

RESOLUTION 2.1 – 06/10/21

**RESOLUTION TITLE: AUTHORIZING SUBORDINATION AGREEMENT WITH
CHAMPLAIN NATIONAL BANK**

RESOLVED: In accordance with the request therefore, the Mayor is authorized to sign a Subordination Agreement with Champlain National Bank with respect to Kevin O'Hara's property located at 21 Bridge Street.

Approved by the **Finance/CDO Committee** at its meeting on **June 10, 2021**

“Yes”

“No”

Absent

RESOLUTION 2.2 – 06/10/21

RESOLUTION TITLE: AUTHORIZING NEW PLANNING BOARD FEE SCHEDULE

BY: Matthew Miller, Director of Community Development

WHEREAS, the City of Plattsburgh Community Development Department is proposing a new Planning Board fee schedule to support and enhance the development review process; and WHEREAS, the City has conducted a comprehensive study of the existing fee schedule and has found that it is not in line with current standards; and

WHEREAS, the City has developed a new fee schedule based on comparable municipalities fees, industry standards, and best practices.

NOW, THEREFORE, BE IT RESOLVED, the Common Council supports and adopts the below Planning Board fee schedule with immediate effect; and

BE IF FURTHER RESOLVED, that the new Planning Board fee schedule adopted per this resolution shall apply only to applications submitted after the approval date of this resolution and not to any applications currently before the Planning Board or to any applications previously submitted and approved by the Planning Board.

[FEE SCHEDULE ATTACHED]

Contractor:	N/A
Service:	New Planning Board fee schedule
Rate:	N/A
Mileage:	N/A
Contract Amount:	N/A
City Cost:	\$0
Period:	N/A
New/Renewal:	NEW
Previous Year's Cost:	N/A
Previous Year's City Cost:	N/A

Approved by the **Finance/CDO Committee** at its meeting on **June 10, 2021**

“Yes”
“No”
Absent

PROJECT TYPE	FEE	DETAILS
Historic Site Review	\$50.00	
Segra-Only Review	\$100.00	plus \$25 per public meeting (over 2)
Special Meeting	\$50.00	upon request of applicant and subject to availability of board members
Site Plan - Commercial	\$500.00	
Site Plan - Residential	\$500.00	
Site Plan - Modification (Commercial Or Residential)	\$250.00	Applicable only to minor modifications to previously approved applications
Simple Subdivision (Lot Line Adjustment)	\$100.00	
Minor Subdivision (4 Lots Or Less)	\$250.00	plus \$25 per affected lot (over 2)
Major Subdivision (5 Or More Lots)	\$500.00	plus \$25 per affected lot (over 5)
Recreation Fees (Site Plan Or Subdivision) *Where Findings Establish Need*	Units/Lots 1-12: \$250/unit Units/Lots 13-24: \$200/unit Additional Units/Lots: \$150/unit	Fee must be paid at time of building permit application. No construction or demolition permit may be issued until the fee is satisfied.
Professional Services (Escrow)	All costs of professional review are to be borne by the applicant and paid via an Escrow account established with the City. Any unused portion of the Escrow account will be returned to the applicant at the end of the review process.	By Planning Board determination or staff recommendation, all applications are subject to referral for professional review by a third party. Reference City Code Section 3360 - 61
* All fees are due at time of application except where noted.		

RESOLUTION 2.3 – 06/10/21

RESOLUTION TITLE: UPDATED CITY BEACH ENTRY FEE SCHEDULE

BY: Matthew Miller, Director of Community Development

WHEREAS, in late 2019, the Common Council requested updated usage fee schedules for the City Beach, Crete Center, and Recreation Center with the goal of increasing revenue generated by the City’s Recreation Complex (RCX) and reducing the RCX’s structural deficit; and

WHEREAS, in consultation with the Mayor’s Office and the Common Council, the Community Development Office and RCX staff drafted updated usage fee schedules to that effect for consideration by the Council in November 2019; and

WHEREAS, the updated fee schedule for the City Beach has not yet been approved due, in part, to the cancellation of the 2020 City Beach season that resulted from restrictions associated with the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, the Common Council approves the following fee schedule be implemented on June 18, 2021 for all entry fees to the City of Plattsburgh’s Municipal Beach; and

ENTRANT TYPE	2019 RATE	PROPOSED RATE
MONDAY-FRIDAY AMERICAN VEHICLE	\$9	\$11
MONDAY-FRIDAY NON-USA VEHICLE	\$11	\$13
SATURDAY/SUNDAY AMERICAN VEHICLE	\$10	\$11
SATURDAY/SUNDAY NON-USA VEHICLE	\$12	\$14
MOTORCYCLE	\$5	\$7
WALK-ON	\$3	FREE
AMERICAN BUS LOAD	\$30	\$50
NON-USA BUS LOAD	\$37	\$65
SEASONAL PASS (does not apply to City/Town residents)	\$75	\$110

BE IT FURTHER RESOLVED, the Common Council approves that admission to the beach shall remain free of charge to all residents of the City of Plattsburgh and the Town of Plattsburgh. To obtain a seasonal beach pass, City residents must present proof of residency at

the City Clerk's Office and Town residents must present proof of residency at the Town Clerk's Office; and

BE IT FURTHER RESOLVED, the beach's official operating hours for the 2021 season shall be 9:00 a.m. through 8:00 p.m. seven days a week. Official dates of operation shall be subject to both prevailing environmental conditions and seasonal staff availability and shall be set at the discretion of the Mayor. These dates shall be in compliance with the City's beach safety plan submitted to the Clinton County Health Department.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **June 10, 2021**.

"Yes"

"No"

Absent

RESOLUTION 3.1 – 06/10/21

RESOLUTION TITLE: Budget Transfer – General Fund City Recreation Parks

BY: Richard Marks

WHEREAS, the following resolution was adopted on June 17th, 2021; and

WHEREAS, the 2021 General Fund budget does not make appropriations for the City Recreation Parks Department for deferred maintenance items; and

WHEREAS, the City Chamberlain is requesting to appropriate for the unbudgeted costs through an additional General Fund transfer to fund the City Recreation Parks Department for the additional costs for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

It is being requested to adjust the 2021 General Fund Budget, as follows:

Increase: General Fund – Parks Materials & Supplies	17140000-4330	\$ 7,000.00
Increase: General Fund – Parks Bldgs./Grounds Supplies	17140000-4340	\$ 7,000.00
Increase: General Fund – Parks Contract Services	17140000-4430	\$ 7,000.00
Increase: General Fund – Parks Repairs to Equipment	17140000-4450	\$ 1,000.00
Increase: General Fund – Parks Repairs to Buildings	17140000-4451	\$ 3,000.00
Increase: General Fund – Appropriated Fund Balance	1-0599	\$25,000.00

To provide for unbudgeted appropriations in the City Recreation Parks Department in the General Fund for deferred maintenance issues present in the City’s four major parks. The budget adjustment increases the General Fund budget by \$25,000 for appropriations in 2021 in the City Recreation Parks Department budget items and is provided for by appropriating \$25,000 of the unappropriated fund balance in the General Fund.

Approved by the **Finance/CDO Committee** at its meeting on **June 10, 2021**

“Yes”

“No”

Absent

RESOLUTION 3.2 – 06/10/21

RESOLUTION TITLE: Budget Adjustment – General Fund for Striping Contract Services

BY: Richard Marks

WHEREAS, the following resolution was adopted on June 17th, 2021; and

WHEREAS, the 2021 General Fund budget does not make sufficient appropriations for DPW striping contract expenses; and

WHEREAS, DPW has requested to provide for the additional striping costs for the increased road resurfacing schedule in 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

Increase: General Fund – Scrap Sales	00001127-2650	\$ 14,985.00
Increase: General Fund – Street Maint. Cont. Svce.	15110000-4430	\$ 32,201.00
Decrease: General Fund – Street Maint. Regular Payroll	15110000-1100	\$ 17,216.00

To provide for unbudgeted appropriations for contract services in the Public Works Street Maintenance Department for the increased striping requirements being creating as a consequence of an increased road resurfacing program in 2021. The budget adjustment increases the General Fund budget for 2021 by \$14,985 for the increased revenue from auction proceeds being recorded as additional Scrap Sales and for the increased appropriations by \$14,985 for the additional striping requirements contract services in 2021. The balance of the additional Contact Services is being transferred Street Admin Regular Payroll, leaving a cushion for year-end of \$35,333 to meet any emergencies.

Approved by the **Finance/CDO Committee** at its meeting on **June 10, 2021**

“Yes”

“No”

Absent

RESOLUTION 4.1 – 06/10/21

RESOLUTION TITLE: APPROVAL OF SEQR FINDINGS FOR THE PROPOSED PURCHASE OF REAL PROPERTY

BY: Mayor Christopher C. Rosenquest, Mayor’s Office

WHEREAS, the City of Plattsburgh and Spiegel International, Inc., and Plattsburgh Boat Basin, Inc. (PBB) have discussed a number of options regarding the sale and purchase of real property (Tax Id: 207.20-1-3) and all business assets of PBB which discussions have culminated in a proposed Purchase and Sale Agreement (hereafter the “Project”); and

WHEREAS, the Project is an Unlisted Action pursuant to Article 8 of the New York Environmental Conservation Law and Title 6 of the New York Code of Rules and Regulations, Part 617, known as the New York State Environmental Quality Review (SEQR) Act (collectively, the “Regulations”); and

WHEREAS, the City has completed a Short Environmental Assessment Form for the Project in compliance the Regulations; and

WHEREAS, said review has resulted in a reasoned determination that the proposed action will NOT result in any large and important impact(s) and, therefore, is one which will not have a significant negative impact on the environment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Plattsburgh, as lead agency in this Unlisted action, that a NEGATIVE DECLARATION for the proposed City of Plattsburgh purchase of real property identified as Tax Id. 207.20-1-3 located on Dock Street Plattsburgh, New York, be issued in full compliance with the Regulations.

Approved by the **Finance/CDO Committee** at its meeting on **June 10, 2021**

“Yes”

“No”

Absent

RESOLUTION 4.2 – 06/10/21

RESOLUTION TITLE: AUTHORIZE THE MAYOR TO SIGN PURCHASE AGREEMENT FOR REAL PROPERTY (PBB)

BY: Mayor Christopher C. Rosenquest, Mayor's Office

WHEREAS, the City of Plattsburgh, Plattsburgh Boat Basin, Inc. (PBB), and Spiegel International, Inc has discussed a number of options regarding the sale and purchase of real property (Tax Id: 207.20-1-3) and all business assets of PBB; and

WHEREAS, it's in the best interest of the City of Plattsburgh to reclaim 11.86 acres of centralized waterfront property in our downtown district as well as expand its own city owned marina facilities for residents and visitors in a fiscally responsible and sustainable way; and

WHEREAS, any agreement to purchase real property must include standard protections for city taxpayers including, but not limited to, third-party valuations, property inspections, in-depth financial analysis, and sound financial projections.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign an agreement and any subsequent property conveyance documents, all in a form approved by the Corporation Counsel, to purchase real property for parcel with Tax Id 207.20-1-3 and all assets associated with the operation of PBB, Inc. as outlined in the attached document titled, "AGREEMENT OF PURCHASE AND SALE."

Approved by the **Finance/CDO Committee** at its meeting on **June 10, 2021**

"Yes"

"No"

Absent