



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: January 15, 2019

RE: Fire and Ambulance Responses

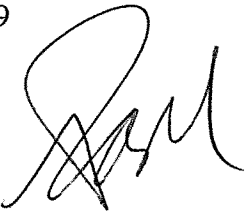
For this week's period: Tuesday, January 8, 2019 to Monday, January 14, 2019
our Department has responded to the following:

Fire Calls	<u>13</u>
	5 alarm activation with investigation
	2 building fire
	1 overheated motor
	1 EMS assist initiated patient care
	2 MVA with patient care and hazardous mitigation
	1 excessive heat/scorch burn
	1 CO detector activation with investigation
Ambulance Calls	50
Mutual Aid by CVPH	9



Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: January 16, 2019
MEMO TO: Mayor read
FROM: Richard Marks 
RE: Budget Transfer – Overtime to Contingency – All Funds

It is being requested to adjust the 2019 Budget for all funds, as follows:

Increase: General Fund – Contingency	11990000-4430	\$99,134.00
Decrease: General Fund – Common Council O/T Payroll	11010000-1200	\$ 48.00
Decrease: General Fund – Finance O/T Payroll	11310000-1200	\$ 361.00
Decrease: General Fund – Data Processing O/T Payroll	11680000-1200	\$ 269.00
Decrease: General Fund – Police O/T Payroll	13120000-1200	\$ 38,239.00
Decrease: General Fund – Fire O/T Payroll	13410000-1200	\$ 52,107.00
Decrease: General Fund – Building Inspector O/T Payroll	13620000-1200	\$ 911.00
Decrease: General Fund – PW Street Admin O/T Payroll	15010000-1200	\$ 789.00
Decrease: General Fund – PW Street Maint O/T Payroll	15110000-1200	\$ 1,214.00
Decrease: General Fund – PW Snow & Ice O/T Payroll	15142000-1200	\$ 3,836.00
Decrease: General Fund – Community Dev O/T Payroll	16330000-1200	\$ 121.00
Decrease: General Fund – Parks Combined O/T Payroll	17140000-1200	\$ 90.00
Decrease: General Fund – Zoning O/T Payroll	18010000-1200	\$ 299.00
Decrease: General Fund – Waste Collection O/T Payroll	18160000-1200	\$ 546.00
Decrease: General Fund – Parks & Beaut O/T Payroll	18510000-1200	\$ 304.00
Increase: Rec Complex Fund – Contingency	21990000-4430	\$ 763.00
Decrease: Rec Complex Fund– Admin O/T Payroll	27210000-1200	\$ 431.00
Decrease: Rec Complex Fund – Beach O/T Payroll	27215000-1200	\$ 90.00
Decrease: Rec Complex Fund – Crete Center O/T Payroll	27220000-1200	\$ 121.00
Decrease: Rec Complex Fund – Gym O/T Payroll	27221000-1200	\$ 121.00
Increase: Parking Fund – Contingency	31990000-4430	\$ 120.00
Decrease: Parking Fund – O/T Payroll	35650000-1200	\$ 120.00
Increase: Water Fund – Contingency	41990000-4430	\$ 7,834.00
Decrease: Water Fund – Administration O/T Payroll	48310000-1200	\$ 777.00
Decrease: Water Fund – Purification O/T Payroll	48330000-1200	\$ 1,675.00
Decrease: Water Fund – Trans/Distribution O/T Payroll	48340000-1200	\$ 5,382.00

Increase: Sewer Fund – Contingency	51990000-4430	\$17,681.00	
Decrease: Sewer Fund – Administration O/T Payroll	58110000-1200	\$ 1,229.00	
Decrease: Sewer Fund – Sanitary Sewer O/T Payroll	58120000-1200	\$ 8,372.00	
Decrease: Sewer Fund – WPCP Flow O/T Payroll	58130000-1200	\$ 4,848.00	
Decrease: Sewer Fund – WPCP BOD O/T Payroll	58131000-1200	\$ 1,616.00	
Decrease: Sewer Fund – WPCP Suspended Solids O/T Pay	58132000-1200	\$ 1,616.00	
Increase: Library Fund – Contingency	61990000-4430	\$ 658.00	
Decrease: Library Fund – O/T Payroll	67410000-1200	\$	658.00
Increase: MLD – Contingency	M8199000-4430	\$18,693.00	
Decrease: MLD Payroll – O/T Payroll	M8011100-1200	\$	18,693.00

This request provides for a transfer of 11.96% of all budgeted over time payroll appropriations to a contingency account in all of the City’s funds and further provides for the creation of a contingency appropriations account in all of the funds except for the General Fund. The transfer of the combined \$144,833.00 of over-time payroll appropriations to contingency appropriations does not change the 2018 budget in total.

Thank you for your attention to this request.

Cc: Department Heads
Barbara Phillips
Kelly Clookey



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

January 14, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

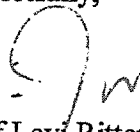
Ladies and Gentlemen:

Dates: February 6-8, 2019

I respectfully request your approval to send a Police Department employee to Pulaski, NY for the "2 Day Defensive Tactics Instructor Refresher Course" at the NYSDEC Law Enforcement Training Center. This is required to continue his role in the Zone 9 Police Academy as an instructor in Defensive Tactics. *Total cost \$394 to be paid out of Asset Forfeiture*

If you should have any questions or require additional information, please feel free to contact me.

Respectfully,


Chief Levi Ritter
Plattsburgh Police Department



Plattsburgh Police Department

45 PINE STREET

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

LEVI J. RITTER

Chief of Police

January 14, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send two Police Department employee's to Montour Falls, NY for the "2019 Fire Investigation Academy" from 2/24/19 – 3/1/19 and 3/4/19 – 3/8/19 at the Academy of Fire Science. *Total Cost \$1,980 to be paid out of Asset Forfeiture.*

If you should have any questions or require additional information, please feel free to contact me.

Respectfully,


Chief Levi Ritter
Plattsburgh Police Department



Plattsburgh Police Department

45 PINE STREET

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

Levi Ritter
Chief of Police

January 10, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a three Police Department employee's to Oriskany, NY for the "Law Enforcement Active Shooter Emergency Response Course – Train the Trainer) from January 22-25, 2019. This training will be at NO COST other than meal per diem, as Homeland Security will pay for lodging and the training for this program. *Total cost \$550 to be paid out of Asset Forfeiture.*

If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a faint circular stamp.

Chief Levi Ritter
Plattsburgh Police Department