

**THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK  
CITY OPERATIONS COMMITTEE**

**JUNE 14, 2021**

**Chairperson: Councilor Patrick McFarlin**

**Members: Councilor Canales, Councilor Gibbs, Mayor Rosenquest  
MINUTES**

**5:00 P.M.**

**Present:** Chairperson Councilor Patrick McFarlin, Councilor Jaime Canales, Councilor Elizabeth Gibbs,  
Mayor Christopher Rosenquest  
**Absent:** None

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1. **Approval of minutes of the May 10, 2021 City Operations Committee**  
By Councilor Canales; Seconded by Gibbs  
(All voted in the affirmative)
2. **City Clerk**
  - 2.1. **Discussion:** City Clerk collection reports
3. **Community Events**
  - 3.1. **Discussion:** Update on July 4<sup>th</sup> festivities
4. **Community Development**
  - 4.1 **Draft Resolution:** “Authorize Extension of Crete Management Agreement”
  - 4.2 **Draft Resolution:** “Authorize Execution of Agreements Associated with CDBG grant for Vilas Home expansion”
5. **Mayor**
  - 5.1 **Discussion:** CanaRx initiative for Mail in prescriptions
  - 5.2 **Discussion:** Dependent verification
  - 5.3 **Draft Resolution:** Reappointment of David Monette Library Board of Trustees
6. **Public Comment:** None
7. **New Business:**

**Councilor Gibbs** asked for IT update at next City Operations committee meeting.

**Mayor Rosenquest** gave updates from New York Conference of Mayors Annual Meeting he attended last week.

**Councilor McFarlin** asked if any updates on land bank.

**Mayor Rosenquest** some mechanisms/processes in place about vacant properties.

**Councilor McFarlin** mentioned recent marijuana legislation, is it regulated by city law no smoking parks,

sidewalks, etc.

**Mayor Rosenquest** indicated law specifically states tobacco.

[further discussion ensued]

**8. Adjournment**

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**Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Canales**

**(All voted in the affirmative)**

**MEETING ADJOURNED: 5:42 pm**

**RESOLUTION 4.1 – 06/14/21**

**RESOLUTION TITLE: AUTHORIZE EXTENSION OF CRETE MANAGEMENT AGREEMENT**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, the City of Plattsburgh and Elevate518, LLC (Elevate518) entered into an agreement for management of the Crete Memorial Civic Center (Crete) in the fall of 2020; and

**WHEREAS**, Elevate518 conducted a successful season of indoor sports activities at the Crete during the previous winter and spring; and

**WHEREAS**, both the City and Elevate518 wish to renew this management agreement.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to sign an agreement with Elevate518 for the management of indoor sports programs at the Crete for a period of 3 years with an annual fee of \$40,000 paid to the City.

Contractor:	Elevate518, LLC
Service:	Management of Crete indoor sports programs
Rate:	\$40,000 paid to the City per year
Mileage:	n/a
Contract Amount:	\$27,000 per year (Original) / \$40,000 per year (New)
City Cost:	n/a
Period:	3 years
New/Renewal:	Renewal
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **CITY OPERATIONS COMMITTEE** at its meeting on **JUNE 14, 2021**.

Motion by Mayor Rosenquest; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 4.2 – 06/14/21**

**RESOLUTION TITLE: AUTHORIZE EXECUTION OF AGREEMENTS ASSOCIATED WITH CDBG GRANT FOR VILAS HOME EXPANSION**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, the City of Plattsburgh has been awarded a \$750,000 CDBG grant for Project #927ED972-21 for the expansion of the Vilas Home assisted living facility; and

**WHEREAS**, the City must execute the CDBG grant agreement with NYS Homes and Community Renewal (HCR) and the Vilas Home to proceed with grant administration; and

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to execute all contracts and supplemental forms associated with the CDBG Project #927ED972-21 for expansion of the Vilas Home.

Contractor:	n/a
Service:	CDBG Vilas Home grant
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$750,000
City Cost:	\$0
Period:	n/a
New/Renewal:	New
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **CITY OPERATIONS COMMITTEE** at its meeting on **JUNE 14, 2021**.

Motion by Mayor Rosenquest; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 5.3 – 06/14/21**

**REAPPOINTMENT OF DAVID MONETTE LIBRARY BOARD OF TRUSTEES**

THE MAYOR HANDS DOWN THE REAPPOINTMENT OF DAVID MONETTE TO THE LIBRARY BOARD BEGINNING ON JULY 1, 2021 AND EXPIRING JUNE 30, 2026.

Approved by the **CITY OPERATIONS COMMITTEE** at its meeting on **JUNE 14, 2021**.

Motion by Councilor Canales; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried