

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 10, 2019

5:30 P.M.

AGENDA

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent:

MAYOR’S COMMENTS:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on January 3, 2019, the Organizational Meeting held on January 3, 2019 and the Special Meeting of the Common Council held on January 4, 2019 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 9, 2019 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of January 1 – 7, 2019
- Minutes from the Governance, Strategy & City Operations Committee held on January 3, 2019

• COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:

Governance, Strategy, and City Operations- Chair Councilor Armstrong

City Infrastructure – Chair Councilor Moore

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Gibbs

Plattsburgh Public Library – Chair Councilor Ensel

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending January 11, 2019 in the amount of \$_____are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

7. OTHER ITEMS:

A. RESOLVED: That the Common Council approves the amendments to the Mayor's Proposed Budget for 2019, representing increases in Estimated Revenues for all funds of \$90,357.00 and increases to Appropriations for all funds of \$410,816.00 as evidenced by the budget comparison report included as support for this resolution.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. Motion to adopt the Common Council proposed 2019 Budget, last revised on January 8, 2019.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the proposed 2019 Budget, last revised on January 8th, 2019, as evidenced by the attached 2019 Budget Resolution making appropriations for the fiscal year beginning January 1, 2019, and ending December 31, 2019, and levying the property tax for the fiscal year 2019, as further evidenced by the attached 2019 Tax Warrant for the City of Plattsburgh and the County of Clinton’s 2019 tax warrant certifying the City of Plattsburgh share of the 2019 County tax levy. The City of Plattsburgh report of the Summary of 2019 Operating Budget by Fund is further attached, with the thirty year tax assessment, tax rate, tax levy comparison report, the City Assessor’s reports of the 2018 tax roll, omitted taxes and S495 Exemption Impact Report, and the complete Common Council Budget dated January 8th, 2019, along with the 2019 Capital Expenditure Plan.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves the proposed 2019 Management Position Schedule and 2019 Managers’ Salary Scale as amended by the Management

Compensation Plan policy changes adopted in 2018 with effective date of January 1st, 2019, and further amended by the 2019 adopted budget.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves that the ‘Mixed-Use Development Opportunity in Downtown Plattsburgh’ for the Durkee Street redevelopment project of the Downtown Revitalization Initiative (DRI) be awarded to Prime Companies. This approval is made pursuant to the terms and conditions of both the DRI grant and the Request for Proposals issued for this project and is in line with the Project Advisory Committee’s recommendation. The Common Council authorizes the Director of Community Development to commence negotiations with Prime Companies for purposes of drafting a Letter of Intent and a Development Agreement for a mixed-use development on the City owned Durkee Street site, both of which will require subsequent Council approval.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. THE GOVERNANCE, STRATEGY, AND CITY OPERATIONS COMMITTEE OF THE COMMON COUNCIL SELECTS KATE MAHONEY-MYERS TO SERVE A TWO YEAR TERM ON THE PLATTSBURGH PARKING ADVISORY COMMITTEE TO BEGIN ON JANUARY 11, 2019 AND EXPIRING JANUARY 10, 2021.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. THE COMMON COUNCIL SELECTS PATRICK MCFARLIN TO SERVE A TWO YEAR TERM ON THE PLATTSBURGH PARKING ADVISORY COMMITTEE TO BEGIN ON JANUARY 11, 2019 AND EXPIRING JANUARY 10, 2021.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council authorizes the implementation, and funding in the first instance 100% of the federal-aid and state "Marchiselli" program-aid eligible costs, of a transportation federal-aid project, and appropriating funds; therefore.

WHEREAS, a Project for the City of Plattsburgh Pedestrian Crossing Signal Improvement Project. P.I.N. 730PS03 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds; and

[For SOFT MATCH CREDIT AGREEMENTS add: WHEREAS, as provided for by agreement with the NYC Department of Transportation, PE and/or ROW Incidental or ROW acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement, the costs of such work that are approved in writing by NYSDOT as applicable to the federal aid and Marchiselli aid construction work (excluding costs applicable to non-federally eligible or non-Marchiselli eligible project elements) shall be credited following FHWA's construction phase closeout audit of the Project to Project costs that are eligible for federal aid and Marchiselli aid; and]

WHEREAS, the City of Plattsburgh desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of

NOW, THEREFORE, the Common Council of the City of Plattsburgh, duly convened does hereby

RESOLVE, that the Common Council of the City of Plattsburgh hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Common Council of the City of Plattsburgh hereby authorizes the Chamberlain of the City of Plattsburgh to pay in the first instance 100% of the federal and non-federal share of the cost of work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$43,000 is hereby appropriated from the City of Plattsburgh and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council of the City of Plattsburgh shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Mayor is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City of Plattsburgh with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

I. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign a Professional Services Contract with Boulrice & Wood CPAS, P.C. for audit services for the years ended December 31, 2018, 2019 and 2020. The fee for the services will be 2018 - \$40,050, 2019 - \$40, 150 and 2020 - \$40,300 and will be paid out of all funds on a prorated basis

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

J. THE MAYOR HANDS DOWN THE APPOINTMENT OF LORETTA RIETSEMA TO THE PLANNING BOARD FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2019 AND EXPIRING JULY 26, 2024.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

K. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF CURT GERVICH AS AN ALTERNATE MEMBER OF THE PLANNING BOARD FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 15, 2019 AND EXPIRING JULY 26, 2024.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

MEETING ADJOURNED: _____