

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE
SEPTEMBER 3, 2020
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
AGENDA
4:00 PM**

Roll Call: Councilor Barbell, Councilor Brodi, Mayor Read

Others Present:

Absent:

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

1. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from City Clerk Sylvia Parrotte:

RESOLVED, by the Common Council of the City of Plattsburgh the *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted effective January 1, 2021 by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A;

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

2. Request that the Mayor is authorized to sign a Memo of Understanding with 970 United FC, in a form approved by the Corporation Counsel, to allow for their use of the Peter S. Blumette Park for their Youth Soccer program for the fall of 2020.

By Councilor _____; Seconded by Councilor _____

(RC) Roll call: Councilor Barbell, Councilor Brodi, Mayor Read

3. OLD BUSINESS:

4. NEW BUSINESS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

(RC) Roll call: Councilor Barbell, Councilor Brodi, Mayor Read

MEETING ADJOURNED: _____