

APPLICATION TO PLANNING BOARD FOR REVIEW AND APPROVAL OF SUBDIVISION

CITY OF PLATTSBURGH



Plattsburgh, New York

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DATE: _____

FEE: \$ 25.00

APPLICANT: (Subdivider):

OWNER If Different

Name: _____

Name: _____

Address: _____

Address: _____

Plan Prepared by (Licenses Land Surveyor or Engineer):

Name: _____

Title of Plan _____

Address: _____

Date of Plans: _____

Location of Land to be Subdivided:

Street Address: _____

Tax Number of Parcel(s): _____

Zoning Use Designation: _____

Existing or Proposed Easements and any Proposed covenants:

Total site area (square feet or acres): _____

Ownership intentions i.e., purchase options): _____

Current land use of site (commercial, residential, undeveloped, etc.)

Current condition of site (building, brush, etc.) _____

For subdivision involving extension of public street or utilities:

- A. Start of construction and duration_____
- B. Will development be staged?_____ If yes, explain:

Detail any requested exceptions to the requirements of the Subdivision Ordinance:_____

Explain in detail the reason(s) for the requested subdivision:

The undersigned hereby requests approval by the Planning Board of the above identified subdivision plat:

SIGNATURE:_____

INSTRUCTIONS:

Type or print neatly only. Complete all blanks

- 2. Submit completed application, fee and one location map, sketch plan, survey/subdivision plat, existing and proposed conditions, details and all information as required by the Subdivision Ordinance, Article 6, "Documents to be Submitted." Also submit a completed PART I SEQOR REVIEW Form (Attached). The application will be reviewed by the Engineering Department for completeness and verification that all required information is provided. After review and acceptance the application will be returned and the applicant is to submit fifteen (15) sets of the approved application and required information.
- 3. Submit completed applications and attachments to:

Engineering & Planning Dept
 41 City Hall Place
 Plattsburgh, N.Y. 12901

518)563-7730

NOTE: A sub-division review request cannot be placed on the Planning Board Agenda until the Engineering and Planning Dept. certifies the submittal is complete and contains all information as required.