

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

July 25, 2019  
5:30 P.M.

**MINUTES**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5) [*arrived at 5:40pm*], Jeff Moore (W6)

**Absent:** Councilor Mike Kelly (W2)

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**MAYOR'S COMMENTS:** mentioned the first charging station is being installed in front of City Hall, more installed around downtown, clarified after a local TV station reported we were nearing end of road construction season that is not correct we are not at the end of our season, more projects to be done this summer and thanked DPW staff for excellent job so far.

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on July 18, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Gibbs; Seconded by Councilor Moore  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, Moore  
(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending July 24, 2019 in the amount of \$ 64,654.50 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Gibbs; Seconded by Councilor Ensel  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, Moore  
(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report from the Building Inspector's office for the week of July 17 - 23, 2019
- Minutes from the Finance and Budget Committee held on July 18, 2019
- Report of Fire and Ambulance Responses for the week of July 16 - July 22, 2019
- Report from the Parking Violations Bureau for June 2019

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

*[meeting reports provided during work session]*

**Governance, Strategy, and City Operations-** Chair Councilor Armstrong indicated Open Gov representative is requesting meeting, Plattsburgh Sustainability Task force had first meeting, next meeting is August 21, 2019, set priorities and goals.

**City Infrastructure** – Chair Councilor Moore indicated no new updates. Councilor Gibbs mentioned meeting with Infrastructure Department Heads on budget.

**Finance and Budget** – Chair Councilor Kelly absent. Mayor indicated Department Heads have submitted budgets and Chamberlain Marks is working on.

**Public Safety** – Chair Councilor Gibbs met tonight items moved forward to agenda.

**Plattsburgh Public Library** – Chair Councilor Ensel indicated no updates.

**MLD - MLD Board President** Councilor McFarlin absent. Mayor indicated item on agenda for Protection Avenue transformer and beginning to install charging stations.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Ensel; Seconded by Councilor Gibbs

(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, Moore

(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending July 26, 2019 in the amount of \$ 2,115,577.67 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Gibbs; Seconded by Councilor Moore

(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, Moore

(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

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**7. OTHER ITEMS:**

**Motion to remove item 7A from the Table.**

By Councilor Armstrong; Seconded by Councilor Moore

Discussion: Yes

**A.** Whereas, the City of Plattsburgh hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54 Title 15.

Whereas, the City of Plattsburgh certifies that it has identified and secured \$30,000 of matching funds from personnel services and in-kind volunteer time pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

Therefore, be it resolved, that the City of Plattsburgh hereby authorizes Matthew Miller, an official or employee, to act on its behalf in submittal of an application through the Consolidated Funding Application for \$30,000, to be used for Climate Smart Communities Certification Actions.

Roll call: Councilors Armstrong, Gibbs, Ensel, Moore

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves PMLD Bid #2019-6-1 "Protection Avenue Underground Construction" be awarded to Northline Utilities in the amount of \$541,925.

By Councilor Ensel; Seconded by Councilor Gibbs

Discussion: Yes

Roll call: Councilors Armstrong, Gibbs, Ensel, Moore

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign the following with regards to the Proposed Wilcox Dock Marina:

- State of New York Office of General Service (OGS) Submerged Land License Agreement (License Number LUW02185)
- U.S Army Corps of Engineers Permit Agreement for Permit Application No. NAN-2018-01231-UCO
- Sign and Submit the New York State DEC Notice of Intent to Initiate Project Construction for DEC Permit #5-0913-00073/00007

By Councilor Gibbs; Seconded by Councilor Armstrong

Discussion: Yes

Roll call: Councilors Armstrong, Gibbs, Ensel, Moore  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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*[At 5:40pm Councilor McFarlin joined meeting]*

**D. RESOLVED:** In accordance with the request therefore, the Common Council approves that the Mayor is authorized to sign a professional services agreement with Architectural & Engineering Design Associates, P.C. for design, engineering, bidding, and administrative services related to the expansion of the City’s Broad Street parking lot for a cost not to exceed \$28,100. Payment shall be made from the Parking Fund.

By Councilor Gibbs; Seconded by Councilor Moore

Discussion: Yes

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore

(Councilors Armstrong, Gibbs, Ensel and Moore voted in the affirmative. Councilor McFarlin abstained)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS: None**

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC: None**

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Motion to Adjourn by Councilor Ensel; Seconded by Councilor McFarlin

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

**MEETING ADJOURNED: 5:43 pm**