

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

February 8, 2018

**5:30 P.M.**

**MINUTES**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Peter Ensel (W4), Becky Kasper (W5), Joshua Kretser (W6)

**Absent:** **Councilor Dale Dowdle (W3)**

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**MAYOR'S COMMENTS:** Spoke about Board Appointments and pleased with the effectiveness of the committee structure.

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on February 1, 2018 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Kasper; Seconded by Councilor Kretser  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending February 7, 2018 in the amount of **\$ 95,075.67** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Armstrong  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report from the Building Inspector's office for the week of January 29 – February 2, 2018
- Minutes from Governance, Strategy & City Operations Committee held on February 1, 2018
- Report from the Parking Violations Bureau for January 2018
- Statement from the City Clerk's Office of all monies received during the month January 2018 in the total amount of \$10,178.11

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**  
**(Reports given during work session at 5:15p)**

**Governance, Strategy, and City Operations-** Chair Councilor Kretser and Councilor Armstrong are working at getting all taxi companies in the City of Plattsburgh together to talk about rate increase. Working on Farmers Market requests and meeting with Mayor on Strategic Planning.

**City Infrastructure** – Chair Councilor Kasper gave an overview of committee meeting. Jon Ruff spoke about Maine Road.

**Finance and Budget** – Chair Councilor Kelly indicated next meeting is on Thursday, February 15, 2018 and asked any councilors if they had anything they wanted to bring to the agenda.

**Public Safety** – Chair Councilor Dowdle – absent no report.

**Plattsburgh Public Library** – Chair Councilor Armstrong meeting with Library Director next week and she supports Board Appointment of this week.

**MLD - MLD Board President Councilor Ensel** meeting next week.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Kretser; Seconded by Councilor Ensel  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending February 9, 2018 in the amount of \$ 633,906.67 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Armstrong; Seconded by Councilor Kretser  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

**Unidentified Speaker** spoke about council trying to find bridge funding, kudos for snow removal and expressed a couple of concerns.

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**7. OTHER ITEMS:**

**Motion to remove 7A from the Table.**

By Councilor Kasper; Seconded by Councilor Kretser

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

**A. RESOLVED:** In accordance with the request therefore the Common Council approves accepting funds for EPF Grant for City of Plattsburgh Saranac Street Bridge Project.

RESOLVED: That Colin Read, as Mayor of the City of Plattsburgh, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and enter into and execute a project agreement with the State for such financial assistance to the City of Plattsburgh for the City Of Plattsburgh Saranac Street Bridge Project and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

**Motion to waive reading and move the resolution**

Councilor Kretser; Seconded by Councilor Kasper

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves Contract # 2017-14 “Laboratory Services at Water Pollution Control Plant” be awarded as listed below:

Appendix D: BOD/CBOD Testing awarded to Endyne Inc for lump sum of \$20,800

Appendix C: contract for 78 other items awarded to ALS Environmental \$18,867

By Councilor Armstrong; Seconded by Councilor Kasper

Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**C. RESOLVED:** In accordance with the request by the Board of Directors of the Plattsburgh Little League, therefore the Common Council approves renaming the Melissa Penfield Park Little League field to Hector Duquette Field.

By Councilor Ensel; Seconded by Councilor Kelly

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves permission to advertise for bids for “Maine Road reconstruction.”

By Councilor Armstrong; Seconded by Councilor Ensel

Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**E. INTRODUCE LOCAL LAW P-2 OF 2018** A local law amending Chapter 86, Sections 2 and 3 of the City Code of the City of Plattsburgh with regard to number of Planning Board members and Appointments; Term; Quorum.

By Mayor Read

Public Hearing Date set by Mayor: Thursday, February 22, 2018 at 5:00 pm in the Common Council Chambers

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**F. THE MAYOR HANDS DOWN THE APPOINTMENT OF MATTHEW MILLER TO THE LIBRARY BOARD BEGINNING ON FEBRUARY 9, 2018 AND EXPIRING JUNE 30, 2022**

(RC) Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**G. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF WILLIAM FERRIS TO THE PLANNING BOARD FOR A FIVE YEAR TERM TO BEGIN ON FEBRUARY 9, 2018 AND EXPIRING FEBRUARY 8, 2023**

(RC) Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**H. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an agreement with NY The Bass Federation and Adirondack Coast Visitors Bureau to host a Bass tournament on June 9, 2018.

By Councilor Kretser; Seconded by Councilor Ensel

Discussion: None  
Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

**Councilor Kasper added the following 2 items for Initial Consideration:**

**1.** Resolved: The Council agrees to the February 1, 2018 contract proposal with Stantec Consulting Services Inc. Supplemental Agreement #3 for Saranac River Trail Phase 2 in an amount not to exceed \$32,000 and authorizes the Mayor to execute all necessary documents. The source of funds is Capital Project H5110.58.

**Motion to waive rule 4 for initial consideration**

By Councilor Kretser; Seconded by Councilor Ensel  
Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

Discussion: None  
Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

**2.** Resolved: The Council agrees to the January 24, 2018 contract proposal with Stantec Consulting Services Inc. Pine Street Reconstruction for Saranac River Trail Phase 2 in an amount not to exceed \$23,000 and authorizes the Mayor to execute all necessary documents. The source of funds is Capital Project H5110.58 and is expected to be reimbursed by CHIPS.

**Motion to waive rule 4 for initial consideration**

By Councilor Kretser; Seconded by Councilor Armstrong  
Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

Discussion: None  
Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

**Councilor Kasper** resigned from Council effective at the end of the meeting.

**Councilor Armstrong** expressed her sadness and enjoyed serving with Becky.

**Mayor Read** said Councilor Kasper has made a huge contribution to this council and all appreciate your hard work and conscientiousness to the job.

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

**Bruce Lawson** admired job Councilor Kasper has done.

**Unidentified Speaker** spoke about the council vacancy, Underwood Ave grant money.

**Unidentified Speaker** spoke on behalf of the Plattsburgh Little League and thanked the Council for changing the name of the Little League field to Hector Duquette Field.

**Environmental Manager Jon Ruff** thanked Councilor Kasper.

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Motion to Adjourn by Councilor Kasper; Seconded by Councilor Armstrong  
(RC) Roll call: Councilors Armstrong, Kelly, Ensel, Kasper, Kretser  
(All voted in the affirmative)

**MEETING ADJOURNED: 5:49 pm**