

**CITY INFRASTRUCTURE COMMITTEE
DECEMBER 12, 2019
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM**

Roll Call: Chair Councilor Moore; Councilor Gibbs; Mayor Read

Others Present: Councilor Armstrong, Councilor Ensel, Councilor McFarlin and Councilor Kelly [*arrived after Roll Call at 4:34pm*]

Absent: None

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

Assistant Public Works Superintendent Mike Bessette gave various updates from Public Works Department.

Environmental Manager Jon Ruff gave various updates from Environmental Department.

2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from Planner Malana Tamer for the Mayor to hand down the reappointment of James Abdallah as planning board chairman to the city planning board for a five year term to begin on January 1, 2020 and expiring December 31, 2024.
2. Request that the Mayor is authorized to sign an agreement with MLFLW, LLC and Adirondack Coast Visitors Bureau to host FLW “FLW Bass Fishing League event” on June 20, 2020.
3. Request that the Mayor is authorized to sign an agreement with MLFLW, LLC and Adirondack Coast Visitors Bureau to host FLW “FLW Series qualifying event” on July 9 -11, 2020.
4. Request from the City Chamberlain to adjust the 2019 General Fund Budget by \$14,500 equally in estimated revenues and appropriations for Insurance Proceeds and Police Motor Vehicles, respectively, for the reimbursement of the total loss of vehicle #302 by the City’s insurance carrier and the purchase of a similar used vehicle to replace it.
5. Request from Fire Chief Lawliss that the Mayor is authorized to sign a Medical Director Services Agreement between Champlain Valley Physicians Hospital Medical Center (CVPH) and the City of Plattsburgh to obtain the services of a Medical Director for the City of Plattsburgh’s Emergency Medical Service.

6. Request from the City Chamberlain to increase capital project H5110.65, 2018 Arnie Pavone Memorial Parking Plaza, by \$384,650 for the management and cost of the demolition of the building and for further development of the property into a parking plaza during 2020.
7. Request from Director of Community Development Matthew Miller the following rate structure be implemented as of January 1, 2020 for all City Recreation Center fees:

<u>PROPOSED 2020 CITY GYM RATES</u>		
DESCRIPTION	CURRENT RATE	PROPOSED RATE
Monthly Membership* - Running Track Only		
Non-City Resident	\$ 5.00	\$ 21.00
City Resident	\$ 3.75	\$ 12.00
Non-City Resident (55 Years and Older)	\$ 3.75	\$ 15.00
City Resident (55 Years and Older)	\$ -	\$ 10.00
Monthly Membership* - Courts and Running Track		
Non-City Resident	\$ 20.00	\$ 30.00
City Resident	\$ 15.00	\$ 25.00
Non-City Resident (55 Years and Older)	\$ 12.00	\$ 25.00
City Resident (55 Years and Older)	\$ 10.00	\$ 20.00
Monthly Membership* - Full Access		
Non-City Resident	\$ 35.00	\$ 49.00
City Resident	\$ 29.00	\$ 39.00
Add-on	\$ 10.00	\$ 25.00
City Employee	\$ -	\$ 10.00
U.S. Military Veterans	\$ -	\$ -
Day Passes		
Day Pass	\$ 5.00	\$ 10.00
Day Pass (55 Years and Older: Pickelball)	\$ 2.00	\$ 5.00
Room Rentals (all rental rates are per hour)		
Rental - 1/2 Court	\$ 25.00	\$ 45.00
Rental - Full Court	\$ 45.00	\$ 85.00
Rental - Community Room	\$ 25.00	\$ 45.00
Rental - Group Ex Room	\$ 25.00	\$ 35.00
Miscellaneous		
Monthly Locker Rental	\$ 4.00	\$ 10.00
Birthday Parties	\$ 90.00	\$ 100.00
*A 5% discount to the cost of 12 monthly memberships will be offered to members who purchase a full year of membership up front.		

8. Request from the City Chamberlain to adopt a budget resolution establishing the 2020 Capital Expenditure Plan for spending for the years 2020 through 2024 per the attached budget resolution and the 2020 through 2024 capital expenditure plan detail.
9. Request from Environmental Manager Jon Ruff to solicit bids for “WRRF Dewatering and Primary Clarifier Upgrades Project.” Funding is anticipated to be from WIIA and ESD grants, WIIA loans and the Sewer Reserve as necessary.
10. Request from the City Chamberlain to transfer \$35,000.00 of appropriations from Fire Separation Pay to Fire Capital Outlay for the purchase of a new defibrillator. The transfer will not increase the 2019 General Fund Budget.
11. Request from Environmental Manager Jon Ruff that the Common Council agrees to and authorizes executing the December 4, 2019 CDM Smith Amendment 1 – Final Design Engineering Service Proposal.
12. Request from Councilor Armstrong:

WHEREAS, the City of Plattsburgh is committed to securing funding to explore a regional recreation center based in the City; and

WHEREAS, the YMCA has approached the City seeking a \$5,000 contribution to fund an approximately \$30,000 study to explore a regional recreation center; and

WHEREAS, a viable public recreation center has a legitimate public purpose, which benefits the City residents and taxpayers;

NOW THEREFORE IT IS HEREBY RESOLVED, the City commits to making a \$5,000 contribution in support of this requested study, subject to a contribution agreement approved by the Corporation Counsel and signed by the Mayor, which agreement shall include terms that the City's contribution is only payable upon confirmation that the study is otherwise fully funded and further that the study shall include properties located within the City. The City's prospective contribution shall be paid from the Recreation fund.

13. Request from Police Chief Ritter for one Police Department employee to attend “FBI Hostage Negotiation School” from December 16-20, 2019 in Oriskany, NY. The total cost will not exceed \$346.25, as training and hotel expenses will be paid for by Homeland Security and Emergency Services, and will be expensed out of the Asset Forfeiture Fund.

By Councilor Gibbs; Seconded by Mayor Read
 (RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read
 (All voted in the affirmative)

3. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from the City Chamberlain to authorize an additional \$4,551,000 for the City to borrow through issuing long-term debt in order to provide funding for capital spending for various projects adding to or upgrading the City’s infrastructure and equipment assets. The five bond resolutions are included as supporting documentation for authorizing this request.

By Councilor Gibbs; Seconded by Mayor Read
(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read
(All voted in the affirmative)

4. OLD BUSINESS: None

5. NEW BUSINESS:

Councilor McFarlin mentioned constituent suggestion of single use plastic bags.

[further discussion ensued]

By Councilor Gibbs; Seconded by Mayor Read
(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read
(All voted in the affirmative)

MEETING ADJOURNED: 4:48 pm