

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
JUNE 3, 2021
5:00 P.M.**

MINUTES

Present: Mayor Christopher Rosenquest, Councilors Jaime Canales (W1) Mike Kelly (W2), Elizabeth Gibbs (W3), Jennifer Tallon (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent: None

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on May 20, 2021 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Canales; Seconded by Councilor Gibbs

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All in Favor/opposed)
(All voted in the affirmative)

2. PUBLIC COMMENT ON ANY TOPIC:

Steven Monahan, 28 Grace Ave spoke about an issue he feels with bird poop from residents who have a large number of bird feeders. Asked for ordinance to be changed.

Denise Nephew, 24 Smith Street spoke about resolution numbers 7.133 and 7.134 does not support.

3. REPORTS OF CITY OFFICES & COUNCILOR/DEPARTMENT CHAIR/LIAISON COMMITTEE REPORTS:

City Operations – Chair Councilor McFarlin indicated no updates.

Finance and Community Development – Chair Mayor Rosenquest items on the agenda, appointment of Community Engagement Coordinator and next meeting Thursday, June 10th.

City Infrastructure – Chair Councilor Moore indicated next meeting Monday, June 7th.

Public Safety – Chair Councilor Gibbs indicated no updates.

Plattsburgh Public Library – Liaison Councilor McFarlin indicated no updates.

MLD - MLD Board President Councilor Kelly [this item was skipped during meeting so no report]

Corporation Counsel – Dean Schneller indicated no updates and no need for executive session.

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS:

5. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending June 2, 2021 in the amount of \$ 477,135.01 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Moore; Seconded by Councilor Gibbs

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All in Favor/opposed)
(All voted in the affirmative)

6. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending June 4, 2021 in the amount of \$ 205,348.73 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Gibbs; Seconded by Councilor Canales

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All in Favor/opposed)
(All voted in the affirmative)

7. OTHER ITEMS:

The Finance Committee was polled on Resolution #7.127 on June 1, 2021

7.127 Appointment of Courtney Meisenheimer to Community Engagement Coordinator

By Councilor Canales; Seconded by Councilor Gibbs

Discussion: **Mayor Rosenquest** introduced Courtney

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted
Follow up Action: None

The Infrastructure Committee was polled on Resolution #7.128-7.130 on May 25, 2021

7.128 AUTHORIZING REVISING CAPITAL PROJECT H8130.64 - 2018 WRRF Mitigation

By Councilor Gibbs; Seconded by Councilor Moore



Discussion: Yes

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

7.129 AUTHORIZING REVISING CAPITAL PROJECT H8130.68 – 2021 WRRF Disinfection & Odor Control

By Councilor Gibbs; Seconded by Councilor Canales

Discussion: None

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

7.130 AUTHORIZING CHANGE ORDER M1 WRRF DEWATERING UPGRADES

By Councilor Gibbs; Seconded by Councilor Canales

Discussion: Yes

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

The City Operations Committee was polled on Resolution #7.131 on May 18, 2021

7.131 Authorizing Street closure –Brinkerhoff (Marion to Margaret)

By Councilor McFarlin; Seconded by Councilor Kelly

Discussion: Yes

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

7.132 AUTHORIZING REVISING CAPITAL PROJECT H5110.51 – 2015 Building Improvements

By Councilor Canales; Seconded by Councilor Gibbs

Discussion: Yes

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

7.133 **ITEM WITHDRAWN**

7.134 **ITEM WITHDRAWN**

The Public Safety Committee was polled on Resolution #7.135 on June 1, 2021

7.135 Authorizing Travel Requests for three Police Department employees

By Councilor Canales; Seconded by Councilor Gibbs

Discussion: Yes

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

(Councilors Canales, Kelly, Gibbs, Tallon and Moore voted in the affirmative. Councilor McFarlin voted in the negative)

ACTION TAKEN: Adopted

Follow up Action: None

8. EXECUTIVE SESSION: (if applicable, on motion) None

9. NEW BUSINESS:

Councilor Kelly brought up constituent concerns speeding on South Platt Street, garbage dumping on Steltzer Rd.

Councilor Tallon mentioned speeding concerns on Oak Street especially near school zone.

Councilor McFarlin mentioned constituent concerns about backyard fires, wants to ban fire pits and mentioned constituent concerns about limiting number of bird feeders allowed.

[further discussion ensued]

Mayor Rosenquest mentioned Sunrise Rotary holding Mayors Cup July 10th at City Beach.

Councilor Gibbs asked if supporting documents for items 7.133 and 7.134 were going to be made public regarding Plattsburgh Boar Basin.

Mayor Rosenquest indicated they would be made public.

10. ADJOURNMENT:

Motion to Adjourn by Councilor McFarlin; Seconded by Councilor Canales

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

(All voted in the affirmative)

MEETING ADJOURNED: 5:42 pm

7.127 Appointment of Courtney Meisenheimer to Community Engagement Coordinator

THE MAYOR HANDS DOWN THE APPOINTMENT OF COURTNEY MEISENHEIMER FOR THE POSITION OF COMMUNITY ENGAGEMENT COORDINATOR, LEVEL III MANAGER COMPENSATION AND LEVEL III BENEFIT POLICY, RANGE 2, STEP 5, SALARY SET AT \$48,686 FOR A MINIMUM OF 40 HOURS PER WEEK IN THE MAYOR'S OFFICE, EFFECTIVE JUNE 7, 2021.

7.128 AUTHORIZING REVISING CAPITAL PROJECT H8130.64 - 2018 WRRF Mitigation

WHEREAS, the Capital Expenditure Plan adopted October 5th, 2017, does include a Water Pollution Control Plant category, and

WHEREAS, the Environmental Manager established a 2018 WRRF Mitigation project not included in the Water Pollution Control Plant category of the Capital Expenditure Plan adopted October 5th, 2017, and

WHEREAS, the cost of the 2018 WRRF Mitigation project was estimated and has been revised by the Environmental Manager for the costs to begin to implement the improvements during 2020, and is being revised again for 2021, as follows:

	2018	2018	2020	2021
	Capital Plan	Estimated Cost	Revised Cost	Revised Cost
WRRF Mitigation	\$ -	\$ 200,000	\$ 1,000,000	\$ 1,500,000
Total	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,500,000</u>

Project Funding:

Sewer Capital Reserve	\$ -	\$ -	\$ 750,000	\$ -
Clean Water WIIA Grant	-	200,000	250,000	375,000
Clean Water WIIA Financing	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,125,000</u>
Total	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,500,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 3rd day of June 2021, as follows:

- 1) That, the amount of One Million Five Hundred Thousand and 00/100 (\$1,500,000.00) Dollars is hereby appropriated for the capital project **2018 WRRF Mitigation (H8130.64)** for the revised cost of the project listed above and is hereby authorized to be expended for such purpose.
- 2) That, Three Hundred Seventy-five Thousand and 00/100 (\$375,000.00) of such appropriation be provided by a grant from the Clean Water WIIA Program funding and, until such time as these grant funds are received, an advance of the amount of the grant is authorized to be made from the Sewer Operating Fund.
- 3) That, One Million One Hundred Twenty-five Thousand and 00/100 (\$1,125,000.00) of such appropriation be provided by reduced interest rate financing from the Clean Water WIIA Program funding and, until such time as these grant funds are received, an advance of the amount of the grant is authorized to be made from the Sewer Operating Fund.
- 4) That, this resolution takes effect immediately.

**7.129 AUTHORIZING REVISING CAPITAL PROJECT H8130.68 – 2021 WRRF
Disinfection & Odor Control**

WHEREAS, the Capital Expenditure Plan adopted January 7th, 2021, includes a Sanitary Sewer category, and

WHEREAS, the Environmental Services Department is establishing a 2021 WRRF Disinfection & Odor Control project that was not included in the Capital Expenditure Plan for the year 2021 that was adopted January 7th, 2021, and

WHEREAS, the cost of the 2021 WRRF Disinfection & Odor Control project has been estimated by the Environmental Services Department to provide for the construction of the project, as follows:

	2021 Capital Plan	2021 Estimated Cost
WRRF Disinfection & Odor Control	\$ -	\$ 6,000,000
Total	<u>\$ -</u>	<u>\$ 6,000,000</u>

Project Funding:

Clean Water WIIA Grant	\$ -	\$ 1,500,000
Clean Water WIIA Financing	<u>-</u>	<u>4,500,000</u>
Total	<u>\$ -</u>	<u>\$ 6,000,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 17th day of June 2021, as follows:

- 1) That, the amount of Six Million and 00/100 (\$6,000,000.00) Dollars be and it is hereby appropriated to the Capital Project **2021 WRRF Disinfection & Odor Control (Project H8130.68)** for the cost of the Capital Project described above and is hereby authorized to be expended for such purpose.
- 2) That, One Million Five Hundred Thousand and 00/100 (\$1,500,000.00) Dollars of such appropriation is available and will be provided by the Sewer Capital Reserve fund until such time as the Clean Water WIIA Grant funding can be secured to reimburse the Sewer Capital Reserve.
- 3) That, Four Million Five Hundred Thousand and 00/100 (\$4,500,000.00) Dollars of such appropriation is available and will be provided by the Sewer Capital Reserve fund until such time as the Clean Water WIIA Financing funding can be secured to reimburse the Sewer Capital Reserve.
- 4) That, this resolution takes effect immediately.

7.130 AUTHORIZING CHANGE ORDER M1 WRRF DEWATERING UPGRADES

WHEREAS, WRRF Dewatering Upgrades Mechanical Contract included a \$20,000 allowance for additional work; and

WHEREAS, The Mechanical Contract is complete and none of the allowance was used; and

WHEREAS, A Change Order is needed to officially credit these funds back to the City;

NOW, THEREFORE, BE IT RESOLVED, The Common Council Agrees to and Authorizes the execution of Change Order M1 for a contract reduction of \$20,000.

7.131 Authorizing Street closure –Brinkerhoff (Marion to Margaret)

Request from Strand Center for the Arts to close Brinkerhoff Street (from Marion to Margaret Street) for an Artisan Market. The requested date is Saturday, June 19, 2021 from 9am to 2:30pm.

7.132 AUTHORIZING REVISING CAPITAL PROJECT H5110.51 – 2015 Building Improvements

WHEREAS, the Capital Expenditure Plan adopted December 23rd, 2014, included a Public Service Buildings category, and

WHEREAS, the Infrastructure Division has revised the 2015 Building Improvements project for items not included in the Public Service Buildings category of the Capital Expenditure Plan adopted December 23rd, 2014, and

WHEREAS, the cost of the 2015 Building Improvements project had been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2015, and has been requested to again be revised by the Infrastructure Division in 2019, and again be revised twice in 2021, as follows:

	2015 Capital Plan	2015 Estimated Cost	2015 Revised Cost	2019 Revised Cost	2021 Revised Cost	2021 Revised Cost
City Hall – roof, drainage & exterior	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,617	\$1,617
City Hall – floors, finishes & painting	100,000	100,000	100,000	100,000	113,279	113,279
City Hall – energy, lights & windows	100,000	100,000	100,000	400,000	502,568	646,717
Plant Building Improvements (DPW)	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>32,536</u>	<u>32,536</u>
Total	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 794,149</u>

Project Funding:

General Fund	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 244,149
Serial Bonds						
IIEP Funding	-	-	-	-	-	250,000
DASNY SAM Gra	<u>-</u>	<u>-</u>	<u>-</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>
Total	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 794,149</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 3rd day of June 2021, as follows:

- 5) That, the amount of Seven Hundred Ninety-four Thousand One Hundred Forty-nine and 00/100 (\$794,149.00) Dollars is hereby appropriated for the revised capital project **2015 Building Improvements (H5110.51)** for the cost of the improvements revised above and is hereby authorized to be expended for such purpose.
- 6) That, the amount of Three Hundred Fifty Thousand and 00/100 (\$350,000.00) Dollars of such appropriation was provided by an advance from the General Fund, and that such advance was repaid through funding of this portion of the project with General Fund Serial Bonds, and through the above revised funding amount of Two Hundred Forty-four Thousand One Hundred Forty-nine and 00/100 (\$244,149.00) Dollars for this portion of the project, the amount of One Hundred Five Thousand Eight Hundred Fifty-one and 00/100 (\$105,851.00) has been over-funded by the issuance of those General Fund Serial Bonds and therefore, that amount is to be transferred from the capital project funding to the Debt Service Reserve Fund by year end 2021.
- 7) That, the amount of Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars of such appropriation be provided by a grant from the Independent Energy Efficiency Program of New York (IEEP) secured through the City's Municipal Lighting Department and funded by the City through the payment of utility billings for electricity.
- 8) That, the amount of Three Hundred Thousand and 00/100 (\$300,000.00) Dollars of such appropriation be provided by a grant from the Dormitory Authority of the State of New York (DASNY) under the State and Municipal Facilities Program (SAM) secured by the City on April 18th, 2018, and expiring on April 18th, 2021.
- 9) That, this resolution takes effect immediately.

7.133 ****ITEM WITHDRAWN****

7.134 ****ITEM WITHDRAWN****

7.135 Authorizing Travel Requests for three Police Department employees

RESOLVED: In accordance with the request therefore the Common Council approves three Police Department employees to attend “Desert Snow Criminal Interdiction Workshop” from June 2-4, 2021 in Latham NY. The total cost will not exceed \$3,266.50 and will be expensed out of the Asset Forfeiture Fund and fully reimbursed by HIDTA and the Clinton County DA’s office.