

**THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
INFRASTRUCTURE COMMITTEE**

February 7, 2022, 5:00pm

Chairperson: Councilor Moore

Members: Councilors Kelly, Tallon and Mayor Rosenquest

MINUTES

Present: Mayor Rosenquest, Councilor Moore, Councilor Tallon, Councilor Kelly (*arrived after roll call*)

Absent: None

1. Approval of minutes of the December 6, 2021 Infrastructure Committee

By Mayor Rosenquest; Seconded by Councilor Tallon
(All voted in the affirmative)

2. Environmental

2.1. Draft Resolution: “Drinking Water Infrastructure Improvements Project CDM Smith Amendment 4 – Phase 1 WFP Emergency Generator Design”

2.2. Draft Resolution: “AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF WATER DISTRIBUTION SYSTEM IMPROVEMENTS”

2.3. Draft Resolution: “Sodium Hypochlorite for the WRRF and WFP – Bid Award Recommendation for Contract #WRRF 2022-01”

3. Public Works

3.1. Draft Resolution: “AUTHORIZING REVISING CAPITAL PROJECT H5110.79 – 2021 EQUIPMENT PURCHASE”

3.2. Draft Resolution: “AUTHORIZING REVISING CAPITAL PROJECT H5110.84 - 2022 STREET RESURFACING

3.3. Draft Resolution: “AUTHORIZING REVISING CAPITAL PROJECT H8320.82 - 2021 WATER SYSTEM IMPROVEMENTS”

3.4. Draft Resolution: “AUTHORIZING REVISING CAPITAL PROJECT H5110.83 - 2022 EQUIPMENT PURCHASE”

3.5. Draft Resolution: “AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF THE PURCHASE OF EQUIPMENT FOR CONSTRUCTION AND MAINTENANCE PURPOSES”

3.6. Draft Resolution: “AUTHORIZING REVISING CAPITAL PROJECT H5110.85 - 2022 PUBLIC SERVICE BUILDINGS”

3.7. Draft Resolution: “AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF THE 2022 PUBLIC SERVICE BUILDINGS”

3.8. Discussion: 2022 Road resurfacing/repaving plan

3.9. Discussion: 2022 Sidewalk improvement plan

3.10. Discussion: Yard waste follow-up/progress and City refuse totes

4. Mayor

4.1. Draft Resolution: “Mayoral Planning Board Appointments”

4.2. Draft Resolution: “Authorize the Mayor to sign the New York State Low Income Household

Water Assistance Program (LIHWAP) Vendor Agreement”

5. New business:

Councilor Moore mentioned Public Works is working on pushing snow back that has narrowed streets and he has received comments from residents on why city doesn't remove the snow on all sidewalks.

6. Public Comment: None

7. Adjournment

Motion to Adjourn by Mayor Rosenquest; Seconded by Councilor Tallon

(All voted in the affirmative)

MEETING ADJOURNED: 5:47 pm

DRAFT RESOLUTION 2.1 – 02/07/22

**RESOLUTION TITLE: DRINKING WATER INFRASTRUCTURE
IMPROVEMENTS PROJECT CDM SMITH AMENDMENT 4 – PHASE 1 WFP
EMERGENCY GENERATOR DESIGN**

BY: Jonathan P. Ruff, P.E.

WHEREAS, The City is upgrading its water system under the NYS WIIA Grant and Financing program; and

WHEREAS, Such work is funded by WIIA grant and financing; and

WHEREAS, Additional work is needed to advance the engineering design per CDM Smith Proposal dated December 16, 2021 on a time and expense basis not to exceed \$31,000;

NOW, THEREFORE, BE IT RESOLVED, The Common Council Agrees to and Authorizes the execution all necessary documents for this work:

Contractor:	CDM Smith
Service:	Amendment 4 – Phase 1 Emergency Generator System Design
Contract Amount:	\$31,000

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Moore

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: Councilor Kelly

Motion carried

DRAFT RESOLUTION 2.2 – 02/07/22

RESOLUTION TITLE: AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF WATER DISTRIBUTION SYSTEM IMPROVEMENTS

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,200,000 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY THE COST OF WATER DISTRIBUTION SYSTEM IMPROVEMENTS, IN AND FOR SAID CITY.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Tallon

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 2.3 – 02/07/22

**RESOLUTION TITLE: SODIUM HYPOCHLORITE FOR THE WRRF AND WFP
– BID AWARD RECOMMENDATION FOR CONTRACT #WRRF 2022-01**

BY: Kristofer Gushlaw, Chief WRRF Operator

The Common Council Authorizes the Mayor of Plattsburgh to execute all necessary documents/the following change order/the following contract:

Contractor:	Slack Chemical
Service:	Provide sodium hypochlorite (bleach) to WRRF and WFP for disinfection of water and wastewater, and odor control.
Rate:	N/A
Mileage:	N/A
Contract Amount:	\$1.189/gallon
City Cost:	~\$172,405 (between WRRF and WFP)
Period:	2/15/22 – 2/14/23 (New Bid Award)
New/Renewal:	New
Previous Year's Cost:	\$0.862/gallon
Previous Year's City Cost:	~\$125,000

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Tallon

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 3.1 – 02/07/22

RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H5110.79 – 2021 EQUIPMENT PURCHASE

WHEREAS, the Capital Expenditure Plan adopted January 7th, 2021, includes a Public Service Equipment category, and

WHEREAS, the Infrastructure Division established a 2021 Equipment Purchase project for items included in the Public Service Equipment category of the Capital Expenditure Plan adopted January 7th, 2021, and

WHEREAS, the cost of the 2021 Equipment Purchase project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items included in the expenditure plan for 2021, and has been revised and is being revised a fourth time in 2022, as follows:

	2021 Capital Cost	2021 Estimated Cost	2021 Revised Cost	2021 Revised Cost	2021 Revised Cost	2022 Revised Cost
Heavy duty service truck	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 128,000
Ground penetrating radar	22,000	22,000	22,000	22,000	22,000	22,000
Excavator forestry attachment	20,000	20,000	20,000	20,000	20,000	20,000
Light Duty Utility Truck – FD	-	-	-	50,000	50,000	50,000
Large Municipal Tractor	-	-	-	-	175,000	175,000
Heavy Tri-axle Truck	-	-	-	-	200,000	200,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	\$ 147,000	\$ 147,000	\$ 147,000	\$ 197,000	\$ 572,000	\$ 595,000

Project Funding:

Water Fund	\$ 41,667	\$ 41,667	\$ 49,000	\$ 49,000	\$ 49,000	\$ 56,666
Sewer Fund	41,667	41,667	49,000	49,000	49,000	56,667
General Fund	41,666	41,666	49,000	99,000	99,000	106,667
CHIPS	22,000	22,000	-	-	375,000	375,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	\$ 147,000	\$ 147,000	\$ 147,000	\$ 197,000	\$ 572,000	\$ 595,000

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 17th day of February 2022, as follows:

- 1) That, the amount of Five Hundred Ninety-five Thousand and 00/100 (\$595,000.00) Dollars is hereby appropriated for the capital project **2021 Equipment Purchase (H5110.79)** for the further revised cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 2) That, Fifty-six Thousand Six Hundred Sixty-six and 00/100 (\$56,666.00) Dollars of such appropriation be provided by the Water Fund.
- 3) That, Fifty-six Thousand Six Hundred Sixty-seven and 00/100 (\$56,667.00) Dollars of such appropriation be provided by the Sewer Fund.
- 4) That, One Hundred Six Thousand Six Hundred Sixty-seven and 00/100 (\$106,667.00) Dollars of such appropriation will be provided by the General Fund.
- 5) That, the amount of Three Hundred Seventy-five Thousand and 00/100 (\$375,000.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) sponsored by New York State.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Moore

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 3.2 – 02/07/22

RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H5110.84 - 2022 STREET RESURFACING

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Street Resurfacing & Improvements category, and

WHEREAS, the Infrastructure Division is establishing a 2022 Street Resurfacing project for items included in the Street Resurfacing & Improvements category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Street Resurfacing project has been estimated by the Infrastructure Division for the costs to implement the planned improvements included in the street expenditure plan during 2022, as follows:

	2022 Capital Plan	2022 Estimated Cost
Bridge St, Peru to Jay	\$ -	\$ 130,000
George Angell Drive	95,000	95,000
Leonard Avenue	72,000	72,000
Kansas Avenue	65,000	65,000
Iowa Circle	59,000	60,000
Hartwell Street	28,000	34,000
Kentucky Avenue	35,500	34,000
St. John Street	22,500	31,000
Leblanc Lane	18,000	27,500
Miscellaneous Paving	25,000	25,000
Street Survey	30,000	30,000
Street Borings	15,000	15,000
Misc. sidewalks & ADA improvements	<u>50,000</u>	<u>50,000</u>
Total	<u>\$ 515,000</u>	<u>\$ 668,500</u>

Project Funding:

General Fund	\$ 45,000	\$ 45,000
CHIPS, etc. - NYS Funding	<u>470,000</u>	<u>623,500</u>
Total	<u>\$ 515,000</u>	<u>\$ 668,500</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 17th day of February 2022, as follows:

- 1) That, the amount of Six Hundred Sixty-eight Thousand Five Hundred and 00/100 (\$668,500.00) Dollars is hereby appropriated for the capital project **2022 Street Resurfacing (H5110.84)** for the cost of the project items listed above and is hereby authorized to be expended for such purpose.
- 2) That, the amount of Forty-five Thousand and 00/100 (\$45,000.00) Dollars of such appropriation be provided by the General Fund as permanent funding for the project.
- 3) That, the amount of Six Hundred Twenty-three Thousand Five Hundred and 00/100 (\$623,500.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) and the City Touring Routes Program sponsored by New York State.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Moore

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 3.3 – 02/07/22

RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H8320.82 - 2021 WATER SYSTEM IMPROVEMENTS

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Water Distribution System category, and

WHEREAS, the Public Works Department is establishing a 2022 Water System Improvements project that includes projects listed in the Water Distribution System category in the Capital Expenditure Plan that was adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Water System Improvements project has been estimated by the Public Works Department for the costs of the planned expenditures during 2021, as follows:

	2022 Capital Plan	2022 Estimated Cost
New York Road water line	\$ 315,000	\$ 1,200,000
Water meter reading system	35,000	35,000
Water Hydrant replacement plan	25,000	25,000
Replace laterals before paving	<u>10,000</u>	<u>10,000</u>
Total	<u>\$ 385,000</u>	<u>\$ 1,270,000</u>

Project Funding:

Water Serial Bonds	\$ -	\$ 600,000
WIIA Grant Funds	189,000	360,000
WIIA Bonds	126,000	240,000
Water Fund	<u>70,000</u>	<u>70,000</u>
Total	<u>\$ 385,000</u>	<u>\$ 1,270,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 17th day of February 2022, as follows:

- 1) That, the amount of One Million Two Hundred Seventy Thousand and 00/100 (\$1,270,000.00) Dollars is hereby appropriated for the capital project **2021 Water System Improvements (H8320.82)** for the cost of the improvements listed above and is hereby authorized to be expended for such purpose.
- 2) That, Six Hundred Thousand and 00/100 (\$600,000.00) Dollars of such appropriation be provided by an advance from the Water Fund and said amount will be refunded by the fiscal year-end by issuance of water serial bonds or a bond anticipation note (BAN).
- 3) That, Three Hundred Sixty Thousand and 00/100 (\$360,000.00) Dollars of such appropriation be provided by WIIA Grant funding as part of the NYS Drinking Water Program.
- 4) That, Two Hundred Forty Thousand and 00/100 (\$240,000.00) Dollars of such appropriation also be provided by WIIA Grant funding as part of the NYS Drinking Water Program.
- 5) That, Seventy Thousand and 00/100 (\$70,000.00) Dollars of such appropriation be provided by the Water Fund.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Tallon

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 3.4 – 02/07/22

RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H5110.83 - 2022 EQUIPMENT PURCHASE

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Public Service Equipment category, and

WHEREAS, the Infrastructure Division desires to establish a 2022 Equipment Purchase project for items included in the Public Service Equipment category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Equipment Purchase project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items included in the expenditure plan for 2022, as follows:

	2022 Capital Cost	2022 Estimated Cost
Recycle truck	\$ 180,000	\$ 180,000
Refuse totes	120,000	120,000
35 ton trailer	90,000	90,000
Building Inspector vehicles (2 electric)	62,000	62,000
Truck tracking GPS	40,000	40,000
Equipment attachment	<u>40,000</u>	<u>40,000</u>
Total	<u>\$ 532,000</u>	<u>\$ 532,000</u>

Project Funding:

Water Fund	\$ 13,333	\$ 13,333
Sewer Fund	13,333	13,333
General Fund	415,334	415,334
CHIPS	<u>90,000</u>	<u>90,000</u>
Total	<u>\$ 532,000</u>	<u>\$ 532,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 17th day of February 2022, as follows:

- 1) That, the amount of Five Hundred Thirty-two Thousand and 00/100 (\$532,000.00) Dollars is hereby appropriated for the capital project **2022 Equipment Purchase (H5110.83)** for the cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 2) That, Thirteen Thousand Three Hundred Thirty-three and 00/100 (\$13,333.00) Dollars of such appropriation be provided by the Water Fund.
- 3) That, Thirteen Thousand Three Hundred Thirty-three and 00/100 (\$13,333.00) Dollars of such appropriation be provided by the Sewer Fund.
- 4) That, Four Hundred Fifteen Thousand Three Hundred Thirty-four and 00/100 (\$415,334.00) Dollars of such appropriation will be provided by the General Fund through an advance for project spending to be refunded by the current fiscal year-end through the issuance of serial bonds or a bond anticipation note (BAN).
- 5) That, the amount of Ninety Thousand and 00/100 (\$90,000.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) sponsored by New York State.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Councilor Moore; Seconded by Mayor Rosenquest

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 3.5 – 02/07/22

RESOLUTION TITLE: AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF THE PURCHASE OF EQUIPMENT FOR CONSTRUCTION AND MAINTENANCE PURPOSES

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$415,334 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF EQUIPMENT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, FOR SAID CITY.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Moore

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 3.6 – 02/07/22

RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H5110.85 - 2022 PUBLIC SERVICE BUILDINGS

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Public Service Buildings category, and

WHEREAS, the Infrastructure Division desires to establish a 2022 Public Service Buildings project for items included in the Public Service Buildings category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Public Service Buildings project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items to be added to the capital expenditure plan for 2022, as follows:

	2022 Capital Plan	2022 Estimated Cost
City Hall steps replacement	\$ <u> -</u>	\$ <u> 200,000</u>
Total	\$ <u> -</u>	\$ <u> 200,000</u>

Project Funding:

General Fund	\$ <u> -</u>	\$ <u> 200,000</u>
Total	\$ <u> -</u>	\$ <u> 200,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 17th day of February 2022, as follows:

- 1) That, the amount of Two Hundred Thousand and 00/100 (\$200,000.00) Dollars is hereby appropriated for the capital project **2022 Public Service Buildings (H5110.85)** for the cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Thousand and 00/100 (\$200,000.00) Dollars of such appropriation will be provided by an advance from the General Fund to be

refunded by the fiscal year-end through issuance of serial bonds or a bond anticipation note (BAN).

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Tallon

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 3.7 – 02/07/22

RESOLUTION TITLE: AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF THE 2022 PUBLIC SERVICE BUILDINGS

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$200,000 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY THE COST OF CITY HALL STEPS REPLACEMENT, IN AND FOR SAID CITY.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Mayor Rosenquest; Seconded by Councilor Tallon

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 4.1 – 02/07/22

RESOLUTION TITLE: MAYORAL PLANNING BOARD APPOINTMENTS

THE MAYOR HANDS DOWN THE APPOINTMENT OF REGULAR MEMBER OF THE PLANNING BOARD TO LORETTA RIETSMA EFFECTIVE FEBRUARY 18, 2022 TO DECEMBER 31, 2025.

THE MAYOR HANDS DOWN THE APPOINTMENT OF ALTERNATE MEMBER OF THE PLANNING BOARD TO ABBY MEUSER-HERR EFFECTIVE FEBRUARY 18, 2022 TO DECEMBER 31, 2026.

THE MAYOR HANDS DOWN THE APPOINTMENT OF ALTERNATE MEMBER OF THE PLANNING BOARD TO TOM COSGRO EFFECTIVE FEBRUARY 18, 2022 TO DECEMBER 31, 2026.

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Councilor Kelly; Seconded by Councilor Moore

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 4.2 – 02/07/22

**RESOLUTION TITLE: AUTHORIZE THE MAYOR TO SIGN THE NEW YORK
STATE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)
VENDOR AGREEMENT**

Approved by the **INFRASTRUCTURE COMMITTEE** at its meeting on **February 7, 2022**

Motion by Councilor Moore; Seconded by Mayor Rosenquest

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried