

1. Agenda

Documents:

[AGENDA 06-06-19.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 060619.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

June 6, 2019

**5:30 P.M.**

**AGENDA**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:**

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**MAYOR'S COMMENTS:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on May 30, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending June 5, 2019 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of May 28 - June 3, 2019
- Report from the Building Inspector's office for the week of May 29 - June 4, 2019
- Report from the City Clerk's Office of all monies received during the month of May 2019 in the total amount of \$9,879.40

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Armstrong

**City Infrastructure** – Chair Councilor Moore

**Finance and Budget** – Chair Councilor Kelly

**Public Safety** – Chair Councilor Gibbs

**Plattsburgh Public Library** – Chair Councilor Ensel

**MLD - MLD Board President** Councilor McFarlin

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending June 7, 2019 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

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**7. OTHER ITEMS: None**

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**8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves a

Police Department employee to attend "Police Mental Health New Instructor Training" from June 17 - 19, 2019 in Rochester, NY. The total cost will not exceed \$658.75 and will be expensed out of the Asset Forfeiture Fund.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**MEETING ADJOURNED:** \_\_\_\_\_



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-536-7542  
Fax: 518-561-8236  
[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor Colin L. Read  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** June 4, 2019

**RE:** Fire and Ambulance Responses

For this week's period: Tuesday, May 28, 2019 to Monday, June 3, 2019  
our Department has responded to the following:

**Fire Calls**

7

- 3 EMS assist initiated patient care prior to transport ambulance
- 2 alarm activation with investigation of cause
- 1 excessive heat, scorch burns with investigation
- 1 MVA with patient care and hazardous mitigation

**Ambulance Calls**

63

**Mutual Aid by CVPH**

14

06/04/2019 11:09  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

P  
picvimp  
1

DEPARTMENT: Building Inspector

REPORTING PERIOD: 05/29/19 TO 06/04/19

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
GARBAGE	4
DEPARTMENT TOTALS	4
REPORT TOTALS	4

\*\* END OF REPORT - Generated by Lisa Beebie \*\*



06/04/2019 11:09 CITY OF PLATTSBURGH COMPLAINTS/VIOLATIONS REPORT P picvixrpt 2  
 14271bee

DEPARTMENT: Building Inspector REPORTING PERIOD: 05/29/19 TO 06/04/19 CREATED  
 COMPLAINT/VIOLATION COMMENT AREA SOURCE RESPONSIBLE PARTY SEVERITY COMPLIED

1686 119 COURT ST SEVERITY 0 PHONE CALL 0 NANCY WOODWARD COMPLIED BY COMPLIED 06/04/2019

VIOLATION GARBAGE PILES OF BRUSH THAT HAVE BEEN IN YARD FOR DAYS  
 STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED  
 NOTICE NEW 06/05/19  
 REINSPECT NEW  
 ORDER PICK UP OTHER NEW

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT  
 COMPLAINT NICK WALKER 06/05/19 06/05/19 .00  
 COMPLAINT NICK WALKER 06/05/19 06/05/19 .00

COMPLAINT/VIOLATION TOTALS .00

1685 127 MILLER ST SEVERITY 0 THOMAS LAWRENCE COMPLIED BY COMPLIED 06/04/2019  
 VIOLATION GARBAGE PILES OF BRUSH THAT HAVE BEEN IN YARD FOR DAYS

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED  
 NOTICE NEW 06/05/19  
 REINSPECT NEW  
 ORDER PICK UP OTHER NEW

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT  
 COMPLAINT NICK WALKER 06/05/19 06/05/19 .00  
 COMPLAINT NICK WALKER 06/05/19 06/05/19 .00

COMPLAINT/VIOLATION TOTALS .00

1683 5014 SO CATHERINE ST SEVERITY 0 BAER STEVEN R. COMPLIED BY COMPLIED 05/29/2019  
 VIOLATION GARBAGE PILED UP AT RESIDENCE SINCE SUNDAY AREA 0

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED  
 NOTICE NEW 05/30/19  
 REINSPECT NEW  
 ORDER PICK UP OTHER NEW

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT  
 COMPLAINT 05/30/19 05/30/19 .00  
 COMPLAINT 05/30/19 05/30/19 .00

6 DAYS OPEN

06/04/2019 11:09  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

P 3  
picv1rpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 05/29/19 TO 06/04/19

REFERENCE CASE	LOCATION	COMMENT	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	CREATED COMPLIED
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COMPLAINT/VIOLATION TOTALS

.00

1684 69 BRINKERHOF ST

PHONE CALL 0  
STEPHEN H TAHY

06/03/2019

VIOLATION SEVERITY 0  
COMPLY BY COMPLIED 1 DAYS OPEN

GARBAGE CALLER SAYS GARBAGE HAS BEEN PILED UP AT THIS ADDRESS SINCE COLLEGE STUDENTS LEFT FOR THE SUMMER.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		06/04/19		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	NICK WALKER	06/04/19	06/04/19		.00
COMPLAINT	NICK WALKER				.00

COMPLAINT/VIOLATION TOTALS

.00

DEPARTMENT TOTALS  
COMPLAINT/VIOLATION ACTIVITY 05/29/19-06/04/19: 4 COMPLAINTS/VIOLATIONS 0 COMPLIED .00

REPORT TOTALS  
COMPLAINT/VIOLATION ACTIVITY 05/29/19-06/04/19: 4 COMPLAINTS/VIOLATIONS 0 COMPLIED .00

\*\* END OF REPORT - Generated by Lisa Beebie \*\*





CITY OF PLATTSBURGH, NEW YORK  
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of: May19

REVENUE SOURCES			CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	BINGO	\$0.00		\$0.00
Bingo Licenses (State)	1-0632	G 0632			\$0.00
Bingo License Fees 3%	25-2540	BINGO	\$352.93		\$352.93
Building Permits	25-2555	PRMTS			\$0.00
Circus License	25-2502				\$0.00
City Code	12-1255				\$0.00
Code Civil Compromise	26-2614				\$0.00
Contractor Fees	25-2557	CNTRR			\$0.00
Dog Licenses	25-2542	DOGLIC	\$497.50		\$497.50
State Neuter/Spay Surcharge				\$77.00	\$77.00
Extract of Records	12-1255	CLERKF			\$0.00
Game of Chance Lic. (City)	25-2541	GAMCHN			\$0.00
Game of Chance Lic. (State)	1-0632	G 0632			\$0.00
Gas Permits	15-1540	FIRFEE	\$130.00		\$130.00
Going Out of Business Lic	25-2509				\$0.00
Hauler's License	25-2505	REFLIC			\$0.00
Housing Code	21-2110	ZONE			\$0.00
Impound Fees	15-1550	PUBPND	\$100.00		\$100.00
Interest Temp	1124-2401	INTERE	\$1.97		\$1.97
Jeweler's Licenses	25-2503	VNDLIC			\$0.00
Marriage Licenses	25-2545	MARRIA	\$577.50	\$742.50	\$1,320.00
Notary Fees	12-1255	CLERKF			\$0.00
Peddler/Vendor License	25-2503	VNDLIC	\$0.00		\$0.00
Returned Check Charges	12-1255	CLERKF			\$0.00
Sign Permits	25-2590	SIGNPM			\$0.00
Specifications	T-30	TP300			\$0.00
Special Use Permits	21-2110	ZONE			\$0.00
Subdivision Fee	21-2110	ZONE	\$0.00		\$0.00
Subdivision Ordinance	12-1255	CLERKF			\$0.00
Taxi Operator's Licenses	25-2507	TXIPRT	\$150.00		\$150.00
Taxi Vehicle Licenses	25-2504	TXIVEH	\$0.00		\$0.00
Tree/Stump Removal License	25-2508	TREREM	\$520.00		\$520.00
Vital Statistics	16-1603	VITSTA	\$6,730.00		\$6,730.00
Zoning Ordinances	21-2110	ZONE			\$0.00
Zoning Variances	21-2110	ZONE			\$0.00
OTHER REVENUE					
Riverwalk					
1127-2753					\$0.00
Auditorium					
1127-2752		G 2752	\$0.00		\$0.00
Centennial Plaques					
1127-2705					\$0.00

Lake Champlain Memorial

1127-

RECOVERED FUNDS

Telephone

1-1410000-4414

\$0.00

Postage

1-1410000-4470

\$0.00

Print & Copy

1-1410000-4431

\$0.00

DISBURSEMENTS:

\$9,059.90    \$819.50

\$9,879.40

NYS Dept of Health

\$742.50 Check No 1523

NYS Dept of Ag & Mkts

\$77.00 Check No 1524

TOTAL PAID OTHERS:

\$819.50

ADJUSTMENT: NONE

Shortage/Overage

Chamberlain (Spec. Deposits)

\$0.00 Check No

Chamberlain (New Revenue)

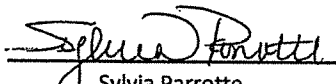
\$9,059.90 Check No 1525

Amount Due City Chamberlain:

\$9,059.90

Dated at Plattsburgh, New York

\$9,879.40

  
Sylvia Parrotte,

City Clerk

4-Jun-19



Plattsburgh Police Department

45 PINE STREET

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

LEVI J. RITTER

Chief of Police

May 28, 2019

Mayor Colin L. Read  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for a Police Department employee to travel to Rochester, NY for "Police Mental Health New Instructor Training" in Rochester, NY on 6/17/19- 6/19/19, with a travel day of 6/16/19. The total cost should not exceed \$658.75 as there is no cost for the training and the lodging and meal per diem will be paid out of asset forfeiture. Because of the late notice of this training it will need to be approved at the next Common Council meeting on 6/6/19. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a vertical line.

Chief Levi Ritter  
Plattsburgh Police Department