

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

May 2, 2019

5:30 P.M.

MINUTES

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent: None

MAYOR'S COMMENTS:

Mayor Read presented the following proclamation:

PROCLAMATION

RESOLVED, That I, Colin L. Read, Mayor of the City of Plattsburgh, proclaim this week to be Dedicated Employee Week in Honor of Brad Miller for his excellent work over the past six months at the City of Plattsburgh Police Department's Downtown Community Resource Center.

The center located at 79 Margaret Street opened in early November 2018 is funded for a 12 month pilot program using asset-forfeiture money. Officer Miller has worked tirelessly to secure grants, host community events and even helped a stranded traveler from France.

The City thanks and honors Community Resource Officer Brad Miller for his extraordinary imagination and contribution to community policing and the fabric of our downtown.

Done in the City of Plattsburgh, New York this second day of
May in the Year Two-Thousand Nineteen
Colin L. Read, Mayor

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on April 25, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Ensel; Seconded by Councilor Gibbs
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending May 1, 2019 in the amount of \$ 99,078.40 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Ensel
(All in Favor/opposed)
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of April 23-29, 2019
- Minutes from the Public Safety Committee held on April 25, 2019
- Report from the City Clerk’s Office of all monies received during the month of April 2019 in the total amount of \$9,599.69

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Armstrong indicated met tonight had an update on DRI report.

City Infrastructure – Chair Councilor Moore indicated paving season is here, reminder about the Plattsburgh Half Marathon Sunday.

Finance and Budget – Chair Councilor Kelly indicated it is nearly time to produce 2020 update to our 5 year plan

Public Safety – Chair Councilor Gibbs mentioned she and Councilor Ensel are working on Animal Control with Chief Ritter. Recognized Building Inspector Joe McMahon for responding quickly to noise complaints from residents. [further discussion ensued]

Plattsburgh Public Library – Chair Councilor Ensel mentioned Board Member appointment on tonight’s agenda.

MLD - MLD Board President Councilor McFarlin met with Manager Bill Treacy and Mayor Read this week regarding Ryder A. [further discussion ensued]

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Kelly; Seconded by Councilor Gibbs
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending May 3, 2019 in the amount of \$ **629,816.53** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Ensel; Seconded by Councilor Kelly
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None

7. OTHER ITEMS:

COUNCILOR MOORE INTRODUCED THIS ITEM ON APRIL 4, 2019 AND IS WITHDRAWING AT THIS TIME. THEREFORE, THIS ITEM IS NO LONGER ON TABLE AND IS REMOVED

Motion to remove Item 7A from the table

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

A. COMPENSATION AND BENEFIT POLICY FOR LEVEL IV MANAGERS OF THE CITY OF PLATTSBURGH

This Compensation and Benefit Policy for Managers shall replace and supersede all prior resolutions, policies, procedures, salary schedules, promises and agreements containing the terms and conditions of employment of Managers who were hired by the City on or after April 11, 2019 (hereafter referred to as "Level IV Managers"). No City representative shall have the authority to offer any Level IV Manager any benefit not consistent with this policy. This policy may be modified or revoked at any time.

APPLICATION OF THIS POLICY

This Compensation and Benefit Policy for Level IV Managers shall apply to all full time employees of the City of Plattsburgh occupying titles not represented by a recognized or certified employee organization as that term is defined in NYS Civil Service Law Article 14, but only where such Managers were hired as “managers” by the City on or after April 11, 2019. Such persons are referred to herein as “Level IV Managers.” This Compensation and Benefit Policy shall not apply to part time, seasonal and temporary employees or elected officials or any Manager hired prior to April 11, 2019.

WAGES

There shall be no salary schedule for Level IV Managers and the salary of each Level IV Manager shall be set by the City every year. At the time of a hire of a Level IV Manager, the Mayor shall recommend a specific salary which must be confirmed by the Common Council. Annually, the Mayor shall recommend a salary for each Manager for the following year in his proposed budget. The Common Council shall set the salary of each Manager as part of the budget approval process. There shall be no salary schedule for Level IV Managers and Level IV Managers shall not receive any longevity payments.

OTHER BENEFITS

Other than the Wages section described above, Level IV Managers shall receive the same benefits currently provided to “Level III” Managers as described in the Resolution of the Common Council approved on or about November 29, 2019, including any amendments thereto.

EFFECTIVE DATES

This policy shall be effective immediately for any person who begins serving as a Manager on or after April 11, 2019.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Withdrawn by Councilor Moore who introduced on April 4, 2019

Follow up Action: None

B. THE MAYOR HANDS DOWN THE APPOINTMENT OF LEAH SWEENEY TO THE LIBRARY BOARD FOR THE TERM OF MAY 3, 2019 TO JUNE 30, 2023.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore, the Common Council approves a slip rental rate of \$47 per foot per season be implemented on May 3, 2019 for all boats docking at the City's Wilcox Dock marina facility.

By Councilor Armstrong; Seconded by Councilor McFarlin

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves the following rate structure be implemented May 3, 2019 for all entry fees to the City of Plattsburgh's Municipal Beach:

Type of Entry	Current Rate	Proposed Rate
Car: Weekday (USD)	\$ 7.00	\$ 9.00
Car: Weekday (CAD)	\$ 9.00	\$ 11.00
Walk-Ons & Motorcycles (USD & CAD)	\$ 3.00	\$ 5.00
Car: Weekend (USD)	\$ 8.00	\$ 10.00
Car: Weekend (CAD)	\$ 10.00	\$ 12.00
Walk-Ons & Motorcycles (USD & CAD)	\$ 3.00	\$ 5.00
Buses (USD)	\$ 30.00	\$ 30.00
Buses (CAD)	\$ 37.00	\$ 37.00

Admission to the beach shall remain free of charge to all residents of the City of Plattsburgh and the Town of Plattsburgh. The beach's official operating hours for the 2019 season shall be 9:00 a.m. through 8:00 p.m. seven days a week. Official dates of operation shall be subject to prevailing environmental conditions and shall be set at the discretion of the Director of Community Development. These dates shall be in compliance with the City's safety plan submitted to the Clinton County Health Department.

Motion to waive reading and move Resolution

By Councilor McFarlin; Seconded by Councilor Ensel

(All voted in the affirmative to waive reading and move Resolution)

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

E. RESOLVED: In accordance with the request therefore, the Common Council approves Seth Silver of 40 Trafalgar Drive to close down part of Trafalgar Drive on June 8, 2019 from 11 am to 7 pm to have a safe area for their tenth annual block party.

Motion to waive reading and move Resolutions 7E, 7F, 7G, 7H, 7I, 7K and 7L

By Councilor Ensel; Seconded by Councilor Moore

(All voted in the affirmative to waive reading and move Resolutions 7E, 7F, 7G, 7H, 7I, 7K and 7L)

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

F. RESOLVED: In accordance with the request therefore, the Common Council approves that the Mayor is authorized to sign a Professional Services Agreement with KAS, Inc. to complete a pre-demolition hazardous material inspection for the Plattsburgh Municipal Lighting Department buildings #1 through #5 located on Green Street. Payment shall be made from RESTORE NY grant funds awarded to the City for the purpose of demolishing the buildings on the PMLD site.

[See details under Item 7E]

ACTION TAKEN: Adopted

Follow up Action: None

G. RESOLVED: In accordance with the request therefore the Common Council approves Contract #2019-03 “Painted Pavement Markings” be awarded to Straight Line Industries, Inc. for the Unit Bid price of \$72,790.

[See details under Item 7E]

ACTION TAKEN: Adopted

Follow up Action: None

H. RESOLVED: In accordance with the request therefore, the Common Council approves the Foundation of CVPH to hold their Annual Gala at Harborside on June 15, 2019 from 7am to approximately 11:00pm. (Event time is 5:00pm). They will be utilizing the area from June 13-16, 2019. Organizer must provide the following; dig safe permit (if applicable) because Tent will be installed, Portable restrooms, Insurance proof, and Utility Fee. Alcohol will be served, and is permitted by the Council per Section 129-4 of the Code, and accordingly, NYS Liquor Authority permit compliance and documentation is required.

[See details under Item 7E]

ACTION TAKEN: Adopted

Follow up Action: None

I. RESOLVED: In accordance with the request therefore, the Common Council approves that the Mayor be authorized to sign a license agreement with “Illuzzi Enterprise Inc.” to operate a bar and prepackaged snack shop in Section A of the vendor building at the City of Plattsburgh Municipal Beach.

Further, the Council finds that this space is not needed for a public purpose during the proposed license agreement term of four months; that the license fee will not be more than \$5,000 per year; that sufficient notice of the availability of the property under license has been provided to the public; and that this license will be subject to presentation of sufficient proof of insurance, licensing, and compliance with New York State Liquor Authority regulations if applicable.

[See details under Item 7E]

ACTION TAKEN: Adopted
Follow up Action: None

J. RESOLVED: In accordance with the request therefore, the Common Council approves that the Mayor be authorized to sign a license agreement with “Mihal Inc.” to operate a non-food beach supply shop in Section D of the vendor building at the City of Plattsburgh Municipal Beach. Further, the Council finds that this space is not needed for a public purpose during the proposed license agreement term of four months; that the license fee will not be more than \$5,000 per year; that sufficient notice of the availability of the property under license has been provided to the public; and that this license will be subject to presentation of sufficient proof of insurance, licensing, and compliance with New York State Liquor Authority regulations if applicable.

[See details under Item 7E]

ACTION TAKEN: Adopted
Follow up Action: None

K. RESOLVED: In accordance with the request therefore, the Common Council approves that the Mayor be authorized to sign a license agreement with “Polish Corner Inc.” to operate a food and non-alcoholic beverage concession in Section E of the vendor building at the City of Plattsburgh Municipal Beach. Further, the Council finds that this space is not needed for a public purpose during the proposed license agreement term of four months; that the license fee will not be more than \$5,000 per year; that sufficient notice of the availability of the property under license has been provided to the public; and that this license will be subject to presentation of sufficient proof of insurance, licensing, and compliance with New York State Liquor Authority regulations if applicable.

[See details under Item 7E]

ACTION TAKEN: Adopted
Follow up Action: None

L. RESOLVED: In accordance with the request therefore, the Common Council approves Beekmantown Middle School 7th grade students to hold a 5k and 1 mile Fun Run/Walk on Saturday, May 18, 2019 from 8 a.m. – 10 a.m. to benefit the North Country Honor Flight. Request to temporarily close down the following roads: US Oval, Ohio Avenue from US Oval to New York Road, New York Road from Ohio Avenue to end of City limits. Event volunteers will be stationed at crosswalk sections on US Avenue to stop traffic for event participants. The City will provide cones and barricades for event volunteers to place on the route. Insurance certificate is required.

[See details under Item 7E]

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

Councilor Armstrong encouraged councilors to increase our level of engagement with our neighbors and thanked Community Development team for public outreach efforts regarding how all the changes will go down with Downtown Revitalization.

Councilor McFarlin mentioned he had a member of public ask to change meeting time to 6p or 6:30p

Councilor Moore had the first Livable Community committee meeting, sub committees met and really pleased with the involvement of all of the members.

Mayor Read mentioned creating a better small group meeting space in the old chambers and put some technology in there.

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Doug Butdorf, 64 Trafalgar Drive thanked Council for Block Party approval, thanked council for better communication on the DRI project.

Jamie Young spoke about Air Force Base history, gave council information on a grant opportunity, next year is the 65th anniversary of Base being active, 25th anniversary of base closure would like to organize an Air Force Base cookout at US Oval next year.

Mayor Read suggested Jamie work with Community Engagement Coordinator Scott Matthews.

Kevin Sabourin 62 Club Road, spoke about Crete Center and how much center is being used for soccer, doing great job.

Renee McFarlin, County of Clinton Industrial Development Agency Director of Economic Development presented information on Prime Company application for tax benefits in furtherance of their proposed Durkee Street project, gave general information on County of Clinton Industrial Development Agency

Chris Garrow 28 City Hall Place gave some suggestions about Durkee Street parking lot.

Kaitlyn spoke about Durkee Street Development suggested parking garage.

[further discussion ensued]

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Kelly
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)
MEETING ADJOURNED: 6:31pm