

**THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
INFRASTRUCTURE COMMITTEE
NOVEMBER 1, 2021, 5:00pm
Chairperson: Councilor Moore
Members: Councilors Canales, Kelly, Mayor Rosenquest**

MINUTES

Present: Mayor Rosenquest, Councilor Moore, Councilor Canales, Councilor Kelly
Absent: None

1. **Approval of minutes of the October 4, 2021 Infrastructure Committee**
By Mayor Rosenquest; Seconded by Councilor Kelly
(All voted in the affirmative)
2. **Community Development:**
 - 2.1. **Draft Resolution:** “Approval of Revolving Bridge Loan request for Downtown Grant Program Project”
 - 2.2. **Discussion:** Margaret Street improvement project – *Director of Community Development Matthew Miller*
3. **Public Works**
 - 3.1. **Draft Resolution:** “Authorize increase of Refuse Collection special pickup charges”
 - 3.2. **Draft Resolution:** “Authorize Budget Transfer – General Fund Judgments & Claims”
 - 3.3. **Discussion:** Various project updates - *Superintendent of Public Works Mike Bessette and Engineering Technician Andrew Durrin*
4. **Environmental**
 - 4.1. **Draft Resolution:** “Authorizing Establishing Capital Project H8130.69 – 2021 WRRF Aeration System Upgrades.”
 - 4.2. **Draft Resolution:** “Authorizing Bond Issuance to pay for Infrastructure Improvements ”
 - 4.3. **Draft Resolution:** “WRRF Aeration Upgrades Clean Water WIIA TYPE II SEQR Determination”
 - 4.4. **Draft Resolution:** “Authorize submission of Water System Grant and Financing application under Water Infrastructure Improvement Act”
 - 4.5. **Draft Resolution:** “Authorize WRRF Aeration System Upgrades Grant and Financing application under Clean Water Infrastructure Improvement Act”

5. **New business**

Mayor Rosenquest reminded Councilors to attend November 9th public meeting regarding Margaret Street improvement project.

6. **Public Comment** None

7. **Adjournment**

Motion to Adjourn by Mayor Rosenquest; Seconded by Councilor Canales
(All voted in the affirmative)

MEETING ADJOURNED: 6:00 pm

RESOLUTION 2.1 – 11/ 01/21

RESOLUTION TITLE: APPROVAL OF REVOLVING BRIDGE LOAN REQUEST FOR DOWNTOWN GRANT PROGRAM PROJECT

By: Matthew Miller, Director of Community Development

WHEREAS, Kevin O’Hara is the owner of 47 Clinton St. and plans to rehabilitate the property by completing the abatement of hazardous materials and renovating the building’s facade; and

WHEREAS, the project to rehabilitate 47 Clinton St. has received a funding award through the DRI’s Downtown Grant Program (DGP); and

WHEREAS, Mr. O’Hara has submitted an application for a \$99,500 bridge loan through the City’s Economic Development Revolving Loan Fund to assist with improvements to 47 Clinton St. and which is to be repaid upon completion of the renovations to 47 Clinton St. and reimbursement of expenses through the DGP; and

WHEREAS, Mr. O’Hara’s bridge loan application has been reviewed by the City’s Loan Review Committee and has been unanimously recommended for approval.

NOW, THEREFORE, BE IT RESOLVED, the Common Council approves a loan of \$99,500 to Kevin O’Hara from the City’s Economic Development Revolving Loan Fund to assist with improvements to the façade of 47 Clinton St. and the abatement of hazardous materials on that property.

Contractor:	Kevin O’Hara
Service:	Approval of bridge loan
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$99,500
City Cost:	n/a
Period:	Repayment in full upon DGP reimbursement
New/Renewal:	New
Previous Year’s Cost:	n/a
Previous Year’s City Cost:	n/a

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on November 1, 2021.

Motion by Mayor Rosenquest; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

RESOLUTION 3.1 – 11/ 01/21

**RESOLUTION TITLE: AUTHORIZE INCREASE OF REFUSE COLLECTION
SPECIAL PICKUP CHARGES**

Resolved: In accordance with the request therefore the Common Council approves increasing City of Plattsburgh Refuse collection Special Pick-up Charges effective November 5, 2021 as follows:

CITY REFUSE CUSTOMERS:

Small load charge \$25.00
Large load charge \$75.25

NON-CITY REFUSE CUSTOMERS:

Small load charge \$30.00
Large load charge \$80.25

Load sizes as determined by Department of Public Works. Non City refuse customers must be city property owners to be charged. All others will be pre-pay.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **NOVEMBER 1, 2021**

Motion by Councilor Canales; Seconded by Councilor Kelly

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

RESOLUTION 3.2 – 11/ 01/21

RESOLUTION TITLE: AUTHORIZE BUDGET TRANSFER – GENERAL FUND JUDGMENTS & CLAIMS

WHEREAS, the following resolution was adopted on November 4th, 2021; and

WHEREAS, the 2021 General Fund budget does not make appropriations for the settlement of a claim against the City for costs brought through an injury suit; and

WHEREAS, the City Chamberlain is requesting to appropriate for the unbudgeted costs through an additional appropriation for the unassigned, unappropriated fund balance in the General Fund for the additional costs for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

Increase: General Fund – Judgments & Claims	11910000-4420	\$18,500.00
Increase: General Fund – Appropriated Fund Balance	1-0599	\$18,500.00

To provide for unbudgeted appropriations for the General Fund to provide for a settlement to be approved by the Common Council. The budget adjustment increases the General Fund budget for appropriations in 2021 by \$18,500.00 with a corresponding appropriation of \$18,500.00 of the Unassigned, Unappropriated Fund Balance.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **NOVEMBER 1, 2021**

Motion by Mayor Rosenquest; Seconded by Councilor Canales

Discussion: Yes

Roll Call: Mayor Rosenquest, Councilor Moore and Councilor Canales voted in the affirmative. Councilor Kelly voted in the negative.

Absent: None

Motion carried



Michael M. Bessette
Superintendent

November 1, 2021

Infrastructure Project Updates

DPW

In-Progress

1. Cogan Ave.
2. Riley Ave.
3. DPW Heating System Replacement

Design

1. New York Road Water Line
2. South Peru Street Water Line
3. Maryland Road Water Line
4. Beekman Street Reconstruction

Concept

1. Margaret Street
2. Bridge NY (Smith Weed Bridge)

Bid

1. PSAP

DPW Operational

1. Sailors beach bridge deck replaced
2. Take-down of City Marinas and Boat Launches
3. Park and Path Work
4. End of season asphalt patching
5. Yard Waste/Fall Clean-up
6. Build access for North Bathhouse Demo Work
7. Clear access for City Dump Test Boring
8. Removal of Park lets



DISCOVER

Plattsburgh
NEW YORK

Department of Public Works

Michael M. Besette
Superintendent

During the initial design phase of the project, the Design Engineer had asked about road configuration options. On January 6th, 2020 an email was sent to councilors with three options for configuration.

Option 1: Pedestrian/Bike Path on each side of the roadway; **Option 2:** Construction of sidewalk on the easterly portion of Cogan Avenue; and **Option 3:** Construction of sidewalk on both sides of Cogan Avenue.

After the councilors talked about this they asked me to give a presentation at January 16th meeting of the Common Council (a public notice was sent out asking for public attendance and comments at the meeting). After the meeting, public comments were taken into consideration and options 4 & 5 were created. **Option 4:** On street Bike Lines with one side of parking; **Option 5:** 5' Sidewalks on both sides of the street and on street parking on one side.

Again, the mayor discussed these options with the councilors and fine-tuned Option 5 to **Option 5A:** 4' Sidewalks on both sides of the street (with incoming driveways having a 2% or less cross slope to meet ADA compliance), narrowing the drive lanes from 14' to 11' (traffic calming measure) and narrowing the greenspace area between the sidewalk and curb from 4' to 2'. These changes were made to try to keep the roadway as narrow as possible so that the residents would keep as much driveway length as possible as well as to slow down cut through traffic (the two biggest complaints that we received from residents at the January 16th meeting).

Option 5A was presented to the council and the public and approved by the council at the January 23rd, 2020 regular meeting of the Common Council. This option was forwarded to the design engineer and was used in the current design for Cogan Ave and has not changed.

Issues to date:

1. Driveway slopes

- a. Some driveways on the east side of Cogan Ave, as well as two on the west had a greater slope after construction than prior to. This was due to the widening of the roadway from adding sidewalks.
- b. **Solution:** Calculations were performed and the driveways in question were saw-cut back further and slope was modified to match what was existing or made better than what was existing prior to the start of construction.

2. Narrowness of the Curb at the intersection with Cornelia Street

- a. 22' width was maintained throughout the project for several reasons
 - i. 22' width was used for a traffic calming measure (one of the complaints from property owners at the January 16th Common Council Meeting)
 - ii. Parking areas for Dominos plaza and Aarons Plaza were maintained
 - iii. Area had to be maintained for new sidewalks and cross walks
 - iv. Seems more narrow because of the cones (cones are taking up an additional 2')
 - v. Tractor trailers: I have seen one make the turn. Now they are entering from the north from the Aldi Entrance and driving across Route 3
- b. **Solution:** Stop Bar on Cogan Avenue will be pushed back 5' to allow more room for vehicles making a right hand turn onto Cogan and a no turn on red sign will be placed on Cogan to prevent traffic from creeping forward into the intersection.

3. Delay in Paving

- a. Both weather conditions and a breakdown of the asphalt plant have contributed to a delay in the top coarse of asphalt
- b. **Solution:** Main line paving is to be completed today and intersections and parking areas for both plazas should be completed tomorrow.

4. Delay in Materials

- a. A 30 day extension has been granted to Luck Bros.
- b. There has been a delay in materials for three aspects of the Job; Signage, Signal work, and striping.
 - i. **Signage** will be placed within the next two weeks (the subcontractor was just waiting for some hardware to arrive that had been shipped)
 - ii. **Signal work** will also be completed within the next two weeks (subcontractor was also waiting on hardware to arrive that had been shipped)
 - iii. **Striping:** there has been a shortage of epoxy paint as well as manpower. Due to the late paving schedule that was mainly driven by weather, it is unknown as to whether or not the striping contractor is able to get the epoxy paint need to stripe the entire job. If this is the case, the safety aspects (i.e. stop bars and crosswalks) will be painted with latex paint for the winter and then the subcontractor will come back in the spring and repaint the stop bars and cross walks and then paint the parking stripes and center lines.

RESOLUTION 4.1 – 11/ 01/21

**RESOLUTION TITLE: AUTHORIZING ESTABLISHING CAPITAL PROJECT
H8130.69 – 2021 WRRF AERATION SYSTEM UPGRADES**

WHEREAS, the Capital Expenditure Plan adopted January 7th, 2021, includes a Water Resource Recovery Facility (WRRF) category, and

WHEREAS, the Environmental Engineer seeks to establish a 2021 WRRF Aeration System Upgrades project that was not included as spending in 2021 in the WRRF category of the Capital Expenditure Plan adopted January 7th, 2021, and has requested to amend the Capital Expenditure Plan to include the 2021 WRRF Aeration System Upgrades in the WRRF category, and

WHEREAS, the cost of the 2021 WRRF Aeration System Upgrades project is estimated and requested to be approved, as follows:

	2021 Estimated Cost
WRRF Aeration System Upgrades	<u>\$ 8,500,000</u>
Total	<u>\$ 8,500,000</u>

Project Funding:

WIIA Grant & Financing Program	<u>\$ 8,500,000</u>
Total	<u>\$ 8,500,000</u>

Now therefore,

- 1) That, the amount of Eight Million Five Hundred Thousand and 00/100 (\$8,500,000.00) Dollars is hereby appropriated to the Capital Project **2021 WRRF Aeration System Upgrades (H8130.69)** for the cost of the Capital Project as noted above and is hereby authorized to be expended for such purpose.
- 2) That, Eight Million Five Hundred Thousand and 00/100 (\$8,500,000.00) Dollars of such appropriation be provided by the WIIA Clean Water Grant and Financing Program funding

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **NOVEMBER 1, 2021**

Motion by Mayor Rosenquest; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

RESOLUTION 4.2 – 11/ 01/21

**RESOLUTION TITLE: AUTHORIZING BOND ISSUANCE TO PAY FOR
INFRASTRUCTURE IMPROVEMENTS**

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$8,500,000 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY THE COST OF UPGRADE IMPROVEMENTS TO THE AERATION SYSTEM AT THE WATER RESOURCE RECOVERY FACILITY, IN AND FOR SAID CITY.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **NOVEMBER 1, 2021**

Motion by Councilor Canales; Seconded by Mayor Rosenquest

Discussion: None

Roll Call: All voted in the affirmative

Absent: None

Motion carried

RESOLUTION 4.3 – 11/ 01/21

**RESOLUTION TITLE: “WRRF AERATION UPGRADES CLEAN WATER WIIA
TYPE II SEQR DETERMINATION”**

BY: Jonathan P. Ruff, P.E.

WHEREAS, an application for grant funding and financing under the Clean Water Infrastructure Improvement Act (WIIA) is being prepared for WRRF Aeration Upgrades; and:

WHEREAS, the work associated with this project is considered a Type II Action under SEQR per CDM Smith letter dated October 12, 2021; and;

NOW, THEREFORE, BE IT RESOLVED, the Common Council makes a determination that the WRRF Aeration Upgrades Project is a Type II Action under SEQR and no further action is required.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **NOVEMBER 1, 2021**

Motion by Mayor Rosenquest; Seconded by Councilor Kelly

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

RESOLUTION 4.4 – 11/ 01/21

RESOLUTION TITLE: “WATER SYSTEM GRANT AND FINANCING APPLICATION UNDER WATER INFRASTRUCTURE IMPROVEMENT ACT”

BY: Jonathan P. Ruff, P.E.

WHEREAS, The City of Plattsburgh, Clinton County, New York (hereinafter the “City”) has established the public benefit to City residents of the Drinking Water Improvement Project (herein after the “Project”); and

WHEREAS, the City plans to upgrade critical City water infrastructure to improve reliability and protect public health; and,

WHEREAS, the City of Plattsburgh previously applied for grant and financing for a \$19,800,000 project under the drinking Water Infrastructure Improvement Act (WIIA) and was awarded the maximum \$3,000,000 grant plus associated financing; and,

WHEREAS, the state has agreed to allow the City to divide the project into multiple phases and apply for grant funding and financing in subsequent years; and,

WHEREAS, Phase 1 of the water improvements is in progress and the City desires to apply for grant funding and financing for Phase 2; and,

WHEREAS, the Phase 2 estimated project cost is \$5,400,000;

NOW, THEREFORE, BE IT RESOLVED: The Common Council agrees to and authorizes the submission of WIIA grant and financing applications for Phase 2 of the water system improvements and authorizes the execution of all necessary documents by Authorized Representatives Mayor Christopher Rosenquest or Environmental Manager Jonathan Ruff.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **NOVEMBER 1, 2021**

Motion by Councilor Canales; Seconded by Councilor Kelly

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

RESOLUTION 4.5 – 11/ 01/21

RESOLUTION TITLE: “WRRF AERATION SYSTEM UPGRADES GRANT AND FINANCING APPLICATION UNDER CLEAN WATER INFRASTRUCTURE IMPROVEMENT ACT”

BY: Jonathan P. Ruff, P.E.

WHEREAS, upgrades to the Water Resource Recovery Facility (WRRF) aeration system will provide more efficient treatment, reduction in energy use and cost, and reductions in noise and odors; and,

WHEREAS, the Cleanwater Water Infrastructure Improvement Act (WIIA) provides for 25% grant funding and financing for non-grant project costs; and,

WHEREAS, the estimated cost for such upgrades is \$8,500,000;

NOW, THEREFORE, BE IT RESOLVED: The Common Council agrees to and authorizes the submission of Cleanwater WIIA grant and financing applications for WRRF Aeration System Upgrades and authorizes the execution of all necessary documents by Authorized Representatives Mayor Christopher Rosenquest or Environmental Manager Jonathan Ruff.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **NOVEMBER 1, 2021**

Motion by Councilor Canales; Seconded by Mayor Rosenquest

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried