





meeting's agenda. A second period shall be provided at the end of each meeting to allow for public comment on any parking related issue. Individual speakers shall be required to limit their remarks to a maximum of 5 minutes unless otherwise approved by the Chair. It is intended that the PPAC shall incorporate public comments into their discussion rather than respond directly to the public.

- d. Robert's Rules of Order – In any situation not explicitly addressed in this resolution, Robert's Rules of Order shall apply.

Moved by:

Seconded by:

Discussion:

Roll Call: Matthew Miller, Levi Ritter, Michael Bessette, Bob Garcia, David Merkel, Joseph Rotella, Rodney Brown, Ethan Vinson, Kathleen Mahoney-Myers, Patrick McFarlin, Maryanne Bukolt-Ryder

Action Taken:

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## 5. PPAC'S MANDATE

WHEREAS, the Common Council, in the resolution creating the PPAC, mandated it undertake the following tasks:

- a. Review the parking study completed by Carl Walker Inc. and accepted by the Common Council on March 1<sup>st</sup>, 2018;
- b. Review the Downtown Parking Special Assessment District;
- c. Review reports on parking usage, capacity, revenue, and enforcement based on data provided by the parking usage and payment systems as well as enforcement data provided by the City's Parking Enforcement Officer;
- d. Research and evaluate potential options for enhancements and improvements to the City's parking system, with an emphasis on the downtown area;
- e. Produce a semi-annual report to inform the Common Council and the public on the data and recommendations for the parking system, including parking behavior and a financial summary of the parking system;
- f. Send to the Common Council recommendations for changes to the parking system, including adjustments to rates and enforcement policies once a majority of the PPAC members vote in favor of the recommendation;
- g. The PPAC, in coordination with City staff, will work to provide sufficient additional capacity to replace the current capacity of the Durkee Street parking lot and that this additional capacity should be ready for use before significant development of the Durkee lot begins, therefore it is

RESOLVED, that the PPAC acknowledges and accepts the role and tasks set for by the Common Council in its resolution dated November 29, 2018.

Moved by:

Seconded by:

Discussion:

Roll Call: Matthew Miller, Levi Ritter, Michael Bessette, Bob Garcia, David Merkel, Joseph Rotella, Rodney Brown, Ethan Vinson, Kathleen Mahoney-Myers, Patrick McFarlin, Maryanne Bukolt-Ryder

Action Taken:



MOTION TO ADJOURN

Moved by:

Seconded by:

Roll Call: Matthew Miller, Levi Ritter, Michael Bessette, Bob Garcia, David Merkel, Joseph Rotella, Rodney Brown, Ethan Vinson, Kathleen Mahoney-Myers, Patrick McFarlin, Maryanne Bukolt-Ryder

Meeting Adjourned: