1. Agenda

Documents:

AGENDA 01-16-20.PDF

1.I. Supporting Documents

Documents:

MEETING DOCS 1-16-2020.PDF

1.I.i. CLAIMS ANALYSIS

Documents:

CLAIMS ANALYSIS 011620.PDF

REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
January 16, 2020
5:30 P.M.

AGENDA

Pledge of Allegiance
(RC)
Present: Mayor Colin Read, Councilors Ira Barbell (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Paul DeDominicas (W4), Patrick McFarlin (W5), Jeff Moore (W6)
Absent:
****

MAYOR'S COMMENTS:
****

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on January 9, 2020 are approved and placed on file among the public records of the City Clerk's Office

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
****

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 15, 2020 in the amount of **$ _____** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
****

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of January 7, 2020- January 13, 2020
- Report from the Building Inspector's office for the week of January 8, 2020- January 14, 2020
- Reports from the Police Department dated January 14, 2020.
- Minutes from the City Infrastructure Committee meeting held on January 9, 2020

- **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Barbell

City Infrastructure – Chair Councilor Moore

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Gibbs

Plattsburgh Public Library – Chair Councilor DeDominicas

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

****

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

****

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending January 17, 2020 in the amount of **$ _____** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

****

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

_____

_____

_____

****

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council accepts and authorizes the property owner to enter into a contract with the lowest priced, qualified selected bid for "Downtown Grant Program- 33 Bridge Street Renovations" for renovation work related to the 33 Bridge Street project pursuant to the Downtown Grant Program Administrative Plan.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

B. RESOLVED: In accordance with the request therefore the Common Council accepts and authorizes the property owner to enter into a contract with the lowest priced, qualified selected bid for "Downtown Grant Program – 21 Bridge Street Renovations" for renovation work related to the 21 Bridge Street project pursuant to the Downtown Grant Program Administrative Plan.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

8. TRAVEL REQUEST: None

****

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

****

10. NEW BUSINESS AND COUNCILOR REPORTS:

_____

_____

_____

****

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

_____

_____

_____

****

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
MEETING ADJOURNED: _____

DISCOVER
Plattsburgh

Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawlisss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: January 14, 2020

RE: Fire and Ambulance Responses

For this week's period: Tuesday, January 7, 2019 to Monday, January 13, 2020
our Department has responded to the following:

Fire Calls **11**

1 service call
1 hazmat release investigation
6 EMS initiated patient care prior to transport ambulance
1 MVA with patient care and hazardous mitigation
2 alarm activations with investigation of cause

Ambulance Calls **48**

Mutual Aid by CVPH **10**

DEPARTMENT: Building Inspector

REPORTING PERIOD: 01/08/20 TO 01/14/20

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
PROPERTY MAINTENANCE	1
SNOW	2
ZONING VIOLATION	1
DEPARTMENT TOTALS	4
REPORT TOTALS	4

** END OF REPORT - Generated by Lisa Beebie **

DEPARTMENT: Building Inspector REPORTING PERIOD: 01/08/20 TO 01/14/20

REFERENCE LOCATION / CASE / COMPLAINT/VIOLATION — COMMENT — AREA / SOURCE — RESPONSIBLE PARTY / SEVERITY — CREATED / COMPLIED

1919 182 RUGAR ST — MICHAEL E LAFLESH — 0 — 01/09/2020

VIOLATION: SNOW — SEVERITY: 0 — AREA: — COMPLY BY: — COMPLIED: 5 DAYS OPEN

ICY SIDEWALK

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INTIAL INSPECTI	INSPECTION	DONE		01/10/20		01/10/20
NOTICE	NOTICE	NEW	LETTER	01/10/20		
RE INSPECT	INSPECTION	NEW		01/10/20		
TO DPW	OTHER	NEW		01/10/20		

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	JIM WELCH	01/10/20	01/10/20		.00
COMPLAINT	JIM WELCH	01/10/20	01/10/20		.00

COMPLAINT/VIOLATION TOTALS .00

1920 186 RUGAR ST — ERIN COURT — PHONE CALL — 0 — 01/09/2020

VIOLATION: SNOW — SEVERITY: 0 — AREA: — COMPLY BY: — COMPLIED: 5 DAYS OPEN

ICY SIDEWALK IN FRONT OF PROPERY

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INTIAL INSPECTI	INSPECTION	NEW		01/10/20		
NOTICE	NOTICE	NEW	LETTER	01/10/20		
RE INSPECT	INSPECTION	NEW		01/10/20		
TO DPW	OTHER	NEW		01/10/20		

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	JIM WELCH	01/10/20	01/10/20		.00
COMPLAINT	JIM WELCH	01/10/20	01/10/20		.00

COMPLAINT/VIOLATION TOTALS .00

1918 203 MARGARET ST — HILZACK — 0 — 01/09/2020

VIOLATION: PROPERTY MAINTENANCE — SEVERITY: 0 — AREA: — COMPLY BY: — COMPLIED: 5 DAYS OPEN

COMPLAINT OF ASBESTOS IN BASEMENT, NO EXHAUST VENT OVER STOVE, HIGH ELECTRIC BILL DUE TO POOR INSULATION.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	DONE		01/11/20		01/13/20
NOTICE	NOTICE	NEW		01/15/20		
FOLLOW UP	INSPECTION	NEW				
ORDER REMEDY	NOTICE	NEW	LETTER			
APPERANCE TICKE	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	NICK WALKER	01/11/20	01/11/20		.00

DEPARTMENT: Building Inspector **REPORTING PERIOD: 01/08/20 TO 01/14/20**

REFERENCE	LOCATION / CASE	AREA / SOURCE	RESPONSIBLE PARTY / SEVERITY	CREATED / COMPLIED
COMPLAINT/VIOLATION	COMMENT			
COMPLAINT	NICK WALKER			.00
COMPLAINT/VIOLATION TOTALS				.00
1921	30 MILLER ST		0	01/13/2020
VIOLATION		SEVERITY	AREA	COMPLY BY COMPLIED
ZONING VIOLATION		0		1 DAYS OPEN
MSG FORWARDED FROM CITY FD: RS BECAUSE IT'S SO CROWDED."	"11 PEOPLE LIVING IN 1 BEDROOM APARTMENT AT 30 MILLER STREET" "2-YEAR OLD BABY FALLING DOWN STAI			

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		01/15/20		
NOTICE	NOTICE	NEW				
FOLLOW UP	INSPECTION	NEW				
ORDER REMEDY	NOTICE	NEW	LETTER			
APPERANCE TICKE	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	NICK WALKER	01/15/20	01/15/20		.00
COMPLAINT	NICK WALKER				.00
COMPLAINT/VIOLATION TOTALS					.00

DEPARTMENT TOTALS	4 COMPLAINTS/VIOLATIONS		.00
COMPLAINT/VIOLATION ACTIVITY 01/08/20-01/14/20:	4 CREATED	0 COMPLIED	
REPORT TOTALS	4 COMPLAINTS/VIOLATIONS		.00
COMPLAINT/VIOLATION ACTIVITY 01/08/20-01/14/20:	4 CREATED	0 COMPLIED	

** END OF REPORT - Generated by Lisa Beebie **

BLOTTER ACTIVITY REPORT

By Time of Day

FOR DATE RANGE OF 01/05/2020 00:00 TO 01/12/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	0	2	0	0	0	0	0	0	0	0	0	0	2
ABC VIOLATIONS	0	3	0	0	0	0	0	0	0	0	0	0	0	3
ABSCONDED	0	0	0	0	0	0	0	0	0	0	0	0	1	1
ADMINISTRATIVE	0	1	0	2	0	0	0	0	0	0	0	0	0	3
AIDED MEDICAL	0	0	0	0	1	0	0	0	1	0	0	0	0	2
ALARM	0	0	0	1	1	0	1	1	0	1	0	0	0	5
ANIMAL DOMESTIC	0	0	0	0	0	0	0	1	0	0	1	2	0	4
BEAT MONITORING	0	2	1	0	0	0	0	0	0	0	0	0	0	3
BKGRND INVST CIVILIAN	0	0	0	0	0	4	8	0	0	0	0	0	0	12
CITY CODE VIOLATION	0	0	0	0	0	0	0	0	0	0	1	0	0	1
CROSSING GUARD	0	0	1	0	1	0	0	0	0	0	0	0	0	2
DISORDERLY PERSONS	0	1	0	0	0	0	0	0	0	1	0	0	0	2
DOMESTIC	0	0	0	0	0	0	2	1	1	1	1	1	1	8
DOOR UNLOCKING	0	0	0	0	1	0	2	0	0	0	2	0	0	5
DRUG INVESTIGATION	0	0	0	0	0	0	1	1	0	0	0	0	0	2
DWI / IMPRD / DRUGS	0	0	1	0	0	0	0	0	0	0	0	0	0	1
EMOTIONALLY DISTRBD PERSN	0	0	0	1	0	0	1	1	0	0	2	0	1	6
FINGERPRINTING	0	0	0	0	0	0	5	1	0	2	0	1	0	9
FOOT PATROL	0	3	1	1	0	0	0	0	1	0	0	0	1	7
HARASSMENT	0	0	0	0	0	0	0	0	0	0	0	2	1	3
INSECURE PROPERTY	0	1	1	0	0	0	0	0	0	0	0	0	0	2
JUVENILE	0	0	0	0	0	0	1	1	0	0	0	0	0	2
LARCENY	0	0	0	0	0	0	1	0	1	2	0	0	0	4
LOST AND FOUND	0	0	0	0	0	0	0	0	1	1	0	1	0	3
M/V ACCIDENT	0	0	0	0	0	2	1	2	6	2	1	1	0	15
M/V OFFENSE	0	0	0	0	0	0	0	1	0	0	1	0	0	2
MARIHUANA INVST	0	0	0	0	0	0	0	0	0	1	0	0	0	1
MEDIATION-NO OFFENSE	0	0	0	0	0	0	1	0	0	0	0	0	0	1

MISC CALLS	0	1	1	0	1	2	1	2	0	2	0	2	2	14
MISC OFFENSES	0	0	0	0	0	0	1	0	0	0	0	0	0	1
NEIGHBOR CRISIS	0	0	0	0	0	0	0	0	1	0	0	0	0	1
NOISE VIOLATION	0	0	0	0	1	0	1	0	0	0	0	2	0	4
PAROLE NOTIFICATION	0	0	0	0	0	0	0	5	0	0	0	0	0	5
PRISONER TRANSPORT	0	0	0	0	1	0	0	0	0	0	0	0	0	1
PROPERTY RETRIEVAL	0	0	0	0	0	0	1	0	0	0	0	0	0	1
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SERVICES	0	1	0	1	0	0	0	0	1	0	0	0	0	3
SEX CRIMES	0	0	0	0	0	0	1	0	1	0	0	0	0	2
SEX OFFNDR REGISTRATION	0	0	0	0	0	2	4	1	3	0	0	0	0	10
SICK LEAVE	0	0	0	1	2	0	0	1	4	1	2	1	2	14
TRAFFIC STOP	0	2	3	0	0	0	3	0	1	0	0	8	6	23
TRESPASSING	0	0	0	0	0	0	0	1	0	0	0	0	0	1
WARRANT	0	1	0	0	0	0	0	0	0	1	0	0	0	2
WELFARE CHECK	0	1	0	0	0	0	0	3	2	4	1	3	0	14
Totals:	0	17	11	7	9	10	36	23	25	19	12	24	15	208

Printed: 01/14/2020

BLOTTER ACTIVITY REPORT

By Time of Day

FOR DATE RANGE OF 01/01/2020 00:00 TO 01/12/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	1	3	0	0	0	0	0	0	0	0	1	0	5
ABC VIOLATIONS	0	4	0	0	0	0	0	0	0	0	0	0	0	4
ABSCONDED	0	0	0	0	0	0	0	0	0	0	0	0	1	1
ADMINISTRATIVE	0	1	0	2	0	1	0	0	0	0	0	0	0	4
AIDED MEDICAL	0	3	0	0	1	0	2	0	1	0	1	1	0	9
ALARM	0	0	0	1	1	0	1	2	0	1	0	0	0	6
ANIMAL DOMESTIC	0	0	0	0	0	0	0	1	0	0	1	2	1	5
ASSAULT	0	0	0	0	0	0	0	0	0	1	0	0	0	1
BEAT MONITORING	0	2	2	0	0	0	0	0	0	0	0	0	0	4
BKGRND INVST CIVILIAN	0	0	0	0	0	4	8	0	0	0	0	0	0	12
CITY CODE VIOLATION	0	0	0	0	0	0	0	0	0	0	1	0	0	1
CROSSING GUARD	0	0	1	0	1	0	0	0	0	0	0	0	0	2
DEATH INVEST	0	0	0	0	0	0	0	1	0	0	0	0	0	1
DISORDERLY PERSONS	0	2	1	0	0	0	0	0	0	1	0	0	0	4
DOMESTIC	0	0	1	0	0	0	2	1	1	1	2	1	1	10
DOOR UNLOCKING	0	0	0	0	1	0	3	1	1	0	2	0	1	9
DRUG INVESTIGATION	0	0	1	0	0	0	1	1	0	0	0	0	0	3
DWI / IMPRD / DRUGS	0	0	1	0	0	0	0	0	0	0	0	0	0	1
EMOTIONALLY DISTRBD PERSN	0	0	1	1	0	0	1	1	0	0	2	0	1	7
FINGERPRINTING	0	0	0	0	0	0	5	1	0	2	0	1	0	9
FOOT PATROL	0	3	4	1	0	0	0	0	1	2	0	0	2	13
HARASSMENT	0	0	0	0	0	1	0	0	1	0	0	2	1	5
INSECURE PROPERTY	0	2	2	1	0	0	0	0	0	0	0	0	0	5
JUVENILE	0	0	0	0	0	0	1	1	0	0	0	0	0	2
LARCENY	0	0	0	0	0	0	1	0	2	2	2	0	0	7
LOST AND FOUND	0	0	0	0	1	2	0	1	3	2	1	1	0	11
M/V ACCIDENT	0	0	0	0	0	2	2	3	8	3	1	1	0	20
M/V OFFENSE	0	0	0	0	0	0	0	1	0	0	1	0	0	2

MARIHUANA INVST	0	0	0	0	0	0	0	0	0	1	0	0	0	1
MEDIATION-NO OFFENSE	0	0	0	0	0	0	1	0	0	0	0	0	0	1
MISC CALLS	0	1	1	1	1	2	1	3	1	2	0	2	3	18
MISC OFFENSES	0	0	0	0	0	0	1	0	1	0	0	0	0	2
NEIGHBOR CRISIS	0	0	0	0	0	0	0	1	1	1	2	0	0	5
NOISE VIOLATION	0	0	0	0	1	0	1	0	0	1	0	2	0	5
PAROLE NOTIFICATION	0	0	0	0	0	0	0	5	0	0	0	0	0	5
PRISONER TRANSPORT	0	0	0	0	1	0	0	0	0	0	0	0	0	1
PROPERTY RETRIEVAL	0	0	0	0	0	0	1	1	0	0	0	0	0	2
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SERVICES	0	1	0	1	0	0	0	0	1	0	0	0	1	4
SEX CRIMES	0	0	0	0	0	0	1	0	1	1	0	0	0	3
SEX OFFNDR REGISTRATION	0	0	0	0	0	3	6	1	3	0	0	0	0	13
SICK LEAVE	0	0	1	2	2	0	1	1	5	2	2	1	2	19
SUSPICIOUS ACTIVITY RPT	0	0	0	0	0	0	0	1	0	0	0	1	0	2
TRAFFIC STOP	0	3	4	0	0	0	3	1	1	1	0	11	16	40
TRESPASSING	0	0	0	0	2	1	0	2	0	0	0	0	1	6
WARRANT	0	1	0	0	0	0	0	0	0	1	0	0	0	2
WELFARE CHECK	0	2	0	0	0	2	2	6	2	4	2	5	0	25
Totals:	0	26	23	10	12	18	45	37	35	29	20	32	31	318

Mr. Dale Matott
[redacted]
Plattsburgh, NY 12901-1194

PROPOSAL NO. 03213 2019-3
SHEET NO. 1
DATE 01-08-2020

PROPOSAL SUBMITTED TO:

NAME Peter E Davi Monaf
ADDRESS [redacted]
PHONE NO.

WORK TO BE PERFORMED AT:

ADDRESS 33 Bridge St.
DATE OF PLANS 11-14-2019
ARCHITECT AEDA

We hereby propose to furnish materials and perform the labor necessary for the completion of Section 2 of Plans drawn by AEDA for 33 Bridge Street, dated 11-14-2019. Excludes all plumbing fixtures, lighting, appliances and cabinets. This also includes all alteratives and new entrance door. All debris will be removed. $2000.00 allowed for lighting fixtures.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of Forty-nine thousand, one hundred, seventy-five Dollars ($ 49,175.00)
with payments to be made as follows:

25,000.00 down
14,175.00 after 3 weeks
10,000.00 upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: Dale C Matott

Per _____

Note—this proposal may be withdrawn by us if not accepted within 3 days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____ Signature _____

A-D8118 / T-46118

PROPOSAL

Mr. Dale Matott
[redacted]
Plattsburgh, NY 12901-1194

PROPOSAL NO. 03/13/2019
SHEET NO. 1
DATE 12-13-2019

PROPOSAL SUBMITTED TO:
NAME Community Development Office
ADDRESS City of Plattsburgh
Att: Downtown Grant Program 33 Bridge
PHONE NO. 41 City Hall Place, Platts. N.Y. 12901

WORK TO BE PERFORMED AT:
ADDRESS 33 Bridge St.
DATE OF PLANS 11-14-2019
ARCHITECT AEDA

We hereby propose to furnish materials and perform the labor necessary for the completion of Section 2 of Plans drawn by AEDA for 33 Bridge St. and dated 11/14/2019. Does not include plumbing fixtures, lighting fixtures, appliances and cabinets. We would be available to start Jan. 15 2020 and work would be complete by Feb. 28, 2020. No sub contractors will be used.

Includes Alternate #2, #3, #4, #5, #6

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of Thirty-three Thousand, three hundred and fifty Dollars ($ 33,350.00)
with payments to be made as follows:

13,350.00 down
10,000 after 3 weeks
10,000 upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: Dale Matott

Per _____

Note—this proposal may be withdrawn by us if not accepted within 20 days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

PROPOSAL

Mr. Dale Matott
[redacted]
Plattsburgh, NY 12901-1194

PROPOSAL NO. 123132019
SHEET NO. 2
DATE 12-27-2019

PROPOSAL SUBMITTED TO:
NAME Community Development Office
ADDRESS City of Plattsburgh
Downtown Grant Program 33 Bridge
PHONE NO. City Hall Place, Platts. N.Y. 12901

WORK TO BE PERFORMED AT:
ADDRESS 33 Bridge St.
DATE OF PLANS 11-14-2019
ARCHITECT AEDA

We hereby propose to furnish materials and perform the labor necessary for the completion of installing all appliances, Plumbing fixtures, cabinets, countertops, sinks, toilet, hot water tank, and lighting fixtures to complete apartment.

All appliances quoted are GE. Plumbing fixtures and faucets are American Standard. Cabinets are Lowes prefinished oak.

Lighting fixtures are owners choice up to $2000.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of twelve thousand eight hundred and twenty-five Dollars ($ 12,825.00)

With payments to be made as follows:
$ 6825 down
$ 6000 upon delivery

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: Dale Matott

Per _____

Note—this proposal may be withdrawn by us if not accepted within 20 days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____ Signature _____

12-13-2019

My name is Dale A. Mabott. I am the sole owner of my construction company. I have been in business since 1981. My phone numbers are: Cell [redacted], office: 518562-3158. I live at [redacted]

My references are:

Terrace West Inc.
10 Healey Ave Platts. N.Y. 12901
Sue Rannell 518-563-6260
re-design and remodel office areas for law office and Insurance office

Ms. Nora Gunjian
[redacted]
Nora Gunjian 518-[redacted]
build large 2nd story addition complete.

Sue & Lori Bigger
[redacted]
Sam Bigger [redacted]
remodel/repair 4 bedroom house after flood

Statement of Understanding

Project Analysis

Project is a mixed used building (commercial/residential). Primary goal – Create affordable quality apartment and create fire separation and new storefront, 1st floor commercial space. Contractor will minimize disruption to 3rd floor tenant and coordinate with all sub-contractors.

Divisions of work required to complete project

1. Demolition
2. Framing
3. Insulation
4. Electrical rough-in and finish
5. Drywall, finished
6. Doors and windows
7. Kitchen cabinets and countertop
8. Fire rating separation
9. Fire alarm system
10. Stairway repairs
11. Appliances

Summary

Section 2+
Alternate, 2, 3, 4, 5, 6

MATOT	EATON	CARTER
47,175.00	124,930.00	115,158

Pricing

Base bid: $116,420.00

Security system: $12,900.00 additional

Alternate 1: Glass package $15,300.00

Alternate 2: Sound insulation $1,310.00

Alternate 3: Frame, insulate drywall S wall $1,600.00

Alternate 4: Install wainscotting $1,750.00

Alternate 5: Insulate apartment floor $1,550.00

Alternate 6: Loft storage area $2,300.00

Alternate 7: Air conditioning unit $7,720.00

Repoint brick unit price: $10.00sf

Brick replacement unit price: $21.00sf

Allowance
Facade ?
AC ?
Security ?

20,000	20,000	20,000
8000	8000	8000
13000	13000	13000
88,175	165,930	156,158
~~$124,930.00~~		

$ 88,175 $ 165,930 $ 156,158

Roof chain Plumbing:

	Add on ?	Included	included
Rubbish Removal	included	included	included

November 4, 2019

BOUYEA'S DRYWALL & PAINTING

368 McBride Road Chazy NY, 12921

Phone: (518) 420-2359

21 Bridge Street Plattsburgh NY Upstairs Apartment Unit

The following bid includes materials such as; compound, tape, primer, painter's plastic, painter's tape, roller naps, masks, brushes. As well as labor for drywall taping which includes four coats on the seams of the sheetrock, and the priming of the apartment unit.

Entrance Stairs, Kitchen, and Hallway

Total: $2,112.00

Mechanic Room

Total: $220.00

Bathroom

Total: $836.00

Bedroom

Total: $924.00

Estimated Total Cost for Taping and Priming: $4,092.00

Bid Analysis

Bids Received:

1. Bouyea's Drywall & Painting - $4,092.00
2. All Action Painting - $11,134.09

CITY INFRASTRUCTURE COMMITTEE
JANUARY 9, 2020
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM

Roll Call: Chair Councilor Moore; Councilor Gibbs; Mayor Read

Others Present: Councilors Barbell, Kelly, DeDominicas and McFarlin

Absent: None

****

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

Department of Public Works discussed and gave presentation on Cogan Avenue Water Line and Road Construction project. Presentation is made part of the Minutes of this meeting.

****

2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from the City Chamberlain to carry-out the attached resolution authorizing levying the property tax for the fiscal year 2020, as further evidenced by the attached 2020 Tax Warrant for the City of Plattsburgh and the attached County of Clinton's 2020 tax warrant, certifying the City of Plattsburgh share of the 2020 County tax levy, and for re-levying the return of unpaid 2019-2020 Plattsburgh City School Tax with other such omitted property taxes and delinquent charges as shall be deemed appropriate to collect.

2. Request from the City Chamberlain to adjust the 2020 budget adjustment for the under-budgeted estimated revenue for an assessment change in the 2020 Omitted Real Property Taxes related to the Vilas Home for the 2019 property tax year. The additional revenue was authorized by an order from the court related to a change in real property assessment of the property, and this increase in appropriations will increase the General Fund budgeted estimated revenues by $2,440.64 in 2020.

3. Request from Chief Plant Operator Kris Gushlaw to extend Contract # 2019-01 "Sodium Hypochlorite for Water Pollution Control Plant and Water Filtration Plant" with Surpass Chemical until February 14, 2021 without any changes to existing contract.

4. Request from Chief Plant Operator Kris Gushlaw to extend Contract # 2019-02 "Liquid Alum for the Water Resource Recovery Facility" with Chemtrade Chemicals U.S. LLC until March 13, 2021 for the estimated sum of $23,668.

5. Request from the City Chamberlain to create capital project H8320.80, 2020 Water System Improvements, for the items included in the 2020 Capital Expenditure Plan under the category Water Distribution System at a cost of $819,000.

6. Request from Public Works Department that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed $13,940 for the Riley Avenue Water Line Replacement & Reconstruction Project.

7. Request from Public Works Department that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed $12,940 for the Ohio Avenue Water Line Replacement & Reconstruction Project.

8. Request from Environmental Manager Jon Ruff that the Mayor is authorized to sign the Acknowledgment and Acceptance form for the $3,000,000 Water Infrastructure Improvement Act grant award per the December 23, 2019 letter from Environmental Facilities Corporation.

Items 9, 10 and 11 were added during committee meeting:

9. Memorandum of Understanding with the Town of Plattsburgh

   WHEREAS, the City of Plattsburgh owns and maintains approximately 2 miles of trail at the former Plattsburgh Airforce Base known as the Terry Gordon bike path; and

   WHEREAS, the Terry Gordon bike path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon bike path; and

   WHEREAS, The BMG plan includes a multi-use path which will connect to the Terry Gordon bike path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path.

   NOW THEREFORE, the City of Plattsburgh Common Council duly convened does hereby:

   RESOLVE, that the City of Plattsburgh enter into a Memorandum of Understanding with the Town of Plattsburgh to collaborate and provide recreational and cultural benefits to City & Town residents along with multitudes of visitors; and further be it

   RESOLVED, that the Common Council authorizes the Mayor to sign the Memorandum of Understanding.

10. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD CHAIR TO RONALD NOLLAND FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

Councilor DeDominicas indicated Mr. Nolland is his Father in law so he will recuse himself when this item comes up during regular meeting.

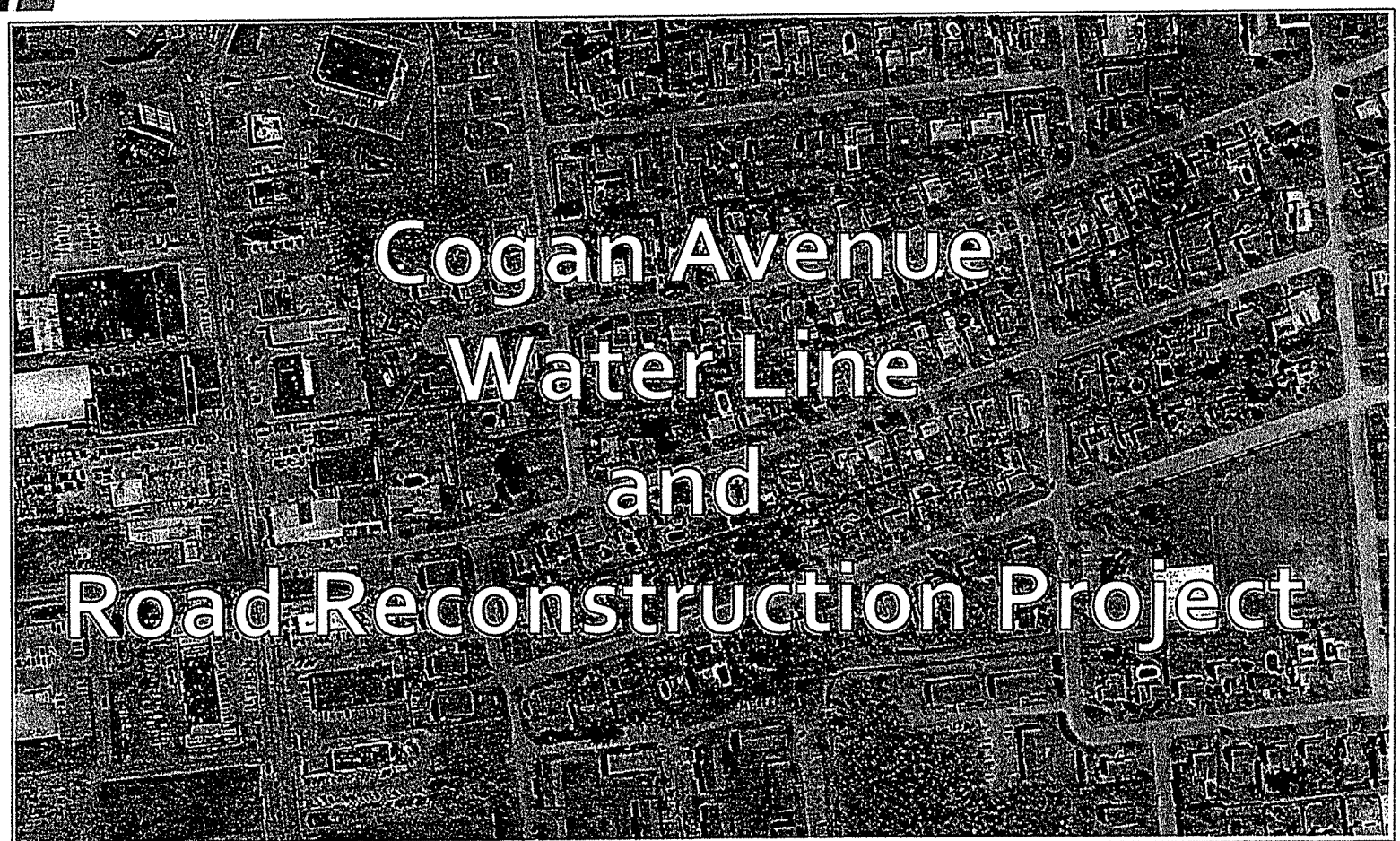
11. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD REGULAR MEMBER TO KATHLEEN INSLEY FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

By Councilor Gibbs; Seconded by Councilor Moore
(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read
(All voted in the affirmative)
****

4. OLD BUSINESS: None
****

5. NEW BUSINESS: None
****

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Moore
(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read
(All voted in the affirmative)
MEETING ADJOURNED: 5:06 pm


Cogan Avenue
Water Line
and
Road Reconstruction Project

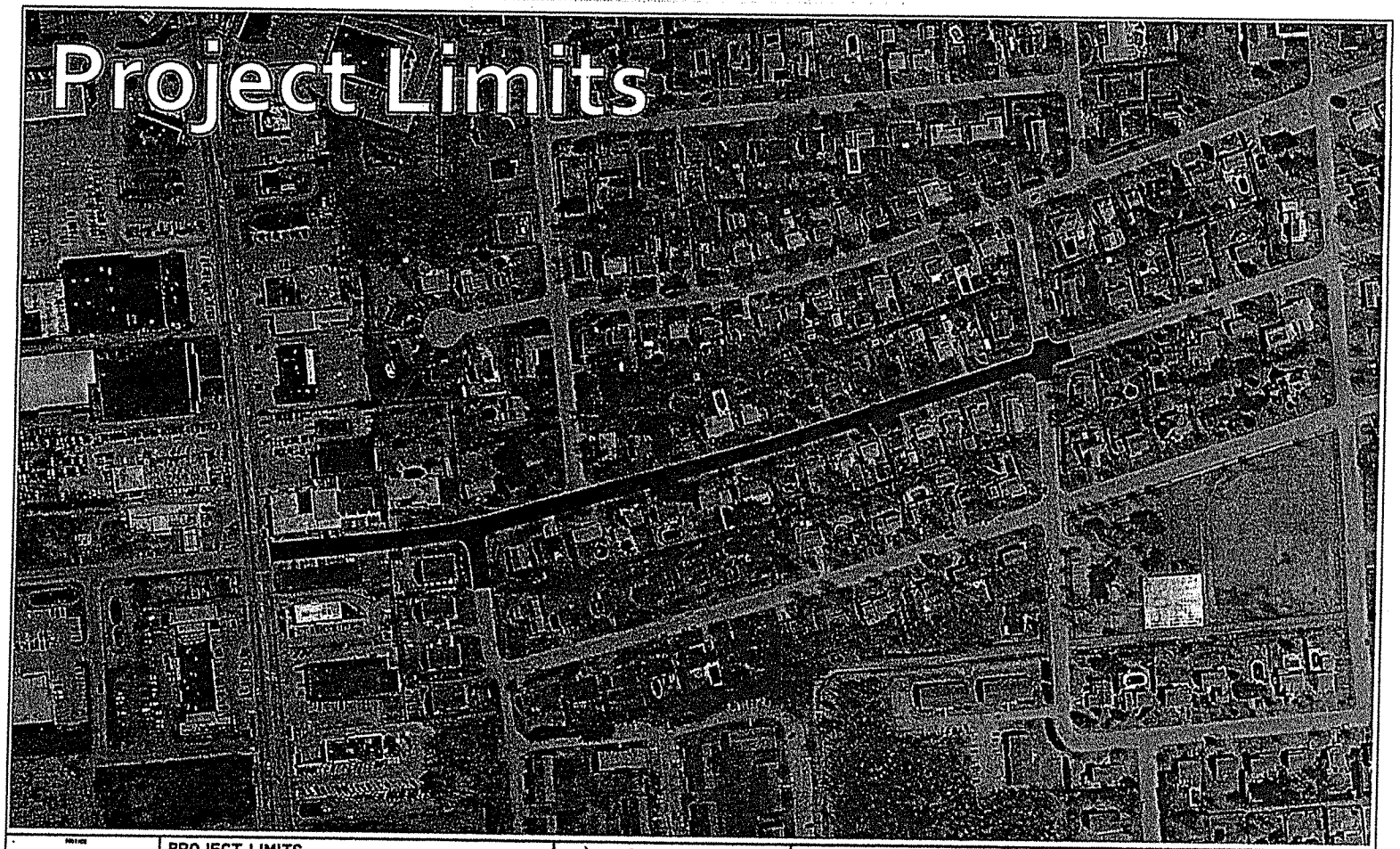
SIDEWALKS
EXISTING CONDITIONS ON THE SOUTH END OF COGAN AVENUE

CITY OF PLATTSBURGH
DEPARTMENT OF PUBLIC WORKS
215 IDAHO AVENUE
PLATTSBURGH, NEW YORK
(P) 518.563.1120

COGAN AVENUE
(CORNELIA ST. TO PARK AVE. W.)
PROPOSED WATER LINE AND ROAD REPLACEMENT

NORTH

COVER



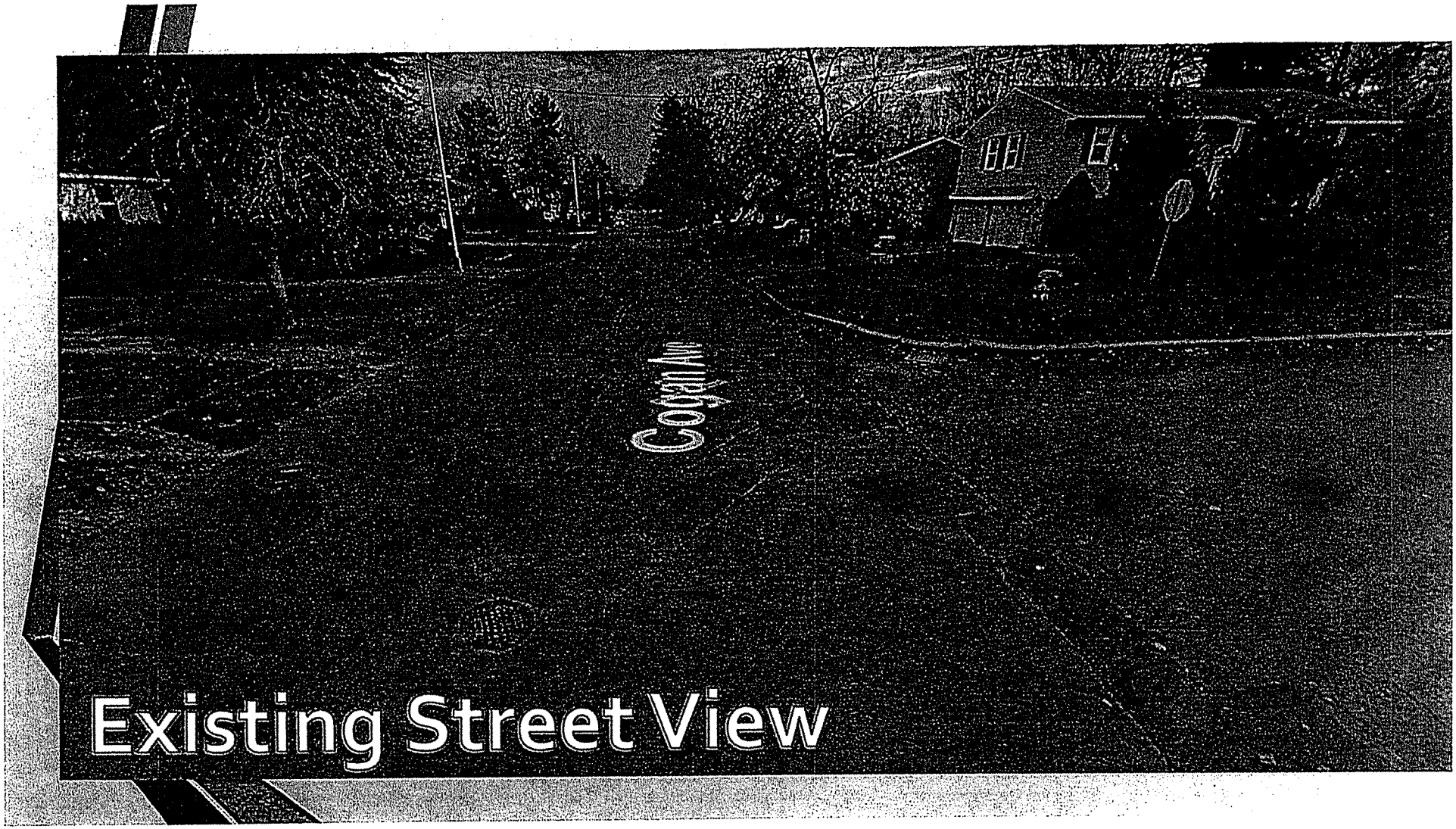
PROJECT LIMITS

CITY OF PLATTSBURGH
DEPARTMENT OF PUBLIC WORKS
215 IDAHO AVENUE
PLATTSBURGH, NEW YORK
(P) 518.563.1120

COGAN AVENUE
(CORNELIA ST. TO PARK AVE. W.)
PROPOSED WATER LINE AND
ROAD REPLACEMENT

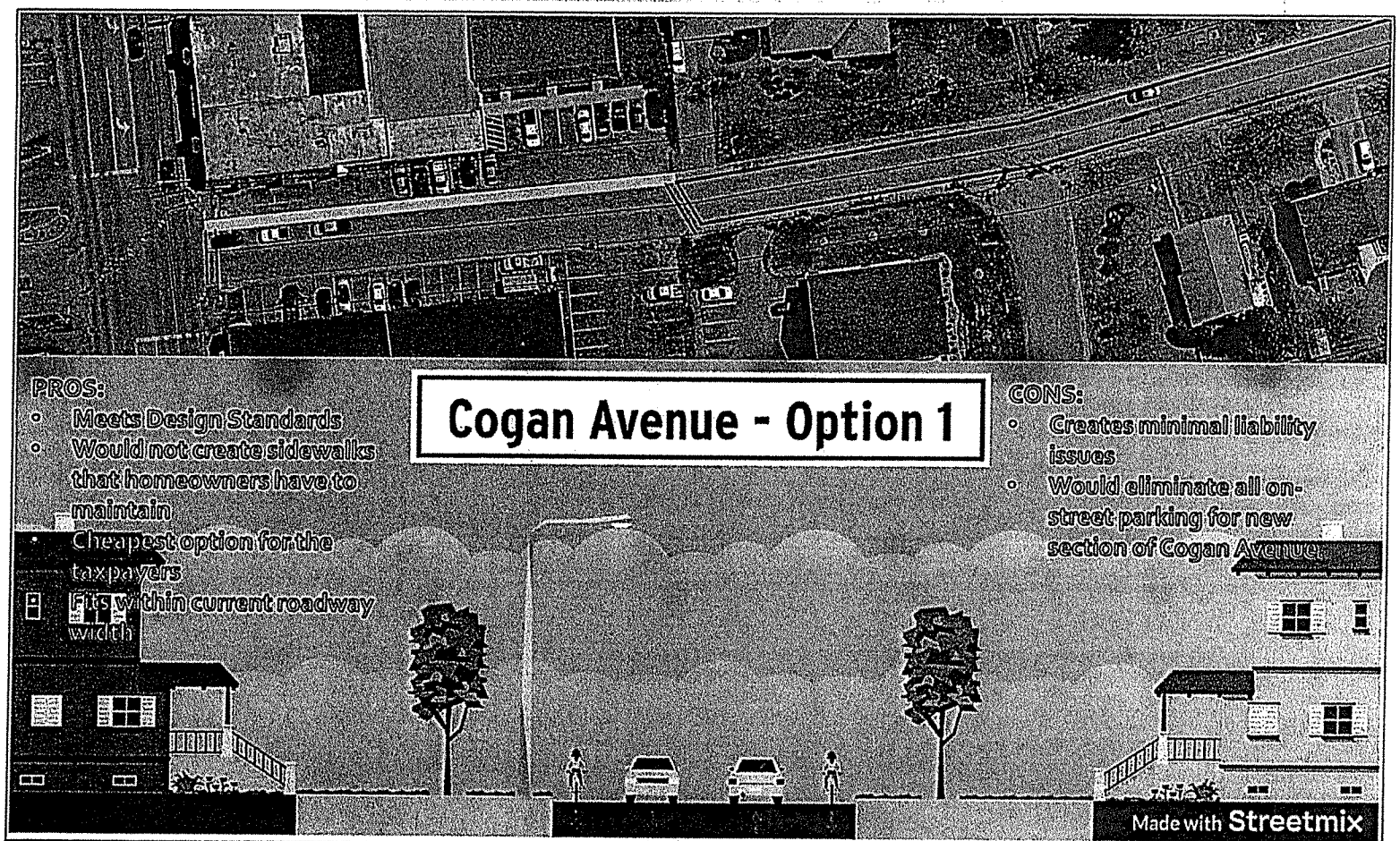
NORTH

LIMITS

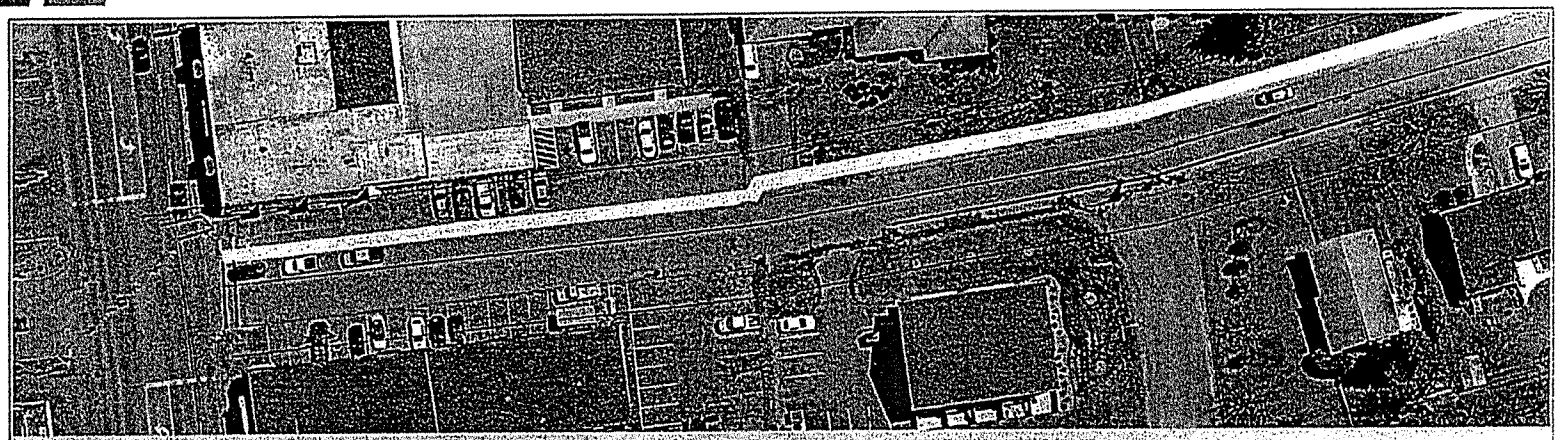

Cogan Ave
Existing Street View

Issues with current design:
1. This design causes pedestrians to walk with their backs to traffic.
2. Because there are no "NO PARKING" signs, vehicles parked in the reserved lane force pedestrians into the roadway.
Both of these issues cause a liability for not only the design engineer, but the City of Plattsburgh

SIDEWALKS EXISTING CONDITIONS ON THE SOUTH END OF COGAN AVENUE	Plattsburgh	CITY OF PLATTSBURGH DEPARTMENT OF PUBLIC WORKS 215 IDAHO AVENUE PLATTSBURGH, NEW YORK (P) 518.563.1120	COGAN AVENUE (CORNELIA ST. TO PARK AVE. W.) PROPOSED WATER LINE AND ROAD REPLACEMENT	NORTH	C1.0



NOTICE THESE DRAWINGS AND OTHER SPECIFICATIONS REMAIN THE PROPERTY OF THE CITY OF PLATTSBURGH AND ARE FOR THEIR SOLE USE. THIS INFORMATION IS PROTECTED UNDER THE COPYRIGHT LAWS OF THE UNITED STATES OF AMERICA. ANY UNAUTHORIZED USE BY ANY OTHER PARTY IS STRICTLY PROHIBITED.	SIDEWALKS OPTION I	Plattsburgh CITY OF PLATTSBURGH DEPARTMENT OF PUBLIC WORKS 215 IDAHO AVENUE PLATTSBURGH, NEW YORK (P) 518.563.1120	COGAN AVENUE (CORNELIA ST. TO PARK AVE. W.) PROPOSED WATER LINE AND ROAD REPLACEMENT	NORTH	DRAWN BY: A. CLARK DATE: [illegible] SCALE: [illegible] CI.0 EXISTING CONDITIONS



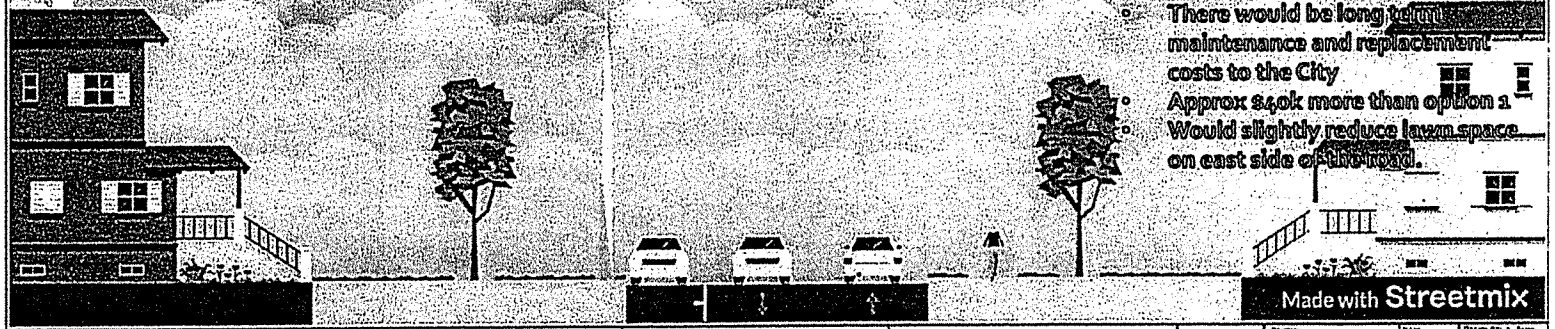
Cogan Avenue - Option 2

PROS:

- Meets Design Standards
- Would not liability issues
- Would not eliminate on-street parking

CONS:

- Creates new sidewalks that homeowners would have to maintain
- You are only placing sidewalk on one side of the road
- There would be long term maintenance and replacement costs to the City
- Approx $40k more than option 1
- Would slightly reduce lawn space on east side of the road.



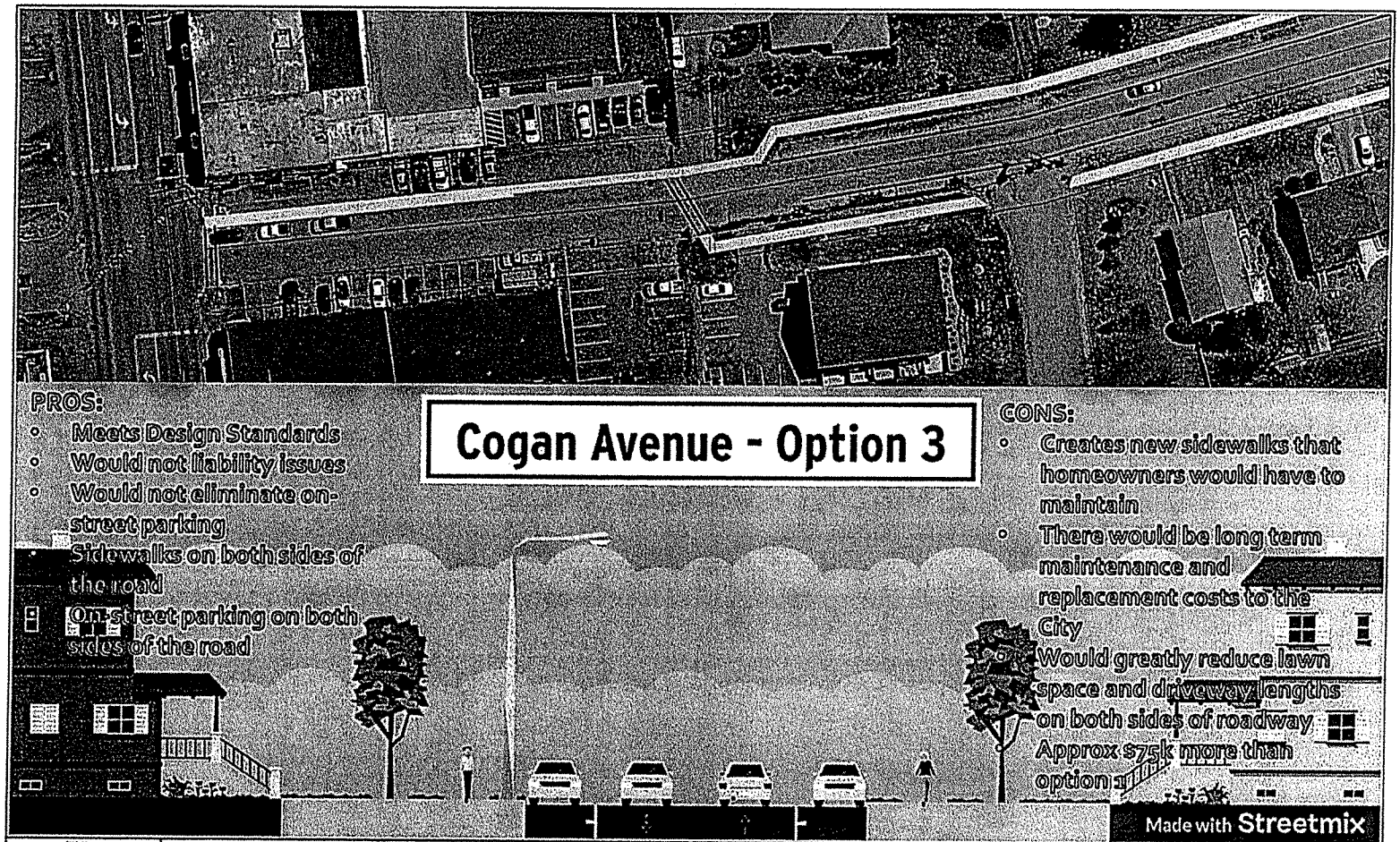
SIDEWALKS
OPTION 2

CITY OF PLATTSBURGH
DEPARTMENT OF PUBLIC WORKS
215 IDAHO AVENUE
PLATTSBURGH, NEW YORK
(P) 518.563.1120

COGAN AVENUE
(CORNELIA ST. TO PARK AVE. W.)
PROPOSED WATER LINE AND
ROAD REPLACEMENT

NORTH

C2.0



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Memorandum of Agreement
Between
City of Plattsburgh and Town of Plattsburgh

This Memorandum of Agreement (MOA) is made and entered between the City of Plattsburgh and the Town of Plattsburgh hereinafter referred to as "City" and "Town", respectively.

Purpose
The purpose of this MOA is to establish a framework of cooperation upon which the City & Town may work collaboratively to connect the existing Terry Gordon Recreation Path to the proposed Battlefields Memorial Gateway waterfront area and multi-use path (See Exhibits I & II). Further it is the intention of both City & Town to promote the extension of the Empire State Trail from the terminus of the City path, through the Town property, returning to NYS RT. 9.

Introduction
In January 2017, Governor Cuomo announced the Empire State Trail, a new initiative placing New York State at the forefront of national efforts to enhance outdoor recreation, community vitality, and tourism development. When completed by the end of 2020, the Empire State Trail will be a continuous 750-mile route spanning the state from New York City to Canada and Buffalo to Albany, creating the longest multi-use state trail in the nation. Approximately 400 miles of the Trail already exists in discrete, disconnected segments, among them, the Terry Gordon Recreation Path.

The Terry Gordon path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon path. The BMG plan includes a multi-use path which will connect to the Terry Gordon path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path. This collaboration will provide recreational and cultural benefits to City & Town residents along with multitudes of visitors.

In consideration of the above premises, the parties agree as follows:

The City of Plattsburgh will:

- Own & Maintain respective portions of the City's trail system in accordance with existing provisions.

- Collaborate and coordinate with the Town to ensure the beneficial connection of the trail system by informing the Town about associated construction plans, timelines, and opportunities to share services.

- Promote and encourage future trail connections and collaboration where feasible.

- Explore the development of the City-owned 40 acre beachfront property running from the Town's Battlefields memorial Gateway site to Sailor's Point Park to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.

- Work to provide access to the public along a loop that includes the Terry Gordon Bike Path, through the Town's Battlefields Memorial Gateway site, along the beach to Sailor's Park, and returning through the Historic Old Base to the Terry Gordon Bike Path. This path will circumscribe the Museum Complex, the Historic Old Base and Oval, the site of the Plattsburgers' training Ground, and the Historic Plattsburgh Barracks Post Cemetery, with its first-in-the-nation Tomb of the Unknown Soldier.

Town of Plattsburgh will:

- Own & maintain respective portions of the Town's trail system in accordance with existing provisions.

- Collaborate and coordinate with the City to ensure the beneficial connection of the trail systems by informing the City about associated construction plans, timelines, and opportunities to share services.

- Collaborate with the City of Plattsburgh to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.

- Promote and encourage future trail connections and collaboration where feasible.

It is mutually agreed and understood by and between the said parties that:

This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the parties of this MOU will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties.

This MOU in no way assumes either party liable for risks or injuries incurred on any part of the property identified in this document.

This MOU may be modified or amended upon written consent of both parties or may be terminated with 30-day written notice of either party. Unless terminated, this MOU will remain in force and-effect.

The principal contacts for this agreement are:

Colin Read, Mayor of the City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901
Phone: (518) 563-7702
Email: mayor@cityofplattsburgh-ny.gov

Michael Cashman, Town of Plattsburgh 151 Banker Rd
Plattsburgh, NY 12901
Phone: (518)562-6800
Email: michaelc@townofplattsburgh.org

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

Date:

City of Plattsburgh

By: _____
Title: Mayor

Date:

Town of Plattsburgh

By: _____
Title: Town Supervisor

REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
January 9, 2020
5:30 P.M.

MINUTES

Pledge of Allegiance
(RC)
Present: Mayor Colin Read, Councilors Ira Barbell (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Paul DeDominicas (W4), Patrick McFarlin (W5), Jeff Moore (W6)
Absent: **None**

****

MAYOR'S COMMENTS: Spoke about attending Governor Cuomo's State of the State address in Albany yesterday.

****

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting and the Organizational Meeting of the Common Council held on January 2, 2020 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Gibbs; Seconded by Councilor DeDominicas
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)

****

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 8, 2020 in the amount of **$ 57,346.20** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Moore
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)

****

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of December 31, 2019 - January 6, 2020
- Report from the Building Inspector's office for the week of December 31, 2019 – January 7, 2020
- Reports from the Police Department dated January 6, 2020
- Minutes from the Governance, Strategy and City Operations Committee meeting held on January 2, 2020

- Report from the City Clerk's Office of all monies received during the month of December 2019 in the total amount of $7,230.82

- **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

[*meeting reports provided during work session*]

Governance, Strategy, and City Operations- Chair Councilor Barbell indicated no report.

City Infrastructure – Chair Councilor Moore met tonight, asked Chamberlain Marks about delinquent properties. [further discussion ensued by all]

Finance and Budget – Chair Councilor Kelly will be out of town next week, asked Councilor Moore to Chair committee meeting. He hopes to Skype in to meeting.

Public Safety – Chair Councilor Gibbs indicated she and Councilor Barbell are meeting will set goals and objectives for Police, Fire and Building Inspector departments.

Plattsburgh Public Library – Chair Councilor DeDominicas indicated nothing to report. Will reach out to Library Director Anne de la Chapelle.

MLD - MLD Board President Councilor McFarlin indicated no new updates. There will be an MLD Board Meeting on January 30, 2020. **Mayor Read** mentioned he is going to speak to Manager Bill Treacy about the pole on the corner of Green and Bridge Street to see if that pole can be cleaned up a bit.

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk's Office.

By Councilor Gibbs; Seconded by Councilor Moore
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)

****

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

****

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending January 10, 2020 in the amount of **$ 997,147.86** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Gibbs
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)

****

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None

****

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to carry-out the attached resolution authorizing levying the property tax for the fiscal year 2020, as further evidenced by the attached 2020 Tax Warrant for the City of Plattsburgh and the attached County of Clinton's 2020 tax warrant, certifying the City of Plattsburgh share of the 2020 County tax levy, and for re-levying the return of unpaid 2019-2020 Plattsburgh City School Tax with other such omitted property taxes and delinquent charges as shall be deemed appropriate to collect.

By Councilor Gibbs; Seconded by Councilor Kelly
Discussion: None
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

B. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2020 budget adjustment for the under-budgeted estimated revenue for an assessment change in the 2020 Omitted Real Property Taxes related to the Vilas Home for the 2019 property tax year. The additional revenue was authorized by an order from the court related to a change in real property assessment of the property, and this increase in appropriations will increase the General Fund budgeted estimated revenues by $2,440.64 in 2020.

By Councilor Gibbs; Seconded by Councilor Moore
Discussion: None
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

C. RESOLVED: In accordance with the request therefore the Common Council approves extending Contract # 2019-01 "Sodium Hypochlorite for Water Pollution Control Plant and Water Filtration Plant" with Surpass Chemical until February 14, 2021 without any changes to existing contract.

Motion to waive reading and move Resolutions 7C and 7D

By Councilor McFarlin; Seconded by Councilor DeDominicas
(All voted in favor of waiving reading and move Resolutions 7C and 7D)
Discussion: None
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

D. RESOLVED: In accordance with the request therefore the Common Council approves extending Contract # 2019-02 "Liquid Alum for the Water Resource Recovery Facility" with Chemtrade

Chemicals U.S. LLC until March 13, 2021 for the estimated sum of $23,668.

[See details under Item 7C]

ACTION TAKEN: Adopted
Follow up Action: None

****

E. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to create capital project H8320.80, 2020 Water System Improvements, for the items included in the 2020 Capital Expenditure Plan under the category Water Distribution System at a cost of $819,000.

By Councilor Gibbs; Seconded by Councilor Barbell
Discussion: None
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

F. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed $13,940 for the Riley Avenue Water Line Replacement & Reconstruction Project.

Motion to waive reading and move Resolutions 7F and 7G

By Councilor McFarlin; Seconded by Councilor Barbell
(All voted in favor of waiving reading and move Resolutions 7F and 7G)
Discussion: None
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

G. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed $12,940 for the Ohio Avenue Water Line Replacement & Reconstruction Project.

[See details under Item 7F]

ACTION TAKEN: Adopted
Follow up Action: None

****

H. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign the Acknowledgment and Acceptance form for the $3,000,000 Water Infrastructure Improvement Act grant award per the December 23, 2019 letter from Environmental Facilities Corporation.

By Councilor Moore; Seconded by Councilor Gibbs
Discussion: Yes
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

Items I, J and K were added during Committee Meeting:

I. MEMORANDUM OF UNDERSTANDING WITH THE TOWN OF PLATTSBURGH

WHEREAS, the City of Plattsburgh owns and maintains approximately 2 miles of trail at the former Plattsburgh Airforce Base known as the Terry Gordon bike path; and

WHEREAS, the Terry Gordon bike path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon bike path; and

WHEREAS, The BMG plan includes a multi-use path which will connect to the Terry Gordon bike path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path.

NOW THEREFORE, the City of Plattsburgh Common Council duly convened does hereby:

RESOLVE, that the City of Plattsburgh enter into a Memorandum of Understanding with the Town of Plattsburgh to collaborate and provide recreational and cultural benefits to City & Town residents along with multitudes of visitors; and further be it

RESOLVED, that the Common Council authorizes the Mayor to sign the Memorandum of Understanding.

By Councilor Barbell; Seconded by Councilor McFarlin
Discussion: Yes
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

J. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD CHAIR TO RONALD NOLLAND FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(Councilors Barbell, Kelly, Gibbs, McFarlin and Moore voted in the affirmative. Councilor DeDominicas recused himself)
ACTION TAKEN: Adopted

Follow up Action: None

****

K. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD REGULAR MEMBER TO KATHLEEN INSLEY FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

****

8. TRAVEL REQUEST: None

****

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

****

10. NEW BUSINESS AND COUNCILOR REPORTS:

Councilor McFarlin received a constituent complaint about lack of enforcement of smoking ban.

Mayor Read mentioned maybe Parking Enforcement officer could be used to help with enforcement.

Councilor Kelly thanked all of the students for attending tonight's meeting.

****

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC: None

****

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor McFarlin
Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore
(All voted in the affirmative)
MEETING ADJOURNED: 5:44pm

Memorandum of Agreement
Between
City of Plattsburgh and Town of Plattsburgh

This Memorandum of Agreement (MOA) is made and entered between the City of Plattsburgh and the Town of Plattsburgh hereinafter referred to as "City" and "Town", respectively.

Purpose
The purpose of this MOA is to establish a framework of cooperation upon which the City & Town may work collaboratively to connect the existing Terry Gordon Recreation Path to the proposed Battlefields Memorial Gateway waterfront area and multi-use path (See Exhibits I & II). Further it is the intention of both City & Town to promote the extension of the Empire State Trail from the terminus of the City path, through the Town property, returning to NYS RT. 9.

Introduction
In January 2017, Governor Cuomo announced the Empire State Trail, a new initiative placing New York State at the forefront of national efforts to enhance outdoor recreation, community vitality, and tourism development. When completed by the end of 2020, the Empire State Trail will be a continuous 750-mile route spanning the state from New York City to Canada and Buffalo to Albany, creating the longest multi-use state trail in the nation. Approximately 400 miles of the Trail already exists in discrete, disconnected segments, among them, the Terry Gordon Recreation Path.

The Terry Gordon path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon path. The BMG plan includes a multi-use path which will connect to the Terry Gordon path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path. This collaboration will provide recreational and cultural benefits to City & Town residents along with multitudes of visitors.

In consideration of the above premises, the parties agree as follows:

The City of Plattsburgh will:

- Own & Maintain respective portions of the City's trail system in accordance with existing provisions.

- Collaborate and coordinate with the Town to ensure the beneficial connection of the trail system by informing the Town about associated construction plans, timelines, and opportunities to share services.

- Promote and encourage future trail connections and collaboration where feasible.

- Explore the development of the City-owned 40 acre beachfront property running from the Town's Battlefields memorial Gateway site to Sailor's Point Park to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.

- Work to provide access to the public along a loop that includes the Terry Gordon Bike Path, through the Town's Battlefields Memorial Gateway site, along the beach to Sailor's Park, and returning through the Historic Old Base to the Terry Gordon Bike Path. This path will circumscribe the Museum Complex, the Historic Old Base and Oval, the site of the Plattsburgers' training Ground, and the Historic Plattsburgh Barracks Post Cemetery, with its first-in-the-nation Tomb of the Unknown Soldier.

Town of Plattsburgh will:

- Own & maintain respective portions of the Town's trail system in accordance with existing provisions.

- Collaborate and coordinate with the City to ensure the beneficial connection of the trail systems by informing the City about associated construction plans, timelines, and opportunities to share services.

- Collaborate with the City of Plattsburgh to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.

- Promote and encourage future trail connections and collaboration where feasible.

It is mutually agreed and understood by and between the said parties that:

This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the parties of this MOU will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties.

This MOU in no way assumes either party liable for risks or injuries incurred on any part of the property identified in this document.

This MOU may be modified or amended upon written consent of both parties or may be terminated with 30-day written notice of either party. Unless terminated, this MOU will remain in force and-effect.

The principal contacts for this agreement are:

Colin Read, Mayor of the City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901
Phone: (518) 563-7702
Email: mayor@cityofplattsburgh-ny.gov

Michael Cashman, Town of Plattsburgh 151 Banker Rd
Plattsburgh, NY 12901
Phone: (518)562-6800
Email: michaelc@townofplattsburgh.org

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

Date:

City of Plattsburgh

By: _____
Title: Mayor

Date:

Town of Plattsburgh

By: _____
Title: Town Supervisor

City of Plattsburgh
Weekly Expenditure Analysis - Large Dollar Items
Week of 01/17/2020

	Payee	Description	Amount
City:			
	Jacqueline Bellew - Rec of Taxes	2020 Town of Plattsburgh property taxes-Gen'l, DPW, Water & Sewer Funds	167,911.83
	NYS Municipal Workers' Comp	NYS workers' compensation premium-1st qtr 2020 - all departments	133,000.50
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	50,289.14
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	34,195.10
	Chazen Engineering, Land Surveying	Planning services for GEIS Prep - CD - Nov 2019	30,187.45
	Tyler Technologies	1st qtr Munis support & hosting - DP - Jan-Mar 2020	24,205.53
	William J. Murray	Misc electrical repairs - Library & Fire - Dec 2019	7,639.23
	Patricia R. Inslerman	Draperies for City Court - Deposit - 100% reimbursable - Dec 2019	7,624.00
	CT Male Associates PC	Durkee St. monitoring & final report - Parking - Dec 2019	6,979.93
	Saratoga Associates P.C.	Consulting for DRI streetscape & riverfront access design services - Dec 2019	5,876.50
	MultiMed Billing Services, Inc.	Ambulance billing & collection commissions - Fire - Dec 2019	4,574.87
	Pitney Bowes Reserve Account	Postage for mail machine reserve account - Data Proc - Jan 2020 forward	4,000.00
	Faesy & Besthoff Inc.	2480.18 lbs. Sodium Silico Flouride - WFP - Dec 2020	3,465.00
	Ronnie L. Santor	Police Academy & Train'g Director fee per 05/02/19 contract-Police - Jan 2020	3,333.33
	NYS Industries for the Disabled	City Court reimbursable cleaning costs - Municipal Court - Dec 2019	3,241.50
	NEWS of New York Inc.	Solid waste landfill disposal fees - DPW - Dec 2019	3,161.75
	JE Weinel Inc	Technical rescue equipment - Fire - Jan 2020	3,155.30
	John E. Stewart	Health insurance buyout for 2020 - retired interim Mayor/Councilor	2,500.00
	Patrick F. Berry	Health insurance buyout for 2020 - retired Firefighter	2,500.00
	NYS Dept. of Labor	4th quarter 2019 unemployment direct costs - all city departments	2,263.58
	Noah Phillips	Animal control services - Police - Dec 2019	2,083.33
	Glens Falls National Bank	Lock box processing for mailed payments - Data Proc - Dec 2019	2,040.26
	Nicole Bushey	2020 Town of Altona property taxes Harvey Road landfill property General Fund	1,738.52
	Kelly M. Lafountain	Town of Beekmantown 2020 Property Taxes - Water Fund properties	1,625.82
	Jeffords Steel & Engineering Co.	Wire mesh - DPW - Oct 2019	1,377.00
	Medic-CE.Com, LLC	24 credit hrs. subs for 25 EMS trainings - Fire - Dec 2019	1,375.00
	Robert Garrand	Lease of 79 Margaret St. for station use - Police - Jan 2020	1,200.00
	Tiffanie Alling	Exercise classes/front desk - Rec - Dec 2019	1,173.00
	Mildred Jubert	Health insurance buyout for 2020 - retired Building Inspector employee	1,000.00
	Others - 103 total others	Various (average $152.98 each)	15,756.79
		Total City	529,474.26
MLD:			
	IEEP - Energy Efficiency Program	Monthly Efficiency Program payment from customer collections Dec 2019	50,170.67
	City Chamberlain	Sales tax for Dec 2019 transfer to make state payment	30,290.07
	Jacqueline Bellew - Rec of Taxes	2020 Town of Plattsburgh property taxes-substations & distribution systems	28,124.54
	Northline Utilities	Protection Ave underground construction - Dec 2019	27,403.94
	MLD	MLD Operating cash trans to MLD HDLS Restricted - Jan 2020	27,358.49
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	6,766.26
	Kelly M. Lafountain	Town of Beekmantown 2020 property taxes - transmission station	3,140.29
	NYSEG	Natural gas for 12/03-12/30/19	1,366.92
	Verizon	Substation Safety Lines for data transmission - Jan 2020	1,334.31
	Robert Metz	Health insurance buyout for 2020 - retired MLD manager	1,250.00
	Others - 14 total	Various (average $243.39 each)	3,407.50
		Total MLD	180,612.99
Specials:			
	Journal Vouchers (not expenditures)	2020 Internal Fund/Svcs transfers-Rec Complex/Library/Water/Sewer-Jan 2020	132,138.70
	Capital Expenditures	Design srvcs-50070, 50073; Badger meters & encoder 80078; Window 50051	69,887.76
		Total Specials	202,026.46
	Gross Total		$ 912,113.71
	Less: Inter-Fund Transactions		159,497.19
	Total Net Expenditures		$ 752,616.52

Payroll:		Pay Period		Year to Date	
Total Payroll Headcount		240		243	
Base Hourly & Salary		$ 312,472.50		$ 634,417.31	
Overtime, Standby & Shift Differentials	Fire holiday and O/T adjustments	52,227.91	16.71%	98,514.29	15.53%
Vacation, Holiday, Pers. & Accum. Leave & severance	Sciole 18.0k	114,734.21	36.72%	262,338.26	41.35%
Sick, Bereavement Leave, Jury		16,373.08	5.24%	37,721.65	5.95%
Longevity - AFSCME bi-weekly $4.3k	Mgmt. bi-weekly $3k	7,702.08	2.46%	15,404.16	2.43%
Higher Class Pay		2,173.22	0.70%	6,394.45	1.01%
Sick Leave Buyout			0.00%	-	0.00%
Health Insurance Buyout		31,041.67	9.93%	31,041.67	4.89%
Clothing/Uniform Allow - PD, MLD			0.00%	-	0.00%
College Degree Allowances	Police		0.00%	-	0.00%
Severance - sick leave time	Sciole 24.8k	24,828.47	7.95%	24,828.47	3.91%
Retroactive Pay			0.00%	-	0.00%
Grand Total		$ 561,553.14		$ 1,110,660.26	
Overtime, Standby & Shift Diff	Fire	$ 28,779.45	55.10%	$ 41,617.35	42.24%
	Police	4,083.21	7.82%	10,534.61	10.69%
	DPW	7,794.46	14.92%	17,758.76	18.03%
	MLD	7,533.26	14.42%	19,537.89	19.83%
	WPCP	3,114.82	5.96%	5,990.54	6.08%
	Other City Depts.	868.85	1.66%	2,495.44	2.53%
	Library	53.86	0.10%	579.70	0.59%
	Overtime, Standby & Shift Diff - by depart.	$ 52,227.91		$ 98,514.29	

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2020 Budget vs. Actual
Payroll Period Ended 1/17/2020
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	266,000.00	12,035.92	41,617.35	(29,581.43)
Police	266,000.00	12,035.92	10,534.61	1,501.31
DPW	209,627.00	9,485.17	17,758.76	(8,273.59)
MLD	163,440.00	7,395.31	19,537.89	(12,142.58)
WPCP	71,310.00	3,226.62	5,990.54	(2,763.92)
Other City	45,154.00	2,043.12	2,495.44	(452.32)
Library	4,842.00	219.09	579.70	(360.61)
Total	1,026,373.00	46,441.15	98,514.29	(52,073.14)

Net O/T Cost	YTD Actual	O/T Recoveries	Net O/T Cost	Net YTD Variance
Fire	41,617.35		41,617.35	(29,581.43)
Police	10,534.61		10,534.61	1,501.31
DPW	17,758.76		17,758.76	(8,273.59)
MLD	19,537.89		19,537.89	(12,142.58)
WPCP	5,990.54		5,990.54	(2,763.92)
Other City	2,495.44		2,495.44	(452.32)
Library	579.70		579.70	(360.61)
Total	98,514.29	-	98,514.29	(52,073.14)