

07/31/2019 15:46 | CITY OF PLATTSBURGH
 14271bge | COMPLAINTS/VIOLATIONS REPORT

| p
 | plcvlrpt 2

REPORTING PERIOD: 07/24/19 TO 07/30/19

DEPARTMENT: Building Inspector
 REFERENCE LOCATION . AREA SOURCE RESPONSIBLE PARTY
 SEVERITY SEVERITY

COMPLAINT/VIOLATION COMMENT
 1751 55 BROAD ST PHONE CALL 0 MOUNTAIN HARBOR PROPERTIES LLC
 AREA COMPLY BY COMPLETED 07/30/2019

VIOLATION SEVERITY
 GARBAGE PILING UP AT 57 BROAD STREET. 0
 SEVERITY AREA COMPLY BY COMPLETED 1 DAYS OPEN

STEPS ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
 INITIAL INSPECT NEW 07/31/19 07/31/19
 NOTICE INSPECTION NEW
 REINSPECT NOTICE INSPECTION NEW
 ORDER PICK UP OTHER NEW

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
 COMPLAINT JIM WELCH 07/31/19 07/31/19 .00
 COMPLAINT JIM WELCH .00

COMPLAINT/VIOLATION TOTALS
 1750 72 BRINKERHOFF ST CALCOM PROPERTIES LLC 07/25/2019
 SEVERITY AREA COMPLY BY COMPLETED
 0 0 6 DAYS OPEN

VIOLATION SEVERITY
 HEDGE LAW VIOLATION 0
 HEDGE BLOCKING SIDEWALK.

STEPS ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
 INSPECTION INSPECTION NEW
 INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
 COMPLAINT NICK WALKER .00

COMPLAINT/VIOLATION TOTALS
 DEPARTMENT TOTALS 2 COMPLAINTS/VIOLATIONS 0 COMPLETED .00
 COMPLAINT/VIOLATION ACTIVITY 07/24/19-07/30/19: 2 CREATED 0 COMPLETED

REPORT TOTALS 2 COMPLAINTS/VIOLATIONS 0 COMPLETED .00
 COMPLAINT/VIOLATION ACTIVITY 07/24/19-07/30/19: 2 CREATED 0 COMPLETED

** END OF REPORT - Generated by Lisa Beebie **

07/31/2019 15:46 | CITY OF PLATTSBURGH
14271bee | COMPLAINTS/VIOLATIONS REPORT

| p | 1
| pcvirp |

DEPARTMENT: Building Inspector

REPORTING PERIOD: 07/24/19 TO 07/30/19

| COMPLAINT/VIOLATION TYPE | TOTAL REPORTED |
|--------------------------|----------------|
| GARBAGE | 1 |
| HEDGE LAW VIOLATION | 1 |
| DEPARTMENT TOTALS | 2 |
| REPORT TOTALS | 2 |

** END OF REPORT - Generated by Lisa Beebie **



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: July 30, 2019

RE: Fire and Ambulance Responses

For this week's period: Tuesday, July 23, 2019 to Monday, July 29, 2019
our Department has responded to the following:

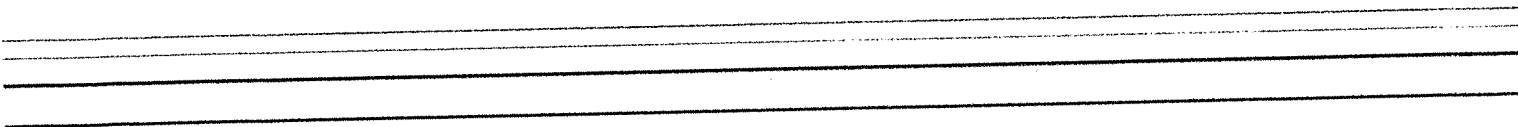
Fire Calls

11

- 1 EMS assist initiated patient care prior to transport ambulance
- 6 alarm activation with investigation of cause
- 1 removal of victim from stalled elevator
- 1 water leak with mitigation
- 1 cooking fire
- 1 service call with hazardous mitigation

Ambulance Calls 49

Mutual Aid by CVPH 18



Carlin, Beth

From: Lillian Cassidy <animalrescue.welfareservices@gmail.com>
Sent: Tuesday, July 30, 2019 2:29 PM
To: Read, Colin; Armstrong, Rachelle; Kelly, Michael; Gibbs, Elizabeth; Ensel, Peter J.; McFarlin, Patrick; Moore, Jeff; Carlin, Beth; Lillian Cassidy; sunshine19542@charter.net
Subject: Six Month Report
Attachments: Common Council July 2019 Report.xlsx

Hello All,

I am attaching a breakdown of the cats either TNR or taken in from the city of Plattsburgh. As always I am more than happy to answer any questions you may have. I can be available to attend a meeting or answer by email.

Thank you for your continued support in this endeavor.

Lil Cassidy
ARWS Board President

| Date | Reason | Name | Age | Sex | Location | Disposition |
|-----------|-----------|-----------|-------------------|--------|---------------------|-------------|
| 2/7/2019 | Abandoned | Missy | 2 years 1 month. | Female | So Catherine Street | In Network |
| 4/21/2019 | Abandoned | Milo | 8 months. | Male | Oak Street | Adopted |
| 1/1/2019 | Stray | Kitty | 8 months. | Male | Adirondack Lane | Adopted |
| 1/1/2019 | Stray | Lucky | 8 months. | Male | Adirondack Lane | Adopted |
| 1/8/2019 | Stray | Autumn | 1 year 6 months. | Female | Standish Street | Adopted |
| 1/8/2019 | Stray | Ringo | 1 year 0 months. | Male | Standish Street | Adopted |
| 1/15/2019 | Stray | Stella | 8 months. | Female | Roosevelt Terrace | Adopted |
| 1/15/2019 | Stray | Suzie | 9 months. | Female | Roosevelt Terrace | Adopted |
| 1/22/2019 | Stray | Lloyd | 9 months. | Male | Terrace West | In Network |
| 1/22/2019 | Stray | Grimmy | 9 months. | Male | Terrace West | In Network |
| 1/22/2019 | Stray | Triple J | 10 months. | Female | Terrace West | In Network |
| 1/22/2019 | Stray | Dusty | 1 year 8 months. | Male | So Catherine Street | Adopted |
| 1/22/2019 | Stray | Darla | 11 months. | Female | Terrace West | In Network |
| 3/9/2019 | Stray | Timber | 20 weeks. | Female | Dogwood Avenue | Adopted |
| 3/9/2019 | Stray | Taylor | 20 weeks. | Female | Dogwood Avenue | Adopted |
| 3/9/2019 | Stray | Tristan | 20 weeks. | Female | Dogwood Avenue | Adopted |
| 4/5/2019 | Stray | Taffy | 1 year 3 months. | Female | Dogwood Avenue | Adopted |
| 4/5/2019 | Stray | Trinity | 3 years 4 months. | Female | Turner Court | In Network |
| 5/7/2019 | Stray | Darla | 2 years 2 months. | Female | Dogwood Avenue | In Network |
| 5/14/2019 | Stray | Lola | 19 weeks. | Male | LaBarre Street | Adopted |
| 5/20/2019 | Stray | Oliver | 1 year 1 month. | Male | So Catherine Street | Adopted |
| 5/27/2019 | Stray | Starburst | 3 years 0 months. | Female | So Peru Street | Adopted |
| 5/27/2019 | Stray | Laura | 21 weeks. | Female | So Peru Street | Adopted |
| 5/27/2019 | Stray | Lance | 21 weeks. | Male | So Peru Street | Adopted |
| 5/27/2019 | Stray | Junior | 1 year 0 months. | Male | So Peru Street | Adopted |
| 5/27/2019 | Stray | Luke | 21 weeks. | Male | So Peru Street | Passed |
| 6/11/2019 | Stray | Patrick | 13 weeks. | Male | So Peru Street | In Network |
| 6/11/2019 | Stray | Simba | 3 years 0 months. | Male | So Peru Street | Adopted |
| 6/11/2019 | Stray | Payton | 13 weeks. | Male | So Peru Street | In Network |

| | | | | | | |
|-----------|--------------------------|-----------------------|-------------------|---------|-----------------|------------|
| 7/16/2019 | Stray | Baker Kitten 4 | 14 weeks. | Male | Adirondack Lane | In Network |
| 7/16/2019 | Stray | Baker Kitten 3 | 14 weeks. | Male | Adirondack Lane | In Network |
| 7/16/2019 | Stray | Baker Kitten 2 | 14 weeks. | Male | Adirondack Lane | In Network |
| 7/16/2019 | Stray | Smokey | 14 weeks. | Female | Adirondack Lane | Adopted |
| 3/26/2019 | TNR | TNR City Adk Lane 1 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 4/16/2019 | TNR | TNR City Adk Lane 6 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 4/17/2019 | TNR | TNR City Adk Lane 7 | 1 year 0 months. | Male | Adirondack Lane | Released |
| 4/18/2019 | TNR | TNR City Adk Lane 9 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 4/18/2019 | TNR | TNR City Adk Lane 8 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 4/18/2019 | TNR | TNR City Adk Lane 10 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 4/24/2019 | TNR | TNR City Adk Lane 11 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 4/25/2019 | TNR | TNR City Adk Lane 12 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 4/26/2019 | TNR | TNR City Adk Lane 13 | 1 year 0 months. | Male | Adirondack Lane | Released |
| 4/30/2019 | TNR | TNR City Adk Lane 14 | 1 year 0 months. | Male | Adirondack Lane | Released |
| 5/2/2019 | TNR | TNR City Adk Lane 15 | 1 year 0 months. | Male | Adirondack Lane | Released |
| 5/15/2019 | TNR | TNR City Adk Lane 16 | 1 year 0 months. | Male | Adirondack Lane | Released |
| 6/24/2019 | TNR | TNR City Adk Lane 4 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 7/16/2019 | TNR | TNR City Adk Lane 5 | 1 year 0 months. | Female | Adirondack Lane | Released |
| 7/16/2019 | TNR | TNR City Elizabeth St | 3 years 0 months. | Unknown | Elizabeth St | Released |
| 3/2/2019 | Unable to Afford | Sugar | 7 months. | Female | So Peru Street | Adopted |
| 4/14/2019 | Unsuitable Accommodation | Bella | 1 year 3 months. | Female | Pine Street | Adopted |
| 3/9/2019 | Unsuitable Accommodation | Bonaparte | 20 weeks. | Male | Pine Street | Adopted |
| 3/9/2019 | Unsuitable Accommodation | Barry | 20 weeks. | Male | Pine Street | Adopted |
| 3/9/2019 | Unsuitable Accommodation | Bill | 20 weeks. | Male | Pine Street | Adopted |
| 7/28/2019 | Unsuitable Accommodation | Thomasina | 16 weeks | Female | Tom Miller Road | Adopted |



| | |
|---------------------|-----------|
| Date of Application | 7/20/2019 |
| Permit Number | |

EVENT APPLICATION

Please return completed application form with permit fee and paperwork to:

Community Development Office
 41 City Hall Place
 Plattsburgh, NY 12901
 Phone (518) 536-7458 OR (518)536-7509
 events@cityofplattsburgh-ny.gov

All applications must be submitted 45 days in advance for events.
 Street Solicitation Requests will not be accepted until February 1.

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT INFORMATION

Applicant's Name: Kelly Metzger Contact # (day of) 518-637-7253

Location of Event Site – A fee may be assessed based on content of the application.
Please mark all that apply:

- Beach booking
- Band shell booking
- Trinity Park
- City Marina
- Crete Civic Center
- City Gym
- US Oval
- Street Solicitation -No rain date for street solicitation; map of permitted intersections and guidelines are available from the City Clerk's Office.
- City Hall Building
- Other Please list:

March begins Trinity Park sidewalk per attached
map return Trinity Park

Type of Event:

- Festival
- Tournament
- Parade March
- Run/Walk-a-thon
- Bicycle Race/Ride
- Music Event
- Sidewalk Sale
- Marina booking
- Family Picnic/
- Demonstration
- Other _____

Actual Event Date(s): 10/5/2019 Time of Event: 12:00 - 4:00

Set-Up Date: 10/5/2019 Start Time 12:00 PM

Tear Down Date: 10/5/2019 End Time 4:00 PM

Rain date: _____ Annual Event YES NO _____

(No rain date is permitted for Street Solicitations)
Estimated Attendance: 350-400 Admission Fees: 0

Event Details (Please describe the purpose of your event)
LGBTQ Puckle March + Festival

ORGANIZER/ APPLICANT INFORMATION

Name of Organization Adirondack North Country Gender Alliance
Primary Contact Person: Kelly Metzger
Mailing Address: P.O. Box 1113 Saranac Lake
Town/City: Saranac Lake State NY
Postal Code: 12983 email: ANCGA2007@look.com
Daytime Phone Number: _____ Cell: 518 637 7253

Alternate Contact Person: _____ Phone: _____

Is your group a non-profit/charitable organization? YES NO

If yes, does it have a charitable Donation # 81-4246352 ← ELN

Social Media Contact Information

Twitter _____ Facebook FACEBOOK.COM/ADKJCGA

You tube _____ Website _____

SITE PLAN

Site Plan Attached YES NO

A Detailed Site Plan must be included with your package. The following, should they be relevant, must be included on your Site Plan.

- Location of all Tents, temporary or permanent structures
- Location of barricades and road closures (road, parking, bicycle parking, parking lots)
- Emergency exits
- fire extinguishers, propane storage
- fencing, staging, bleachers, stages, inflatables, petting zoos, etc.
- food/refreshment tent vendors, restrooms, refreshment tents

OTHER EVENT DETAILS

Power Required? YES NO Specifics: Power Band + music Speakers

Water Required? YES NO

Trailer Stage Required? YES NO (Event Organizer responsible for pick up/return of stage)

Portable Stage Required? YES NO
If YES, what dimensions?

Fireworks YES NO Sound Amplification YES NO

Sanitation Facilities YES NO Port-a-potties to be arranged by organizer. Please mark on site map.

Food Vendors/BBQ YES NO

Animals (Petting zoo) YES NO Company Contact information: _____

Amusement Rides YES NO Contact Information: _____

ALCOHOL

Alcohol at event YES ___ NO Attach all requirements of the Municipal Alcohol Policy. Applicant is responsible for obtaining applicable Liquor License. The NYS Liquor Authority rules and regulations are available at www.sla.ny.gov/.

I/we have read, understand and will comply with the City of Plattsburgh

Municipal Alcohol Policy _____ SIGNATURE

ROAD CLOSURES/ PUBLIC WORKS

Does your event require a road closure? YES ___ NO

Road: _____

_____ Date: _____ Time: _____

Road: _____ Date: _____ Time: _____

Road: _____ Date: _____ Time: _____

Other: _____

NOTE: Please provide and mark all road closure information in your site plans.

Barricades/Cones needed (if not a road closure) YES ___ NO ___ Location: _____

Additional Accessible parking signed dropped YES ___ NO ___ Location: _____

PARKING

Satellite Parking Location: Down Town Area

Bicycle Parking YES ___ NO ___ Location: _____

Additional Handicap Parking YES ___ NO ___ Location: _____

PARADE/ WALK INFORMATION

Parade/Walk Assembly Area Unity Park Time 12:30

Parade/Walk Dismissal Area Unity Park Time 1:30

Route Map Attached YES NO

Describe the Proposed Event Route of parade See attached route map

EMERGENCY MANAGEMENT

All Sections **MUST** be completed before an event will be approved and an event permit issued.

Designated Emergency personal/Liaison (Event day): Kelly Metzgar

Cell Number: 518-637-7253 Other (PIN) _____

Alternate Contact person : _____ Cell: _____

Where will liaison meet Emergency Services in the event of an emergency?

SECURITY

Who is responsible for your event security? What are their responsibilities? Please identify their location on the site plan.

Kelly Metzgar - Plattsburgh City Police if needed

Name of Security Firm: _____ Contact #: _____

FIRST AID

Who is responsible for first aid at your event? Please identify their location on the site plan.

TRAINING

What training will you provide to your volunteers/staff/participants regarding emergencies?

EVACUATION

How will you evacuate the area in the case of an emergency/disaster? Location of exits?
Evacuation Area

Out Door Event

TENTS/VENDORS

TENT REQUIREMENTS

Will you have tents at your event? YES NO

Please list the sizes: ~~5x8~~ ^{5x8} 10x10 1- 20x20

REFRESHMENT VEHICLES REQUIREMENTS

Use of refreshment vehicles must adhere to the below requirements. Please confirm how you are going to demonstrate compliance to these conditions.

List of Food Vendors Attached YES NO

Margaret St

Marga

Trinity Pl

Trinity Pl

Trinity Pl

Power

10-10

10x10

10x10

10x10

10x10

Trinity Park

28 x 20
Lent

10x10

10x10

Part
Patty

Court St

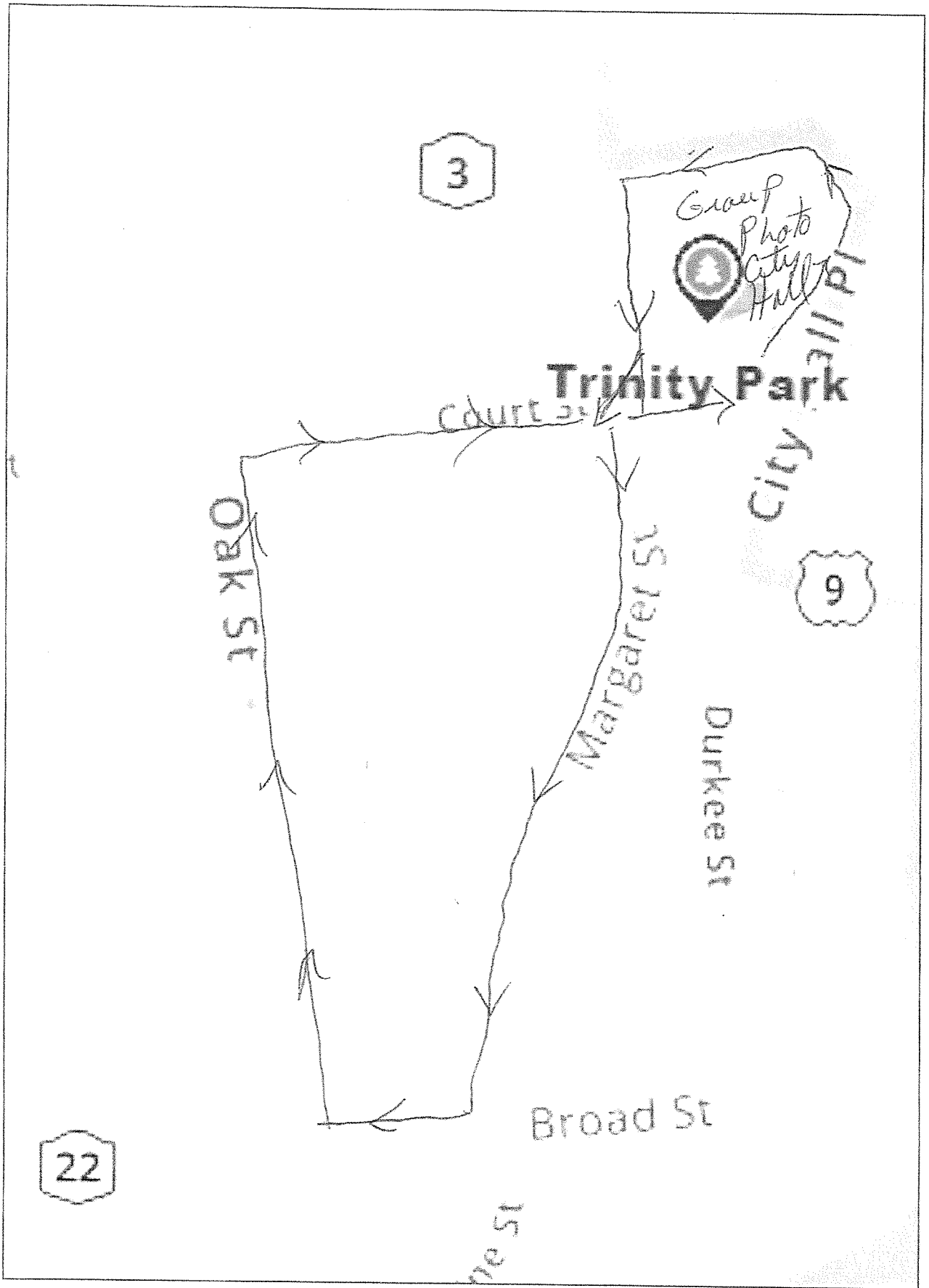
Court St

Court St

City Hall Pl

The Ark-c

3



CHECKLIST

Please submit the following documents with your Event Application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Detailed Site Plan
- Detailed Route Map (parade or walk)
- Map of Road Closures
- NYS Liquor License/Special Occasion Permit
- List of Refreshment Vehicle owners/ Mobile Food Providers (if applicable)
- Municipal Alcohol Policy Paperwork
- Insurance Certificate (City of Plattsburgh listed as additional insured)
- Application Signed

I/We the Event organizer Kelly Metzgar, on behalf of Adirondack ITC Services LLC, the party requesting the use of the City of Plattsburgh facility/park noted in the above application do hereby hold and save harmless and agree to indemnify the City of Plattsburgh and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all actions, debts, suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use of the facility/park.

I/We have read and understand the Municipal Event Procedures and I/We will abide by all guidelines therein.

Applicant's Signature: Kelly Metzgar Date 7/21/2019

FOR INTERNAL USE ONLY

Permission is GRANTED to the applicant and/or sponsoring organization to use the streets/facilities and or parks as listed in the application for the special event described.

Permit Issue Date: _____

Authorized Signature _____

| | | |
|-----------------------|-----|----|
| Insurance Certificate | YES | NO |
| Permit Fee | YES | NO |
| Report to Council | | |
| Permit ISSUED | | |

rec'd
6/26/19

EVENT APPLICATION

EVENTS APPLICATION

Please return completed application form and any additional paperwork to:

Mayor's Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 563-7701 or fax (518) 561-7367
carlinb@cityofplattsburgh-ny.gov

Applications and additional paperwork can be submitted electronically or applicant can mail completed application and additional paperwork to the address above. If submitting additional paperwork electronically please click on the link below. PLEASE BE ADVISED that all required paperwork, such as certificate of insurance, alcohol permit from NYSLA, Clinton County health department permits, worker's compensation, etc., must be submitted WITH application. Any application that does not include such supporting documentation will be returned.

Additional Paperwork Field not completed.

EVENT INFORMATION

If this request is to hold a "small event" please read the information below. If your event qualifies as a "small event" complete Section A of this application, scroll to bottom of page, Section C, complete applicants signature area and hit submit. If you do not qualify as a "small event" complete application in its entirety.

SMALL EVENTS

Small events is defined herein as an event which does not involve a request to close a street or parking space; a parade; or to use, consume or serve alcohol on City property. Similarly a "Small Event" shall not require substantial use of electricity, or other City resources, including Police and DPW personnel.

*****Street Solicitations require Common Council Approval and are not considered a "Small Event" *****

SECTION A:

Name Susan Pellerin

Email Address spellerin@setonknights.org

Address 206 New York Rd

City Plattsburgh

State NY

Zip Code 12903

Phone Number 518-420-5859

Fax Number 518-563-1193

Location of Event Site: City Park (Please select from list below), Other: Please list in box below

Other: *Field not completed.*

City Hall Auditorium/Rotunda: *Field not completed.*

List of City Parks U.S. Oval

Brief Description of Event and Date Requested: 5k walk/run and 1 mile fun run

Will there be food or beverage served at this event? No

If yes please be aware proper permits will be required. If alcohol is served this no longer qualifies as a small event and Common Council approval will be required.

***Reminder if this qualifies as "small event" please scroll to bottom of page and hit submit.

For all other events complete remaining fields.

SECTION B:

Type of Event: Run/Walk-a-thon

Other: *Field not completed.*

Event Date(s): 10/6/2019 12:00 PM
Event Time:

Set-Up Date/Start Time: 10/6/2019 8:30 AM

Tear Down Date/End Time: 10/6/2019 3:00 PM

Estimated Attendance: 100

Admission Fee: \$20 for 5k and \$10 for fun run

Event Details:

Is your group a non-profit/charitable organization? Yes

If yes, charitable donation #: 14-1720052

OTHER EVENT DETAILS

Power Required? Yes

Water Required? No

Trailer Stage Required? No

Firework No

Sanitation Facilities? Yes

Vendors? No

Additional Details/Requirements Not Previously Mentioned: *Field not completed.*

Alcohol? No

NYS Liquor Authority Rules and Regulations <http://www.sla.ny.gov>

Signature: Susan FitzPatrick Pellerin

ROAD CLOSURES/PUBLIC WORKS

Does your event Yes

require road
closures?

If so what roads/intersections? US Oval, President TR Lane, Hamilton St, Jay St, Nevada Oval, Ohio Ave

PARADE/WALK INFORMATION

Describe the Proposed Event Route of Parade: Attached

EMERGENCY MANAGEMENT

All sections MUST be completed before an event will be approved or and event permit issued.

Designated Emergency Liaison (Event Day): Susan Pellerin

Cell # of Liaison: 518-420-5859

Alternate Contact Person: Shannon Olsen

Cell # of Alternate Contact: 518-802-0333

SECURITY No

First Aid/Training/Evacuation: *Field not completed.*

TENTS Adirondack Coast events might have one

CHECKLIST Detailed Route Map (parade or walk), Map of Road Closures, Insurance Certificate (City of Plattsburgh listed as additional insured), Application Signed

SECTION C:

SIGNATURE OF APPLICANT: Susan FitzPatrick Pellerin

Municipal Events Rules <http://www.cityofplattsburgh.com/DocumentCenter/Home/View/699>

Are you in need of insurance? <https://venueability.com/TULIP/LesseePortal/Home.aspx?cid=WXGZS%2fhTxqezXl4qdSVSdq%3d%3d>

Application Susan FitzPatrick Pellerin
Signature/Date:

NOTE: Applications for small events should be submitted 10 days in advance of event. All other events require submission 45 days in advance of event.

Email not displaying correctly? [View it in your browser.](#)

6/27/19

EVENT APPLICATION

EVENTS APPLICATION

Please return completed application form and any additional paperwork to:

Mayor's Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 563-7701 or fax (518) 561-7367
carlinb@cityofplattsburgh-ny.gov

Applications and additional paperwork can be submitted electronically or applicant can mail completed application and additional paperwork to the address above. If submitting additional paperwork electronically please click on the link below. PLEASE BE ADVISED that all required paperwork, such as certificate of insurance, alcohol permit from NYSLA, Clinton County health department permits, worker's compensation, etc., must be submitted WITH application. Any application that does not include such supporting documentation will be returned.

Additional Paperwork [COI Plattsburgh 2019.pdf](#)

EVENT INFORMATION

If this request is to hold a "small event" please read the information below. If your event qualifies as a "small event" complete Section A of this application, scroll to bottom of page, Section C, complete applicants signature area and hit submit. If you do not qualify as a "small event" complete application in its entirety.

SMALL EVENTS

Small events is defined herein as an event which does not involve a request to close a street or parking space; a parade; or to use, consume or serve alcohol on City property. Similarly a "Small Event" shall not require substantial use of electricity, or other City resources, including Police and DPW personnel.

*****Street Solicitations require Common Council Approval and are not considered a "Small Event" *****

SECTION A:

| | |
|---------------|--|
| Name | Carolyn Braunius |
| Email Address | cbraunius@nyso.org |
| Address | Special Olympics New York 504 Balltown Road |
| City | Schenectady |
| State | NY |
| Zip Code | 12304 |

Estimated Attendance: 400

Admission Fee: Free

Event Details: *Field not completed.*

Is your group a non-profit/charitable organization? Yes

If yes, charitable donation #: 23-7061382

OTHER EVENT DETAILS

Power Required? Yes

Water Required? No

Trailer Stage Required? No

Firework No

Sanitation Facilities? No

Vendors? No

Additional Details/Requirements Not Previously Mentioned: *Field not completed.*

Alcohol? No

NYS Liquor Authority Rules and Regulations <http://www.sla.ny.gov>

Signature: Carolyn Braunius

ROAD CLOSURES/PUBLIC WORKS

Does your event No

Rules

Are you in need of insurance? <https://venueliability.com/TULIP/LesseePortal/Home.aspx?cid=WXGZS%2fTxqezXl4qdSVSdg%3d%3d>

Application Signature/Date: Carolyn Braunius

NOTE: Applications for small events should be submitted 10 days in advance of event. All other events require submission 45 days in advance of event.

UNIVERSITY POLICE
Health Center Building
45 Rugar Street
Plattsburgh, NY 12901-2040
Tel: 518-564-2022
Fax: 518-564-4779
plattsburgh.edu

July, 22nd, 2019

Honorable Colin Read
Mayor, City of Plattsburgh
City Hall
Plattsburgh, NY 12901

Dear Mayor Read:

The State University of New York College at Plattsburgh begins the 2019-2020 Academic Year with opening day on **Friday, August 23rd, 2019.**

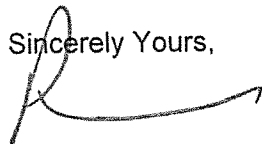
Traffic congestion will occur on Friday the 23rd and mid-day on Saturday the 24th on Rugar Street and Sanborn Avenue due to the volume of students arriving in the vicinity of the residence halls. To reduce traffic congestion and keep a traffic lane open for emergency vehicles, we have employed a practice of converting to one-way traffic on both Rugar Street and Sanborn Avenue during times that students are actively moving in. This practice has proven to be very effective year after year.

I am requesting permission for University Police personnel to divert and direct a one-way traffic pattern in a westerly direction on Rugar Street between the Meyers Building roadway and Sanborn Avenue, and in a northerly direction on Sanborn Avenue between Rugar Street and Park Avenue.

These traffic pattern changes would take place on Friday, August 23rd between the hours of 7A.M. and 7 P.M. (typically ending at 4PM) and possibly again on Saturday, August 24th during the morning if deemed necessary to mitigate congestion.

Thank you for your consideration in this matter. Should you need further information, please advise me.

Sincerely Yours,



Patrick W. Rascoe
Chief of University Police

cc: VP Josee Larochelle, Administrative Officer-in-Charge
VP Bryan Hartman, Vice President Division of Enrollment and Student Success
Cori Jackson, Assistant VP for Student Life
Steve Matthews, Director of Housing and Community Living
Levi Ritter, Plattsburgh City Police Chief
Scott Lawliss, Plattsburgh City Fire Chief
Eric Day, Director of Clinton County Office of Emergency Services

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held August 1st, 2019, the following resolution was adopted:

By Councilor _____ ; Seconded by Councilor _____

WHEREAS, the following resolution was adopted on August 1st, 2019, and

WHEREAS, the Capital Expenditure Plan adopted January 13th, 2017, includes a Water Distribution System category, and

WHEREAS, the Engineering Department established a 2017 Water System Equipment project for the items included in the Water Distribution System category of the Capital Expenditure Plan adopted January 13th, 2017, and

WHEREAS, the cost of the 2017 Water System Equipment project had been estimated by the Engineering Department for the cost to fund the equipment items purchase and installation during 2017, and the Infrastructure Division is revising the project cost, as follows:

| | 2017 Capital Plan | 2017 Estimated Cost | 2019 Revised Cost |
|--|-------------------------|---------------------------|-------------------------|
| Maine Rd. (South) – Dakota-Kansas | \$ 368,000 | \$ 368,000 | \$ 368,000 |
| Maine Rd. (North) – New York-Dakota | 290,000 | 290,000 | 290,000 |
| Water Meters for electronic reading system | 150,000 | 150,000 | 200,000 |
| Replace Laterals before paving | 50,000 | 50,000 | - |
| Hydrant Replacement Plan | <u>24,000</u> | <u>24,000</u> | <u>24,000</u> |
| Total | <u>\$ 882,000</u> | <u>\$ 882,000</u> | <u>\$ 882,000</u> |

Project Funding:

| | | | |
|-------------------------|-------------------|-------------------|-------------------|
| Water Fund Serial Bonds | <u>\$ 882,000</u> | <u>\$ 882,000</u> | <u>\$ 882,000</u> |
| Total | <u>\$ 882,000</u> | <u>\$ 882,000</u> | <u>\$ 882,000</u> |

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 1st day of August 2019, as follows:

- 1) That, the amount of Eight Hundred Eighty-two Thousand and 00/100 (\$882,000.00) Dollars is hereby appropriated for the capital project **2017 Water System Equipment (H8320.78)** for the revised cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 2) That, the amount of Eight Hundred Eighty-two Thousand and 00/100 (\$882,000.00) Dollars of such appropriation be provided by an advance from Water Fund operations revenue, but that such advance is to be repaid to the Water Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 3) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held August 1st, 2019, the following resolution was adopted:

By Councilor _____ ; Seconded by Councilor _____

WHEREAS, the following resolution was adopted on August 1st, 2019, and

WHEREAS, the Capital Expenditure Plan adopted January 10th, 2019, includes a Downtown Improvements category, and

WHEREAS, the Infrastructure Division is establishing a 2019 DRI Street Scope - Riverfront project for items not included in the Downtown Improvements category of the Capital Expenditure Plan adopted January 10th, 2019, and

WHEREAS, the cost of the 2019 DRI Street Scope - Riverfront project has been estimated by the Infrastructure Division for the costs to implement the unplanned improvements through revising the Downtown Improvements section of the Capital Expenditure Plan during 2019, as follows:

| | 2019 Capital Plan | 2019 Estimated Cost |
|------------------------------|----------------------------------|------------------------------------|
| Riverwalk Improvements | \$ - | \$ 1,000,000 |
| Margaret Street Arts Park | - | 750,000 |
| Durkee Street Improvements | - | 550,000 |
| Macdonough Park Improvements | - | 500,000 |
| Admin. support reimbursement | <u>-</u> | <u>100,000</u> |
| Total | <u>\$ -</u> | <u>\$ 2,900,000</u> |
| Project Funding: | | |
| NYS DOS – DRI Grant | <u>\$ -</u> | <u>\$ 2,900,000</u> |
| Total | <u>\$ -</u> | <u>\$ 2,900,000</u> |

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 1st day of August 2019, as follows:

- 1) That, the amount of Two Million Nine Hundred Thousand and 00/100 (\$2,900,000.00) Dollars is hereby appropriated for the capital project **2019 DRI Street Scape - Riverfront (H5110.69)** for the cost of the project items listed above and is hereby authorized to be expended for such purpose.
- 2) That, the amount of Two Million Nine Hundred Thousand and 00/100 (\$2,900,000.00) Dollars of such appropriation will be provided by an advances from the General Fund, but that such advance is to be repaid to the General Fund from funding under the Street Scape/Riverfront segment of the DRI Grant sponsored by the New York State Department of State.
- 3) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK

CLINTON COUNTY LEGISLATIVE OFFICE

Clinton County Government Center
137 Margaret Street, Suite 208
Plattsburgh, New York 12901

MICHAEL E. ZURLO
County Administrator

RODNEY L. BROWN
Deputy County Administrator



TELEPHONE
518-565-4600

FAX
518-565-4616

July 24, 2019

Mayor Colin Read
Plattsburgh City Hall
41 City Hall Place
Plattsburgh, NY 12901-2936

Dear Mayor Read:

Clinton County proposes to undertake a project to reconstruct the Government Center Parking Lot (located behind the Government Center complex at 137 Margaret Street, and between Court and Cornelia Streets). The project shall involve reconstructing the parking lots through removal of some of the existing traffic islands and concrete walkways, resurfacing the asphalt, and redesigning the parking space configuration that will result in the increase of the number of parking spaces by approximately fifty-five spaces.

As an integral element in the planning process, Clinton County has initiated the environmental review process in accordance with the New York State Environmental Quality Review Act (SEQR) 6 NYCRR Part 617. For purposes of a coordinated review of this project, Clinton County is declaring its intent to assume the role and responsibilities of Lead Agency pursuant to 6 NYCRR Part 617.6(b). By virtue of the fact that the City of Plattsburgh owns a narrow strip of land adjacent to the Court Street sidewalk that would be incorporated into the parking lot, and the City also plans to pay for a portion of the cost for the reconstruction project, the City of Plattsburgh is recognized as an "Involved Party" for purposes under SEQR. By this letter, Clinton County respectfully requests establishment of Lead Agency for this project. Please advise whether the City of Plattsburgh agrees or disagrees with the naming of Clinton County as Lead Agency by completing and returning the attached consent form within thirty (30) calendar days of the date of this letter, by email or U.S. Mail, to: Rodney.Brown@clintoncountygov.com or Rodney Brown, Deputy Administrator, Clinton County Legislature, 137 Margaret Street – Suite 208, Plattsburgh, NY 12901.

Please find enclosed in connection with this project a complete SEQR Part 1 Form. This project has been determined to be an Unlisted Action pursuant to 6 NYCRR Part 617 of the implementing regulations pertaining to Article 8 of the Environmental Conservation Law. If you agree with the establishment of the Clinton County as the SEQR Lead Agent for this project, please provide any comments or concerns you may have for this project.

RECEIVED JUL 29 2019
MAYOR'S OFFICE

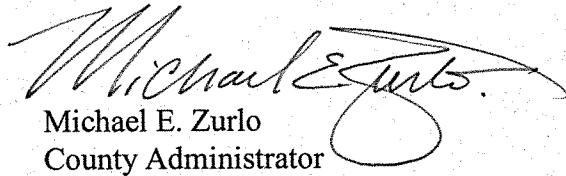
SEQR Lead Agency Request Letter

July 24, 2019

Page 2

Thank you for your attention to this matter. If you have any questions about the environmental review process or the project, please call Rodney Brown, Clinton County Deputy Administrator, at 518-565-4709.

Sincerely yours,



Michael E. Zurlo
County Administrator

MEZ/tm

Enclosure (SEQR Part 1 EAF)

cc: Rodney L. Brown, Deputy Administrator

Consent Form for Establishment of Clinton County as the Lead Agency for the following project:

Clinton County Government Center Parking Lot Rehabilitation

The City of Plattsburgh has been identified as an Involved Party under the New York State Environmental Quality Review Act (SEQR) 6 NYCRR Part 617 for the above stated project proposed to be undertaken by Clinton County. For purposes of a Coordinated Review of this project, Clinton County is declaring its intent to assume the role of Lead Agency under SEQR. Please mark the appropriate box below to indicate the position of the City of Plattsburgh relative to the request by Clinton County to the lead agency for this project, and sign below.

YES, the City of Plattsburgh hereby consents to the establishment of Clinton County as the Lead Agency for purposes of SEQR Review of the above referenced project.

NO, the City of Plattsburgh does not consent to the establishment of Clinton County as the Lead Agency for purposes of SEQR Review of the above referenced project.

Signature

Title

Name (please print)

Date

Please return this consent form as soon as possible, but no later than thirty (30) calendar days from the date of the attached letter (August 26, 2019) to following address:
Rodney.Brown@clintoncountygov.com or ATTN: Rodney Brown, Deputy Administrator, Clinton County Legislative Office, 137 Margaret Street – Suite 208, Plattsburgh, NY 12901.

Short Environmental Assessment Form

Part 1 - Project Information

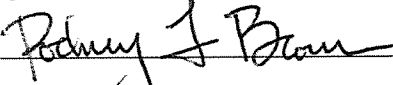
Instructions for Completing

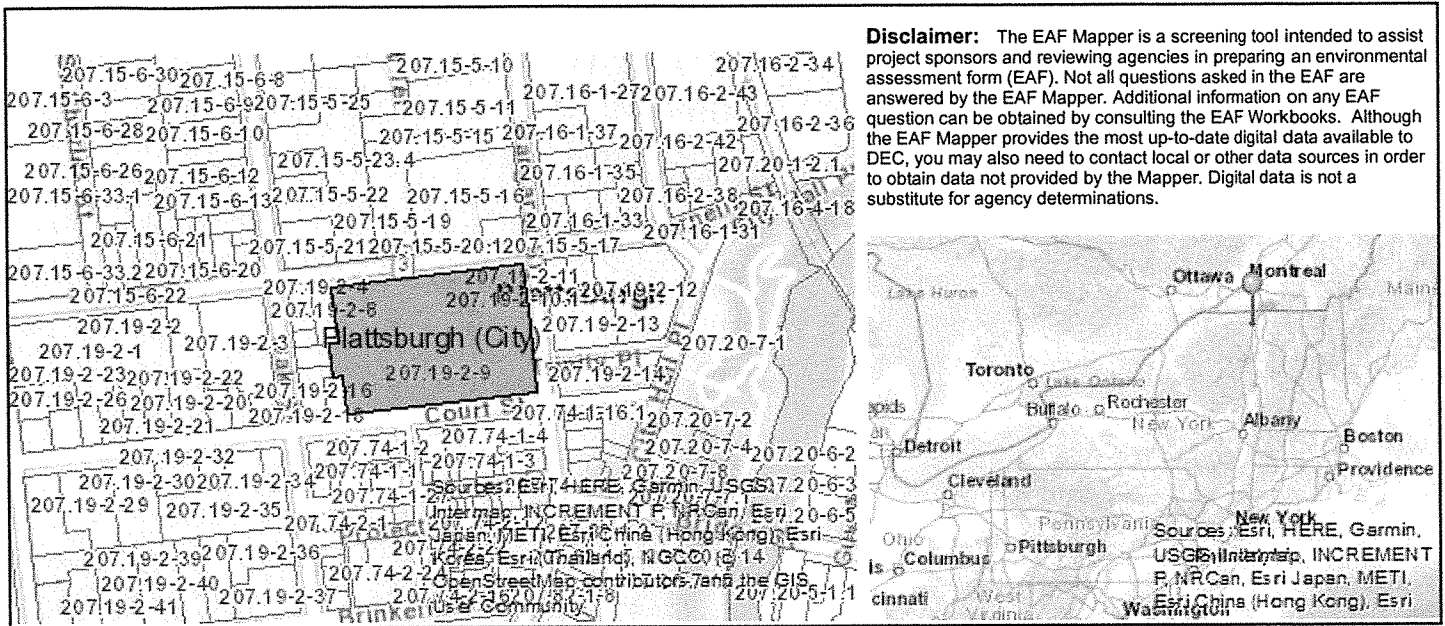
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| Part 1 – Project and Sponsor Information | | | |
|---|--|---|--|
| Name of Action or Project: Clinton County Government Center Parking Lot Rehabilitation | | | |
| Project Location (describe, and attach a location map): 137 Margaret Street, Plattsburgh, NY 12901 (Map attached) | | | |
| Brief Description of Proposed Action: Reconfigure, repave and re-stripe existing parking lot located at the Clinton County Government Center complex in order to maximize the number of parking spaces, improve circulation and facilitate parking lot routine maintenance activities. | | | |
| Name of Applicant or Sponsor: County of Clinton | | Telephone: 518-565-4600 E-Mail: Legislature@clintoncountygov.com | |
| Address: Legislative Office, 137 Margaret Street - Suite 208 | | | |
| City/PO: Plattsburgh | | State: NY | Zip Code: 12901 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | NO <input type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: City of Plattsburgh. Approval to utilize a small portion of City-owned land. | | | YES <input checked="" type="checkbox"/> |
| 3. a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? | | | 1.58 acres 1.58 acres 3.7 acres |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: | | | |
| 5. <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other(Specify): Religious, government, medical <input checked="" type="checkbox"/> Parkland | | | |

| | NO | YES | N/A |
|--|-------------------------------------|-------------------------------------|-------------------------------------|
| 5. Is the proposed action, | | | |
| a. A permitted use under the zoning regulations? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. Consistent with the adopted comprehensive plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| If Yes, identify: _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| b. Are public transportation services available at or near the site of the proposed action? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | | | |
| 10. Will the proposed action connect to an existing public/private water supply? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| If No, describe method for providing potable water: _____ The proposed action is rehabilitation of a parking lot and does not require connection to a water supply. _____ | | | |
| 11. Will the proposed action connect to existing wastewater utilities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| If No, describe method for providing wastewater treatment: _____ The proposed action is rehabilitation of a parking lot and will not require wastewater treatment. _____ | | | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | | | |

| | | |
|--|---|--|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: | | |
| <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO <input checked="" type="checkbox"/> | YES <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO <input checked="" type="checkbox"/> | YES <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, | NO <input type="checkbox"/> | YES <input checked="" type="checkbox"/> |
| a. Will storm water discharges flow to adjacent properties? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If Yes, briefly describe: The site is already a parking lot, and will continue to be used as a parking lot, and storm water is already directed to storm drains conveyed to the City of Plattsburgh system. | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: | NO <input checked="" type="checkbox"/> | YES <input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: | NO <input checked="" type="checkbox"/> | YES <input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: Sites within 2,000 feet include 510007, V00637, C510022 and E510020. The entire existing site is already disturbed, and no subsurface excavation is proposed. | NO <input type="checkbox"/> | YES <input checked="" type="checkbox"/> |
| I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE | | |
| Applicant/sponsor/name: <u>Rodney L. Brown</u> Date: <u>7/24/19</u> | | |
| Signature: <u></u> Title: <u>Deputy Administrator</u> | | |



| | |
|---|-----|
| Part 1 / Question 7 [Critical Environmental Area] | No |
| Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites] | Yes |
| Part 1 / Question 12b [Archeological Sites] | Yes |
| Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies] | No |
| Part 1 / Question 15 [Threatened or Endangered Animal] | No |
| Part 1 / Question 16 [100 Year Flood Plain] | No |
| Part 1 / Question 20 [Remediation Site] | Yes |



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

53 Green Street
Plattsburgh, NY 12901
Phone: 518-536-7519

ruffj@cityofplattsburgh-nv.gov

July 29, 2019

To: Mayor Read and Members of the Common Council

Fr: Jonathan Ruff

Re: 2019 Drinking Water infrastructure Improvement Act (WIIA)
CDM Smith Engineering Proposal

Attached is a July 26, 2019 proposal from CDM Smith for providing engineering services to support an application for funding for drinking water system improvements under the Water Infrastructure Improvement Act.

It is respectfully requested that the Common Council authorize entering into an agreement for the services described in the July 26, 2019 CDM Smith Professional Engineering Services Proposal on a time and expense basis estimated to be \$26,100. The project will be funded from Capital Project H8320.73.

Please contact me if you have any questions.



11 British American Blvd, Suite 200
Latham, New York 12110
tel: 518-782-4500
fax: 518-786-3810

July 26, 2019

Mr. Jonathan Ruff, P.E.
Environmental Manager
Environmental Services Department
41 City Hall Place
Plattsburgh, New York 12901

Subject: NYS Water Infrastructure Improvement Act Grant Application
Professional Engineering Services Proposal

Dear Mr. Ruff:

Camp Dresser McKee & Smith (CDM Smith) is pleased to present the City of Plattsburgh (City) with this proposal for professional engineering services related to assisting the City in developing a NYS Water Infrastructure Improvement Act (NYS Water Grant) application and the associated Engineers Report for various drinking water system improvements.

Project Understanding

System Description

The City's current water supply source is upland reservoirs located westerly of the City on New York State Route 374 in the Town of Plattsburgh, namely the Mead Reservoir and Westbrook Reservoirs, with the Saranac River as a backup source of supply. We understand approximately 80% of the City's water is supplied by the Mead Reservoir. Raw water from the reservoirs flows by gravity to the City's Water Filtration Plant (WFP), located on Cornelia Street (New York State Route 3), just west of the Northway (I-87) Exit 37, in the Town of Plattsburgh, through a series of transmission mains.

The main between the Saranac River and Westbrook Reservoir #2 is known as the River Line. The main between Westbrook Reservoir #1 and the Mead Reservoir is known as the Diversion Line. There are multiple mains between Westbrook Reservoir #2 and the West Plattsburgh Cross Connection while there is only one main between the Mead Reservoir and this location. From the West Plattsburgh Cross Connection there are three mains that lead to Thew's Cross Connection and then on to the WFP. These mains range in size from 12-inch to 24-inch and installation date from about 1864 to 1964. Delaware Engineering, D.P.C. prepared a raw water line evaluation report in October 2014 outlining options for rehabilitation and replacement of these mains.

The WFP is a conventional treatment plant originally constructed in 1936. The WFP had a major expansion in 1956, bringing it to its current maximum day flow capacity of approximately 9 million



Mr. Jonathan Ruff, P.E.
July 26, 2019
Page 2

gallons per day (MGD). Treated water from WFP flows by gravity into the clear well, which is a 4.0-million gallon above-ground, pre-stressed concrete tank that went on-line in 2010. The clear well has two separate compartments, each of which can be isolated for maintenance. Chlorine is added to the treated water before entering the clear well. Fluoride is also added to the treated water. The current average daily water demand is approximately 2.0 MGD.

From the WFP, finished water flows by gravity easterly along Cornelia Street to the City's distribution system via two, parallel 24-inch diameter water mains. The first user is located approximately 5,000 feet away from the WFP on Cornelia Street. The City's distribution system consists of over 100 miles of water mains and includes valves, hydrants, and services. The only storage tank in the City's existing water system is the clear well at the WFP. CDM Smith understands that Echologics conducted a condition assessment and leak detection survey in August 2016 on two miles of asbestos cement pipe within the area of the former Plattsburgh Air Force Base (AFB) and prepared a summary report.

Statement of Problem

Much of the City's drinking water facilities and infrastructure needs capital investment to maintain long term sustainable operations and there are multiple issues that this project will focus on.

Dam Safety

The Mead Reservoir Dam is not in compliance with New York State Department of Environmental Conservation (NYSDEC) Dam Safety Regulations and requires significant capital investment which if made will adversely impact the property and school taxes the City must pay. The primary deficiencies are the dam's stability and spillway capacity. To protect against failure, the City recently lowered the normal operating pool in the reservoir. The City is currently working with another engineering consulting firm to determine the safe yield of the reservoir at both current and historical operating levels as well defining the appropriate remedial actions.

To potentially offset the decreased safe yield resulting from the lower operating level, the City is working with another engineering consulting firm to install test wells in the vicinity of the Mead Reservoir to provide a supplemental groundwater supply.

Raw Water Transmission

The raw water transmission mains were installed between the late 1800's and early 1900's and while functional, have reached the end of their useful life and in need of repair or replacement.

Water Filtration Plant

While the City has undertaken projects to address the structural deterioration of both the 1936 and 1956 Filter Buildings, no other major equipment rehabilitation or replacement projects have been undertaken. The WFP is in need of process, electrical and instrumentation & controls upgrades.



Mr. Jonathan Ruff, P.E.
July 26, 2019
Page 3

Finished Water Distribution

Portions of the City's distribution system have a history of numerous breaks disrupting service. Other portions contain asbestos-cement pipe. These areas are in need of rehabilitation or replacement.

Scope of Work

CDM Smith recommends proceeding with project definition utilizing the principles of asset management to assess the condition, criticality and risk of various system components. While preparing a full asset management plan is a worthy investment for any utility, it is not necessary to target projects for inclusion in the NYS Water Grant application. CDM Smith proposes to separate potential projects into four areas as defined below.

Investigations

Source of Supply

The City currently has multiple other engineering consultants engaged in identifying solutions for the City's dam safety compliance items and potential source quantity limitations, including groundwater well exploration, safe yield analyses, and deformation analysis. CDM Smith will summarize the findings of these investigations in this Engineers Report with the appropriate reports included as appendices.

Raw Water Transmission

The October 2014 Raw Water Line Evaluation Report prepared by Delaware Engineering, D.P.C., discusses the potential projects, budgetary cost estimates for rehabilitation and replacement options and a prioritized list of improvements by main segment. CDM Smith will meet with the City to discuss the criticality of these line segments based on factors such as importance, percentage of volume delivered and redundancy. We will also discuss the condition based on any information the City may have about the specific condition of each line segment. If no known inspection data exists to document the condition, then relative age compared to industry standard design life will be used as a proxy for the true condition score. Finally, we will estimate risk as the product of condition and criticality to prioritize the line segments. Based on a cursory review, the top three priority line segments identified in the previous report appear appropriate but we will confirm these through the exercise.

CDM Smith will then further discuss rehabilitation versus replacement options with the City with the intent of maximizing the work that can be completed through rehabilitation and refine the budgetary cost estimates where appropriate. CDM Smith does not intend to conduct additional investigations into pipe condition or evaluate alternative rehabilitation alternatives as part of our scope of work.

The Engineers Report will include a summary of the activities completed under this task with recommendations for repair and/or replacement of the various sections of transmission main.





Mr. Jonathan Ruff, P.E.
July 26, 2019
Page 4

Water Filtration Plant

CDM Smith is not aware of a comprehensive evaluation of the WFP having been completed in recent years. Therefore, we propose to conduct a walk through by process and electrical staff to work with City personnel and determine the condition of various critical processes. These include but are not limited to filters, pumps, chemical feed systems, control valves, meters, process tanks, electrical distribution and control systems, and emergency power. The condition of each component will be a factor of age versus industry standard design life, maintenance history and known issues. This walk through will be completed in one business day following the kick off meeting.

The Engineers Report will document the observed conditions, deviations from Ten States Standards for Water Works and recommendations for repairs and replacement work. The Engineers Report will discuss the condition of the assets reviewed based on the results of our walkthrough and assumed criticality based on the assets role in the water treatment process and redundancy. With these factors, we will estimate the relative risk of each asset to prioritize rehabilitation and replacement work.

Finished Water Transmission/Distribution

The August 2016 leak detection and condition assessment completed by Echologics covered two miles of 8-inch asbestos cement pipe within the limits of the former AFB thought to be in poor condition based on break history. Of the 22 line segments assessed, 16 were found to be in poor condition with over 30% loss in original structural wall thickness. The report did not include recommendations for rehabilitation or replacement.

CDM Smith will meet with the City to conduct a desktop assessment of other portions of the distribution system in a workshop setting. To do this, we will first ask the City to identify areas of the distribution system that have experienced high breakage rates in recent years and then document the area of the City, pipe material of construction and relative age to determine if there are common factors between them. With this information, we will collaboratively identify areas of the City beyond those evaluated by Echologics that are perceived to be in poor condition.

We will then discuss the criticality of the pipe segments in these areas based on factors such as line size, critical customers served and ability to isolate through functioning valves. Finally, we will jointly estimate risk as the product of condition and criticality to prioritize the line segments. CDM Smith does not intend to conduct additional field investigations into pipe condition as part of our scope of work.

The Engineers Report will include a summary of the activities completed under this task with recommendations for repair and/or replacement.

Engineers Report

The above referenced investigations will be summarized in a comprehensive Engineers Report prepared in accordance with WIIA funding guidelines. The report will include recommended alternatives and





Mr. Jonathan Ruff, P.E.
July 26, 2019
Page 5

their budgetary cost estimates. CDM Smith will submit a draft report to the City for review followed by a conference call to obtain the City's comments. We will then issue a final report for submission to the New York State Department of Health (NYSDOH).

Grant Application Support

CDM Smith and the City will need to jointly prepare many of the supporting documents that need to be submitted to form a full application. A summary of the primary items is presented below.

Grant Application

CDM Smith will prepare the grant application document for the City's review and signature. We assume it will be the same fillable PDF form utilized for previous rounds of the NYS Water Grant Program.

Project Listing Form

The City presently has project 17680 – Upgrade Water Treatment Plant, Upgrade Transmission with an estimated cost of \$7,370,000 listed on the 2020 DWSRF Intended Use Plan. The City also has project 18328 – Upgrade Water Treatment Plant, Upgrade Transmission, Upgrade Distribution with an estimated cost of \$5,000,000. If the City wishes to amend either of these project listings to include additional elements, and if approved by the NYSDOH and the NYSEFC, no new DWSRF project listing form is required. If the City wishes to submit as a new project, then CDM Smith will complete the project listing form on the City's behalf and provide it to the City for review and signature.

Smart Growth Assessment Form

CDM Smith will prepare the smart growth assessment form for the City's review and signature. We assume it will be the same fillable PDF form utilized for previous rounds of the NYS Water Grant Program

Plan of Finance

CDM Smith assumes the City will apply for funding through the DWSRF program for the project submitted. If the City elects to finance project costs separately, we assume the City will prepare and submit the necessary documentation to NYSEFC without CDM Smith's involvement.

DWSRF Application

CDM Smith will complete portions of the DWSRF Application covering items such as the project description, budget and schedule. The City will then complete the balance of the application designating the appropriate City contacts and providing the necessary City financial information.

Bond Resolution

The City is required to pass a bond resolution for the full project cost being submitted through the NYS Water Grant and DWSRF Application. CDM Smith assumes the City and its bond counsel will prepare the resolution including the proof of publication, permissive referendum and estoppel notice. CDM Smith





Mr. Jonathan Ruff, P.E.
July 26, 2019
Page 6

cannot provide services in support of executing these items as they are beyond the scope of professional engineering.

SEQR & SHPO Review

The project being considered mostly involves rehabilitation or replacement in kind of existing infrastructure without an expansion in service or construction in previously undisturbed areas, we assume it will be classified as a Type II action under the State Environmental Quality Review (SEQR). If the project is limited to this, CDM Smith will issue a letter to the City indicating our understanding this is the appropriate designation for the City to keep on file and no further action with regulatory agencies is required. If the project scope expands to include the installation of new groundwater production wells, it may qualify as an Unlisted Action. In this event NYSEFC will likely consider it a Type I action requiring completion of an Environmental Assessment Form and a 30-day coordinated review with interested agencies. Given the timing of this project, the City will need to complete the EAF and submit it to interested agencies in order to have enough time after the coordinated review to pass the appropriate SEQR resolution for submission with the grant application.

Under either scenario, we will prepare an information package for submittal to the State Historic Preservation Office (SHPO) including a project description memorandum and general location maps designating the areas of work. The package will note where excavations in what could be previously undisturbed soil (new water main) are located versus where water mains will be replaced within the same trench or rehabilitated with minimal excavation. We will seek initial approval from SHPO to proceed with project planning and design with construction contingent upon further review and approval once the project drawings are developed. CDM Smith has successfully used this approach in developing other NYS Water Grant applications.

Project Schedule

CDM Smith is prepared to begin work on this assignment upon receipt of an executed agreement and conduct the kickoff meeting and accompanying WFP tour and distribution system desktop assessment within two weeks thereafter. Assuming a kickoff meeting date prior to August 7, 2019, we anticipate submitting the draft Engineers Report by September 6, 2019. Once the City approves the upgrades for inclusion in the NYS Water Grant application, we will begin preparing the various application support documents and provide them to the City by September 12, 2019. Please note that the due date for the grant application is September 13, 2019.

Project Fee

CDM Smith proposes to complete the scope of work defined herein on a time and expense basis for a not to exceed fee of \$26,100. We anticipate utilizing the schedule of hourly billing rates used on our current contracts with the City for this project. We will invoice the City monthly based on the actual labor hours and out-of-pocket expenses incurred and outside professionals utilized in the execution of the work.





Mr. Jonathan Ruff, P.E.
July 26, 2019
Page 7

If you find this proposal acceptable, we will provide you with our standard form of agreement that we have utilized when completing other projects for the City for review and execution.

We appreciate the opportunity to continue working with you on your infrastructure upgrade projects. Should you have any questions, please do not hesitate to call me at (518) 782-4507.

Sincerely,

A handwritten signature in cursive script that reads "Greg Bold".

Greg Bold, P.E., BCEE
Associate Engineer
CDM Smith

**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

| | | |
|--|--|--------------------|
| Name of Action or Project: City of Plattsburgh Drinking Water System Upgrades | | |
| Project Location (describe, and attach a general location map): City watershed in vicinity of Akey Road and Rand Hill Road; Mead Reservoir; various transmission line properties; City of Plattsburgh | | |
| Brief Description of Proposed Action (include purpose or need): Most of the City of Plattsburgh water system infrastructure was constructed in the late 1800s and early 1990s. Some upgrades were performed in the 1950s. Except for a new finished water storage tank constructed circa 2010, much of the system has been deteriorating or reached the end of its useful life. The system serves the City of Plattsburgh and some of the Town of Plattsburgh. It is a regional asset. In order to restore reliability, resiliency and create protection against climate change, the City plans to make improvements including: <ul style="list-style-type: none"> • Reservoir gate houses – control gate valve rehabilitation/replacement • Water Treatment Plant – process, electrical, and I&C upgrades • Raw Water Transmission Lines – line and appurtenance rehabilitation/replacement • Finished Water Transmission and Distribution - line and appurtenance rehabilitation/replacement • Source of Supply - line and appurtenance rehabilitation/replacement • Installation of Groundwater Supply Wells | | |
| Name of Applicant/Sponsor: City of Plattsburgh | Telephone: 518-536-7701 | |
| | E-Mail: readc@cityofplattsburgh-ny.gov | |
| Address: 41 City Hall Place | | |
| City/PO: Plattsburgh | State: NY | Zip Code: 12901 |
| Project Contact (if not same as sponsor; give name and title/role): Jonathan Ruff, Environmental Manager | Telephone: 518-536-7519 | |
| | E-Mail: ruffj@cityofplattsburgh-ny.gov | |
| Address: 53 Green St. | | |
| City/PO: Plattsburgh | State: NY | Zip Code: 12901 |
| Property Owner (if not same as sponsor): Same as Applicant | Telephone: | |
| | E-Mail: | |
| Address: | | |
| City/PO: | State: | Zip Code: |

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

| Government Entity | If Yes: Identify Agency and Approval(s) Required | Application Date (Actual or projected) |
|---|---|---|
| a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees | City Council | 7/31/19 |
| b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | DOH | TBD |
| f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | DEC water supply and wetlands; OPHRP; EFC Funding; DOH water source | TBD |
| h. Federal agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | ACOE Wetlands | TBD |
| i. Coastal Resources. | | |
| i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| iii. Is the project site within a Coastal Erosion Hazard Area? | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No
 If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

Remediation Sites 510003, 51007, E510020, 510016, C510022, V00637, 510017

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

Clinton County Agricultural District Consolidation Plan, Town of Plattsburgh Comprehensive Plan (Open Space)

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
 If Yes, what is the zoning classification(s) including any applicable overlay district?
 Land Conservaton District B1, B2, C, I, R1, R2, RC3, RH

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No
 If Yes,
 i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Plattsburgh City Schools, Beekmantown Schools, Saranac Schools

b. What police or other public protection forces serve the project site?
PLattsburgh City POLice, NYS Police, Clinton County Sheriff

c. Which fire protection and emergency medical services serve the project site?
Clinton County Emergency Services, Plattsburgh City Fire, South Plattsburgh Fire, Morrisonville Fire

d. What parks serve the project site?
City Parks, Cumberland Bay State Park, Town Parks

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? mixed - the water system serves many different users within the City

b. a. Total acreage of the site of the proposed action? 2 acres
 b. Total acreage to be physically disturbed? 2 acres
 c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 1400 +/- acres

c. Is the proposed action an expansion of an existing project or use? Yes No
 i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
 If Yes,
 i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
 ii. Is a cluster/conservation layout proposed? Yes No
 iii. Number of lots proposed? _____
 iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No
 i. If No, anticipated period of construction: _____ months
 ii. If Yes:
 • Total number of phases anticipated _____
 • Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
 • Anticipated completion date of final phase _____ month _____ year
 • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

| | One Family | Two Family | Three Family | Multiple Family (four or more) |
|---------------|------------|------------|--------------|--------------------------------|
| Initial Phase | _____ | _____ | _____ | _____ |
| At completion | _____ | _____ | _____ | _____ |
| of all phases | _____ | _____ | _____ | _____ |

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____
 ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
 iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____
 ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
 iii. If other than water, identify the type of impounded/contained liquids and their source. _____
 iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
 v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 • Volume (specify tons or cubic yards): _____
 • Over what duration of time? _____
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.

 iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

 v. What is the total area to be dredged or excavated? _____ acres
 vi. What is the maximum area to be worked at any one time? _____ acres
 vii. What would be the maximum depth of excavation or dredging? _____ feet
 viii. Will the excavation require blasting? Yes No
 ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No
 If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No
 If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No
 If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No
 If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project?
 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No
 If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No
 If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No
 If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

Yes No
 Yes No

- Do existing sewer lines serve the project site?
- Will a line extension within an existing district be necessary to serve the project?

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or _____ 0 acres (impervious surface)

_____ Square feet or _____ 0 acres (parcel size)

ii. Describe types of new point sources. The project will supplement, repair and/or replace existing water infrastructure and return all disturbed areas to pre-construction conditions or better.

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: _____

- Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

Excavators and similar construction machinery

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

N/A

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

On-site portable generator

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No

ii. In addition to emissions as calculated in the application, the project will generate:

- _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
- _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
- _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
- _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
- _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
- _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____
650,000 kwh

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):
NYSEG

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

| | |
|---|---|
| <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 7 am to 4 pm _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ | <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ Systems run 24/7 _____ • Saturday: _____ Systems run 24/7 _____ • Sunday: _____ Systems run 24/7 _____ • Holidays: _____ Systems run 24/7 _____ |
|---|---|

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No
 If yes:
 i. Provide details including sources, time of day and duration:
 During construction, heavy equipment will typically operate 7 am to 4 pm during week days and not continuous

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No
 Describe: _____

n. Will the proposed action have outdoor lighting? Yes No
 If yes:
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No
 Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No
 If Yes:
 i. Product(s) to be stored _____
 ii. Volume(s) _____ per unit time _____ (e.g., month, year)
 iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No
 If Yes:
 i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No
 If Yes:
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:
 • Construction: _____ tons per _____ (unit of time)
 • Operation : _____ tons per _____ (unit of time)
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:
 • Construction: _____
 • Operation: _____
 iii. Proposed disposal methods/facilities for solid waste generated on-site:
 • Construction: _____
 • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

Urban Industrial Commercial Residential (suburban) Rural (non-farm)

Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe:
 The water system serves many different users within the City and part of Town of Plattsburgh

b. Land uses and covertypes on the project site.

| Land use or Covertypes | Current Acreage | Acreage After Project Completion | Change (Acres +/-) |
|--|-----------------|----------------------------------|--------------------|
| • Roads, buildings, and other paved or impervious surfaces | 1.0 | 1.0 | 0 |
| • Forested | 0 | 0 | 0 |
| • Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural) | .4 | .4 | 0 |
| • Agricultural (includes active orchards, field, greenhouse etc.) | 0 | 0 | 0 |
| • Surface water features (lakes, ponds, streams, rivers, etc.) | 0 | 0 | 0 |
| • Wetlands (freshwater or tidal) | 0 | 0 | 0 |
| • Non-vegetated (bare rock, earth or fill) | .3 | .3 | 0 |
| • Other Describe: _____ | | | |

c. Is the project site presently used by members of the community for public recreation? Yes No
 i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
 If Yes,
 i. Identify Facilities:
 Plattsburgh City Schools, SUNY Plattsburgh, CVPH, VA Plattsburgh Clinic

e. Does the project site contain an existing dam? Yes No
 If Yes:
 i. Dimensions of the dam and impoundment:
 • Dam height: _____ 65 feet
 • Dam length: _____ 370 feet
 • Surface area: _____ 81 acres
 • Volume impounded: _____ 1,453 acre-feet gallons OR acre-feet
 ii. Dam's existing hazard classification: High Hazard Class C
 iii. Provide date and summarize results of last inspection:
 The DEC last inspected the dam on October 2, 2018

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
 If Yes:
 i. Has the facility been formally closed? Yes No
 • If yes, cite sources/documentation: _____
 ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

 iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
 If Yes:
 i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
 If Yes:
 i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): 510003, 510007, E510020...
 Neither database
 ii. If site has been subject of RCRA corrective activities, describe control measures:
 N/A - As the project will take place primarily within the road, ROW, existing treatment plant, and dam areas, it is not anticipated that any of the remediation sites within proximity to the project will be disturbed.
 iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
 If yes, provide DEC ID number(s): _____
 iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ > 6 feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

| | |
|-----------------|------|
| UpA (UrbanLand) | 35 % |
| Ug (Udorthents) | 25 % |
| Un (Urban Land) | 25 % |

d. What is the average depth to the water table on the project site? Average: _____ 5 feet

e. Drainage status of project site soils: Well Drained: _____ 100 % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ 100 % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

| | | | | |
|-------------------------------------|-------|--|------------------|-------|
| • Streams: | Name | 830-65, 830-64, 830-70 | Classification | A, D |
| • Lakes or Ponds: | Name | _____ | Classification | _____ |
| • Wetlands: | Name | Federal Waters, Federal Waters, Federal Waters,... | Approximate Size | _____ |
| • Wetland No. (if regulated by DEC) | _____ | | | |

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: Principal Aquifer

| | |
|--|--|
| <p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>Project consists of repair/replacement _____ Installation of groundwater wells _____</p> <p>of existing infrastructure. No new areas _____ will not disturb wildlife or plants. _____</p> <p>will be disturbed. _____</p> | |
| <p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p>ii. Source(s) of description or evaluation: _____</p> <p>iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres | |
| <p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p> | |
| <p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Species and listing: _____</p> <p>_____</p> | |
| <p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> | |
| <p>E.3. Designated Public Resources On or Near Project Site</p> | |
| <p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p> | |
| <p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>i. If Yes: acreage(s) on project site? _____</p> <p>ii. Source(s) of soil rating(s): _____</p> | |
| <p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p>ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p> | |
| <p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. CEA name: _____</p> <p>ii. Basis for designation: _____</p> <p>iii. Designating agency and date: _____</p> | |

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Yes No

If Yes:

i. Nature of historic/archaeological resource: Archaeological Site Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? Yes No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? Yes No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? Yes No

If Yes:

i. Identify resource: Crab Island State Park, Oint Au Roceh State Park, Cumberland Bay State Park, Adirondack Park, Champlain Islands

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): State Parks and other parks

iii. Distance between project and resource: _____ 0 to 5+ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? Yes No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? Yes No

F. Additional Information


Attach any additional information which may be needed to clarify your project.

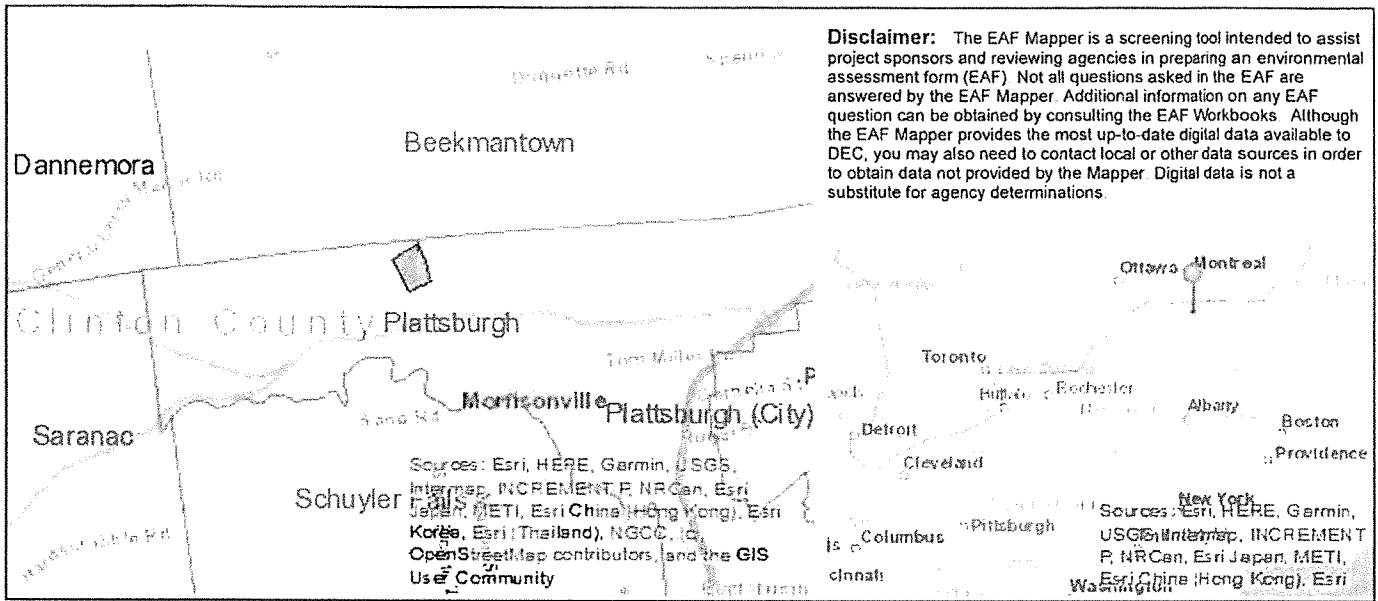
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Jonathan Ruff Date July 30, 2019

Signature  Title Environmental Manager



| | |
|--|---|
| B.i.i [Coastal or Waterfront Area] | No |
| B.i.ii [Local Waterfront Revitalization Area] | No |
| C.2.b. [Special Planning District] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h [DEC Spills or Remediation Site - Potential Contamination History] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Listed] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.iii [Within 2,000' of DEC Remediation Site] | No |
| E.2.g [Unique Geologic Features] | No |
| E.2.h.i [Surface Water Features] | Yes |
| E.2.h.ii [Surface Water Features] | Yes |
| E.2.h.iii [Surface Water Features] | Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook. |
| E.2.h.iv [Surface Water Features - Stream Name] | 830-65, 830-64, 830-70 |
| E.2.h.iv [Surface Water Features - Stream Classification] | A, D |
| E.2.h.iv [Surface Water Features - Wetlands Name] | Federal Waters |
| E.2.h.v [Impaired Water Bodies] | No |
| E.2.i. [Floodway] | No |
| E.2.j. [100 Year Floodplain] | Yes |
| E.2.k. [500 Year Floodplain] | No |

| | |
|--|--|
| E.2.l. [Aquifers] | Yes |
| E.2.l. [Aquifer Names] | Principal Aquifer |
| E.2.n. [Natural Communities] | No |
| E.2.o. [Endangered or Threatened Species] | No |
| E.2.p. [Rare Plants or Animals] | No |
| E.3.a. [Agricultural District] | No |
| E.3.c. [National Natural Landmark] | No |
| E.3.d [Critical Environmental Area] | No |
| E.3.e. [National or State Register of Historic Places or State Eligible Sites] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.3.f. [Archeological Sites] | No |
| E.3.i. [Designated River Corridor] | No |