

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

October 20, 2016

**5:30 P.M.**

**MINUTES**

**Present:** Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O’Connell (W4), Joshua Kretser (W6)

**Absent:** Councilor Becky Kasper (W5)

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council held on October 6, 2016 and a Special Meeting held on October 13, 2016 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor Kretser; Seconded by Councilor Armstrong  
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser  
(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending October 12, 2016 in the amount of \$ 468,892.18 and October 19, 2016 in the amount of \$ 106,262.19 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Armstrong; Seconded by Councilor Kelly  
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser  
(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the weeks of September 22 – October 19, 2016
- Report from the Building Inspector’s office October 17, 2016
- Statement from the City Clerk’s Office of all monies received during the month September 2016 in the total amount of \$9,033.19
- Report of Public Hearing held by the Zoning Board of Appeals on October 17, 2016

**RESOLVED:** That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor Dowdle; Seconded by Councilor O'Connell  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kretser  
(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the weeks ending October 14, 2016 in the amount of \$ 600,142.39 and October 21, 2016 in the amount of \$ 759,515.42 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kretser; Seconded by Councilor Dowdle  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kretser  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL: None**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves a Holiday Parade on Saturday, December 3 at 6pm. The route will begin on Beekman Street, travel down Brinkerhoff, left onto Oak Street, right onto Court Street and then right onto Margaret Street to Pine Street ending behind Stafford Middle School. This is to coincide with the Strand Center tree lighting.

By Councilor Kretser; Seconded by Councilor Armstrong  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves the City of Plattsburgh Acceptable Use of Information Technology Resources policy.

By Councilor Kelly; Seconded by Councilor O'Connell  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from July 1, 2015 to July 31, 2015 in the total amount of \$3, 913.82. The percentage of write-offs for this period is .38%.

By Councilor Kretser; Seconded by Councilor Kelly  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves the Mayor to sign “Amendment No. 7 to Cooperation Agreement”, which original Cooperation Agreement is dated April 17, 1951 between the City of Plattsburgh and the Plattsburgh Housing Authority (“PHA”). Amendment No. 7 authorizes payments made by PHA to reimburse City Police services, City Court filing fees, and other payments to the City for services provided by the City within the scope of its powers and authority to be included as part of the PHA’s PILOT program. Agreement No. 7 will not result in any reduced re-compensation payments to the City.

By Councilor Kretser; Seconded by Councilor O’Connell  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves a Police Department employee to attend “New York Police Department Hostage Negotiator Training Conference” from November 29 – December 2, 2016 in Queens, NY at a cost not to exceed \$1,602.69 and will be expensed out of the Asset Forfeiture fund.

By Councilor Dowdle; Seconded by Councilor O’Connell  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None:

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves Assessor Kathy Livingston to attend “Assessment and Appraisal Mini Course “on November 4, 2016 in Fonda, NY at a cost not to exceed \$465.

By Councilor Kretser; Seconded by Councilor Kelly

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves a Police Department employee to attend “2016 Adult Abuse Training” from November 1 – 3, 2016 in Albany, NY at a cost not to exceed \$727.00 and will be expensed out of the Asset Forfeiture fund.

By Councilor Armstrong; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS: None**

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**11. CLOSING PUBLIC COMMENTS: None**

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Motion to Adjourn by Councilor O’Connell; Seconded by Councilor Dowdle

Roll call Councilors Armstrong, Kelly, Dowdle, O’Connell, Kretser

(All voted in the affirmative)

**MEETING ADJOURNED: 5:36pm**