

**FINANCE AND BUDGET COMMITTEE
SEPTEMBER 19, 2019
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
AGENDA
4:30PM**

Roll Call: Chair Councilor Kelly, Councilor Moore, Mayor Read

Others Present:

Absent:

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from the City Chamberlain to adjust the General Fund budget for 2019 for unbudgeted costs for annexation legal consulting and downtown snow removal for a total increase in appropriations of \$6,877.00 and a corresponding decrease in unassigned unappropriated fund balance.

2. Request from Director of Community Development Matthew Miller:

Whereas, the City of Plattsburgh intends to complete asbestos abatement and/or demolition of six (6) surplus Plattsburgh Municipal Lighting Department structure located at 26 Green Street; and

Whereas, pursuant to SEQR, the Common Council has determined the proposed action to be a Type 1 Action; and

Whereas, the proposed action requires the approval and/or involvement of several agencies, including the Common Council; and

Whereas, the Common Council desires to serve as Lead Agency for the purpose of conducting an environmental review of the proposed action in accordance with SEQR regulations; and

Whereas, the City intends to prepare a Notice of Intent to Serve as Lead Agency for the purpose of establishing itself as lead agency; and

Whereas, the City intends to prepare a full Environment Assessment Form to evaluate the potential impacts of the proposed action;

Now, therefore, be it resolved, that provided no other involved agency indicates a desire to serve as Lead Agency within thirty days of the date of this notice, the Common Council will serve in that capacity, in accordance with SEQR regulations.

3. Request from the City Chamberlain to adjust the 2019 General Fund Budget by \$33,000.00 equally in estimated revenues and appropriations for Stonegarden Federal Grant Program income sharing from Clinton County to provide for purchase of technical equipment for the Police Department.

4. Request from Plattsburgh High School to have its annual Homecoming Parade on Saturday, October 12, 2019 at 12:00 pm. The parade route would begin at Stafford Middle School on Broad Street continue up Rugar Street, then down Adirondack Lane onto Clifford Drive and finally down Angell Drive concluding at the entrance of Plattsburgh High School. There will be no cost for Police since streets are not closed, they can assist during the event with regularly scheduled officers and no cost for any other City Departments

5. THE MAYOR HANDS DOWN THE APPOINTMENT OF ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS TO ELIZABETH JENT EFFECTIVE SEPTEMBER 20, 2019 TO DECEMBER 31, 2021.

6. Request to adopt a resolution amending and restating **PROCUREMENT POLICIES AND PROCEDURES FOR THE CITY OF PLATTSBURGH** as set forth in a draft dated 09/17/19. The entire text of which has been distributed to and read by the members of the Common Council.

By Councilor _____; Seconded by Councilor _____

(RC) Roll call: Chair Councilor Kelly, Councilor Moore, Mayor Read

3. OLD BUSINESS

4. NEW BUSINESS

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

(RC) Roll call: Chair Councilor Kelly, Councilor Moore, Mayor Read

MEETING ADJOURNED: _____