

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE
THURSDAY, APRIL 5, 2018
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM**

Roll Call: Chair Councilor Kretser, Councilor Armstrong, Councilor Dowdle and Councilor McFarlin

Others Present: City Clerk Parrotte, Promotions and Special Events Coordinator Sandra Geddes, Director of Information Technology Bryan Brayton and Director of Community Development Matthew Miller

1. PUBLIC COMMENTS: None

2. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

City Clerk Sylvia Parrotte gave updates from her department such as auditorium use, all available “2018 Street Drives” dates are reserved and they are able to accept credit cards in their office for payment at no cost to city user pays a fee.

3. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from Promotions and Special Events Coordinator Sandra Geddes permission to advertise for bids in response to the Downtown Revitalization Project “Request for Proposals for Marketing, Branding and Signage.”

Promotions and Special Events Coordinator Sandra Geddes summarized.

2. Request from Megan Rea to have a “Take Back the Night” event on Saturday, April 21, 2018 from 9:30 pm to 10:00pm. Take Back The Night March (taking place on the streets) from the Angel College Center, down Brinkerhoff Street, to Oak Street, down Court Street, down Margaret Street, onto the sidewalk of Broad Street, meeting back at the Angel College Center. Insurance certificate will be required. This request requires \$1,331.64 in overtime costs for Six City Police Officers

Councilor Kretser invited Megan Rea to speak about event request.

Megan Rea submitted handout in to minutes and gave background on the event indicated they are requesting to walk in streets.

[Further discussion ensued]

Councilor Kretser explained that due to Police overtime costs this request may not be approved and suggested either the group agree to utilize sidewalks only or the council could table item if the group wanted to fund raise to be able to pay for the Police overtime costs

Megan Rea indicated they do not want to change request to utilize sidewalks or have item tabled to raise funds they want the request to use streets to stay on agenda and have council vote on that request tonight.

3. Request from Aleka's Restaurant LLC located at 103 Margaret Street to use **two** parking spaces in front of their establishment for outdoor dining, seating subject to appropriate licensing by NYS Liquor authority, and subject to City permits issued by Building Inspector. All permits must be received prior to barrier placement.

The City is asked to permit the licensee to use concrete barricades with the City installing and removing at the beginning and end of the season. The City will be reimbursed for these services and the cost shall be determined by the Department of Public Works. The requested dates are May 1, 2018 – September 30, 2018.

4. Request from The Pepper located at 13 City Hall Place to use **two** parking spaces in front of their establishment for outdoor dining seating, subject to appropriate licensing by NYS Liquor authority, and subject to City permits issued by Building Inspector. All permits must be received prior to barrier placement.

The City is asked to permit the licensee to use concrete barricades. The requested dates are from May 1, 2018 – September 30, 2018.

5. Request from North Country Food Co-op located at 25 Bridge Street to use **one** parking space in front of their establishment for outdoor dining, seating subject to appropriate licensing by NYS Liquor authority, and subject to City permits issued by Building Inspector. All permits must be received prior to barrier placement.

The City is asked to permit the licensee to install a wooden parklet structure. The requested dates are from May 1, 2018 – September 30, 2018.

6. Request from Hobie's Sports Den located at 68 Margaret Street to use **two** parking spaces in front of their establishment for outdoor dining seating, subject to appropriate licensing by NYS Liquor authority, and subject to City permits issued by Building Inspector. All permits must be received prior to barrier placement.

The owners will contact Concrete Supply or similar and are prepared to purchase concrete barriers. The City is asked to permit the licensee to use concrete barricades with the City installing and removing at the beginning and end of the season. The City will be reimbursed for these services and the cost shall be determined by the Department of Public Works. The requested dates are from May 1, 2018 – September 30, 2018.

7. Request from Irises Café & Wine Bar located at 20-22 City Hall Place to use **four** parking spaces in front of their establishment for outdoor dining seating, subject to appropriate licensing by NYS Liquor authority, and subject to City permits issued by Building Inspector. All permits must be received prior to barrier placement.

The City is asked to permit the licensee to use concrete barricades with the City installing and removing at the beginning and end of the season. The City will be reimbursed for these services and the cost shall be determined by the Department of Public Works. The requested dates are from May 1, 2018 – September 30, 2018.

8. Request from Olive Ridley’s located at 37 Court Street to use **two** parking spaces in front of their establishment for outdoor dining seating, subject to appropriate licensing by NYS Liquor authority, and subject to City permits issued by Building Inspector. All permits must be received prior to barrier placement.

The City is asked to permit the licensee to use concrete barricades with the City installing and removing at the beginning and end of the season. The City will be reimbursed for these services and the cost shall be determined by the Department of Public Works. The requested dates are from May 1, 2018 – September 30, 2018.

9. Request from The local chapter of the Professional Disc Golf Association requests to hold Disc Golf Tournament utilizing Lakeview Park & Soldier Point, MacDonough Park, Riverview Park, Trinity Park on June 16, 2018. All proceeds benefit charity (TBD). Insurance certificate will be required.

Councilor McFarlin indicated his law firm is sponsoring this event and gave further details about event.

10. Request from Director of Community Development Matthew Miller for approval of Economic Development grants for winning applicants to the Downtown Grant program (DGP):

RESOLVED: In accordance with the request therefore the Common Council approves grants from the DGP, a constituent project of the larger Downtown Revitalization Initiative (DRI), to the following DGP applicants and projects in the respective amounts listed in the following table:

Name of Applicant(s)	Address of Project	Amount of Grant Awarded
John Carter / Randy Carter	15 Clinton St.	\$100,000
Stephen E. Parker	68 Margaret St.	\$90,000
Randall R. Larkin	9 Bridge St.	\$73,000
Kevin O’Hara	21 Bridge St.	\$100,000
Ben Clark / Ash Clark	26-30 City Hall Pl.	\$90,000
Lei Ni	55-59 Clinton St.	\$90,000
Bridge Side Properties	39 Bridge St.	\$100,000
Bridge Side Properties	33 Bridge St.	\$100,000
Nicolas Charron Geadah	47 Clinton St.	\$76,000

These awards are made in accordance with the findings of the DGP Grant Review Committee, set forth in memos submitted by Matthew Miller, Director of Community Development. A copy of said memos are ordered made a part of the minutes of this meeting. Also, these awards are made pursuant and subject to the terms and conditions of the DGP, including any ancillary grant documents.

By Councilor Armstrong; Seconded by Councilor Kretser
(RC) Roll call: All in Favor

4. OLD BUSINESS:

Councilor Armstrong reminded all to review Parking Study.

5. NEW BUSINESS:

Councilor Kretser spoke about perhaps allowing Fledging Crows, a local farm producer, to set up adjoining Plattsburgh Farmers Market pavilion may bring up a resolution.

Councilor Armstrong gave further information on Fledging Crows request and suggested the city take a different approach to the Farmers Market next year.

Motion to Adjourn by Councilor Armstrong; Seconded by Councilor Kretser
(RC) Roll call: All in Favor

MEETING ADJOURNED: 5:04 pm