

[Note: 2020 Budget Sessions with Plattsburgh Public Library and Building Inspector provided during work session]

Director Anne de la Chapelle gave budget narrative for Plattsburgh Public Library and report is made part of the minutes of this meeting.

Building Inspector Joe McMahon gave budget narrative for Building Inspector’s department and report is made part of the minutes of this meeting.

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At 5:00 pm Motion to enter Executive Session to discuss a matter of ongoing litigation with regard to a Bitcoin operator and a personnel matter involving a particular person.

By Councilor Armstrong; Seconded by Councilor McFarlin

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

Returned at 5:13 pm

Returned from Executive Session discussed a matter of ongoing litigation with regard to a Bitcoin operator and a personnel matter involving a particular person. No action was taken during Executive Session.

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**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

October 31, 2019

5:30 P.M.

**MINUTES**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:** None

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**MAYOR’S COMMENTS:** Thanked Press Republican for the article on Opengov and really want public to engage in this new software package, first working meeting next week and have an Intern working on it Chamberlain Marks is educating and training the Intern on the Munis side and great tool for public to have access to our budget figures as well as council. He along with Councilor Armstrong and others in the region sat together to discuss regional recreational opportunities and really appreciate the leadership role the YMCA and other groups are playing in this along with the city, other municipalities and county as well. Feels a lot of good discussion along those lines and consistent with what council is trying to do to figure out ways to sustain recreation services.

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on October 24, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Armstrong; Seconded by Councilor Gibbs

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

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## 2. PAYROLLS OF VARIOUS DEPARTMENTS:

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending October 30, 2019 in the amount of \$ 63,484.47 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Ensel

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

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## 3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of October 22 - 28, 2019
- Report from the Building Inspector's office for the week of October 23 - 29, 2019
- Minutes from the Public Safety Committee meeting held on October 24, 2019
- Reports from the Police Department dated 10/28/19

### • COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:

[meeting reports provided during work session]

**Governance, Strategy, and City Operations-** Chair Councilor Armstrong indicated preparing for November 7<sup>th</sup> meeting, waiting for some feedback from staff on solutions for the base gym and ongoing work with Climate Smart communities trying to get actions done.

**City Infrastructure** – Chair Councilor Moore indicated no report.

**Mayor Read** gave updates on work being done on Walworth/Pine and Protection Avenue.

**Finance and Budget** – Chair Councilor Kelly indicated budget discussion with Library and Building Inspector. All budget amendments need to be done by November 14<sup>th</sup>. Council budget vote will be November 21<sup>st</sup>.

**Councilor Ensel** asked if the budget vote can be delayed until November 26 meeting because he is not able to attend the November 21<sup>st</sup> meeting.



**Councilor Kelly** asked if acceptable to everyone and all said it was acceptable to move the vote on the council budget to November 26<sup>th</sup>.

**Public Safety** – Chair Councilor Gibbs indicated Building Inspector Joe McMahon gave his budget presentation tonight and he gave brief update on proposed rental registration program that may be implemented in early 2020.

**Plattsburgh Public Library** – Chair Councilor Ensel indicated Library Director de la Chappelle gave budget presentation tonight and that usage of Library seems to be trending upward and estimates approximately 70% of the Library usage is from city residents.

**MLD** - MLD Board President Councilor McFarlin indicated met tonight, updated by laws for meeting schedule, MLD move is complete and happy Protection Avenue is progressing.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Gibbs; Seconded by Councilor Armstrong  
(All in Favor/opposed)  
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore  
(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending November 1, 2019 in the amount of \$ 2,355,247.47 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Moore; Seconded by Councilor Kelly  
(All in Favor/opposed)  
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to transfer \$90,186.57 of appropriations between various expense accounts in the Rec Complex Fund budget to provide for a under budget accounts now and by the end of the fiscal year. The budget transfer will not increase the Rec Complex Fund budget for 2019.

**Motion to waive reading and move Resolutions 7A and 7B**

By Councilor McFarlin; Seconded by Councilor Ensel

(All voted in favor of waiving reading and move Resolutions 7A and 7B)

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to transfer \$47,393.00 of appropriations between four expense accounts in the General Fund Police budget to provide for balancing two over budget accounts. The budget transfer will not increase the General Fund budget for 2019.

**[See details under Item 7A]**

**ACTION TAKEN:** Adopted

Follow up Action: None

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS: None**

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

**Geri Favreau, President Clinton County Historical Association** spoke on behalf of the Association and their concerns that they have received little support from city to create a vital destination based on our areas amazing history and provided information to Council that is made part of the minutes of the meeting.

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Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Armstrong

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

**MEETING ADJOURNED: 5:42 pm**



## 2020 Plattsburgh Public Library Budget Narrative

### **1. Analyze the positives and negatives of implementing the 2019 budget.**

Despite cuts to several budget lines, we were able to maintain a high level of service and material offerings to our patrons. We increased our programming and lending, and welcomed many new community groups and residents to the library.

Seventy percent of our borrowers are city residents. The remaining thirty percent are members of the Clinton- Essex-Franklin Library System and are granted borrowing privileges due to our status as the Central Library of the system. We received \$92,380 from NY State Library in 2018 for this work.

In 2018 we circulated 116,653 items (7,716 of which were electronic resources) which is an overall increase of 5,056 over 2017. Another 14,263 items were used in house.

Our Children's collection circulation increased from 30,989 in 2017 to 38,425 in 2018. Over 900 children registered for the Summer Reading Program this year. We removed overdue fines on Children's materials in 2019 which will result in a decrease in revenue of approximately \$1,500. However we felt strongly that the fines served as a barrier to free and open access to literacy opportunities for community children and their families. The response has been very positive.

We had 101,303 visitors to the library in 2018, and 14,263 public computer sessions.

Our allocation from the city was \$811,000 in 2015. In 2016 it was cut to \$751,458 where it has remained since then. That is four years of increasing costs and flat funding. We have researched other funding sources such as a special library tax district, but that is not available at this time.

### **2. Compare the 2019 budget to the Mayor's Budget for 2020**

- a.* What are the increases and decreases in general operational expenditures/revenue (if applicable)?

*Increased Expenses:*

Benefit costs continue to rise

*Increased Revenue:*

None anticipated

- b. Explain the impact of each of the above on operations/services. How will these changes affect your department's ability to carry out operations/provide services?**

The continued rise in benefit costs within a flat budget will force us to make cuts to lines that will eventually affect services.

- c. Analyze personnel/ payroll increases or decreases as they impact the budget and departmental services.**

Overall, our Employee Base Pay Analysis is lower than in 2012 when it was \$505,816.

Overtime is budgeted at \$4842 for 2019, and is well within this amount.

We are currently negotiating the AFSCME Union contract which expired July 1, 2019.

Our staffing is unchanged, but several employees will be receiving longevity increases next year.

## PROPOSED 2020 BUILDING INSPECTOR BUDGET NARRATIVE

### Positives and Negatives

#### Positives:

- Reduced budget by 5.8%
- 5.8% reduction will not impact services.

#### Negatives:

- Did not increase vehicle maintenance/repairs line items, but with 2 of our vehicles more than 10 years old, we could run in to repair type issues which would be common with these older vehicle.
- Postage is up \$400
- Training is up \$500.00

### Comparison of 2019 Budget to 2020 Budget

#### A) Increases/Decreases in Expenditure:

- Overall budget is down 5.8%. This is mainly due to no separation pay in next year's budget.
- Regular pay is down .7% from the 2019 budget due to the new Municipal Code Inspector who recently replaced the inspector who retired earlier this year.
- Overtime is shown to be up by 11.9%, but is the same amount as was requested for 2019.
- Postage is up \$400.00. This is due to the revised snow law that requires our office to mail out all notices certified.
- Training is up \$500.00 to cover the cost of our new inspector finishing his certification.

#### B) Impact :

- Changes will not impact our ability to provide services.

#### C) Personnel/Payroll:

- Personnel payroll is down .7% due to the replacement of a senior inspector.

Thank you,

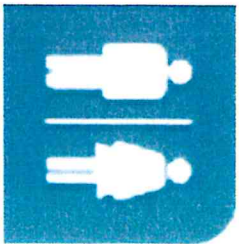
Joseph McMahan



PICNIC ON LAKESHORE

COMPLETELY FLAT CAMPUS

HISTORIC VIEWS



ALL BUILDINGS

## FOR YOUR DINING PLEASURE

Located on the Old Base

Museum Campus

RAMPS BATHROOMS PARKING



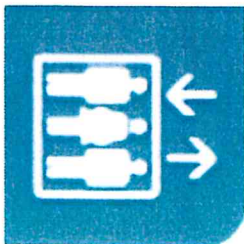
~ Valcour Brewing Company

-Beer, meals, beds

Menu - <https://>

[www.valcourbrewingcompany.com/](http://www.valcourbrewingcompany.com/)

518/324-2337



ELEVATORS CCHA VALCOUR BREWING

~ Oval Craft Brewing

Local brewed beer

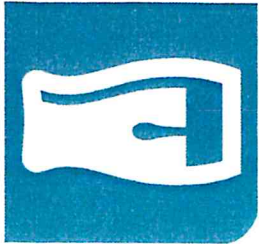
Menu - <https://>

[www.ovalcraftbrewing.com/](http://www.ovalcraftbrewing.com/)

518/324-2739



ALL VENUES HAVE ITEMS FOR SALE



BEERS AT OVAL CRAFT BREWING AND VALCOUR BREWING COMPANY



# OLD BASE MUSEUM CAMPUS

ALWAYS OPEN

ALWAYS FREE

CHECK WEBSITES

FOR OPENING HOURS AND FEES OF INDIVIDUAL ATTRACTIONS



# DESTINATION OLD BASE MUSEUM CAMPUS

Park once and all the attractions are within easy walking distance of each other



## ATTRACTIONS ON CAMPUS

- ~ National Register of Historic Places
- ~ Terry Gordon Bike Path—with a planned connection to the Saranac River Trail
- ~ US Oval\*— 40 acres with many Historic Markers placed by Military Wives Club
- ~ Officer's Row — 1890's Military Homes
- ~ Plattsburgh Memorial Chapel
- ~ Historic Markers for three War of 1812 – Sites of Forts Brown\*, Scott, Moreau

## POINTS OF INTEREST NEARBY

Within walking distance or short drive

- \* National Register of Historic Places
- ~ Saranac River Trail
- ~ Downtown Plattsburgh
- ~ D&H Train Station\*
- ~ Plattsburgh Marina
- ~ The Point Historic District\* - Historic homes
- ~ Plattsburgh Bay\* - Site of Battle of Plattsburgh
- ~ Valcour Bay\* - Site of Arnold's Battle of Valcour
- ~ Bluff Point Lighthouse - On Valcour Island
- ~ Plattsburgh International Airport
- ~ Site of Pike's Cantonment\* - Opposite Plattsburgh International Airport
- ~ Plattsburgh Farmers' and Crafters' Market
- ~ Clinton Community College - Views of Crab and Valcour Islands
- ~ Ferry to Vermont—on Cumberland Head



- ~ Gazebo — with nearby kids' playground
- ~ Plattsburgh City Recreation Center
- ~ Plattsburgh Barracks Veterans Park
- ~ War of 1812 Museum
- ~ Plattsburgh Air Force Base Museum
- ~ Clinton County Historical Association Museum (CCHA)
- ~ Champlain Valley Transportation Museum
- ~ Kids' Station and Children's Museum
- ~ Clyde Lewis Air Park - featuring newly refurbished FB-111 and B-47 planes
- ~ Old Post Cemetery - Medal of Honor Burial - 445 burials; Grave of Unknown Soldiers War of 1812
- ~ Valcour Brewing Company - In Old Stone Barracks\* (Guest and Event Rooms available)
- ~ Oval Craft Brewing - In Historic Fire Station
- ~ Rotary Centennial Park — walk to lake
- ~ Battlefield Memorial Gateway - Town of Plattsburgh/County American Legion



## WALKING & DRIVING TOURS

- ~ Walking tour of Oval By CCHA
- ~ Historical Sites at Plattsburgh Air Force Base By the Military Wives Club
- ~ Plattsburgh's Heritage Trail By Clinton County Health Department
- ~ Battle of Plattsburgh Historic Trail-War of 1812 By Adirondack District Twin Rivers Council 364 Boy Scouts of America
- ~ Marjorie Lansing Porter Driving Tours By CCHA
- ~ Tours of Historic District - Battle of Plattsburgh Weekend in September
- ~ Walking Tour of Historic Plattsburgh's Waterfront By CCHA





## DESTINATION “OLD BASE MUSEUM CAMPUS”

30 March 2018

*Updated 5 April 2018 (Pages 3-5)*

### **PURPOSE:**

Develop and promote the OBMC as a destination. The Old Base is a hidden gem and an important part of the rich history of our region.

### **INTRODUCTION:** (Reason to make a destination)

The OBMC affords the residents of and visitors to Clinton County and the North County a taste of our rich history from Samuel de Champlain, the Revolutionary War, the Battle of Plattsburgh and the Plattsburgh Air Force Base and all the other facets that have supported the residents and economy from making automobiles, mining for iron, farming, arts & music, etc.

The number and quality of attractions (as listed below) on the Old Base far exceeds any other area in the City and the County. If properly marketed, the area would attract tourists in a wide variety of ways – biking, walking, sightseeing, museums, tours, child friendly spaces, eating, and picnicking. Events such as concerts, foot races, and local celebrations could be easily managed with the availability of large amounts of land. Parking is plentiful.

The Museums on the Base are members of the ACCA (Adirondack Coast Cultural Alliance) formed many years ago to represent the cultural entities in Clinton County.

There are some grants/opportunities already in place that we feel would be a great asset not only to the OBMC but to the entire region:

- The Plattsburgh Regional Heritage Sites Preservation Plan (aka the 2016 Battlefield Project Grant) was awarded to the City in 2016. This grant is to develop a Comprehensive Plan for the City of Plattsburgh’s Historic Battlefield Sites namely Forts Brown, Scott and Moreau, Valcour Island, Crab Island and Plattsburgh Bay. The City, so we’ve been told, is working with the Lake Champlain Maritime Museum on this project.
- Grant money awarded in 2016 to the City by the County (Tobacco Settlement Fund) for signage directing residents and tourists to the Old Base Museum Campus and as of this date has not been used. CCHA did all the research, worked with the other Museums, presented a Power Point program to the City and others, and worked with Janet Kennedy who wrote the application.
- The Saranac River Trail Grant – We are hopeful that a bridge will be built over the Saranac River near the site of Fort Brown on U.S. Avenue and connect to the Terry Gordon Bike Path which will hopefully connect to the new Historic Crab Island Vista Park proposed by the Town of Plattsburgh and the County American Legion.

On 4 July 2026, the 250<sup>th</sup> Anniversary of the United States will be celebrated. America250, which is being spearheaded by the National DAR, will be a huge event and one which the OBMC, the City, the Town, the County and the whole region must be a significant part of!

Tourism is a huge industry and we believe that with the right collaboration and marketing, the Old Base Museum Campus will be an important asset to the whole region.

**ATTRACTIONS: (within easy walking distance of each other)**

Terry Gordon Bike Path (with hopefully a connection to the Saranac River Trail)  
US Oval\* with numerous Historic Markers placed by Military Wives)  
Plattsburgh Memorial Chapel (Fred Smith)  
Sites of Forts Brown\*, Scott, Moreau  
Gazebo  
Plattsburgh Rec Center  
Veterans Park  
War of 1812 Museum (Keith Herkalo)  
Plattsburgh Air Force Base Museum (Frank Baehre)  
Clinton County Historical Association Museum (Helen Nerska)  
Champlain Valley Transportation Museum (Dick Soper)  
Kids' Station  
Clyde Lewis Park  
Old Post Cemetery (Kathy Baumgarten)  
Valcour Brewery (Old Stone Barracks\*) (Guest Rooms and Event Room available)  
Oval Brewery (located in a Historic Bldg.)  
Rotary Centennial Park  
Proposed New Veteran's Park (Town of Plattsburgh/American Legion)  
ADK Yoga

**NUMEROUS TOURS:**

Walking tour of Oval (CCHA)  
Historical Sites at Plattsburgh Air Force Base (Military Wives)  
Plattsburgh's Heritage Trail (Clinton County Health Dept.)  
Battle of Plattsburgh Historic Trail-War of 1812 (Adirondack District Twin Rivers Council 364  
Boy Scouts of America)  
Marjorie Lansing Porter Driving Tours  
Battle of Plattsburgh Walking Tours offered of Historic District

**NUMEROUS HISTORIC MARKERS:**

List available on request

**OTHER NEARBY POINTS OF INTEREST (within walking distance or a short drive):**

The Point Historic District\*  
Plattsburgh Bay\*  
Valcour Bay\*  
Plattsburgh International Airport  
Mountain Spirit Distillery (Florida St.)  
CVPH Wellness & Fitness Center  
Downtown Plattsburgh  
Plattsburgh Marina



Clinton Community College with views of Crab and Valcour Islands

**OTHER NEARBY EATERIES:**

Latitude 44  
Grandma's Spanish Kitchen  
Pizza Hut  
Number of "Fast Food" Restaurants

**HOW TO ACHIEVE**

**DESTINATION IDENTIFIERS:**

Branding (Logo for OBMC)  
Signage to and around the destination  
Booklet/Brochure/Rack Card of the Destination  
Sidewalks (marked paths) to connect the attractions within the destination

**LOGISTICS:**

Number of Guests per year (each Museum) (Present and future projection)  
Acreage/Mileage/Walking Distance  
Parking

**POSSIBLE FINANCIAL SUPPORT:**

County (Tobacco Settlement Fund)  
Chamber (Bed Tax)  
Sponsors  
SRT Grant  
Battlefield Grant  
Signage Money awarded to the City by County (Tobacco Settlement Fund)  
Billy Jones Member Item  
Maplefields  
*Betty Little*  
*Lake Champlain Basin Program*

**COLLABORATE WITH:**

Chamber  
City (Rachelle Armstrong)  
Friends of Old Stone Barracks (FOSB) (Jerry Bates - \$20K)  
Other Museums on OBMC  
ACCA  
County Historian (Anastasia Pratt)  
County Legislature (Mark Dame)  
Breweries  
Memorial Chapel Board  
Kathy Baumgarten (Veteran's Park on the Oval)

Boire/Benner  
Billy Jones, Betty Little, Chuck Schumer, Kristen Gillibrand, Elise Stefanik  
Town of Plattsburgh  
New York State Historian  
*Derek Muirden (MLPBS)*  
*Tom Hallock (MLPBS)*  
AARCH  
PSUC – History Dept.  
*Rich Frost*  
*Home Town Cable*  
*Boire/Benner*

## **OUTREACH/COMMUNICATION:**

Displays in: Government Center, Plattsburgh Town Hall, Mall  
Future Webpage??  
Facebook Page  
Publicity (Press Releases, Chamber promotion, ...)  
Brochure  
Rack Card  
Promote Frost/Peck Book  
*Instagram*  
*Meghan Weeden (Events/Marketing Coordinator for VBC mentioned others)*

## **NOTES** (Since submitting to Chamber prior to meeting with them):

Make sure all printed materials are bilingual.  
Historic District/National Register of Historic Places  
Nevada Oval  
Should we approach Fesette since he has a bldg. to sell, would he be able to help with promotion??  
Should Ameri-Can (Craig Worley) and Moose Club be added as nearby attractions?  
**\*\*Labyrinth\*\***

## **Chamber Talking Points**

Occupancy Tax  
Location – Airport, Rt 9, I87  
2023 – World Games (Lake Placid)  
April 2024 – Solar Eclipse  
2026 – World Cup Soccer (Mtl?)  
4 July 2026 – America 250 (*need to meet with DAR & SAR*)

## **Possible Events for OBMC**

Slow Art Day (14 April)  
WWI Camp (*Craig Russell, Matt Hewston, ???*)  
*Business After Hours*  
*First Weekends/Art Walk*  
*Walking & Bus Tours*

**STAKEHOLDERS:**

CCHA  
CVTM  
War of 1812  
PAFB  
VBC  
OCB

**Invite to meeting in May:**

Chamber  
Rachelle Armstrong (City)  
Michael Cashman (Town)  
Julie Dowd (Interested party and FOSB)

**Following are notes from Meeting on 30 March. I will sort them out and put in correct category for next update.**

“Cool Factor”  
Google things to do in \_\_\_\_\_  
Chamber blog  
ACCA Website  
Video clip – Derek Muirden, Aaron Benner  
New On-Line Magazine “North Volume” Damien Battinelli – [www.northvolume.com/magazine](http://www.northvolume.com/magazine)  
“Do North” PSUC publication, included on all flights out of PIA  
Audio Walking Tour – Helen  
Podcast (Apple)  
Instagram – Julie  
Welcome Centers  
Path Through History – Chamber  
Rack Cards at Breweries  
Economic Development – Danielle Johnson

Websites  
Trip Advisor  
Clinton County