

Plattsburgh Charter Review Commission

Agenda

December 11, 2024, 5:30pm – 7:00pm City Council Chambers, 2nd floor (elevator access on Cornelia St. side entrance)

1. Call to order / roll call
2. Chairman opening statement - What is the Charter and Charter Commission?
 - a. Mayor's charge to the commission
 - b. Charter Commission
3. Review of open meeting law
4. Roles of the Charter Commission members
 - a. Review the charter. Charter commission members will review the existing charter to ensure it is up to date and addresses the needs of the community.
 - b. Propose changes. Charter commission members will conduct research, participate in discussion and propose amendments to the charter.
 - c. Gather community input. Charter commission members gather ideas and information from the community to help inform their decisions.
 - d. Identify community values. Charter commission members identify what the community values and what it wants from its government.
 - e. Follow state law. Charter commission members must follow the procedures set forth in state law.
5. Roles of city government.
 - a. It is likely that the city government will make its office staff and equipment available to the commission to support copying, postage, public notice, social media and web presence.
6. Roles of community members.
 - a. At the heart of this process is the active and focused engagement of a diverse and representative group of community members.
 - b. The best charter is of little value if voters do not approve it. For this reason, a concerted effort to win public understanding should continue until the day the vote is taken on the proposed charter or amendments.
 - c. How can community members participate in the process? Participate in public forums, community discussions, attend Charter commission meetings, provide feedback and comments on charter changes being proposed, volunteer to assist the Commission in its work.
7. Commission topics for discussion.
 - a. Bylaws
 - b. Meeting schedule
 - c. Charter review
 - d. Subcommittees
8. Adjournment