



Wendell K. Hughes, Mayor

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Request for Proposals: Sound Production for 2025 City Events

Date Posted: February 6 2025

Application Deadline: February 20th 2025 @ 4:00PM

Please send applications to:

Plattsburgh City Hall

Attn: Emma Stewart

41 City Hall Place

Plattsburgh, NY 12901

The City of Plattsburgh is seeking a Sound Production Team for events in 2025. Please note that applicants are not required to send a proposal for ALL events to be successful. However, it would be preferred that applicants are able to fulfill at least three events.

Please include the following information in your proposal:

1. **Credentials/Experience** (years of sound production) of all production team members. Minimum of two years of experience /education preferred.
2. **Cost for sound production per event.** Please indicate cost of sound production for each individual event:
 - a. Parks Come Alive #1
 - b. Fourth of July Celebration
 - c. Mayor's Cup Concert at the City Beach
 - d. Parks Come Alive #3
 - e. Lake City Arts Fest
 - f. Movie Night in the Park
 - g. Miracle on Margaret Street (Holiday Parade and Tree Lighting)

Below is a list of performances where sound production is needed.

1. Parks Come Alive #1: Thursday June 12, from 4:30PM-7:30PM at South Platt (Fox Hill) Park. Sound provided for a small ensemble band to be projected into the park. Sound will run off of a generator.
2. Fourth of July Celebration: Friday July 4th from approx. 10AM to 9:30PM at City Hall. Sound provided for parade announcements from 12:30-2:30 and for two nationally touring musical performances from approx 6:30-9:30PM.
3. Mayor's Cup Concert: Saturday July 12th at Plattsburgh City Beach Stage. Sound provided for the band to be projected onto the Beach Lawn for professional music performance from approx 5:30PM-8:30PM.
4. Parks Come Alive #3: Thursday August 14th from 4:30PM-7:30PM at South Platt Street. Sound provided for a small ensemble band to be projected into the park. Sound will run off of a generator.
5. Lake City Arts Fest: Saturday August 23rd from 11:00AM-4:00PM in Downtown Plattsburgh. Sound provided for 3 band performances. Sound will run off of a generator.
6. Movie Night in the Park: September 27th from 7-10PM at MacDonough Park. Sound provided for movie audio.

7. Miracle on Margaret Street: Saturday December 6 from 5:00PM-8:00PM. Sound for MC on stage in downtown Plattsburgh. Sound to project as far as possible to allow parade-goers to hear announcements and sound for performance following the parade. Sound will run off of a generator.