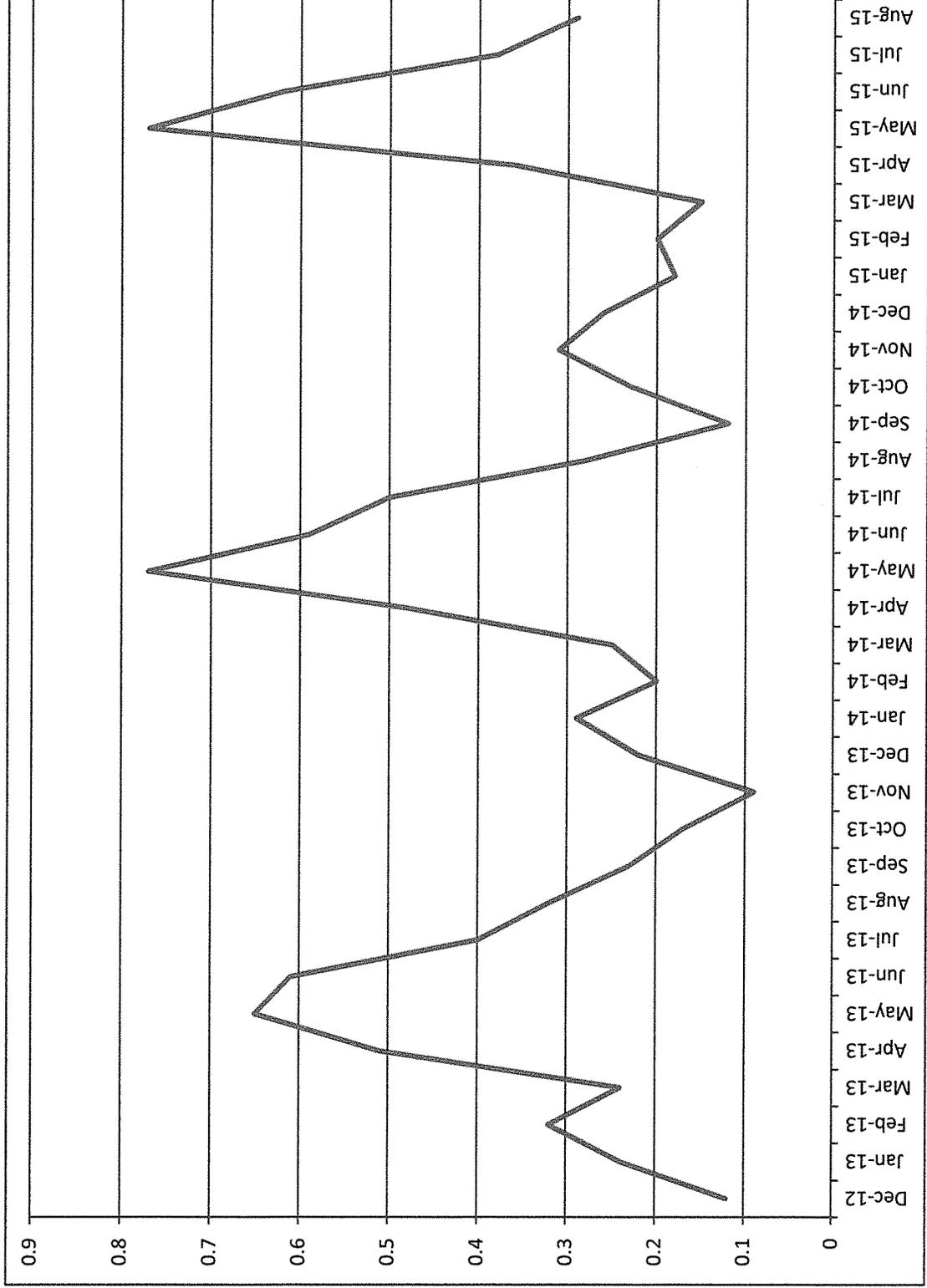
I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain  
Eileen Sickles, Account Systems Supervisor  
Kelly Clookey, Finance Director  
Final Bill Account Write-off

# MLD WRITEOFFS

## DECEMBER 2012 - AUGUST 2015

Dates	Percentage
Dec-12	0.12
Jan-13	0.24
Feb-13	0.32
Mar-13	0.24
Apr-13	0.51
May-13	0.65
Jun-13	0.61
Jul-13	0.4
Aug-13	0.32
Sep-13	0.23
Oct-13	0.17
Nov-13	0.09
Dec-13	0.22
Jan-14	0.29
Feb-14	0.2
Mar-14	0.25
Apr-14	0.48
May-14	0.77
Jun-14	0.59
Jul-14	0.5
Aug-14	0.28
Sep-14	0.12
Oct-14	0.23
Nov-14	0.31
Dec-14	0.26
Jan-15	0.18
Feb-15	0.2
Mar-15	0.15
Apr-15	0.36
May-15	0.77
Jun-15	0.62
Jul-15	0.38
Aug-15	0.29





**Carole S. Garcia**  
Deputy City Chamberlain

**Department of Finance**  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

TO: Mayor James Calnon and Members of the Common Council

FROM: Carole Garcia, Deputy City Chamberlain *CG*

DATE: November 15, 2016

RE: Finance Department-2016 Budget Amendment

It is being requested from the Finance Department that the 2016 General Fund Budget be amended as follows:

Increase Estimated Revenue:

0000-1112-1235	Charges for Tax Redemption	\$1,195.00
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Increase Appropriations:

1-1310-000-4440	Fees for Services	\$ 1,195.00
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This request is to budget fees charged for the filing of 2016 delinquent land and school taxes as well as providing the appropriation for expending the cost of these filing fees. The General Fund revenue and expenditures will be increased equally by \$1,195.00 resulting in no change to the fund balance.

Thank you for your attention to this request.

CC: Richard Marks



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

DATE: November 15, 2016  
MEMO TO: Mayor Calnon  
FROM: Richard Marks  
RE: Budget Adjustment – Recreation Department and Rec Complex Fund

It is being requested to adjust the 2016 General Fund and Rec Complex Fund Budgets, as follows:

Increase: General Fund – Assigned Appropriated Fund Balance 1-0599	\$69,318.00
Increase: Rec Complex Fund – Inter-fund Estimated Revenues 0-0002228-2810	\$74,018.00
Increase: Rec Complex Fund – Beach Admissions 0-0002120-2026	\$ 1,615.00
Increase: Rec Complex Fund – Crete Center Rental Revenue 0-0002120-2035	\$ 6,350.00
Increase: Rec Complex Fund – Crete Center Indoor Soccer 0-0002120-2036	\$11,000.00
Increase: Rec Complex Fund – Flag Football Fees 0-0002120-2044	\$ 1,000.00
Increase: Rec Complex Fund – Gym Membership Fees 0-0002120-2045	\$ 1,500.00
Increase: Rec Complex Fund – Gym Contracts 0-0002120-2046	\$ 3,000.00
Increase: Rec Complex Fund – Wooden Bat Baseball 0-0002120-2055	\$ 300.00
Increase: Rec Complex Fund – Pee Wee Program Fees 0-0002120-2060	\$ 990.00
Increase: Rec Complex Fund – Adult Basketball Fees 0-0002120-2061	\$16,000.00
Increase: Rec Complex Fund – Adult Whiffle/Base Ball Fees 0-0002120-2061	\$ 3,250.00
Decrease: General Fund – Recreation Over-time Payroll 1-7020000-1200	\$ 1,500.00
Decrease: General Fund – Recreation Temporary Payroll 1-7020000-1300	\$35,000.00
Decrease: General Fund – Recreation Vehicle Supplies 1-7020000-4320	\$ 2,500.00
Decrease: General Fund – Penfield Park Bldg. & Grounds Sup. 1-7140000-4340	\$ 2,800.00
Decrease: General Fund – Penfield Park Contract Services 1-7140000-4430	\$ 200.00
Decrease: General Fund – South End Park Bldg. & Grnd. Sup. 1-7141000-4340	\$ 1,500.00
Decrease: General Fund – Blumette Park Bldg. & Ground Sup. 1-7142000-4340	\$ 1,000.00
Decrease: General Fund – South Platt Park Bldg. & Grnd. Sup. 1-7143000-4340	\$ 1,400.00
Decrease: General Fund – South Platt Park Water 1-7143000-4412	\$ 750.00
Decrease: General Fund – South Platt Park Sewer 1-7143000-4413	\$ 150.00
Decrease: Rec Complex Fund – Admin Personal Clothing 2-7210000-4360	\$ 750.00
Decrease: Rec Complex Fund – Admin Postage 2-7210000-4470	\$ 400.00
Decrease: Rec Complex Fund – Gym Regular Payroll 2-7221000-1100	\$ 6,000.00
Decrease: Rec Complex Fund – Gym Materials & Supplies 2-7221000-4330	\$10,000.00
Decrease: Rec Complex Fund – Gym Contract Services 2-7221000-4430	\$10,000.00
Decrease: Rec Complex Fund – Gym Building Repairs 2-7221000-4451	\$ 1,500.00
Decrease: Rec Complex Fund – Marina Bldgs. & Grounds Sup 2-7225000-4340	\$ 1,000.00
Decrease: Rec Complex Fund – Marina Contract Services 2-7225000-4430	\$ 2,500.00

Decrease: Rec Complex Fund – Marina Revenue	0-0002120-2038	\$ 6,500.00
Decrease: Rec Complex Fund – Gym Oval Rental	0-0002120-2047	\$ 2,200.00
Decrease: Rec Complex Fund – Tennis Fees	0-0002120-2049	\$ 380.00
Decrease: Rec Complex Fund – Sailing Fees	0-0002120-2063	\$ 900.00
Decrease: Rec Complex Fund – Adult Volleyball	0-0002120-2068	\$ 575.00
Decrease: Rec Complex Fund – Marathon Entry Fees	0-0002120-2069	\$12,000.00
Increase: General Fund – Recreation Regular Payroll	1-7020000-1100	\$20,000.00
Increase: General Fund – Recreation Non-pay Compensation	1-7020000-1400	\$ 2,500.00
Increase: General Fund – Recreation Bldgs. & Grounds Supplies	1-7020000-4340	\$ 8,300.00
Increase: General Fund – Recreation Contract Services	1-7020000-4430	\$ 6,000.00
Increase: General Fund – Recreation Printing/Copying	1-7020000-4431	\$ 200.00
Increase: General Fund – Recreation Fees for Services	1-7020000-4440	\$ 2,000.00
Increase: General Fund – Recreation Mileage Expense	1-7020000-4460	\$ 1,000.00
Increase: General Fund – Penfield Park Electricity	1-7140000-4411	\$ 1,500.00
Increase: General Fund – Penfield Park Water	1-7140000-4412	\$ 1,500.00
Increase: General Fund – Penfield Park Sewer	1-7140000-4413	\$ 500.00
Increase: General Fund – Transfer Rec Complex	1-9515000-9000	\$74,018.00
Increase: Rec Complex Fund – Admin Regular Payroll	2-7210000-1100	\$ 8,500.00
Increase: Rec Complex Fund – Admin Temporary Payroll	2-7210000-1300	\$ 6,406.00
Increase: Rec Complex Fund – Admin Separation Pay	2-7210000-1500	\$ 1,662.00
Increase: Rec Complex Fund – Admin Office Supplies	2-7210000-4350	\$ 250.00
Increase: Rec Complex Fund – Admin Printing & Copying	2-7210000-4431	\$ 1,100.00
Increase: Rec Complex Fund – Admin Fees for Services	2-7210000-4440	\$ 7,500.00
Increase: Rec Complex Fund – Beach Over-time Payroll	2-7215000-1200	\$ 300.00
Increase: Rec Complex Fund – Beach Temporary Payroll	2-7215000-1300	\$ 7,000.00
Increase: Rec Complex Fund – Beach Materials & Supplies	2-7215000-4330	\$ 2,300.00
Increase: Rec Complex Fund – Beach Contract Services	2-7215000-4430	\$ 2,800.00
Increase: Rec Complex Fund – Beach Fees for Services	2-7215000-4440	\$ 200.00
Increase: Rec Complex Fund – Beach Equipment Repairs	2-7215000-4450	\$ 1,200.00
Increase: Rec Complex Fund – Crete O/T Payroll	2-7220000-1200	\$ 1,300.00
Increase: Rec Complex Fund – Crete Temporary Payroll	2-7220000-1300	\$20,000.00
Increase: Rec Complex Fund – Crete Vehicle Supplies	2-7220000-4320	\$ 800.00
Increase: Rec Complex Fund – Crete Materials & Supplies	2-7220000-4330	\$ 8,900.00
Increase: Rec Complex Fund – Crete Bldgs. & Grounds Supplies	2-7220000-4340	\$ 2,400.00
Increase: Rec Complex Fund – Crete Electricity	2-7220000-4411	\$15,000.00
Increase: Rec Complex Fund – Crete Water	2-7220000-4412	\$ 1,300.00
Increase: Rec Complex Fund – Crete Contract Services	2-7220000-4430	\$18,000.00
Increase: Rec Complex Fund – Gym O/T Payroll	2-7221000-1200	\$ 400.00
Increase: Rec Complex Fund – Gym Temporary Payroll	2-7221000-1400	\$ 5,000.00
Increase: Rec Complex Fund – Gym Non-payroll Compensation	2-7221000-1400	\$ 2,500.00
Increase: Rec Complex Fund – Gym Bldgs. & Grounds Supplies	2-7221000-4340	\$ 7,500.00
Increase: Rec Complex Fund – Gym Equipment Repairs	2-7221000-4450	\$ 2,500.00
Increase: Rec Complex Fund – Marina Tech/Spec Mat/Supplies	2-7225000-4330	\$ 400.00
Increase: Rec Complex Fund – Marina Electricity	2-7225000-4411	\$ 1,500.00
Increase: Rec Complex Fund – Marina Water	2-7225000-4412	\$ 250.00
Increase: Rec Complex Fund – Marina Sewer	2-7225000-4413	\$ 250.00

This request provides for a net increase of \$69,318.00 in the budgeted amounts for various line items in the 2016 General Fund Budget for Recreation Administration and in the Rec Complex

Fund Budget with an equal transfer from the General Fund Assigned Appropriated Fund Balance along with various General Fund and Rec Complex Fund budget items expected to contain a surplus by year end. The transfer will provide for the under-budgeted costs for temporary employees, for additional materials and supplies, for increased fees for services, as well as, some non-employee compensation and printing/copying items currently exceeding budgeted costs. This adjustment increases the 2016 General Fund budget for appropriations by \$69,318.00, thereby increasing the appropriated budget deficit from the General Fund Unassigned Fund Balance to \$384,234.83.

Thank you for your attention to this request.

Cc: Carole Garcia  
Steve Peters



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held November 17<sup>th</sup>, 2016, the following resolution was adopted:

By Councilor \_\_\_\_\_ ; Seconded by Councilor \_\_\_\_\_

**WHEREAS**, the following resolution was adopted on November 17<sup>th</sup>, 2016, and

**WHEREAS**, the Capital Expenditure Plan adopted January 9th, 2014, includes a Street Resurfacing & Improvements category, and

**WHEREAS**, the Engineering and Planning Department established a 2014 South Catherine Street Construction project that is included in the Capital Expenditure Plan adopted January 9th, 2014, and

**WHEREAS**, the cost of the 2014 South Catherine Street Construction project had been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2014, and is being revised to finalize the project costs, as follows:

	<b>2014 Capital Plan</b>	<b>2014 Estimated Cost</b>	<b>2015 Revised Cost</b>
South Catherine – construction - South Platt to Crete Boulevard	<u>\$ 7,500,000</u>	<u>\$ 6,686,000</u>	<u>\$ 4,840,690</u>
Total	<u>\$ 7,500,000</u>	<u>\$ 6,686,000</u>	<u>\$ 4,840,690</u>
Project Funding:			
Federal Aid Highway funds	\$ 6,000,000	\$ 5,028,800	\$ 3,812,805
NYS – Marchiselli Aid funds	1,125,000	465,000	714,901
Water Operating Fund	-	320,000	-
Sewer Capital Reserve	-	80,000	-
General Fund	<u>375,000</u>	<u>792,200</u>	<u>312,984</u>
Total	<u>\$ 7,500,000</u>	<u>\$ 6,686,000</u>	<u>\$ 4,480,690</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 17th day of November 2016, as follows:

- 1) That, the amount of Four Million Eight Hundred Forty Thousand Six Hundred Ninety and 00/100 (\$4,840,690.00) Dollars be and it is hereby appropriated for the capital project **2014 South Catherine Street Construction (H5110.43)** for the final cost of the improvements as revised above and is hereby authorized to be expended for such purpose.
- 2) That, Three Million Eight Hundred Twelve Thousand Eight Hundred Five and 00/100 (\$3,812,805.00) Dollars of such appropriation be provided by funding from the Federal Aid Highway program.
- 3) That, Seven Hundred Fourteen Thousand Nine Hundred One and 00/100 (\$714,901.00) Dollars of such appropriation be provided by funding from the New York State Marchiselli Aid program.
- 4) That, Three Hundred Twelve Thousand Nine Hundred Eighty-four and 00/100 (\$312,984.00) Dollars of such appropriation be provided by Bond Anticipation Notes or Serial Bonding.
- 5) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

---

**CITY CLERK**



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

## COPY

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held February 27<sup>th</sup>, 2014, the following resolution was adopted:

By Councilor *Armstrong* ; Seconded by Councilor *Kelly*

**WHEREAS**, the following resolution was adopted on February 27<sup>th</sup>, 2014, and

**WHEREAS**, the Capital Expenditure Plan adopted January 9th, 2014, includes a Street Resurfacing & Improvements category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2014 South Catherine Street Construction project that is included in the Capital Expenditure Plan adopted January 9th, 2014, and

**WHEREAS**, the cost of the 2014 South Catherine Street Construction project has been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2014, as follows:

	2014 Capital Plan	2014 Estimated Cost	<i>2014 Revised</i>
South Catherine – construction - South Platt to Crete Boulevard	\$ 7,500,000	\$ 6,686,000	<i>4,840,690</i>
Total	<u>\$ 7,500,000</u>	<u>\$ 6,686,000</u>	<u><i>4,840,690</i></u>
Project Funding:			
Federal Aid Highway funds	\$ 6,000,000	\$ 5,028,800	<i>3,812,805</i>
NYS – Marchiselli Aid funds	1,125,000	465,000	<i>714,901</i>
Water Operating Fund	-	320,000	<i>— 0 —</i>
Sewer Capital Reserve	-	80,000	<i>— 0 —</i>
General Fund	<u>375,000</u>	<u>792,200</u>	<u><i>312,984</i></u>
Total	<u>\$ 7,500,000</u>	<u>\$ 6,686,000</u>	<u><i>4,840,690</i></u>

*\* Now therefore,*

<i>COST</i>	<i>4,792,710.99</i>
<i>Strike the</i>	<i>5,000.00</i>
	<u><i>4,797,710.99</i></u>
<i>BANK</i>	<i>42,979.01</i>
<i>Issue Costs</i>	<u><i>4,840,690.00</i></u>



## Department of Assessment

Kathy A Livingston  
Assessor  
41 City Hall Place  
Plattsburgh, NY 12901  
518-563-7708  
518-563-6684 fax  
livingstonk@cityofplattsburgh-ny.gov

November 7, 2016

Mayor James Calnon &  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor and Council Members:

I request approval to travel and complete a continuing education course in order to fulfill my NYS requirements as a Certified Assessor.

The course is entitled, "*Valuation of Manufactured Home Parks*" and it's being presented in Corning, NY on December 2, 2016. The cost will not exceed \$667, which will be paid out of Training/Education and Mileage expense accounts.

Thank you for your consideration. Please contact me if you have any additional questions or require additional information.

Respectfully submitted,

Kathy Livingston  
Assessor

City of Plattsburgh  
Weekly Expenditure Analysis - Large Dollar Items  
Week of 11/18/2016

City:	Payee	Description	Amount
	City Chamberlain	September 2016 utility invoices for all City departments	35,740.50
	Franklin County Landfill	Tipping fees October 2016 - WPCP -437.89 tons of sludge hauled to the landfill	17,077.71
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	16,735.89
	Goldberger & Kremer	Labor matters service plus health care & FD litigation - Corp Counsel - Oct 2016	9,346.30
	Foster's	Tents/toilets balance due for Battle of Plattsburgh - Celebrations - Sept 2016	9,103.50
	Law Offices of Dean C. Schneller	Corporate Counsel services all City Depts. net of payroll - Sept 27, 2016 to Oct 26, 2016	5,478.00
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	4,513.66
	Graymont Materials Inc.	Concrete and asphalt for road maintenance - DWP - October 2016	4,112.53
	Surpass Chemical Co.	4,988 gal Surchlor Bulk 15% Sodium Hypochlorite solution - WPCP - Oct 2016	4,060.23
	NYS Industries for the Disabled	City Court cleaning costs - Municipal Court - September 2016	3,999.30
	Grainger	Hazardous location unit heater plus gloves/hardhats - WPCP - October 2016	3,341.57
	NewEgg.com	3 scanners - IT - October 2016	3,207.96
	NYS Electric & Gas	Electric & Natural Gas - Police, Compost, Gym & WPCP - October 2016	3,070.36
	Norwich University Band	Marching band for Battle of Plattsburgh - Celebrations - September 2016	3,000.00
	Esposito & Sons Freight Lines, Inc.	Repairs to #282 engine - Fire Dept. - October 2016	2,628.69
	NEWS of New York Inc.	Solid waste charges for dumping at landfill - DPW - October 2016	2,432.52
	Rosens Uniform Center	Various purchases for badges, vests, shirts, etc. - Police - October 2016	2,055.00
	James R. Burgess	2016 animal control services - Police Dept. - October 2016	2,000.00
	Pitney Bowes	Postage advance for November for mail machine - Data Proc - November 2016	2,000.00
	MX Fuels & Propane/Vaincourt Fuels Div.	965.20 gallons of gasoline - Police - October 2016	1,849.06
	Mail Finance	Inserting machine lease payment reimbursed - Data Proc. - 4th Qtr. 2016	1,688.10
	Press-Republican	Employment ads for vacant positions - DPW - October 2016	1,660.71
	Ferguson Waterworks #576	Various water system plumbing parts inventory - DPW - October 2016	1,638.11
	City Chamberlain	Delinquent tax redemption filings & filing fees for auctioned properties - July 2016	1,585.85
	Coryer Staffing Corporation	Temporary services for Mayor's Office from 9/20 to 10/2/2016 - vacation coverage	1,329.06
	Lowes Companies Inc.	Building/repair materials/supplies - Fire, Police, DPW, WPCP - Sept/Oct 2016	1,310.37
	Plattsburgh Spring	Various truck parts for pick-ups - DPW & Fire - October 2016	1,129.30
	Vantage Equipment	Repair work on Volvo loader for bucket edges - DPW - October 2016	1,093.84
	A. H. Harris & Sons	Materials & supplies purchases street /sidewalk work - DPW - October 2016	1,037.10
	Taylor Rental Center	Various purchase for tools, boots, rain coats, etc. - WPCP, DPW - October 2016	1,030.17
	FireProtec	Fire extinguisher annual insp. fee, parts & refills - WPCP - October 2016	1,016.20
	Daniels Sign Company, LLC	Lettering on rescue vehicle - Police - October 2016 - asset seizure funds	992.75
	W.B. Mason	Office supply purchases - all departments - September/October 2016	951.75
	Others - 90 total others	Various	<u>21,202.39</u>
		<b>Total City</b>	<u><b>173,418.48</b></u>
MLD:			
	New York Municipal Power Agency	Electrical power transportation charges for October 2016	115,489.33
	Stuart C. Irby Co.	Miscellaneous purchases for inventory & repairs - October 2016	22,265.15
	WESCO Dist. Inc.	Various electrical parts and supplies for inventory - October 2016	13,441.68
	Woltner-Summit Contracting LLC	IEEP insulation costs program - 22 Lynde St. - November 2016	5,584.00
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	2,996.64
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	2,489.72
	Verizon	Substation Safety Lines, wireless and cell phone charges - October 2016	1,613.24
	Others - 17 others	Various	<u>3,459.09</u>
		<b>Total MLD</b>	<u><b>167,338.85</b></u>
Specials:			
	Capital Expenditures	\$451.3k streets, \$64k trail, \$43.2 marina, \$5.9k bldgs., \$1.3k water sys	<u>565,730.38</u>
		<b>Total Specials</b>	<u><b>565,730.38</b></u>
	Gross Total		<u>\$ 906,487.71</u>
	Less: Inter-Fund Transactions		<u>-</u>
	Total Net Expenditures		<u><u>\$ 906,487.71</u></u>
Payroll:		Pay Period	Year to Date
	Total Payroll Headcount	84	364
	Base Hourly & Salary	80,597.90	\$ 10,040,431.37
	Overtime, Standby & Shift Differentials	4,307.76 5.34%	834,080.90 8.31%
	Vacation, Holiday, Pers. & Accum. Leave	(YTD Bouchard \$6.2k, Welch \$7.9k, Lucas \$8.1k, \$4.1k Brown, \$11.6k Martin \$3.9k Edwards, \$3.6k Robinson, Stone \$33.5k, Riley \$9.6k)	12,132.02 15.05%
	Sick, Bereavement Leave	4,422.30 5.49%	417,468.48 4.16%
	Longevity - AFSCME weekly \$2.3k	( YTD Mgt. \$58.7k, Stone \$14.8k)	175,557.24 1.75%
	Higher Class Pay	720.59 0.89%	31,940.78 0.32%
	Sick Leave Buyout		14,750.00 0.15%
	Health Insurance Buyout	E. McDonald - coverage change	31,035.48 0.31%
	Clothing/Uniform Allow - PD, MLD	MLD \$8.7k, PD 2nd half \$12.4k (YTD Police clothing allowance - 1st half)	46,412.50 0.46%
	College Degree Allowances	Police for 2016	14,100.00 0.14%
	Severance - sick leave time	(YTD Bouchard \$4.4k, Welch \$40k, Lucas \$19.5k, \$14 Brown, Martin \$41.4k, Stone \$59.2k, Riley \$36.8k)	206,566.79 2.06%
	Retroactive Pay	(YTD AFSCME & Library contract, de la Chapelle \$2.7k)	87,832.51 0.87%
	Grand Total	<u>\$ 102,180.57</u>	<u>\$ 13,509,924.96</u>
	Overtime, Standby & Shift Diff	Fire	\$ - 0.00%
		Police	2,914.20 67.65%
		DPW	- 0.00%
		MLD	1,393.56 32.35%
		WPCP	- 0.00%
		Other City Depts.	- 0.00%
		Library	- 0.00%
		Overtime, Standby & Shift Diff - by depart.	<u>\$ 4,307.76</u>
			<u>\$ 834,080.90</u>

**City of Plattsburgh**  
**Overtime, Standby & Shift Differential Analysis - 2016 Budget vs. Actual**  
**Payroll Period Ended 11/18/2016**  
**(in dollars)**

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	161,301.06	142,578.46	296,956.22	(154,377.76)
Police	233,600.00	206,485.49	210,976.23	(4,490.74)
DPW	212,623.00	187,943.34	111,232.57	76,710.77
MLD	185,600.00	164,056.97	113,735.53	50,321.44
WPCP	84,830.00	74,983.58	60,076.95	14,906.63
Other City	35,400.00	31,291.04	36,477.32	(5,186.28)
Library	<u>7,500.00</u>	<u>6,629.46</u>	<u>4,626.08</u>	<u>2,003.38</u>
Total	<u><u>920,854.06</u></u>	<u><u>813,968.35</u></u>	<u><u>834,080.90</u></u>	<u><u>(20,112.55)</u></u>