

At 4:55pm a Motion to enter Executive Session to discuss matter of personnel.  
By Councilor Ensel; Seconded by Councilor Dowdle  
Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

Returned at 5:10 pm  
Councilor Ensel stated we returned from Executive Session discussed personnel matter. No decisions were made in Executive Session.

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**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

May 24, 2018  
5:30 P.M.

**MINUTES**

**Pledge of Allegiance**  
(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

**Absent:** None

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**MAYOR'S COMMENTS:** Spoke about residents that are retirees, seniors, retired veterans and possible ideas to help stay in our community. Attended Honor Flight which was last flight with PenAir, we will miss them in our community and hope the new airline will continue with their tradition.

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on May 17, 2018 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Armstrong; Seconded by Councilor Kretser  
(All in Favor/opposed)  
Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending May 23, 2018 in the amount of \$ 550,043.52 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Ensel

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report from the Building Inspector’s office for the week of May 7 – 18, 2018
- Report of Fire and Ambulance Responses for the weeks of May 15 – May 22, 2018
- Report from the Parking Violations Bureau for April 2018
- Minutes from the Finance and Budget Committee held on May 17, 2018
- Minutes from the Charter Workshop held on May 18, 2018

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Kretser [gave report during work session] He and Councilor Armstrong are working on Ethics Board working with others county wide.

**City Infrastructure** – Chair Councilor Ensel. No report.

**Finance and Budget** – Chair Councilor Kelly

**Public Safety** – Chair Councilor Dowdle indicated committee met tonight no updates.

**Plattsburgh Public Library** – Chair Councilor Armstrong indicated still 2 vacancies they will be sending Mayor 2 names to consider.

**MLD - MLD Board President Councilor McFarlin** indicated no updates.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Ensel; Seconded by Councilor McFarlin

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending May 25, 2018 in the amount of \$ 2,474,631.13 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Armstrong; Seconded by Councilor Kelly

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

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**7. OTHER ITEMS:**

**Motion to remove item 7A from the Table**

By Councilor Ensel; Seconded by Councilor Armstrong

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

**A. RESOLVED:** In accordance with the request therefore the Common Council adopts the City of Plattsburgh Code of Conduct.

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the negative)

**ACTION TAKEN:** Defeated

Follow up Action: None

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**Motion to remove item 7B from the Table**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

**B. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign an agreement with “Plattsburgh Little League, Inc.” to replace the current backstop on the little league baseball field at South Platt Park. Per the agreement, the City would need to dig holes and install support poles and the Little League will provide and install the netting, padding and will perform the annual installation/removal of the netting. The cost to the City of Plattsburgh for the work associated with this agreement will be approximately \$950.00 and will be expensed out of DPW.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves a contract with Animal Rescue and Welfare Services (ARWS) for feral cat control/rescue/adoption efforts in the City of Plattsburgh, in the amount of \$3,000. ARWS will provide an account of expenditures at year’s end, as well as a report of the conditions of the feral cat population in the City.

By Councilor Kretser; Seconded by Councilor Armstrong

Discussion: Yes

**Motion to Table**

By Councilor Kretser; Seconded by Councilor Armstrong

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Tabled

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves the Consulting and Engineering Design Services contract for the Downtown Streetscape and Riverfront Access Design project of the Downtown Revitalization Initiative (DRI) be awarded to Saratoga Associates Landscape Architects, Architects, Engineers, and Planners, P.C. Payment for the contract will be made using funds included in the DRI grant.

By Councilor Kretser; Seconded by Councilor Ensel

Discussion: Yes

**Motion to amend resolution adding** “this award is made pursuant to the terms of the DRI grant and the Request For Proposals issued for this project.”

By Councilor McFarlin; Seconded by Councilor Ensel

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**Resolution as amended:**

**RESOLVED:** In accordance with the request therefore the Common Council approves the Consulting and Engineering Design Services contract for the Downtown Streetscape and Riverfront Access Design project of the Downtown Revitalization Initiative (DRI) be awarded to Saratoga Associates Landscape Architects, Architects, Engineers, and Planners, P.C. Payment for the contract will be made using funds included in the DRI grant. This award is made pursuant to the terms of the DRI grant and the Request For Proposals issued for this project.

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**E. RESOLVED:** In accordance with the request therefore the Common Council of the City of Plattsburgh has prepared and approved a five year budget plan commencing on January 1, 2019 which will be presented to the Mayor of the City of Plattsburgh for use in preparing the 2019 Mayor's Budget.

By Councilor Kelly; Seconded by Councilor Armstrong

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

**THE MAYOR HANDS DOWN THE APPOINTMENT OF TARA POWERS FOR THE POSITION OF PROMOTIONS AND SPECIAL EVENTS COORDINATOR, LEVEL IV MANAGER COMPENSATION AND LEVEL III BENEFIT POLICY, SALARY SET AT \$48,000 FOR A MINIMUM OF 40 HOURS PER WEEK IN THE COMMUNITY DEVELOPMENT OFFICE, EFFECTIVE MAY 29, 2018.**

By Councilor Armstrong; Seconded by Councilor Kelly

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**Councilor Dowdle** said he understands the Town now has litigation against the city.

**Mayor Read** that is correct. It is a development in our response to our concerns of the pattern of payments for the Falcon Seaboard. Their contention is they signed the 1992 agreement with the city under duress and the suit is for 1.5 million dollars.

**Councilor Dowdle** asked further questions about the legal fees and billing, etc.

**Mayor Read** answered his questions.

**Councilor McFarlin** asked if anything new with Bridge.

**Mayor Read** no I have conveyed the wishes of our council to the Superintendent of the School District to say that we're looking forward to working on an arrangement with them. They were going to work with their lawyers and Senator Little has reaffirmed that she still has money available to assist.

**Councilor Kelly** asked if any movement on Saranac River Trail Bridge project.

**Mayor Read** said there is ongoing discussion on that nothing yet.

**Council Ensel** asked if any plans to do anything with walkways at Penfield Park.

**Public Works Superintendent Brodi** said they would look at the path.

**Councilor Dowdle** asked if the Deputy Chamberlain position is being pursued.

**Mayor Read** said there is currently no list. City Chamberlain's office is doing a number of staff hires to fulfill those roles and duties and consider later on how that may translate in to a Deputy Chamberlain position.

**Councilor Dowdle** indicated asked if that requires a change in the Charter since the Charter requires we shall have a Deputy Chamberlain.

**Mayor Read** said it's just like "we shall have a police chief" and as you know we go through periods without police chiefs for Interim periods. I don't think there is a violation and we haven't struck from the organizational chart a Deputy Chamberlain.

**Councilor Ensel** asked if you can have an Interim Deputy Chamberlain if a person is doing those job duties.

**Mayor Read** indicated he will work with City Chamberlain to see if he can have an acting Deputy Chamberlain in the absence of a Chamberlain.

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## **11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

**Joel Bogensberger** Hillcrest Ave spoke about Ethics Board and glad to hear you are working on Ethics Board. He requested over a year ago that a Board of Ethics be established and nothing happened. The Charter says you shall have an Ethics Board.

**Mayor Read** said I think those are valid points and I think you have 3 names if you would like to appoint those people right now.

**Councilor Kretser** wanted to get a little more information.

**Councilor Armstrong** indicated they will have names to put on agenda next week.

**Councilor Ensel** asked if we have an existing Ethics Code

**Mayor Read** indicated yes we do it's been around since 1970.

**Councilor Kelly** would like to have an opportunity to see resumes.

**Councilor Dowdle** said need to review what Corporation Counsel provided to us.

**Councilor Kelly** thanked Rachelle and Josh.

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Motion to Adjourn by Councilor Dowdle; Seconded by Councilor Ensel  
Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**MEETING ADJOURNED: 6:32 pm**