



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-536-7542  
Fax: 518-561-8236  
[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor Colin L. Read  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** February 26, 2019

**RE:** Fire and Ambulance Responses

For this week's period: Tuesday, February 19, 2019 to Monday, February 25, 2019  
our Department has responded to the following:

**Fire Calls**

**20**

- 2 biological hazardous confirmed or suspected with hazardous-
- 8 alarm activation with investigation mitigation
- 1 smoke/odor removal
- 1 dispatched/cancelled en route
- 4 EMS assist initiated patient care
- 1 MVA with patient care and hazardous mitigation
- 1 cooking fire
- 1 good intent (smell of smoke)
- 1 excessive heat/scorch burns with investigation

**Ambulance Calls**

**70**

**Mutual Aid by CVPH**

**13**



Plattsburgh Police Department  
45 PINE STREET  
Plattsburgh, New York  
518-563-3411  
518-566-9000 (FAX)

LEVI J. RITTER  
Chief of Police

February 6, 2019

Mayor Colin L. Read  
And Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for January 2019.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "L. Ritter", written over the typed name below.

Chief Levi J. Ritter  
Plattsburgh Police Department

PARKING VIOLATIONS BUREAU

Monthly Report for January 2019

	<u>Jan 2019</u>	<u>Jan 2018</u>
TICKETS ISSUED:	500	147
TICKETS COLLECTED:	305	110
REVENUE FOR MONTH:	\$7,275.75	\$3,800.25

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YEAR TO DATE TOTALS:

	<u>Jan 2019</u>	<u>Jan 2018</u>
TICKETS ISSUED:	500	147
TICKETS COLLECTED:	305	110
REVENUE:	\$7,275.75	\$3,800.25

COMPARISON:      Parking tickets issued for Jan. 2019: UP 353  
                         Parking tickets collected for Jan. 2019: UP 195  
                         Revenue for Jan. 2019: UP \$3,475.50  
                         Amount Dismissed: \$926.50

Breakdown for January 2019

CITY OF PLATTSBURGH PARKING TICKET SYSTEM

1/31/2019

SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1 HANDICAP	0	0	5	5	5	375
2 NO PARKING	0	0	44	44	44	756
3 OVERTIME 10 MIN	0	0	0	0	0	0
4 OVERTIME 30 MIN	0	0	0	0	0	0
5 OVERTIME 2 HRS	0	0	0	0	0	0
6 NO STAND/STOP	0	0	0	0	0	0
7 FIRE HYDRANT	0	0	4	4	4	200
8 FIRE LANE	0	0	0	0	0	0
10 BLOCKING SIDEWALK	0	0	7	7	7	105
11 LEFT WHEEL CURB	0	0	0	0	0	0
12 BLOCKING XWALK	0	0	1	1	1	15
13 BLOCK DRIVEWAY	0	0	4	4	4	60
14 LOADING ZONE	0	0	2	2	2	30
15 DOUBLE PARK	0	0	1	1	1	21.75
16 TOO CLOSE INTERSE	0	0	0	0	0	0
18 OBST. LANE	0	0	0	0	1	0
19 TAXI ONLY	0	0	2	2	2	30
20 BUS STOP	0	0	0	0	0	0
22 WRONG WAY	0	0	0	0	0	0
23 EMPLOYEE PERMIT	0	0	0	0	0	0
24 PARKING BAN	0	0	0	0	0	0
25 UNINSPECTED	0	0	9	9	9	352
26 OVERTIME PARKING	0	0	0	0	0	0
27 OVERTIME 4 HOUR	0	0	0	0	0	0
40 UNREGISTERED	0	0	3	3	3	168
41 DOUBLE PARK	0	0	0	0	0	0

42 NO PARKING	0	0	0	0	0	0.00	0.00
43 NO STANDING	0	0	0	0	0	0.00	0.00
44 SIDEWALK	0	0	0	0	0	0.00	0.00
45 INTERSECTION	0	0	0	0	0	0.00	0.00
46 CROSSWALK	0	0	0	0	0	0.00	0.00
47 ZONE/CURB	0	0	0	0	0	0.00	0.00
48 CONSTRUCTION	0	0	0	0	0	0.00	0.00
52 HIGHWAY	0	0	0	0	0	0.00	0.00
53 RDW//ROW	0	0	0	0	0	0.00	0.00
54 DRVWAY/BLOCKED	0	0	0	0	0	0.00	0.00
55 TAXI ZONE	0	0	4	4	60.00	60.00	
56 BUS ZONE	0	0	0	0	0.00	0.00	
57 CROSSWALK 20'	0	0	0	0	0.00	0.00	
60 OBST. SIDEWALK	0	0	0	0	0.00	0.00	
62 FIRE HYDRANT	0	0	0	0	0.00	0.00	
63 UNLAWMOV	0	0	0	0	0.00	0.00	
64 WWY2WAY	0	0	0	0	0.00	0.00	
65 WWY1WAY	0	0	0	0	0.00	0.00	
67 ANGLE	0	0	0	0	0.00	0.00	
68 OVERLINE	0	0	0	0	0.00	0.00	
69 OVERTIME 10 MIN	0	0	0	0	0.00	0.00	
70 OVERTIME 30 MIN	0	0	0	0	0.00	0.00	
71 OVERTIME 1 HR	0	0	0	0	0.00	0.00	
72 OVERTIME 2 HR	0	0	0	0	0.00	0.00	
73 OVERTIME 4 HR	0	0	0	0	0.00	0.00	
78 TIME LOADING	0	0	0	0	0.00	0.00	
79 EMERGENCY	0	0	0	0	0.00	0.00	
80 FIRELANE	0	0	0	0	0.00	0.00	
81 HANDICAP	0	0	0	0	0.00	0.00	
82 TRAILER	0	0	0	0	0.00	0.00	
86 SNOW BAN	0	0	0	0	0.00	0.00	
87 LIM SNOW BAN	0	0	0	0	0.00	0.00	
88 UNINSPECTED	0	0	0	0	0.00	0.00	
89 UNREG MV	0	0	0	0	0.00	0.00	

90 NO PARKING EVEN	0	0	0	0	0	0.00	0.00
91 NO PARKING ODD	0	0	0	0	0	0.00	0.00
92 NO PARK 7AM-5PM	0	0	0	0	0	0.00	0.00
94 MEDIAN	0	0	0	0	0	0.00	0.00
95 20' INTERSECTION	0	0	0	0	0	0.00	0.00
96 30' SIGN/INTERSECTN	0	0	0	0	0	0.00	0.00
97 NO ACCESS/HDCP	0	0	0	0	0	0.00	0.00
98 12" CURB	0	0	0	0	0	0.00	0.00
99 12"CURB 1 WAY	0	0	0	0	0	0.00	0.00
101 FACING WRONGZW	0	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	0	0	0	0	0.00	0.00
107 SNOW 12:01-6 AM	0	0	0	0	0	0.00	0.00
108 SNOW CPL 2AM-6AM	9	9	0	0	0	351.00	351.00
110 EXCEEDED 90 MIN	0	0	0	0	0	0.00	0.00
111 FRONT YARD	0	0	0	0	0	0.00	0.00
199 PARKING BAN	0	0	1	1	1	35.00	35.00
200 OVERTIME PARKING	0	0	290	290	290	5,007.75	5,007.75
201 PARKING BAN	7	7	61	61	61	2,444.00	2,444.00
202 CITY ROW	0	0	0	0	0	0.00	0.00
Other	0	0	1	1	21	0.00	0.00
TOTALS:	18	18	482	482	482	10,163.00	10,163.00

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254  
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 500

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%      3.6 %  
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDLS = 83.      96.4 %

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93%      3.6 %  
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDLS = 83.0%      96.4 %

**City of Plattsburgh Request For Proposals for Pre-Demolition Asbestos Survey of Glens Falls Building  
RFP Scoring Sheet - Consolidated Scores**

Application #	Firm	Scoring			
		Reviewer #1	Reviewer #2	Reviewer #3	Total
1	Shumaker	70	65	85	73
2	KAS	90	90	100	93
3	Energy & Environment	20	15	50	28
4	ATL	80	90	100	90
5					
6					
7					
8					
9					
10					

**Clinton County Public Transit (Clinton County Department of Planning)  
and  
City of Plattsburgh, New York  
Memorandum of Agreement**

**1/1/2019– 12/31/19**

Between

Clinton County Department of Planning and  
Clinton County Public Transit (CCPT)  
135 Margaret Street, Suite 124  
Plattsburgh, NY 12901

And

City of Plattsburgh, New York  
41 City Hall Place  
Plattsburgh, NY 12901

1. Purpose:

The purpose of this Memorandum of Agreement (MOA) is to establish a formal mechanism for payment by Clinton County Public Transit (CCPT) to the City of Plattsburgh, New York Department of Public Works for the removal of obsolete bus stop signs.

2. Authority:

Authority to enter into this agreement comes from the County of Clinton, New York Legislature and the City of Plattsburgh, New York Common Council.

3. CCPT agrees to:

- a. Provide information to the City of Plattsburgh Department of Public Works about CCPT signs which are within City of Plattsburgh rights-of-way and which are in need of removal.
- b. Upon receipt of invoice, arrange for payment by the County of Clinton to the City of Plattsburgh in the amount of \$40 per sign removed.
- c. Promptly and effectively cooperate with the City of Plattsburgh Department of Public Works in resolving any problems that may arise.

4. The City of Plattsburgh Department of Public Works agrees to:

- a. At the convenience of the City of Plattsburgh Department of Public Works, when weather and labor availability allow, remove CCPT signs identified by CCPT as needing removal.
- b. Following the removal of one or more signs, provide an invoice to CCPT which identifies the signs removed and charges \$40 per sign.
- c. Promptly and effectively cooperate with CCPT in resolving any problems that may arise.



5. Modification/Termination:

- a. This Memorandum of Agreement can be modified at any time upon mutual consent and signature of the Director of Planning for Clinton County and the Superintendent of the Department of Public Works for the City of Plattsburgh.

Agreed to by:

\_\_\_\_\_  
Harry J. McManus  
Chairperson, Clinton County Legislature  
County of Clinton

\_\_\_\_\_  
Date

\_\_\_\_\_  
Colin L. Read  
Mayor  
City of Plattsburgh

\_\_\_\_\_  
Date



Plattsburgh Police Department  
45 PINE STREET  
Plattsburgh, New York  
518-563-3411  
518-566-9000 (FAX)

LEVI J. RITTER  
Chief of Police

January 25, 2019

Mayor Colin L. Read  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a Police Department employee to Lake George, NY for the "2019 Annual State of New York Juvenile Police Officer Conference Training", which is being held August 26-30, 2019. The total cost should not exceed \$1,619.00, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a faint circular stamp.

Chief Levi Ritter  
Plattsburgh Police Department



Plattsburgh Police Department  
45 PINE STREET  
Plattsburgh, New York

518-563-3411  
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LEVI J. RITTER  
Chief of Police

February 6, 2019

Mayor Colin L. Read  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send two Police Department employee's to Oriskany, NY for the "NYS Homeland Security and Emergency Services Initial Response to Active Shooters Training", which is being held May 5-7, 2019. The total cost should not exceed \$290.00, as the lodging and training are being provided by Homeland Security, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a vertical line that extends from the signature down to the typed name below.

Chief Levi Ritter  
Plattsburgh Police Department



Plattsburgh Police Department  
45 PINE STREET  
Plattsburgh, New York

518-563-3411  
518-566-9000 (FAX)

LEVI J. RITTER  
Chief of Police

February 11, 2019

Mayor Colin L. Read  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a Police Department employee to Oriskany, NY for the "NYS Homeland Security and Emergency Services FBI Crisis Negotiation Course Training", which is being held April 15-20, 2019. The total cost should not exceed \$29625, as the lodging and training are being provided by Homeland Security, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", with a checkmark at the end.

Chief Levi Ritter  
Plattsburgh Police Department



Plattsburgh Police Department  
45 PINE STREET  
Plattsburgh, New York

518-563-3411  
518-566-9000 (FAX)

LEVI J. RITTER  
Chief of Police

February 14, 2019

Mayor Colin L. Read  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send two Police Department employee's to Oriskany, NY for the "NYS Homeland Security and Emergency Services Officer Survival Tactics Training", which is being held May 8-May 10, 2019. The total cost should not exceed \$290.00, as the lodging and training are being provided by Homeland Security, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "Levi Ritter", written over a faint circular stamp or watermark.

Chief Levi Ritter  
Plattsburgh Police Department

*To Beth  
Lynda  
2/19/19.*



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-536-7542  
Fax: 518-561-8236  
[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

February 27, 2019

Mayor Read  
And Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

To Whom It May Concern:

I respectfully request approval for two Fire Fighters to attend the "Crude by Rail Emergency Response Training" Course in Pueblo, Colorado, March 24<sup>th</sup> through March 30, 2019. The NYS FEMA Program covers travel, room and board, and meals. Any overtime costs will be covered by the Adirondack Regional Hazmat Consortium. The only costs we are required to pay are the cost of travel meals, ferry, parking and baggage fees for the trip and will be approximately \$400.00.

Thank you for your consideration to this matter. If you have any questions or should you require any additional information, please feel free to contact me.

Sincerely,

Scott Lawliss  
Chief

SL/kl