

1. Agenda

Documents:

[AGENDA 07-22-20.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 072220.PDF](#)

3. Claims Analysis

Documents:

[CLAIMS ANALYSIS 072220.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

July 22, 2020
5:00 P.M.

AGENDA

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Ira Barbell (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Steve Brodi (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent:

MAYOR’S COMMENTS:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on July 16, 2020 are approved and placed on file among the public records of the City Clerk’s Office

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending July 22, 2020 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Minutes from the Finance & Budget Committee meeting held on July 16, 2020
- Reports from the Police Department July 20, 2020

COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:

Governance, Strategy, and City Operations- Chair Councilor Barbell

City Infrastructure – Chair Councilor Moore

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Gibbs

Plattsburgh Public Library – Chair Councilor McFarlin

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending July 24, 2020 in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves rejecting all bids received for “City of Plattsburgh – DRI: Downtown Grant Program Proposed Farmers Market

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council authorizes the Director of Community Development to advertise for bids for “Saranac River Trail Phase 2”, PIN 7805.88; DO34636.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

MEETING ADJOURNED: _____

BLOTTER ACTIVITY REPORT

By Time of Day

FOR DATE RANGE OF 07/12/2020 00:00 TO 07/19/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	1	0	0	1	0	0	0	0	0	0	0	0	2
ABC VIOLATIONS	0	1	0	0	0	0	0	0	0	0	0	0	0	1
AIDED MEDICAL	0	0	1	1	0	0	0	1	0	1	0	2	2	8
ALARM	0	2	1	0	1	0	0	0	2	0	2	0	0	8
ANIMAL DOMESTIC	0	1	0	0	0	1	2	0	1	1	0	1	0	7
BKGRND INVT CIVILIAN	0	0	0	0	0	4	14	0	0	0	0	0	0	18
CITY CODE VIOLATION	0	0	0	0	0	0	0	0	0	1	1	0	0	2
CRIMINAL MISCHIEF	0	0	0	0	0	0	1	1	0	1	0	0	1	4
DEATH INVEST	0	0	0	0	0	1	0	0	0	0	0	0	0	1
DISORDERLY PERSONS	0	1	1	0	0	0	1	1	2	2	4	2	3	17
DOMESTIC	0	0	0	0	3	1	0	1	1	1	1	1	1	10
DOOR UNLOCKING	0	0	0	0	0	0	1	1	1	0	0	1	0	4
DRUG INVESTIGATION	0	0	0	0	0	0	1	0	0	3	0	0	0	4
DWI / IMPRD / DRUGS	0	1	0	0	0	0	0	0	0	0	0	0	0	1
EMOTIONALLY DISTRBD PERSN	0	0	0	0	0	0	0	0	2	0	0	0	1	3
FINGERPRINTING	0	0	0	0	0	1	3	2	2	2	0	0	0	10
FOOT PATROL	0	2	8	0	0	0	1	0	3	2	0	1	5	22
FORGERY	0	0	0	0	0	0	0	1	0	0	0	0	0	1
FRAUD	0	0	0	0	0	0	0	2	0	0	0	0	0	2
HARASSMENT	0	0	0	1	0	0	0	0	1	1	3	0	0	6
INSECURE PROPERTY	0	0	0	1	0	0	0	0	0	0	0	0	0	1
JUVENILE	0	0	0	0	0	0	0	0	1	1	0	0	1	3
LARCENY	0	0	0	0	1	0	0	0	1	1	0	0	0	3
LOST AND FOUND	0	0	1	0	0	0	0	1	1	1	2	0	0	6
M/V ACCIDENT	0	0	1	0	2	0	1	4	1	1	1	3	0	14
M/V OFFENSE	0	1	0	1	0	0	0	2	0	0	1	1	0	6
MEDIATION-NO OFFENSE	0	1	0	0	0	1	0	0	0	0	0	0	0	2
MISC CALLS	0	2	1	0	0	3	0	3	5	5	3	1	1	24

BLOTTER ACTIVITY REPORT

By Time of Day

FOR DATE RANGE OF 01/01/2020 00:00 TO 07/19/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	9	6	0	9	6	7	4	11	3	7	13	6	81
ABC VIOLATIONS	0	14	0	0	0	0	0	1	1	0	1	2	4	23
ABSCONDED	0	1	1	1	1	1	1	0	1	2	0	0	2	11
ADMINISTRATIVE	0	3	3	3	2	6	1	2	2	2	4	11	5	44
AIDED MEDICAL	0	12	14	6	6	4	11	14	15	18	17	17	13	147
ALARM	0	9	18	6	20	19	13	15	14	12	16	8	6	156
ANIMAL DOMESTIC	0	3	4	3	1	8	17	15	11	11	12	11	9	105
ANIMAL WILD	0	1	0	1	0	1	3	3	0	0	2	0	2	13
ARSON	0	0	0	0	0	0	1	0	0	0	0	0	0	1
ASSAULT	0	2	5	0	5	1	1	2	1	3	3	5	1	29
BEAT MONITORING	0	22	10	0	0	0	0	0	0	0	1	0	0	33
BKGRND INVEST CIVILIAN	0	0	0	6	36	116	86	53	8	1	0	0	0	306
BKGRND INVEST SWORN	0	0	0	0	0	0	2	0	0	0	0	0	0	2
BURGLARY	0	0	0	1	0	2	0	2	3	4	1	4	1	18
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	1	3	0	4
CITY CODE VIOLATION	0	2	1	1	1	3	4	2	8	6	9	14	3	54
COMPUTER CRIME	0	0	0	0	0	0	0	1	0	0	0	0	0	1
CRIMINAL MISCHIEF	0	5	1	4	4	8	8	9	9	8	8	3	1	68
CROSSING GUARD	0	0	1	2	1	0	0	0	0	1	0	0	1	6
DEATH INVEST	0	0	2	1	2	4	2	1	1	0	0	1	2	16
DISORDERLY PERSONS	0	18	13	5	5	11	16	9	15	22	26	7	23	170
DOG SEIZURE	0	0	0	0	0	0	0	3	1	1	0	0	0	5
DOMESTIC	0	25	9	8	9	14	19	19	19	22	29	28	34	235
DOOR UNLOCKING	0	2	3	1	7	8	20	18	21	19	14	12	6	131
DRUG INVESTIGATION	0	4	1	2	3	13	12	19	25	15	9	8	7	118
DWI / IMPRD / DRUGS	0	3	4	0	1	0	0	0	0	0	0	4	5	17
EMOTIONALLY DISTRBD PERSON	0	6	5	3	3	7	9	11	12	15	14	10	18	113
ENDANGERING WELFARE	0	1	0	0	0	0	0	0	0	1	0	0	0	2

FINGERPRINTING	0	0	0	0	3	17	41	38	25	8	4	2	1	139
FIRE	0	0	1	1	0	0	1	2	3	0	3	3	2	16
FOOT PATROL	0	110	98	31	0	22	50	28	45	22	6	66	108	586
FORGERY	0	0	0	0	0	0	0	1	0	0	0	0	0	1
FRAUD	0	0	0	0	0	2	4	6	3	1	3	3	0	22
HARASSMENT	0	5	3	2	2	6	14	20	21	23	27	22	21	166
INSECURE PROPERTY	0	18	25	4	0	5	11	5	10	3	3	6	12	102
JUVENILE	0	2	2	0	1	9	11	12	14	12	7	4	10	84
LARCENY	0	6	2	1	4	16	31	31	25	19	13	10	4	162
LOST AND FOUND	0	4	15	4	7	15	18	24	19	25	11	4	5	151
M/V ACCIDENT	0	3	4	1	13	22	40	63	79	43	27	13	6	314
M/V OFFENSE	0	6	2	1	0	1	4	7	4	5	5	14	9	58
M/V THEFT	0	0	1	0	0	0	0	0	0	0	0	0	0	1
MARIHUANA INVST	0	0	0	0	0	1	0	0	0	1	0	1	0	3
MEDIATION-NO OFFENSE	0	2	1	0	1	2	6	4	3	0	3	0	2	24
MISC CALLS	0	17	18	4	6	36	28	43	49	60	40	47	35	383
MISC OFFENSES	0	6	1	0	0	7	10	4	12	10	2	3	4	59
MISSING PERSON	0	0	0	0	3	1	2	1	0	2	3	1	2	15
NARCO INTEL	0	0	0	1	0	0	0	0	0	0	0	0	1	2
NEIGHBOR CRISIS	0	2	0	0	1	4	6	14	7	6	10	8	2	60
NOISE VIOLATION	0	50	27	6	4	5	13	15	22	29	23	60	74	328
OPEN CONTAINER	0	0	0	0	0	0	0	0	0	0	0	0	1	1
OUTSIDE AGENCY ASSIST	0	7	5	1	1	6	6	5	6	6	4	4	10	61
PARKING VIOLATIONS	0	7	1	1	1	6	14	17	13	6	5	2	0	73
PAROLE NOTIFICATION	0	0	0	0	3	24	11	16	6	0	0	0	0	60
PRISONER TRANSPORT	0	0	1	0	3	27	11	6	7	5	8	6	0	74
PROPERTY RETRIEVAL	0	0	0	0	0	5	9	11	14	11	10	11	5	76
REPOSSESSION	0	0	0	0	0	0	0	0	0	1	0	0	0	1
ROBBERY	0	0	1	0	0	0	0	1	0	0	0	0	0	2
SAFE SCRIPTS PROGRAM	0	0	0	0	0	6	10	5	10	0	0	0	0	31
SERVICES	0	4	3	3	3	45	17	20	21	9	4	8	6	143
SEX CRIMES	0	1	0	0	0	2	6	8	4	7	4	1	1	34
SEX OFNDR REGISTRATION	0	0	0	0	1	41	26	10	12	3	1	0	1	95

SICK LEAVE	0	2	8	18	12	6	10	11	35	19	7	4	10	142
SUSPICIOUS ACTIVITY RPT	0	23	21	6	4	5	12	9	12	7	7	21	27	154
TRAFFIC DETAIL	0	0	0	0	0	0	0	1	1	1	1	8	1	13
TRAFFIC STOP	0	102	56	11	1	10	34	24	36	30	33	192	179	708
TRESPASSING	0	6	10	1	4	3	12	11	11	11	13	5	15	102
WARRANT	0	3	1	3	1	3	4	3	5	8	1	6	2	40
WELFARE CHECK	0	28	17	8	10	28	56	57	39	44	53	56	37	433
Totals:	0	556	425	162	205	620	761	736	751	603	515	752	742	6828

**CITY OF PLATTSBURGH. DRI DOWNTOWN GRANT PROGRAM
PROPOSED FARMERS MARKET BID RESULTS**

BID DUE DATE: March 20, 2020
TIME: 2:30 p.m.

GENERAL CONTRACTORS	ADDENDUMS 1,2,3	BID SIGNED	PREVIOUS PROJECTS	SUBCONTR. LIST	NON-COLLUSION	5% BID BOND	NYS 3292-S QUES.	SUBCONTR. BID	BASE BID	ALTERNATES	UNIT COSTS		
Ametal Construction Corp.	X	X	X	X		X	X		\$277,776.00	1	\$200,000.00	A	\$35/SF
3039 Military Turnpike													
West Chazy, NY 12992													
Office: (518) 409-7800								TOTAL	\$277,776.00				
Fax:													
Email: ametalcc@hotmail.com													
M.E.P. SUBCONTRACTORS													
M: NA													
E: Harvey Electric													
P: Unknown													
M.E.P. SUBCONTRACTORS BIDS (Low bidder only)									M: NA	E: Not Provided	P: Not Provided		
										001	A		
								TOTAL					
M.E.P. SUBCONTRACTORS													
M.E.P. SUBCONTRACTORS BIDS (Low bidder only)									M:	E:	P:		

DATE 2020-03-24
AEDA Project # 20005

BID RESULT COMMENTS

City of Plattsburgh
Weekly Expenditure Analysis - Large Dollar Items
Week of 07/24/2020

City:	Payee	Description	Amount
	Blue Shield of Northeastern NY	Group admin and stop-loss insurance fees for August 2020 - All Depts	78,899.31
	ProAct, Inc.	Prescription health care cost for employees - Jun 16 - 30, 2020 - all depts.	55,946.07
	Miller, Mannix, Schachner & Hafner	Services for SEQR-DRI, SEQRA-Annex, Litigation -Corp Counsel & CD-April/May 2020	17,984.80
	City Chamberlain - T&A Acct.	Transfer ACH payment - weekly Blue Shield & monthly CanaRx cost	16,450.59
	PrimeLink	July 2020 phone & internet service fees & managed svc-all City depts	12,978.78
	Surpass Chemical Co.	Sodium hypochlorite 4911 gal - WPCP, 3149 gal - WFP - July 2020	6,947.72
	New England Organics	120.25 tons of sludge hauling to Grasslands landfill - WPCP - June 2020	6,734.00
	MultiMed Billing Services, Inc.	Ambulance billing & collection commissions - Fire - June 2020	4,791.76
	NEWS of New York Inc.	Solid waste disposal - DPW - June 2020 & Special waste - WPCP - May 2020	4,562.24
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	4,159.90
	NYS Industries for the Disabled	City Court reimbursable cleaning costs - Municipal Court - June 2020	3,241.50
	Glens Falls National Bank	Lock box processing for mailed payments - Data Proc - June 2020	2,322.17
	Clinton County Treasurer	Ambulance supplies thru hospital \$2216.92-Fire-April '20 & \$82.48 office supplies-All Depts-June '20	2,299.40
	TM Auto Repair Center Inc.	Repairs: A/C condensor, thermostat, radiator, antifreeze, freon - Police - June 2020	2,279.76
	NYS Electric & Gas	Elec. & gas charges all facilities - WPCP - June 2020	2,049.21
	Endyne, Inc.	Process monitoring for bacteria, etc. - WPCP - June/July 2020	1,511.00
	Johnson Controls Fire Protection LP	Fire alarm service Crete Ctr & Green St - Rec & WPCP - July 2020	1,443.02
	Others - 45 total others	Various (average \$164.69 each)	7,411.02
		Total City	<u>232,012.25</u>
MLD:			
	New York Power Authority	Electricity purchased for resale for June 2020	429,354.78
	New York Municipal Power Agency	Electricity purchased for month of June 2020	298,947.44
	Others - 9 total	Various (average \$228.79 each)	2,059.14
		Total MLD	<u>730,361.36</u>
Specials:			
		Total Specials	<u>-</u>
	Gross Total		\$ 962,373.61
	Less: Inter-Fund Transactions		-
	Total Net Expenditures		\$ 962,373.61
Payroll:			
	Total Payroll Headcount	Pay Period 42	Year to Date 264
	Base Hourly & Salary	34,618.13	\$ 5,820,071.76
	Overtime, Standby & Shift Differentials	5,936.99	576,150.69
		17.15%	9.90%
	Vacation, Holiday, Pers. & Accum. Leave & severance	13,179.28	998,974.17
		38.07%	17.16%
	Sick, Bereavement Leave, Jury Longevity - AFSCME bi-weekly \$4.3k	2,718.57	307,966.20
	Higher Class Pay	28.80	38,376.56
	Sick Leave Buyout	0.00%	-
	Health Insurance Buyout	0.00%	59,313.08
	Clothing/Uniform Allow - PD, MLD	0.00%	37,050.00
	College Degree Allowances	0.00%	12,600.00
	Severance - sick leave time	0.00%	159,461.66
	Retroactive Pay	0.00%	5,349.65
	Grand Total	<u>\$ 56,481.77</u>	<u>\$ 8,142,301.83</u>
	Overtime, Standby & Shift Diff		
	Fire	0.00%	\$ 218,338.08
	DPW	0.00%	75,754.76
	Police	5,936.99	144,273.69
	MLD	0.00%	81,408.85
	WPCP	0.00%	41,367.00
	Other City Depts.	0.00%	13,770.21
	Library	0.00%	1,238.10
	Overtime, Standby & Shift Diff - by depart.	<u>\$ 5,936.99</u>	<u>\$ 576,150.69</u>

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2020 Budget vs. Actual
Payroll Period Ended 7/24/2020
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	266,000.00	149,768.16	218,338.08	(68,569.92)
DPW	209,627.00	118,028.01	75,754.76	42,273.25
Police	266,000.00	149,768.16	144,273.69	5,494.47
MLD	163,440.00	92,022.96	81,408.85	10,614.11
WPCP	71,310.00	40,150.25	41,367.00	(1,216.75)
Other City	45,154.00	25,423.43	13,770.21	11,653.22
Library	<u>4,842.00</u>	<u>2,726.23</u>	<u>1,238.10</u>	<u>1,488.13</u>
Total	<u>1,026,373.00</u>	<u>577,887.20</u>	<u>576,150.69</u>	<u>1,736.51</u>

Net O/T Cost	YTD Actual	O/T Recoveries	Net O/T Cost	Net YTD Variance
Fire	218,338.08	420.00	217,918.08	(68,149.92)
DPW	75,754.76		75,754.76	42,273.25
Police	144,273.69	2,636.84	141,636.85	8,131.31
MLD	81,408.85		81,408.85	10,614.11
WPCP	41,367.00		41,367.00	(1,216.75)
Other City	13,770.21		13,770.21	11,653.22
Library	<u>1,238.10</u>		<u>1,238.10</u>	<u>1,488.13</u>
Total	<u>576,150.69</u>	<u>3,056.84</u>	<u>573,093.85</u>	<u>4,793.35</u>