

**REGULAR MEETING OF THE BOARD OF  
PLATTSBURGH MUNICIPAL LIGHTING DEPARTMENT  
March 30, 2023  
5:00 P.M.**

**AGENDA**

<b>Roll:</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Director Baughn	_____	_____	_____
Director Kelly	_____	_____	_____
Director Gibbs	_____	_____	_____
Director Tallon	_____	_____	_____
Director Bopp	_____	_____	_____
Director Moore	_____	_____	_____
Director Rosenquest	_____	_____	_____
 Manager Treacy	 _____	 _____	 _____
CFO Clookey	_____	_____	_____

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**1. MINUTES OF THE PREVIOUS MEETINGS:**

**BE IT RESOLVED:** That the Minutes of the meeting of the PMLD Board held on September 22, 2022 are approved and placed on file among the public records in the MLD Office

Discussion:

By Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Roll call: Director Baughn, Kelly, Gibbs, Tallon, Bopp, Moore, Rosenquest

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

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**2. FINANCIAL REPORT: Presented by MLD Manager, William Treacy**

- Internal Report of Financial Standing as of February 2023.

Discussion:

**BE IT RESOLVED:** That the financial report, as read, is hereby ordered, received and placed on file among the public records in the MLD Office.

By Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Roll call: Director Baughn, Kelly, Gibbs, Tallon, Bopp, Moore, Rosenquest

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

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3. DEPARTMENTAL REPORTS: Presented by MLD Manager, William Treacy

- a. Work in Progress
- b. IEEP Program
- c. Other

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4. BID AWARDS:

4A. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract a 2022 John Deere 856 Excavator with attachments in the amount of \$177,214.08.

4B. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract a Mohawk Vehicle Lift System from Mohawk Lifts, LLC, Amsterdam, NY in the amount of \$ 47,678.40.

Discussion:

By Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Roll call: Director Baughn, Kelly, Gibbs, Tallon, Bopp, Moore, Rosenquest

ACTION TAKEN: Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

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5. BID REQUESTS:

5A. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD 2023-4-4, Substation Maintenance and Testing/Commissioning at Saranac Street, St. Lawrence 1, St. Lawrence 2 and Ruger Street Substations. Bid opening date is June 13, 2023 at 11:10 am in the Common Council Chambers.

5B. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract one Ford F-150 Lightning all electric pickup to replace a Chevy pickup that 18 years old, with nearly 87,794 miles on the odometer and has a severe chassis/body rusting issue.

5C. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract one Ford F-150 Lightning all electric pickup to replace a Ford Escape that is 12 years old with 74,106 miles on the odometer.

5D. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD Bid #2023-4-1 Transformers. Bid opening date is June 13, 2023 at 11:00 AM in the Common Council Chambers.

**5E. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD Bid #2023-4-2 Substation Transformer Oil Treatment Bid opening date is April 25, 2023 at 11:00 AM in the Common Council Chambers.

**5F. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD 2023-4-3, Install Natural Gas Generator at 217 Sharron Ave. The bid opening date is June 13, 2023 at 11:05 am in the Common Council Chambers.

Discussion:

By Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Roll call: Director Baughn, Kelly, Gibbs, Tallon, Bopp, Moore, Rosenquest

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

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**6. MONTHLY WRITE-OFFS:**

**6A. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from January 2022 in the total amount of \$5,860.90. The percentage of write-offs for this period is .22%. The recovered amount for this period is \$ 1,114.96.

**6B. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from February 2022 in the total amount of \$4,812.91. The percentage of write-offs for this period is .17%. The recovered amount for this period is \$6,144.21.

**6C. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from March 2022 in the total amount of \$4,676.71. The percentage of write-offs for this period is .14%. The recovered amount for this period is \$2,429.70.

By Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Roll call: Director Baughn, Kelly, Gibbs, Tallon, Bopp, Moore, Rosenquest

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

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**7. TRAVEL REQUESTS:**

**RESOLVED:** In accordance with the request therefore the MLD Board approves MLD Travel Requests for 2023:

- 1. Line Helper Apprentices John Corrow and Kellen Clukey to attend the required 3rd year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,600 for each of the following travel dates; May 8-12, 2023, June 5-9, 2023, September 18-22, 2023, and October 16-20, 2023.

2. Line Helper Apprentices Tony Bushey and Michael Rushford to attend the required 4th year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,600 for each of the following travel dates; June 12-16, 2023, July 24-28, 2023, September 25-29, 2023, and October 23-27, 2023.

3. Finance Officer Kelly Clookey to attend the Accounting & Finance Workshop in East Syracuse, NY from November 8-9, 2023. Total \$550.

4. Bill Treacy to attend the following meetings:

Semi-Annual MEUA Conference/ Annual NYMPA Mtg.			
	East Syracuse, NY	May 30-June 1, 2023	Total \$550.00
Annual MEUA Meeting	Clayton, NY	October 10-13, 2023	Total \$1000.00
Engineering Workshop	East Syracuse, NY	November 8-9, 2023	Total \$550.00
Semi-Annual NYMPA Mtg.	East Syracuse, NY	October 2023	Total \$340.00

Discussion:

By Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Roll call: Director Baughn, Kelly, Gibbs, Tallon, McFarlin, Moore, Rosenquest

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

**8. OLD BUSINESS:**

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**9. NEW BUSINESS:**

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**10. PERSONS ADDRESSING BOARD:**

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Motion to Adjourn by Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Roll call: Director Baughn, Kelly, Gibbs, Tallon, Bopp, Moore, Rosenquest

**MEETING ADJOURNED:** \_\_\_\_\_